

CITY OF OAKLAND
MEMORANDUM

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OFFICE OF THE CITY CLERK
OAKLAND

2004 FEB 18 PM 3:06

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name: Marianna Marysheva
Agency/Dept: CMO – Budget Office
Phone No.: 238.2907
DATE: February 19, 2004

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: FY 2003-04 Second Quarter Revenue & Expenditure Report

SCHEDULING RECOMMENDATION:

- A. Committee Finance and Management
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: March 9, 2004

Is there a statutory, regulatory, financial or grant deadline? No Specify:

Is a staff report required/requested? Yes – Submitted to the CMO

What is the fiscal impact on the City/Agency? No fiscal impacts requiring Council action

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- Item requires immediate action relating to federal or state legislation;
- Item requires immediate action relating to eligibility for a grant or gift; OR
- Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by 6:00 p.m. of the Tuesday preceding the relevant Rules & Legislation Committee meeting.
Attach any supporting documentation.

04-0157