

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2013 JUL 11 PM 4:01

REVISED
7-14-13

APPROVED AS TO FORM AND LEGALITY

M. Mowden

City Attorney

OAKLAND CITY COUNCIL
ORDINANCE No. 13184 C.M.S.

AN ORDINANCE AMENDING ORDINANCE NUMBER 13133 C.M.S. (THE FY 2012-13 MASTER FEE SCHEDULE, OR "MFS"), TO ESTABLISH AND MODIFY FEES AND PENALTIES ASSESSED BY THE OFFICE OF THE CITY CLERK, THE ADMINISTRATIVE SERVICES DEPARTMENT, THE OAKLAND POLICE DEPARTMENT, AND THE OFFICE OF PARKS AND RECREATION.

WHEREAS, the City of Oakland periodically updates its Master Fee Schedule to account for general cost of living increases and program changes or other costs; and

WHEREAS, the fee modifications and additions proposed herein have been justified by the respective agencies and are identified in an "Agenda Report" dated June 19, 2013 to Deanna J. Santana, City Administrator, entitled "Report Amending the Master Fee Schedule".

WHEREAS, the City Council finds and determines that the herein-referenced modifications and additions are necessary to reimburse the City for the costs of performing the various municipal and regulatory functions; and

WHEREAS, a Public Hearing was held on July 2, 2013, to review the proposed fee changes; now, therefore

THE COUNCIL OF THE CITY OF OAKLAND DOES ORDAIN AS FOLLOWS:

Section 1. The Master Fee Schedule as set forth in Ordinance Number 13133 C.M.S., as amended, is hereby amended to modify and establish fees assessed by Citywide, the Office of the City Clerk, Administrative Services Department, the Oakland Police Department, and the Office of Parks and Recreation in Exhibit A, attached hereto and made a part hereof.

Section 2. This ordinance shall be effective on July 16, 2013 upon approval by the Council of the City of Oakland.

IN COUNCIL, OAKLAND, CALIFORNIA, JUL 16 2013, 2013

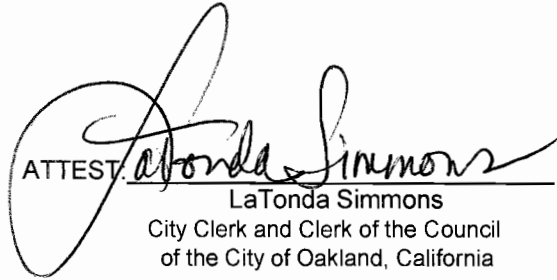
PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, GALLO, GIBSON McELHANEY, KALB, KAPLAN, REID, SCHAAF,
CHAIRPERSON KERNIGHAN - 8

NOES - 0

ABSENT - 0

ABSTENTION - 0

ATTEST 
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California

Introduction Date JUL 2 2013

Date of Attestation July 19, 2013



City of Oakland
Master Fee Schedule
Effective July 1, 2013

CITY CLERK

FEE DESCRIPTION	CURRENT FEE (FY 2012-13)	PROPOSED FEE (FY 2013-14)	% CHANGE
<u>K. E. DUPLICATION OF CAMPAIGN STATEMENTS ELECTIONS MATERIALS: Including but not limited to FPCPC reports, campaign logs and election documents ONLY.</u>	0.10 Page	0.10 Page	0.00%
<u>F. ELECTIONS MATERIALS RETRIEVAL FEE</u>	N/A N/A	5.00 Request	0.00%

City of Oakland
Master Fee Schedule
Effective: July 17, 2013



City of Oakland
Master Fee Schedule
Effective July 1, 2013

**ADMINISTRATIVE
SERVICES DEPARTMENT**

FEE DESCRIPTION	CURRENT FEE (FY 2012-13)	PROPOSED FEE (FY 2013-14)	% CHANGE
FINANCIAL MANAGEMENT			
<u>M.</u> Certificate for Non-Profit Business	<u>N/A N/A</u>	<u>17.50 Per Certificate</u>	<u>NEW</u>
<u>N.</u> Special Event Permit	<u>N/A N/A</u>	<u>52.00 Per Application</u>	<u>NEW</u>
<u>N-O.</u> SERVICE FEE FOR BILLING OUTSIDE PARTIES OR AGENCIES FOR WORK PERFORMED 1-Parking Meter Repair Worker	CHANGE ALPHA REFERENCE ONLY	45.00 Hour	0.00%
<u>O-P.</u> ADMINISTRATIVE SERVICE CHARGE AS ALLOWED BY OAKLAND MUNICIPAL CODE SECTION 4.20.070		50.00 Per Lien	0.00%
<u>P-Q.</u> ADMINISTRATIVE SERVICE CHARGE AS ALLOWED BY OAKLAND MUNICIPAL CODE SECTION 5.04.180		25.00 Per Duplicate Certificate	0.00%
<u>Q-R.</u> ADMINISTRATIVE SERVICE CHARGE AS ALLOWED BY OAKLAND MUNICIPAL CODE SECTION 5.04.260		50.00 Per Lien	0.00%
<u>R-S.</u> ADMINISTRATIVE FEE FOR PROMISSORY NOTES		100.00 Per Note	0.00%
<u>S-T.</u> CREDIT CARD CONVENIENCE FEE		2% of Transaction Amount Paid	0.00%
<u>T-U.</u> NOTARY FEE		10.00 Notarized Signature	0.00%
<u>U-V.</u> NOTICE OF VIOLATION FEE		25.00 Issuance	0.00%
<u>V-W.</u> FINANCIAL REPORTS (RETIREMENT) 1 Oakland Police & Fire Retirement System (Fixed -\$5.00 for Up to 30 Pages and \$0.25 Per Copied Sheet in Excess of 30 Pages) 2 Oakland Municipal Employees' Retirement System (Fixed - \$5.00 for Up to 30 Pages and \$0.25 Per Copied Sheet in Excess of 30 Pages)		5.00 Report	0.00%
		5.00 Report	0.00%
<u>W-X.</u> WORKER'S COMPENSATION FINANCIAL REPORTS (RISK) 1 Medical Reports for Subpoena Purposes		12.00 Report	0.00%
<u>X-Y.</u> RISK MANAGEMENT INSURANCE FEES 1 Liability Insurance for Encroachments into the Public Right-of-Way		50.00 Per Permit	0.00%
<u>Y-Z.</u> RISK MANAGEMENT INSURANCE FEES 2 Vendors/Contractors Liability Insurance (not including premium)		75.00 Per Application	0.00%
PARKING MANAGEMENT			
<u>L.</u> ADMINISTRATIVE FEE IN LIEU OF COLLECTING FINE FOR NON-DISPLAYED DISABLED PLACARD (DP) -The \$25.00 processing fee for cancellation of a citation for non-display of DP will be available only as a one-time courtesy to the registered owner of the cited vehicle with a valid DP.	<u>N/A N/A</u>	<u>25.00 Per Violation</u>	<u>NEW</u>

City of Oakland
Master Fee Schedule
Effective: July 17, 2013



**City of Oakland
Master Fee Schedule
Effective July 1, 2013**

POLICE SERVICES

FEE DESCRIPTION	CURRENT FEE (FY 2012-13) FEE UNIT	PROPOSED FEE (FY 2013-14) FEE UNIT	% CHANGE
BD. BACKGROUND INVESTIGATIONS			
1 Level One	2,500.00 Background	<u>Actual Cost</u> Background	
2 Level Two	1,500.00 Background	Actual Cost Background	
3 Level Three	1,500.00 Background	Actual Cost Background	

**City of Oakland
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City of Oakland
Master Fee Schedule
Effective July 1, 2013

PARKS AND RECREATION

FEE DESCRIPTION	CURRENT FEE (FY 2012-13)	FEE UNIT	PROPOSED FEE (FY 2013-14)	FEE UNIT	CHANGE
ADMINISTRATION					
B. PARK USE PERMITS ("Entire Park" fee excludes the use of Sports Fields and Courts)					
4 Special Event/Park/Facility/Attendant (May-September, Weekends and Holidays)	Direct Costs	Event/Day	DELETE		DELETE
1 2 Permit Processing Fee					
a. Regular Event Rate (50+)	15.00	Application	15.00	Application	0.00%
b. Special Event Rate	30.00	Application	30.00	Application	0.00%
3 Picnic & Related Event Rates (Residents) (4-Hr Minimum)					
2 Picnics, Birthday Parties, Family Reunions, Small Gatherings, Closed Private Events, Events Not Requiring OPD or Security Presence (Residents) (4-Hr Minimum); Per Park Use Site/Area/Date					
Breakdown of areas by facility is included in Appendix A					
a. 1-49 Patrons	15.00	Hour	15.00	Hour/Area	0.00%
b. 50-99 Patrons	20.00	Hour	20.00	Hour/Area	0.00%
c. 100-299 Patrons	35.00	Hour	35.00	Hour/Area	0.00%
d. 300-499 Patrons	55.00	Hour	55.00	Hour/Area	0.00%
e. 500-999 Patrons	90.00	Hour	90.00	Hour/Area	0.00%
f. Each additional Hour	450.00	Day	DELETE		DELETE
f. 1000 or more patrons	N/A	N/A	See Special Event Rates		
g. Holiday Surcharge	Add'l 50% of Rental Fees		Add'l 50% of Rental Fees		0.00%
4 Picnic & Related Event Rates (Nonresidents) (4-Hr Minimum)					
3 Picnics, Birthday Parties, Family Reunions, Small Gatherings, Closed Private Events, Events Not Requiring OPD or Security Presence (Non-residents) (4-Hr Minimum); Per Park Use Site/Area/Date					
a. 1-49 Patrons	18.00	Hour	18.00	Hour/Area	0.00%
b. 50-99 Patrons	24.00	Hour	24.00	Hour/Area	0.00%
c. 100-299 Patrons	42.00	Hour	42.00	Hour/Area	0.00%
d. 300-499 Patrons	66.00	Hour	66.00	Hour/Area	0.00%
e. 500-999 Patrons	108.00	Hour	108.00	Hour/Area	0.00%
f. Each additional Hour	55.00	Hour	55.00	Hour/Area	0.00%
g. Holiday Surcharge	Add'l 50% of Rental Fees		Add'l 50% of Rental Fees		0.00%
4 5 Redwood Heights	25.00	Per-Hour	DELETE		DELETE
a. Residents	N/A	N/A	25.00	Hour	NEW
b. Non-residents	N/A	N/A	30.00	Hour	NEW
5 6 Montclair					
a. Picnic Area	45.00	Per-Hour	DELETE		DELETE
a. Residents					
1 Picnic Area Two Tables	N/A	N/A	15.00	Hour	NEW
2 Grassy Area A	N/A	N/A	25.00	Hour	NEW
3 Grassy Area B	N/A	N/A	25.00	Hour	NEW
b. Non-residents					
1 Picnic Area Two Tables	N/A	N/A	18.00	Hour	NEW
2 Grassy Area A	N/A	N/A	30.00	Hour	NEW
3 Grassy Area B	N/A	N/A	30.00	Hour	NEW
6 7 Dimond					
(4-Hour Minimum, \$15 per hour each additional hour)					
a. Redwood Grove	25.00	Per-Hour	DELETE		DELETE
a. Residents					
1 Redwood Grove			25.00	Hour	0.00%
2 Sequoia Grove			25.00	Hour	0.00%
3 Dimond Gove (overflow)					
a. With Rental			100.00	Hour	0.00%
b. With Table			25.00	Hour	0.00%

REFORMAT FROM BELOW



City of Oakland
Master Fee Schedule
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PARKS AND RECREATION

FEE DESCRIPTION	CURRENT FEE (FY 2012-13)	PROPOSED FEE (FY 2013-14)	% CHANGE
b. Sequoia Grove (add)	25.00 Per-Hour		DELETE
e. Dimond Grove Overflow		REFORMAT TO ABOVE	
4 With Rental	400.00 w/Rental		DELETE
2 With Table	25.00 Per-Table		DELETE
d. Redwood Grove	25.00 Per-Hour		DELETE
b. <u>Non-residents (4-Hour Minimum, \$18 per hour each additional hour)</u>			
1 <u>Redwood Grove</u>	<u>N/A N/A</u>	<u>30.00 Hour</u>	<u>NEW</u>
2 <u>Sequoia Grove</u>	<u>N/A N/A</u>	<u>30.00 Hour</u>	<u>NEW</u>
3 <u>Dimond Grove (overflow)</u>	<u>N/A N/A</u>		<u>NEW</u>
a. <u>With Rental</u>	<u>N/A N/A</u>	<u>120.00 w/Rental</u>	<u>NEW</u>
b. <u>With Table</u>	<u>N/A N/A</u>	<u>30.00 Table</u>	<u>NEW</u>
Z 8 Joaquin Miller Park (4-Hour Minimum, \$15 per hour each additional hour)			
a. <u>Park Picnic Reservation (Residents)</u> <u>Picnics, Birthday Parties, Family Reunions, Small Gatherings, Closed Private Events, Events Not Requiring OPD or Security Presence (Residents) (4-Hr Minimum); Per Park Use Site/Area/Date</u>			
1 Baywood	40.00 Per Hour	40.00 Hour	0.00%
2 Fire Circle	35.00 Per Hour	35.00 Hour	0.00%
3 Fernwood, Redwood Glen, Pinewood	30.00 Per Hour	30.00 Hour	0.00%
4 Other Designated / Undesignated Sites	35.00-100.00 Per Hour	35.00-100.00 Hour	0.00%
5 Cascade Wedding Site			
a. First Two Hours (Two Hour Minimum)	130.00 Per Hour	130.00 Hour	0.00%
b. Each Additional Hour	60.00 Per Hour	60.00 Hour	0.00%
b. <u>Park Picnic Reservation (Non-Residents)</u> <u>(4-Hour Minimum, \$18 per hour each additional hour)</u> <u>Picnics, Birthday Parties, Family Reunions, Small Gatherings, Closed Private Events, Events Not Requiring OPD or Security Presence (Non-Residents) (4-Hour Minimum, \$18 per hour each additional hour)</u>			
1 Baywood	48.00 Per Hour	48.00 Hour	0.00%
2 Fire Circle	42.00 Per Hour	42.00 Hour	0.00%
3 Fernwood, Redwood Glen, Pinewood	36.00 Per Hour	36.00 Hour	0.00%
4 Other Designated/Undesignated Sites	42.00-120.00 Per Hour	42.00-120.00 Hour	0.00%
5 Cascade Wedding Site			
a. First Two Hours (Two Hour Minimum)	156.00 Per Hour	156.00 Hour	0.00%
b. Each Additional Hour	72.00 Per Hour	72.00 Hour	0.00%
c. Deposits (Residents/Nonresidents)			
1 Cascade Wedding Site	150.00 Day	150.00 Day	0.00%
2 Other Designated / Undesignated Sites	75.00 Day	75.00 Day	0.00%

ADMINISTRATION

B. PARK USE PERMITS ("Entire Park" fee excludes the use of Sports Fields and Courts)

8 9 Deposits (Picnics & Related Events)			
a. Up to 299 Patrons	75.00- Day 150.00	75.00- Day 150.00	0.00%
b. 300-499 Patrons	450.00 Day	150.00- Day 200.00	0.00- 33.33%
c. 500-999 Patrons	250.00 Day	250.00 Day	0.00%
d. 1000 or more Patrons	500.00 Day	500.00 Day	0.00%
9 40 Knowland Park (These Fees are Included for Information Only)			
a. Deposit	100.00 Day	100.00 Day	0.00%
b. Family and Group Sites	150.00 Day	150.00 Day	0.00%
c. Cancellation Fee			
1 Less Than 30 Days Before Reservation Date	100.00 Day	100.00 Day	0.00%



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PARKS AND RECREATION

FEE DESCRIPTION	CURRENT FEE (FY 2012-13)	PROPOSED FEE (FY 2013-14)	% CHANGE
	FEE UNIT	FEE UNIT	
44 Park Use Permit for Special Events (Fairs, Exhibits, Festivals, Concerts, Rallies, Sporting Events, Runs, Walks and Related Activities) (4-Hour Minimum).			
10 <u>Park Use Permit for Special Events (Residents) (Fairs, Exhibits, Festivals, Concerts, Rallies, Sporting Events, Runs, Walks, Fundraisers and Related Activities Open to the Public That May Require OPD, Security or Event Monitor Presence (4-Hour Minimum) Per Park Use Site/Area/Date</u>			
<u>Breakdown of areas by facility is included in Appendix A</u>			
a. Rates			
1 Up to 99 Patrons	30.00 Per Hour	30.00 Hour/Area	0.00%
2 100-299 Patrons	40.00 Per Hour	40.00 Hour/Area	0.00%
3 300-499 Patrons	65.00 Per Hour	65.00 Hour/Area	0.00%
4 500-1,000 Patrons	127.50 Per Hour	127.50 Hour/Area	0.00%
a. <u>Entire Park</u>	<u>NEW</u>	<u>127.50- Hour</u>	<u>NEW</u>
		<u>325.00</u>	
5 Each Additional Hour	450.00 Day	DELETE	DELETE
5 <u>Over 1000 Patrons</u>	<u>N/A N/A</u>	<u>300.00- Hour</u>	<u>NEW</u>
		<u>390.00</u>	
a. <u>Entire Park</u>	<u>N/A N/A</u>	<u>300.00- Hour</u>	<u>NEW</u>
		<u>390.00</u>	
6 Community Based/Non-Profit Organizations	25% Rental Fee Discount		
7 Holiday Surcharge	Add'l 50% Rental Fees	Add'l 50% Rental Fees	0.00%

ADMINISTRATION

B. PARK USE PERMITS ("Entire Park" fee excludes the use of Sports Fields and Courts)

10 44 ~~Park Use Permit for Special Events (Fairs, Exhibits, Festivals, Concerts, Rallies, Sporting Events, Runs, Walks and Related Activities) (4-Hour Minimum).~~
Park Use Permit for Special Events (Non-Residents) (Fairs, Exhibits, Festivals, Concerts, Rallies, Sporting Events, Runs, Walks, Fundraisers and Related Activities Open to the Public That May Require OPD, Security or Event Monitor Presence (4-Hour Minimum) Per Park Use Site/Area/Date

b. Rates - Nonresidents.

1 Up to 99 Patrons	120.00 Day	36.00 Hour/Area	-70.00%
2 100-299 Patrons	180.00 Day	48.00 Hour/Area	-73.33%
3 300-499 Patrons	300.00 Day	78.00 Hour/Area	-74.00%
4 500-1,000 Patrons	600.00 Day	153.00 Hour/Area	-74.50%
5 Each Additional 250 Patrons	480.00 Day	DELETE	DELETE
5 <u>Over 1000 Patrons</u>	<u>N/A N/A</u>	<u>360.00- Hour</u>	<u>NEW</u>
		<u>468.00</u>	
a. <u>Entire Park</u>	<u>N/A N/A</u>	<u>360.00- Hour</u>	<u>NEW</u>
		<u>468.00</u>	
6 Holiday Surcharge	Add'l 50% Day	Add'l 50% Day	0.00%
c. Deposit (Special Events)			



City of Oakland
Master Fee Schedule
Effective July 1, 2013

PARKS AND RECREATION

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	%
	(FY 2012-13)	(FY 2013-14)	
	FEE UNIT	FEE UNIT	CHANGE
1 Up to 299 Patrons	300.00 Day	150.00- Day 300.00	-50.00- 0.00%
2 300-499 Patrons	500.00 Day	500.00 Day	0.00%
3 Over 500 Patrons 500-1000 Patrons	1000.00 Day	1000.00 Day	0.00%
4 <u>Over 1000 Patrons</u>	<u>N/A N/A</u>	<u>1500.00 Day</u>	<u>NEW</u>
d. Cancellation			
1 61 Days or More Notice	Forfeit 1/2 Day/Site Deposit	Forfeit 1/2 Day/Site Deposit	0.00%
2 31 Days or More Notice <u>31 - 60 Days Notice</u>	Forfeit Day/Site Entire Deposit	Forfeit Day/Site Entire Deposit	0.00%
3 11-30 Days Notice	Forfeit Day/Site Deposit plus 1/2 Rental Fees	Forfeit Day/Site Deposit plus 1/2 Rental Fees	0.00%
4 10 Days or Less Notice	Forfeit all Day/Site Fees	Forfeit all Day/Site Fees	0.00%
12 Lakeside Park Bandstand			
<u>11 Lakeside Park Bandstand, Mosswood Amphitheater</u>			
a. Rates (Residents)			
1 Two-Hour Minimum	130.00 Per Hour	130.00 Hour	0.00%
2 Additional Hours	60.00 Per Hour	60.00 Hour	0.00%
b. Rates (Nonresidents)			
1 Two-Hour Minimum	156.00 Per Hour	156.00 Hour	0.00%
2 Additional Hours	72.00 Per Hour	72.00 Hour	0.00%
12 43 Cancellation Fee			
a. 61 Days or More Notice	Forfeit 1/2 Day / Site Deposit	Forfeit 1/2 Day/Site Deposit	0.00%
b. 31 Days Notice <u>31 - 60 Days Notice</u>	Forfeit Day / Site Deposit	Forfeit Day/Site Deposit	0.00%

ADMINISTRATION

B. PARK USE PERMITS ("Entire Park" fee excludes the use of Sports Fields and Courts)

12 43 Cancellation Fee			
c. 11-30 Days Notice	Forfeit Day / Site Deposit plus 1/2 Rental Fees	Forfeit Day/Site Deposit plus 1/2 Rental Fees	0.00%
d. 10 Days or Less Notice	Forfeit all Day / Site Fees	Forfeit all Day/Site Fees	0.00%

RECREATION SERVICES

A. AQUATICS

7 Swimming Pools

c. Adult Lap Swim

6 <u>30 Swim Pass Book - Adult</u>	<u>N/A N/A</u>	<u>135.00 Pass Book</u>	<u>NEW</u>
7 <u>30 Swim Pass Book - Senior or Disabled</u>	<u>N/A N/A</u>	<u>75.00 Pass Book</u>	<u>NEW</u>

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