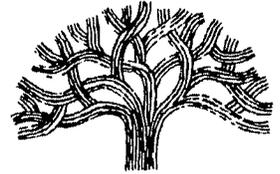


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CITY OF OAKLAND



CITY HALL • 1 FRANK H. OGAWA PLAZA, 3rd FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor
Honorable Libby Schaaf
Mayor

(510) 238-3141
Fax (510) 238-4731

Letter of Appointment

November 28, 2017

The Honorable City Council
One Frank H. Ogawa Plaza, Second Floor
Oakland, CA 94612

Dear President Reid and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has appointed the following persons as members of the following board or commission, subject to City Council confirmation:

LIBRARY ADVISORY COMMISSION

Sarah McClung, Mayoral appointment to serve the term beginning November 13, 2017 and ending November 12, 2020, filling the seat she previously held.

Tyron Jordan, Mayoral appointment to serve the term the remainder of a three-year term that began November 14, 2016 and end November 13, 2019, filling the seat previously held by Nidhi Khosla.

Thank you for your assistance in this matter.

Sincerely,

Libby Schaaf
Mayor

A large, stylized handwritten signature in black ink, appearing to read "Libby Schaaf".

Profile

Sarah

First Name

Middle Initial

McClung

Last Name

[REDACTED]

Email Address

[REDACTED]

Street Address

[REDACTED]

Suite or Apt

[REDACTED]

City

[REDACTED]

State

[REDACTED]

Postal Code

[REDACTED]

Primary Phone

[REDACTED]

Alternate Phone

University of California, San
Francisco

Employer

Collection Development
Librarian

Job Title

Which Boards would you like to apply for?

Library Advisory Commission

Interests & Experiences

Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.

I am interested in becoming a commissioner on the Library Advisory Commission because I have been an active library patron ever since I moved to Oakland 4 years ago. I have personally benefitted from the public library in immeasurable ways and credit a large part of my high quality of life here to easy access to a world class public library system. My wonder at how many resources and services the Oakland Public Library provides has never ceased and every time I interact with a passionate library staff member, volunteer, or advocate, I always learn of yet another thing the Library is doing to help our community. Looking to become more engaged with my new home, I volunteered at the Friends of the Oakland Public Library's Bookmark Bookstore for two years. Networking with the Friends there, I was inspired to become even more active and participating on the Library Advisory Commission seemed like a natural next step since I have worked in libraries for nearly a decade. I know all too well about the difficulties libraries face in terms of budgets, staffing, space, and relevance. I have also witnessed first hand how vocal library advocates can truly change the trajectory of a library dramatically. I have now sat in on the Library Advisory Commission meetings for the last two months. As I am learning about the commission and its important work, I am also meeting commissioners and other key players so that I can easily transition from member of the public to commissioner. It would truly be an honor to give back in this way to the library that has provided me so much in the 4 short years I have lived here.

Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.

[McClung_resume.docx](#)

Upload a Resume

Please paste the text of your resume or curriculum vitae below.


EDUCATION University of Tennessee- Knoxville, Knoxville, TN May 2012 M.S. in Information Sciences Thesis- "Potential Effects of Institutional Repositories on Nursing Research Dissemination" University of Mary Washington, Fredericksburg, VA July 2007 B.A. in English, Cum Laude WORK EXPERIENCE Collection Development Librarian January 2013 - Present Library and Center for Knowledge Management, University of California- San Francisco (UCSF), San Francisco, CA • Monitor an approximately \$2 million collection budget • Manage the overall growth and development of the collection, including an annual journal subscription review; periodic reviews of databases; and ongoing evaluation, selection, and cancellation of print and online resources • Collaborate with other UC libraries and the California Digital Library (CDL) on shared purchasing and co-licensing of electronic resources • Develop close working relationships with publisher and vendor representatives Notable achievements • Initiated a review of the multi-campus STAT!Ref subscription and saved the system nearly \$10,000 • Initiated a review of the multi-campus proposal for ClinicalKey and led the UC-wide decision not to subscribe • Led the systematic update of a branch library's print collection, resulting in a 100% increase in

circulation Research and Education Assistant September 2008 - December 2012 Tompkins-McCaw Library for the Health Sciences, Virginia Commonwealth University (VCU), Richmond, VA • Provided assistance with coordinating, scheduling, and promoting education and outreach initiatives • Provided customer service and basic instruction for library users • Performed circulation functions using the Aleph and Alma library systems • Provided assistance with collection management projects, such as firm order slips, donations, and e-book availability • Provided assistance with special collections projects and digital library collections • Provided assistance with maintaining the library listserv, web pages, blogs, social media accounts, and wiki • Compiled and formatted the research and education department annual report

Notable achievements • Transferred and recoded the service desk manual from web pages to wiki pages • Initiated and completed a public health collection improvement project • Developed a staff training sequence on RefWorks • Created a study break program for students during finals week

Senior Library Assistant & Library Page November 2007 - September 2008 Chesterfield County Public Library, Chesterfield, VA Bookseller August 2007 - September 2008 Book People, Richmond, VA VOLUNTEER SERVICE Bookseller February 2015 - Present Friends of the Oakland Public Library's Bookmark Bookstore, Oakland, CA Arts & Events Volunteer January 2015 - Present University of California- San Francisco (UCSF), San Francisco, CA LIBRARY SERVICE • UCSF o Academic Senate's Committee on Library and Scholarly Communication (COLASC), 2015 - 2016 o Library Assessment Committee, 2016 - present o Demand Driven Acquisitions (DDA) Implementation Team, 2013 - 2014 o EZproxy Implementation Team, 2013 - 2014 o LibQUAL+ 2015 Committee, 2015 - 2016 o Librarians Association of the University of California, San Francisco Campus Division (LAUC-SF), 2013 - present ▪ Chair, 2015 - 2016 ▪ Chair Elect, 2014 - 2015 ▪ Committee on Appointment, Promotion, and Advancement (CAPA), 2016 - present ▪ Secretary and Webmaster, 2013 - 2014 o Library Updates ▪ Facilitator, 2016 - present o Resource Access Improvement Task Force, 2014 • UC-Wide o Article Delivery Services Exploration Task Force, 2014 o Librarians Association of the University of California (LAUC), 2014 - 2016 o Resource Liaison for Natural Standard, 2014 - present o Resource Liaison for Red Book Online, 2015 - present o University of California Health and Life Sciences (UCHLS) Bibliographer Group, 2013 - present o University of California Science and Engineering (UCSEL) Bibliographer Group, 2013 - present • VCU o Kindle Work Group, 2010 - 2011 o LibQUAL+ 2011 Task Force, 2010 - 2011 o Library Branding Work Group, 2010 - 2012 o Mid-Atlantic Chapter of the Medical Library Association (MAC-MLA) 2011 Annual Meeting Planning Committee, 2010 - 2011 o Social Media Work Group, 2010 - 2012 PROFESSIONAL MEMBERSHIPS & SERVICE • American Library Association (ALA), 2010 - present • Association for Library Collections and Technical Services (ALCTS), 2011 - present • Association of College and Research Libraries (ACRL), 2011 - present o Health Sciences Interest Group, 2013 - present • Medical Library Association (MLA), 2013 - 2015 o Collection Development Section (CDS), 2013 - 2015 ▪ Nominating Committee, 2014 - 2015 • Northern California and Nevada Medical Library Group (NCNMLG), 2014 - present o 2016 Joint Meeting Planning Committee, 2014 - 2016 PUBLICATIONS • McClung, S., Ogawa, R., & Abbott, B. (forthcoming spring 2017). Case study "All or Nothing: The University of California Walks Away from ClinicalKey" in Health Sciences Collection Management for the 21st Century. PRESENTATIONS • McClung, S. (2016). "When the Newcomer Breaks the Mold: Meeting the Resource Needs of an Evolving Campus" poster session at the Charleston Conference. • McClung, S., Ogawa, R., & Abbott, B. (2016). "A Consortial Breakup with Elsevier: Deciding not to Subscribe to ClinicalKey" at the MLA Annual Conference. • McClung, S., Ogawa, R., & Abbott, B. (2016). "A Consortial Breakup with Elsevier: Deciding not to Subscribe to ClinicalKey" at the NCNMLG Joint Chapter Meeting. • McClung, S. (2014). "How Can Libraries, Publishers, and Vendors Work Together to Prevent Abuse?" panelist at the Charleston Conference. • McClung, S. (2013). "Chat with the Librarians" roundtable discussion at the Society for Scholarly Publishing Annual Meeting. EXHIBITS • Kidd, M. & McClung, S. (2013). Sketchy Medicine: Comics and Graphic Novels as Medical Narrative. Tompkins-McCaw Library.

AWARDS AND HONORS • NCNMLG Professional Development Grant, 2015 • UCSF Library Spot Award for exceptional library service, 2013 • Information International Associates (IIa) Scholarship, 2011
TECHNICAL SKILLS • Citation management software: RefWorks • Data analysis software: SPSS • Data visualization software: Tableau • Library information systems: Aleph, Alma, Millennium • Microsoft Office: Excel, Outlook, PowerPoint, Word • Operating systems: Mac, Windows • Survey software: Qualtrics, REDCap

Please click the acknowledgement below.

Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

I Agree *

Sarah McClung

EDUCATION

- University of Tennessee- Knoxville, Knoxville, TN** **May 2012**
M.S. in Information Sciences
Thesis- "Potential Effects of Institutional Repositories on Nursing Research Dissemination"
- University of Mary Washington, Fredericksburg, VA** **July 2007**
B.A. in English, Cum Laude

WORK EXPERIENCE

- Collection Development Librarian** **January 2013 - Present**
Library and Center for Knowledge Management, University of California- San Francisco (UCSF), San Francisco, CA
- Monitor an approximately \$2 million collection budget
 - Manage the overall growth and development of the collection, including an annual journal subscription review; periodic reviews of databases; and ongoing evaluation, selection, and cancellation of print and online resources
 - Collaborate with other UC libraries and the California Digital Library (CDL) on shared purchasing and co-licensing of electronic resources
 - Develop close working relationships with publisher and vendor representatives

Notable achievements

- Initiated a review of the multi-campus STAT!Ref subscription and saved the system nearly \$10,000
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- Research and Education Assistant** **September 2008 - December 2012**
Tompkins-McCaw Library for the Health Sciences, Virginia Commonwealth University (VCU), Richmond, VA
- Provided assistance with coordinating, scheduling, and promoting education and outreach initiatives
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Notable achievements

- Transferred and recoded the service desk manual from web pages to wiki pages
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- Developed a staff training sequence on RefWorks
- Created a study break program for students during finals week

- Senior Library Assistant & Library Page** **November 2007 - September 2008**
Chesterfield County Public Library, Chesterfield, VA

Bookseller
Book People, Richmond, VA

August 2007 - September 2008

VOLUNTEER SERVICE

Bookseller
Friends of the Oakland Public Library's Bookmark Bookstore, Oakland, CA

February 2015 - Present

Arts & Events Volunteer
University of California- San Francisco (UCSF), San Francisco, CA

January 2015 - Present

LIBRARY SERVICE

- UCSF
 - Academic Senate's Committee on Library and Scholarly Communication (COLASC), 2015 - 2016
 - Library Assessment Committee, 2016 - present
 - Demand Driven Acquisitions (DDA) Implementation Team, 2013 - 2014
 - EZproxy Implementation Team, 2013 - 2014
 - LibQUAL+ 2015 Committee, 2015 - 2016
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 - Chair, 2015 - 2016
 - Chair Elect, 2014 - 2015
 - Committee on Appointment, Promotion, and Advancement (CAPA), 2016 - present
 - Secretary and Webmaster, 2013 - 2014
 - Library Updates
 - Facilitator, 2016 - present
 - Resource Access Improvement Task Force, 2014
- UC-Wide
 - Article Delivery Services Exploration Task Force, 2014
 - Librarians Association of the University of California (LAUC), 2014 - 2016
 - Resource Liaison for Natural Standard, 2014 - present
 - Resource Liaison for Red Book Online, 2015 - present
 - University of California Health and Life Sciences (UCHLS) Bibliographer Group, 2013 - present
 - University of California Science and Engineering (UCSEL) Bibliographer Group, 2013 - present
- VCU
 - Kindle Work Group, 2010 - 2011
 - LibQUAL+ 2011 Task Force, 2010 - 2011
 - Library Branding Work Group, 2010 - 2012
 - Mid-Atlantic Chapter of the Medical Library Association (MAC-MLA) 2011 Annual Meeting Planning Committee, 2010 - 2011
 - Social Media Work Group, 2010 - 2012

PROFESSIONAL MEMBERSHIPS & SERVICE

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- Association for Library Collections and Technical Services (ALCTS), 2011 - present
- Association of College and Research Libraries (ACRL), 2011 - present

- o Health Sciences Interest Group, 2013 - present
- Medical Library Association (MLA), 2013 - 2015
 - o Collection Development Section (CDS), 2013 - 2015
 - Nominating Committee, 2014 - 2015
- Northern California and Nevada Medical Library Group (NCNMLG), 2014 - present
 - o 2016 Joint Meeting Planning Committee, 2014 - 2016

PUBLICATIONS

- McClung, S., Ogawa, R., & Abbott, B. (forthcoming spring 2017). Case study "All or Nothing: The University of California Walks Away from ClinicalKey" in *Health Sciences Collection Management for the 21st Century*.

PRESENTATIONS

- McClung, S. (2016). "When the Newcomer Breaks the Mold: Meeting the Resource Needs of an Evolving Campus" poster session at the Charleston Conference.
- McClung, S., Ogawa, R., & Abbott, B. (2016). "A Consortial Breakup with Elsevier: Deciding not to Subscribe to ClinicalKey" at the MLA Annual Conference.
- McClung, S., Ogawa, R., & Abbott, B. (2016). "A Consortial Breakup with Elsevier: Deciding not to Subscribe to ClinicalKey" at the NCNMLG Joint Chapter Meeting.
- McClung, S. (2014). "How Can Libraries, Publishers, and Vendors Work Together to Prevent Abuse?" panelist at the Charleston Conference.
- McClung, S. (2013). "Chat with the Librarians" roundtable discussion at the Society for Scholarly Publishing Annual Meeting.

EXHIBITS

- Kidd, M. & McClung, S. (2013). *Sketchy Medicine: Comics and Graphic Novels as Medical Narrative*. Tompkins-McCaw Library.

AWARDS AND HONORS

- NCNMLG Professional Development Grant, 2015
- UCSF Library Spot Award for exceptional library service, 2013
- Information International Associates (IIa) Scholarship, 2011

TECHNICAL SKILLS

- Citation management software: RefWorks
- Data analysis software: SPSS
- Data visualization software: Tableau
- Library information systems: Aleph, Alma, Millennium
- Microsoft Office: Excel, Outlook, PowerPoint, Word
- Operating systems: Mac, Windows
- Survey software: Qualtrics, REDCap

Upload a Resume

Please paste the text of your resume or curriculum vitae below.

TYRON C. JORDAN [REDACTED]

EMPLOYMENT: Office of the Attorney General. Position: Legal Analyst. Feb. 2013-present • Assist attorneys in reviewing, and drafting various legal documents, including contracts, litigation filing, attaining discovery material, drafting other documents that relates to a particular legal transactions or court cases. • Conduct extensive legal research • Assist attorneys in interviewing witnesses. • Assist in trial preparation SEIU LOCAL 1000, DLC 743. Position: Job Steward. • Educate and inform workers of union activities • Participate in worksite employee grievances • I attended General Council as an elected delegate in 2015. • Attend and organize Steward Meetings • Take Minutes of union meetings, distribute information. • Answer employees various question regarding employee rights. Law Office of Bryant and Brown. Position: Paralegal/Office Manager. December 2006-2012 • Drafted legal documents for attorneys' review • Arranged depositions • Ordered office supplies • Made appointments for attorneys **MILITARY SERVICE:** I served active duty in the United States Army from 1997-1999, and Army Reserves 1999-2004. **MEMBERSHIPS/ORGANIZATIONS** VFW (Veteran of Foreign Wars), Oakland Rotary Club (I sit on the following committees: KinderPrep, Community Service Committee, Saroni Scholarship Committee, World Community Service Committee) Wellstone Democratic Club, **EDUCATION:** I hold a Bachelor of Arts Degree in Government from California State University- Sacramento

Please click the acknowledgement below.

Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

I Agree *

2017 NOV 30 PM 12:44

Approved as to Form and Legality

DRAFT

Office of the City Attorney

OAKLAND CITY COUNCIL

Resolution No. _____ C.M.S.

RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF SARAH MCCLUNG AND TYRON JORDAN AS MEMBERS OF THE LIBRARY ADVISORY COMMISSION

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, Ordinance No. 8064 C.M.S, adopted November 13, 1969 and amended by Ordinance No. 11730 C.M.S., adopted July 26, 1994, establishes the Library Advisory Commission to advise and make recommendations on the operation and future development of the library system and to act as a liaison between the Library Department and the Mayor and City Council; and

WHEREAS, the Library Advisory Commission consists of fifteen (15) members serving not more than two consecutive three-year terms; and

WHEREAS, the Honorable Mayor Libby Schaaf has appointed Sarah McClung and Tyron Jordan each serve three-year terms subject to confirmation by the City Council; now therefore be it

RESOLVED: That pursuant to City Charter section 601, the City Council hereby confirms the Mayor's following appointment to the Library Advisory Commission:

Sarah McClung, Mayoral appointment to serve the term beginning November 13, 2017 and ending November 12, 2020, filling the seat she previously held.

Tyron Jordan, Mayoral appointment to serve the term the remainder of a three-year term that began November 14, 2016 and end November 13, 2019, filling the seat previously held by Nidhi Khosla.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL-WASHINGTON, GALLO, GIBSON MCELHANEY,
GUILLEN, KALB, KAPLAN AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____

LATONDA SIMMONS

City Clerk and Clerk of the Oakland City Council