

CITY OF OAKLAND
Agenda Report

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2005 MAR 31 PM 1:24

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Department of Human Services
DATE: April 12, 2005

RE: RESOLUTION AUTHORIZING THE REPROGRAMMING OF \$312,831 IN
UNSPENT PROGRAM FUND BALANCES UNDER THE WINTER RELIEF
PROGRAM, EMERGENCY SHELTER GRANT PROGRAM, TRANSITIONAL
HOUSING GRANT PROGRAM, EMERGENCY HOUSING PROGRAM, AND
OTHER HOMELESS AND HUNGER PROGRAMS

SUMMARY

Staff requests that the City Council approve a resolution authorizing the City Administrator to reprogram \$312,831 in unspent program fund balances under the Winter Relief Program, Emergency Shelter Grant Program, Transitional Housing Grant Program, Emergency Housing Program, and other homeless and hunger programs, and authorize funds reprogramming for several eligible purposes, including two professional services contracts for jobs programs, contract amendments for planning and for costs associated with the Oakland Army Base Temporary Winter Shelter, the Henry Robinson Multi-Service Center and other transitional housing programs, lease payments for the East Oakland shelter, and interdepartmental funds transfers for transitional housing rehabilitation work, asbestos/lead paint surveys and property assessments.

FISCAL IMPACT

This report seeks authorization to reprogram previously appropriated funds, and there is no net fiscal impact. No new funds are to be allocated.

BACKGROUND

Funding for homeless programs is derived primarily from federal grants, such as the Emergency Shelter Grant (ESG), Community Development Block Grant (CDBG) - which includes the Winter Relief Program (WRP), and the Supportive Housing Program (SHP). Additional funding comes from HUD-required City of Oakland matching funds designated as the Emergency Housing Program (EHP), Community Promotions Program for Service Organizations (CPPSO), Transitional Housing

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Program match (THP Match) or dedicated budget allocations from the City of Oakland General Purpose Fund. HUD permits unexpended fund balances from its homeless assistance programs to be reprogrammed into other eligible homeless programs, with the exception of the SHP program. Unspent SHP balances must be returned to HUD at the end of each program year. Funds from other federal homeless assistance programs (ie., excluding SHP) can be reprogrammed only into other homeless assistance or hunger relief programs, consistent with the original intent of the grants. Unspent matching fund balances must also be reprogrammed into eligible homeless assistance programs or hunger relief efforts. In making recommendations for the reallocation of the unspent program fund balances detailed in this report, staff has carefully considered the eligibility constraints, priority needs and best programmatic uses of the funds.

KEY ISSUES AND IMPACTS

Funds appropriated to homeless and hunger programs often have unexpended fund balances at the end of each program year, for a variety of reasons. Most commonly, unspent funds represent a remainder from reimbursable costs for services in the ESG, WRP, CDBG, CPPSO and EHP programs. For example, an Emergency Shelter Grant contract to provide hotel/motel vouchers for homeless families will incur individual motel billings in the \$200 to \$2,500 range. A contract for the provision of move-in rental assistance can range from \$500 to \$4,000 for a single transaction. Often, the contract amount does not exactly match the amount of the billings, leaving a remainder. Unspent balances, typically in the range of \$200 to \$3,000, remain in these contracts at the end of the program year, and become available for reprogramming. Since there are typically 15 – 25 contracts each program year, and each contract will ordinarily have a remainder of unspent fund balances, it is common practice to accumulate all reprogrammable balances for a given program year and seek authorization from City Council to reprogram these balances at the same time. Therefore, routine program year balances for homeless assistance programs in the ESG, WRP, CDBG, CPPSO and EHP programs are not detailed in the reprogramming requests presented in this report.

Funds can also become available for reprogramming when contracts authorized by the City Council are never executed, as, for example, when a contractor goes bankrupt or is otherwise unable to provide services. Alternately, projects may be completed under budget, leaving funds available for reprogramming. The following reprogramming and contracting authorization requests are summarized in tabular form as Attachment A to this report. The following is a line-by-line analysis of each item.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Council Action Requested
1	2108/ G168610	77313 C.M.S. July 23, 2002	Winter Relief Program 03/04	\$5,000	G168610	78874 C.M.S. Oct. 19, 2004	Army Base Winter Shelter – 2 year	Funds needed to replace 100 beds and partition wall.	Reprogram funds. Amend \$313,933 contract to add \$5,000 for a total of \$318,933.

1. Staff requests authorization to reprogram funds in the amount of \$5,000 from the 2003/2004 Winter Relief Program (CDBG) (originally authorized by Resolution 77313 C.M.S., dated July 11, 2002) to the Oakland Army Base Temporary Winter Shelter (authorized by resolution 78874 C.M.S., dated Oct. 19, 2004). Funds are needed to replace 100 beds that were the property of the previous program provider, and were removed when the provider was changed. The City had to purchase 100 new beds and reconstruct a temporary partition wall that separated male from female space. Staff also seeks authorization to amend the existing Winter Shelter operating contract with Phoenix Programs, Inc to increase the contract amount from \$313,933 to \$318,933. Note that Resolution 77313 authorized the Winter Shelter contract in the amount of \$281,000. However, the resolution also authorized the acceptance and appropriation of any additional funds that could be identified. Additional funds from the Oakland Army Base Reuse Authority (OBRA) (\$8,000) and ESG (\$24,933) (see Item 2 below) were subsequently identified and added to the contract, bringing the contract total to \$313,933. The requested reprogramming increases that amount by \$5,000, to \$318,933.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Council Action Requested
2	2108/ G168030	78623 C.M.S. June 15, 2004	Emergency Shelter Grant	\$24,933	G168030	78874 C.M.S. Oct. 19, 2004	Army Base Winter Shelter – 2 year	Transfer funds from Operation Dignity to Phoenix Programs.	Reprogram funds.

2. Staff requests authorization to reprogram funds in the amount of \$24,933 from the Emergency Shelter Grant (Resolution 78623 C.M.S., dated June 15, 2004) to the Oakland Army Base Temporary Winter Shelter (OABTWS) (Resolution 78874 C.M.S., dated Oct. 19, 2004) in the name of Phoenix Programs, Inc. These funds are normally part of Oakland's annual contribution to the OABTWS from the ESG program. The funds were originally appropriated to a proposed contract with Operation Dignity, Inc., the operator of the Winter Shelter for the prior year (2003/2004). However, Operation Dignity was not awarded the contract for the current year. The 2004/2005 contract was awarded to Phoenix Programs, Inc.; therefore; the funds need to be transferred from the prior year operator (Operation Dignity) to the current year operator (Phoenix Programs, Inc.).

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Council Action Requested
3	2108/ H77500	78558 C.M.S. June 1, 2004	Jobs Consortium CDBG 04/05	\$39,426	H77500	Not previously authorized	Goodwill Industries	Jobs Consortium agreement with Goodwill to take over programs.	Reprogram funds. Authorize new contract for \$39,426

3. Staff requests authorization to reprogram funds in the amount of \$39,426 from the Jobs Consortium CDBG Public Services appropriation (Resolution 78558 C.M.S., dated June 1, 2004; third-party grants itemized in Attachment D of Agenda Report) to Goodwill Industries and requests authorization to enter into a new contract for the same amount with Goodwill Industries. Jobs Consortium recently concluded negotiations with HUD regarding reconciliation of past fiscal issues. These negotiations were facilitated by a multi-jurisdictional working group comprised of HUD, the City of Oakland, City of Berkeley, OBRA, Alameda County and other stakeholders concerned about the possible loss of this critical job training and placement program for the homeless. As a result of negotiations, a bailout program was established, requiring Jobs Consortium to turn its programs over to Goodwill Industries. The City of Oakland committed to the transfer of CDBG and ESG funds that serve as matching funds for the Jobs Consortium Supportive Housing Program (SHP) jobs program grant over to Goodwill. Goodwill Industries has agreed to provide the same level of programs and services as were previously provided by Jobs Consortium.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
4	2108/ G168030	78623 C.M.S. June 15, 2004	Jobs Consortium ESG 04/05	\$12,967	G168030	Not previously authorized	Goodwill Industries	Jobs Consortium agreement with Goodwill to take over programs.	Authorize New contract for \$12,967

4. Staff requests authorization to reprogram funds in the amount of \$12,967 from the Jobs Consortium Emergency Shelter Grant (Resolution 78623 C.M.S., dated June 15, 2004) to Goodwill Industries and requests authorization to enter into a new contract for same amount. See item 2 above for justification.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
5	2108/ G168020	77313 C.M.S. July 11, 2002	Emergency Shelter Grant 03/04	\$65,484	G168020	78637 C.M.S. June 15, 2004	EOCP THP operations	FIT/SS & MCTHP for direct client support by case management coordinator.	Reprogram funds.

5. Staff requests authorization to reprogram funds in the amount of \$65,484 from the 2003/04 Emergency Shelter Grant (Resolution 77313 C.M.S., dated July 11, 2002) to the East

Oakland Community Project Transitional Housing Program (Resolution 78637 C.M.S. June 15, 2004). Funds became available for reprogramming after two ESG providers were unable to provide services as specified in their contracts. Funds will be used to provide HUD-required contract match under Supportive Housing Program, Families In Transition/Scattered Sites (FIT/SS) Transitional Housing Project and Matilda Cleveland Transitional Housing Project (MCTHP). Funds will be used for direct client support by a case management coordinator who assists with client intake services and referrals. The contract with East Oakland Community Project is currently under development and authorization to enter into SHP contracts is authorized by the referenced resolution.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
6	1010/ G149910	76583 C.M.S July 17, 2001	2001-02 THP/FIT match funds	\$47,826	G14991 0	None - Internal purchase req. with PWA	THP Rehab	Repairs to balcony at 73 rd Ave. S+C facility	Interdepart- mental funds transfer. No third party contract action required.

6. Staff requests authorization to reprogram funds in the amount of \$47,826 from 2001/02 Transitional Housing Program, Families In Transition Project (THP/FIT) (City match funds for Supportive Housing Program) (Resolution 76583 C.M.S., dated July 17, 2001). Funds became available for reprogramming due to termination of the THP/FIT contract with Amassi, Inc. in 2002 due to the agency's failure to provide contracted services. Funds will be transferred to the internal Transitional Housing Rehabilitation fund to pay for structural repairs and termite remediation to City-owned 73rd Avenue Shelter Plus Care property. Termite infestation caused structural damage to balcony at the premises. Property is City-owned and maintained through purchase requisition agreements with Real Estate and Public Works, no third party contract action required. Funds will enable repair and remediation work to proceed.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
7	2826/ P184410	76662 C.M.S Aug. 28, 2001	Episcopal Charities Amassi Assessment Contract	\$13,742	P184410	None - existing contract under \$15,000	Debbie Greiff Consultant Contract	Update Continuum of Care Plan and Multi-Plan	Add \$13,742 to 14,999 contract for a total of \$28,741.

7. Staff requests authorization to reprogram funds in the amount of \$13,742 from Episcopal Charities Agency Fiscal Assessment contract (Resolution 76662 C.M.S., dated Aug. 28, 2001) to existing \$14,999 Debbie Greiff Consultant Contract. Funds became available for reprogramming in 2002 due to the organizational failure of Amassi, Inc. and their inability to provide services, which resulted in termination of the assessment contract. The contract with Debbie Grieff Consulting was originally entered under City Administrator authority in the amount of \$14,999 for provision of planning and HUD grants development projects. Staff requests authorization to add an additional scope of services to the current consultant contract to update the City of Oakland

Continuum of Care Plan, and to assist in the development of a new “pipeline process” for supportive housing as part of the Oakland Multi-Plan process. The purpose of the pipeline process would be to create a coordinated funding strategy that would ensure a steady creation of quality, permanent supportive housing projects in Oakland. Since the new scope of services builds directly on the prior work and maintains the continuity of the planning process, staff recommends that the contract be extended without an RFP process. Authorization is requested to increase the amount of the existing \$14,999 contract with Debbie Greiff Consulting by \$13,742 to \$28,741.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
8	2108/ G149710	75887 CMS July 18, 2000	THP/Match	\$9,000	G149710	Month – to – month lease	EOCP Lease	Ongoing lease payments shortfall.	Reprogram funds.

8. Staff requests authorization to reprogram funds in the amount of \$9,000 in Transitional Housing Program matching funds (Resolution 75887 C.M.S., dated July 18, 2000) to East Oakland Community Project Shelter Lease to cover current year shortfall. A lease agreement for the property at 5725 International Blvd. was established between the City of Oakland and the landlord, Mr. Myron Zimmerman, for use of the building as a shelter, in response to the 1989 Loma Prieta earthquake. The annual amount of the lease is approximately \$245,000, with a monthly lease cost of \$19,872.86. The lease costs have never been fully funded, and the resulting structural shortfall has been made up from various sources over the years.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
9	1010/ G168410	77313 July 23, 2002	Emergency Housing Program 03/04	\$19,233	G168410	Approved Policy Budget 2003/05	Hunger Program	Hunger relief efforts	Reprogram funds.

9. Staff requests authorization to reprogram funds in the amount of \$19,233 from the 2003/2004 Emergency Housing Program (authorized in the 2003/2005 Approved Policy Budget as HUD-required matching funds for the Emergency Shelter Grant) to the City of Oakland Hunger Program (authorized in the 2003/2005 Approved Policy Budget in the amount of \$100,000, supplemented by CDBG funds and outside donations). Funds will be used to support ongoing hunger relief efforts. This is an internal account only, no third party contract action required.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
10	2108/ G07740	76583 C.M.S. July 17, 2001	Winter Relief Program 00/01	\$14,349	G07740	78637 C.M.S. June 14, 2004, et al.	Phoenix SHP – Henry Robinson Multi- Service Center	MOU shortfall. Support HRMSC Emergency Housing & Drop In Case Mgt Coordinator	Amend \$1,032,641 Phoenix SHP contract to add \$14,349.86 for a total of \$1,046,990

10. Staff requests authorization to reprogram funds in the amount of \$14,349 from the 2001/2002 Winter Relief Program (CDBG) (Resolution 76583 C.M.S., dated July 17, 2001) to Phoenix Programs, Inc. for the Supportive Housing Program (SHP) (Resolution 78637 C.M.S., dated June 14, 2004) at the Henry Robinson Multi-Service Center (HRMSC). Part of the HUD-required match funding for the HRMSC SHP program is provided by Alameda County, through a Memorandum of Understanding (MOU) with the City of Oakland. The MOU funds are partially used to cover the Emergency Housing Program and Drop-in Center at the HRMSC, which serve as a first stage of entry for the transitional housing program. Because these emergency components are not eligible for SHP funding, a chronic and structural deficit shortfall has always plagued the program. Finding funds to sustain emergency services at HRMSC is an ongoing challenge. The reprogrammed WRP funds identified will make up the MOU shortfall and will be applied to a Case Management Coordinator position to provide assistance with intake services and referrals in the Emergency Housing Program and Drop-In Center. Staff requests authorization to increase the Phoenix Programs SHP contract by \$14,349 from \$1,032,641 to \$1,046,990 is requested.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
11	2108/ G168610	77313 C.M.S. July 11, 2002	Winter Relief Program 03/04	\$25,000	G168510	78637 C.M.S. June 14, 2004 Et al.	Phoenix SHP – Henry Robinson Multi- Service Center	MOU shortfall. Support HRMSC Emergency Housing & Drop In Case Mgt Coordinator	Amend \$1,046,990 Phoenix SHP contract to add \$25,000 for a total of \$1,071,990.

11. Staff requests authorization to reprogram funds in the amount of \$25,000 from the Winter Relief Program (CDBG) (Resolution 77313 C.M.S., dated July 11, 2002) to Phoenix Programs, Inc. for the Supportive Housing Program (SHP) (Resolution 78637 C.M.S., dated June 14, 2004) at the Henry Robinson Multi-Service Center. The reprogrammed WRP funds identified will make up the MOU shortfall as described in item 10 above, and will be applied to a Case Management Coordinator position to provide assistance with intake services and referrals in the Emergency Housing Program and Drop-In Center. Staff requests authorization to increase the Phoenix Programs SHP contract by \$25,000 from \$1,046,990 (See item 10 above) to \$1,071,990.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
12	2103/ G168010	76583 C.M.S. July 17, 2001	Emergency Shelter Grant 02/03	\$11,480	G168010	79030 C.M.S, Jan. 18, 2005	THP Rehab	Asbestos/Lead Paint Surveys for EHAP application	No third party contract action required.

12. Staff requests authorization to reprogram funds in the amount of \$11,480 from the 2002/03 Emergency Shelter Grant (Resolution 76583 C.M.S., dated July 17, 2001) to the Transitional Housing Rehabilitation account. Funds will be used for Asbestos/Lead Paint surveys as required for the EHAP application. Properties are City-owned and maintained through purchase requisition agreements with Real Estate and Public Works, and no third party contract action is required. Funds will enable work to proceed.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
13	1010/ G168910	76583 C.M.S. July 17, 2001	C.P.P.S.O. Emergency Housing Program 2002/03	\$14,498	G168910	79030 C.M.S, Jan. 18, 2005	THP Rehab	Asbestos/ Lead Paint Surveys for EHAP application	No third party contract action required.

13. Staff requests authorization to reprogram funds in the amount of \$14,498 from the 2002/03 Community Promotions Program for Service Organizations Emergency Housing Program (Resolution 76583 C.M.S., dated July 17, 2001) to the Transitional Housing Rehabilitation account. Funds will be used for Asbestos/Lead Paint surveys as required for the EHAP application. Properties are City-owned and maintained through purchase requisition agreements with Real Estate and Public Works, and no third party contract action is required. Funds will enable work to proceed.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
14.	2826/ P80320	76662 C.M.S. Aug 28, 2001	Episcopal Charities Contract	\$3,715	P80320	None - Internal purchase req. with PWA	EHAP Property Appraisals	Appraisals required for EHAP Application.	No third party contract action required.

14. Staff requests authorization to reprogram funds in the amount of \$3,715 from the Episcopal Charities Agency Assessment contract (Resolution 76540, Dated June 1, 2001) to the Emergency Housing Assistance Program (EHAP) property appraisal project. Property appraisals of the City-owned transitional housing properties are required as part of the EHAP application for rehabilitation funding from the State of California. Properties are City-owned and maintained through purchase requisition agreements with Real Estate and Public Works, and no third party contract action is required. Funds will enable work to proceed.

#	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Action Item
15.	2108/ G149710	75887 CMS July 18, 2000	THP/FIT Match	\$6,178	G149710	None - Internal purchase req. with PWA	Property Appraisals	Appraisals required for EHAP Application.	No third party contract action required.

15. Staff requests authorization to reprogram funds in the amount of \$6,178 from THP/FIT Transitional Housing Program match funds (Resolution 75887 C.M.S., dated July 18, 2000) to the EHAP property appraisal project. Property appraisals of the City-owned transitional housing properties are required as part of the EHAP application for rehabilitation funding from the State of California. Properties are City-owned and maintained through purchase requisition agreements with Real Estate and Public Works, and no third party contract action required. Funds will enable work to proceed.

SUSTAINABLE OPPORTUNITIES

Economic:

Programs and services for the homeless and low-income persons, including the working homeless, provide a stable environment that permits them to more readily access employment opportunities.

Environmental:

Programs and services for the homeless facilitate cleanup of homeless encampments and the accompanying environmental degradation caused by the proliferation of litter, debris, human wastes and other negative environmental impacts caused by those living on the streets or in other places not intended for habitation, by providing to homeless people an alternate place to sleep.

Social Equity:

The expenditure of City funds upon and/or to benefit the neediest in the community provides for the most basic of human needs and assists the homeless to become reintegrated into society.

DISABILITY AND SENIOR CITIZEN ACCESS

Programs providing services to the homeless population are available and accessible to seniors and persons with disabilities. Some of these programs are for the general homeless or near homeless population and not specifically targeted to the senior population.

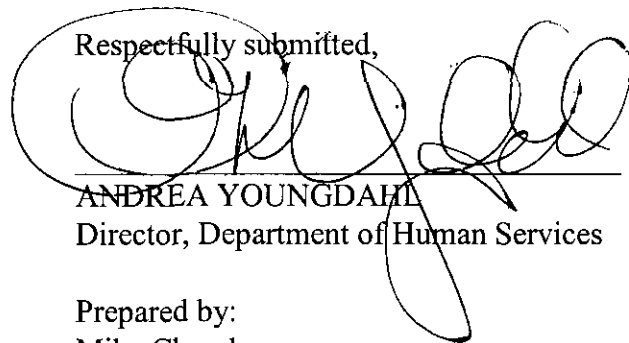
RECOMMENDATIONS AND RATIONALE

Staff requests that the City Council approve a resolution authorizing the City Administrator to reprogram \$312,831 in unspent program balances under the Winter Relief Program, Emergency Shelter Grant Program, Transitional Housing Grant Program, Emergency Housing Program, and other homeless and hunger programs, and authorize associated contracts, contract amendments and administrative adjustments as specified in this report.

ACTION REQUESTED OF THE CITY COUNCIL

Approve the attached resolution reprogramming unspent hunger and homeless program balances to fund other eligible homeless and hunger programs and services.

Respectfully submitted,



ANDREA YOUNGDAHL
Director, Department of Human Services

Prepared by:
Mike Church
Program Analyst I

Reviewed by:
Susan R. Shelton, Acting Manager
Community Housing Services Division

APPROVED FOR FORWARDING TO
LIFE ENRICHMENT COMMITTEE:


OFFICE OF THE CITY MANAGER

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Attachment A

No.	From Fund	Resolution	Project	Amount	To Fund	Resolution	For Project	Comment	Council Action Requested
1	2108/ G168610	77313 C.M.S. July 23, 2002	Winter Relief Program 03/04	\$5,000	G168610	78874 C.M.S. Oct. 19, 2004	Army Base Winter Shelter – 2 year	Funds needed to replace 100 beds and partition wall.	Reprogram funds. Authorize amendment to add \$5,000 to \$313,933 contract for total of \$318,933.
2	2108/ GP16803 0	78623 C.M.S June 15, 2004	Emergency Shelter Grant	\$24,933	G136740	78874 C.M.S. Oct. 19, 2004	Army Base Winter Shelter – 2 year	Transfer funds from Operation Dignity to Phoenix Programs.	Reprogram funds.
3	2108/ H77500	78558 C.M.S. June 1,2004	Jobs Consortium CDBG 04/05	\$39,426	H77500	Not previously authorized	Goodwill Industries	Jobs Consortium has reached agreement with Goodwill to take over and administer programs.	Reprogram funds. Authorize new contract for \$39,426
4	2108/ G168030	78623 C.M.S June 15, 2004	Jobs Consortium ESG 04/05	\$12,967	G168030	Not previously authorized,.	Goodwill Industries	Jobs Consortium has reached agreement with Goodwill to take over and administer programs.	Reprogram funds. Authorize new contract for \$12,967
5	2108/ G168020	77313 C.M.S. July 23, 2002	Emergency Shelter Grant 03/04	\$65,484	G168020	78637 C.M.S. June 15, 2004	East Oakland Community Project THP	FIT/SS & MCTHP for direct client support by case management coordinator.	Reprogram funds.
6	1010/ G149910	76583 C.M.S July 17, 2001	2001-02 THP/FIT match funds	\$47,826	G149910	None - Internal purchase req. with PWA	THP Rehab	Repairs to balcony at 73 rd Ave. S+C facility	Reprogram funds. No third party contract action required.
7	2826/ P184410	76662 C.M.S. Aug. 28,2001	Episcopal Charities – Contract	\$13,742	P184410	None – existing contract under \$15,000	Debbie Grieff Consultant Contract	Oakland Multi-Plan development additional scope to existing Debbie Grieff contract.	Reprogram funds. Amend \$14,999 Debbie Grieff contract to add scope and \$13,742 for a total of \$28,741.
8	2108/ G149710	75887 CMS July 18, 2000	THP/Match	\$9,000	G149710	Month – to – month lease	EOCP Lease	Ongoing lease payments shortfall.	Reprogram funds. No third party contract action required
9	1010/ G168410	77313 July 23, 2002	Emergency Housing Program 03/04	\$19,233	G168410	Approved Policy Budget 2003/05	Hunger Program	Hunger relief efforts	Reprogram funds. No third party contract action required.
10	2108/ G07740	76583 C.M.S. July 17, 2001	Winter Relief Program 00/01	\$14,349	G07740	78637 C.M.S. June 14, 2004	Phoenix SHP Henry Robinson Multi Service Ctr.	MOU shortfall. Support HRMSC Emergency .Housing & Drop In Case Mgt Coordinator	Amend \$1,032,641 Phoenix SHP contract to add \$14,349.86 for a total of \$1,046,990.
11	2108/ G168610	77313 C.M.S. July 23, 2002	Winter Relief Program 03/04	\$25,000	G168510	78637 C.M.S. June 14, 2004	Phoenix SHP Henry Robinson Multi-Service Ctr.	MOU shortfall. Support HRMSC Emergency .Housing & Drop In Case Mgt Coordinator	Amend \$1,046,990 Phoenix SHP contract to add \$25,000 for a total of 1,071,990
12	2103/ G168010	76583 C.M.S. July 17, 2001	Emergency Shelter Grant 02/03	\$11,480	G168010	79030 C.M.S. Jan. 18, 2005	THP Rehab	Asbestos/Lead Paint Surveys for EHAP application	No third party contract action required – internal purchase requisition
13	1010/ G168910	76583 C.M.S. July 17, 2001	C.P.P.S.O. Emergency Housing Program	\$14,498	G168910	79030 C.M.S. Jan. 18, 2005	THP Rehab	Asbestos/Lead Paint Surveys for EHAP application	No third party contract action required – internal purchase requisition.
14.	2826/ P80320	76191 C.M.S. 12/12/2000	Episcopal Charities Contract	\$3,715	P80320	79030 C.M.S. Jan. 18, 2005	Property Appraisals	Appraisals required for EHAP Application.	No third party contract action required – internal purchase requisition
15.	2108/ G149710	75887 CMS July 18, 2000	THP/FIT Match	\$6,178	G149710	79030 C.M.S. Jan. 18, 2005	Property Appraisals	Appraisals required for EHAP Application.	No third party contract action required – internal purchase requisition

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OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION AUTHORIZING THE REPROGRAMMING OF \$312,831 IN UNSPENT PROGRAM BALANCES UNDER THE WINTER RELIEF PROGRAM, EMERGENCY SHELTER GRANT PROGRAM, TRANSITIONAL HOUSING GRANT PROGRAM, EMERGENCY HOUSING PROGRAM, AND OTHER HOMELESS AND HUNGER PROGRAMS

WHEREAS, the City received and allocated funds awarded to the City by the U. S. Department of Housing and Urban Development (HUD) under its 2003/2004 Winter Relief Program (WRP) grants under the Community Development Block Grant (CDBG) program as authorized per Oakland City Council Resolution No. 77313 C.M.S., passed on July 23, 2002; and

WHEREAS, the 2003/2004 Winter Relief Program year has been closed out with a balance of \$30,000 available (2108.G168610) for reprogramming to eligible homeless programs; and

WHEREAS, the Oakland Army Base Temporary Winter Shelter (OABTWS) (authorized by Resolution 78874 C.M.S., dated Oct. 19, 2004) is in need of funds in the amount of \$5,000 to purchase 100 beds and erect a retaining wall between the male and female spaces of the shelter; and

WHEREAS, the Phoenix Supportive Housing Program (SHP) (authorized by Resolution 78637 C.M.S., dated June 14, 2004) is in need of \$25,000 to make up an MOU shortfall, by providing a case management coordinator position to provide intake services and referrals to the Henry Robinson Multi-Service Center's Drop-In Program and Emergency Housing Program; and

WHEREAS, the City received and allocated funds awarded to the City by HUD under its 2004/2005 CDBG program as authorized per Oakland City Council Resolution No. 78588 C.M.S., passed on June 1, 2004; and funding in the amount of \$39,426 was awarded to Jobs Consortium, Inc. for a job training program; and

WHEREAS, the City did not enter into a contract with Jobs Consortium due to contractor inability to deliver services, and the 2004/2005 CDBG public services program year has been closed out with a balance of \$39,426 available (2108.H77500) for reprogramming to eligible public services programs; and

WHEREAS, the City received and allocated funds awarded to the City by HUD under its 2004/2005, Emergency Shelter Grant (ESG) program as authorized per Oakland City Council Resolution No. 78623 C.M.S., passed on June 15, 2004, and funding in the amount of \$12,967 was awarded to Jobs Consortium, Inc. for a job training program; and

WHEREAS, the City did not enter into a contract with Jobs Consortium due to contractor inability to deliver services and the 2004/2005 ESG program year has been closed out with a balance of \$12,967 available (2108.H77500) for reprogramming to eligible public services programs; and

WHEREAS, Jobs Consortium has agreed to turn its ESG-funded and CDBG-funded programs over to Goodwill Industries, Inc., and has requested that the City transfer committed CDBG and ESG funds that also act as contingent matching funds for a HUD Supportive Housing Program (SHP) jobs program grant over to Goodwill Industries, Inc.; and

WHEREAS, the City received and allocated funds awarded to the City by the HUD under its 2004/2005, ESG program as authorized per Oakland City Council Resolution No. 78623 C.M.S., passed on June 15, 2004 and funding was appropriated to Operation Dignity, Inc. to operate the Oakland Army Base Temporary Winter Shelter (OABTWS); and

WHEREAS, the City did not contract with Operation Dignity to operate the OABTWS, and the City has instead contracted with Phoenix Programs, Inc. to operate the OABTWS and the City desires to transfer the 2004/2005 Emergency Shelter Grant program year balance of \$24,933 (2103.G168030) from Operation Dignity, Inc. to Phoenix Programs, Inc. to operate the OABTWS; and

WHEREAS, the City received and allocated funds awarded to the City by HUD under its 2003/2004 ESG program, and funding was appropriated as authorized per Oakland City Council Resolution No. 77313 C.M.S., passed on July 23, 2002; and

WHEREAS, the 2003/2004 ESG program year has been closed out with a balance of \$65,484 available (2103.G168020) for reprogramming to eligible public services programs; and

WHEREAS, the East Oakland Community Project Families in Transition/Scattered Sites (FIT/SS) Supportive Housing Program (SHP) and Matilda Cleveland Transitional Housing Project (MCTHP) (authorized by Resolution 78637 C.M.S., dated June 14, 2004) are in need of \$65,484 to be used for direct client support by case management coordinator assisting with client intake services and referrals; and

WHEREAS, the City allocated General Purpose Funds to support the HUD-required matching funds for the 2001/2002 Transitional Housing/Families In Transition Program (THP/FIT) as authorized per Oakland City Council Resolution No. 76583 C.M.S., passed on July 17, 2001; and

WHEREAS, the 2001/2001 THP program year has been closed out with a balance of \$47,826 available (2103.G168020) for reprogramming to eligible transitional housing programs; and

WHEREAS, the City desires to perform structural repairs at a City-owned transitional housing facility at 73rd Ave. at an estimated cost of \$47,826; and

WHEREAS, the City authorized (Resolution 76662 C.M.S., Aug. 28, 2001) a professional services contract with Episcopal Charities, Inc. for agency fiscal assessments; and

WHEREAS, the Episcopal Charities contract has been closed out with a balance of \$13,742 available (2826.P184410) for reprogramming to eligible homeless programs; and

WHEREAS, the City desires to add \$13,742 to an existing contract with Debbie Grieff Consulting to provide Oakland Continuum of Care Plan Development, Multi-Plan Development, and other services; and

WHEREAS, funding was allocated for the City's 2000/2001 THP HUD-required match, funded under the CDBG program, and funding was appropriated as authorized per Oakland City Council Resolution No. 75887 C.M.S., passed on July 18, 2000; and

WHEREAS, the City has agreed to pay the month-to-month lease costs for the East Oakland Community Project lease, and lease payments in the amount of \$9000 are needed to pay the lease through the end of fiscal year 2004/2005; and

WHEREAS, the City allocated General Purpose Funds to support the annual HUD-required matching funds allocations for the 2003/2004 Emergency Housing Program (EHP), and funding was allocated as authorized per Oakland City Council Resolution No. 77313 C.M.S., passed on July 11, 2002; and

WHEREAS, the 2003/2004 EHP program year has been closed out with a balance of \$19,233 available (1010.G168410) for reprogramming to eligible public services programs; and

WHEREAS, the City of Oakland Hunger Program, authorized by the 2003/2005 Approved Policy Budget is in need of \$19,233 for hunger relief efforts; and

WHEREAS, the City received and allocated funds awarded to the City by HUD under its 2000/2001 Winter Relief Program (WRP) grants under the CDBG program as authorized per Oakland City Council Resolution No. 76583 C.M.S., passed on July 17, 2001; and

WHEREAS, the 2000/2001 Winter Relief Program year has been closed out with a balance of \$14,349 available (2108.G07740) for reprogramming to eligible homeless programs; and

WHEREAS, the Phoenix Supportive Housing Program (SHP) (authorized by Resolution 78637 C.M.S., dated June 14, 2004) is in need of \$14,139 to make up an MOU shortfall, by providing case management coordinator position to provide intake services and referrals to the Henry Robinson Multi-Service Center's Drop-In Program and Emergency Housing Program; and

WHEREAS, the City received and allocated funds awarded to the City by HUD) under its 2002/2003 ESG program as authorized per Oakland City Council Resolution No. 76583 C.M.S., passed on June 17, 2001; and

WHEREAS, the 2002/2003 ESG program year has been closed out with a balance of \$11,480 available (2108.G168010) for reprogramming to eligible public services programs; and

WHEREAS, asbestos and lead paint surveys are needed for several City-owned transitional housing properties in order to support the Emergency Housing and Assistance Program (EHAP) grant application with the State of California (Resolution 79030 C.M.S., dated Jan. 18, 2005), said appraisals needing \$11,480; and

WHEREAS, the City allocated General Purpose Funds to support the annual HUD-required matching funds allocations for the 2000/2001 EHP and Community Promotions Program for Service Organizations (CPPSO) and funding was allocated as authorized per Oakland City Council Resolution No. 76583 C.M.S., passed on July 17, 2001; and

WHEREAS, the 2000/2001 EHP and CPPSO program year has been closed out with a balance of \$14,498 available (1010.G168910) for reprogramming to eligible public services programs; and

WHEREAS, additional asbestos and lead paint surveys are needed for several City-owned transitional housing properties in order to support the Emergency Housing and Assistance Program (EHAP) grant application with the State of California (Resolution 79030 C.M.S., dated Jan. 18, 2005), said appraisals needing \$14,498; and

WHEREAS, funding was allocated as authorized per Oakland City Council Resolution No. 76540 C.M.S., passed on June 1, 2001, for an agency assessment contract with Episcopal Charities, Inc.; and

WHEREAS, the Episcopal Charities contract has been closed out with a balance of \$3,715 available (2826.P80320) for reprogramming to eligible homeless programs; and

WHEREAS, property appraisals are needed for several City-owned transitional housing properties in order to support the EHAP grant application with the State of California (Resolution 79030 C.M.S., dated January 18, 2005), said appraisals needing \$3,715; and

WHEREAS, funding was allocated for the City's 2000/2001 Transitional Housing Program (THP) HUD-required match, funded under the CDBG program, and funding was appropriated as authorized per Oakland City Council Resolution No. 75887 C.M.S., passed on July 18, 2000; and

WHEREAS, the 2000/2001 THP account has been closed out with a balance available for reprogramming in the amount of \$6,178 (2108.G149710); and

WHEREAS, property appraisals are needed for several City-owned transitional housing properties in order to support the EHAP grant application with the State of California (Resolution 79030 C.M.S., dated January 18, 2005), said appraisals needing \$6,178; and now, therefore, be it

RESOLVED: That the following balances shall be released and made available for reprogramming under the same funding sources for the activities referenced below:

Reprogram Activity	Program/Fund Source	Fund	Organization	Project	Amount
Army Base Winter Shelter – 2 year	Winter Relief Program 03/04	2108	78111	G168610	\$5,000
Goodwill Industries	Jobs Consortium CDBG 04/05	2108	78111	H77500	\$39,426
Goodwill Industries	Jobs Consortium ESG 04/05	2103	78111	G168030	\$12,967
Army Base Winter Shelter – 2 year	Emergency Shelter Grant	2103	78111	G168030	\$24,933
EOCP THP operations	Emergency Shelter Grant 03/04	2103	78111	G168020	\$65,484
THP Rehab	2001-02 THP/FIT match funds	1010	78111	G149910	\$47,826
Debbie Grieff Consultant Contract	Episcopal Charities – Contract	2826	78111	P184410	\$13,742
EOCP Lease	THP/Match	2108	78111	G149710	\$9,000
Hunger Program	Emergency Housing Program 03/04	1010	78111	G168410	\$19,233
Phoenix SHP	Winter Relief Program 00/01	2108	78111	G07740	\$14,349
Phoenix SHP	Winter Relief Program 03/04	2108	78111	G168610	\$25,000
THP Rehab	Emergency Shelter Grant 02/03	2103	78111	G168010	\$11,480
THP Rehab	C.P.P.S.O. Emergency Housing Program	1010	78111	G168910	\$14,498
Property Appraisals	Episcopal Charities Contract	2826	78111	P80320	\$3,715
Property Appraisals	THP/FIT Match	2108	78111	G149710	\$6,178
Total					\$312,831

And, be it

FURTHER RESOLVED: That the City Council hereby appoints the City Administrator or her designee as agent of the City to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests, fund reprogramming and related actions that may be necessary in accordance with this Resolution and its basic purpose; and, be it

FURTHER RESOLVED: That said Agreements shall be reviewed as to form and legality by the Office of the City Attorney and copies will be filed in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LATONDA SIMMONS
Interim City Clerk and Clerk of the Council
of the City of Oakland, California