

CITY OF OAKLAND

AGENDA REPORT

OFFICE OF THE CITY CLERK

To: Office of the City Administrator
Att: Deborah Edgely
From: Police Department
Date: June 26, 2007

Re: A Report and Proposed Resolution Waiving the Competitive Request for Proposal/Qualifications Process and Authorizing the City Administrator, on Behalf of the City of Oakland, to Enter into A Professional Services Agreement with the County of Contra Costa, Office of the Sheriff, Forensic Services Division, in an Amount Not to Exceed One Hundred Thousand Dollars (\$100,000.00) for the Period January 1, 2007 to June 30, 2008, for Latent Print Comparison and Identification Services on Behalf of the Police Department

SUMMARY

A resolution has been prepared authorizing a waiver of the competitive request for proposal/qualifications process and authorizing the City Administrator to enter into a Professional Services Agreement with the County of Contra Costa, Office of the Sheriff, Forensic Services Division, for latent print comparison and identification services for the Police Department's Criminalistics Division. Said agreement shall be funded for an amount not to exceed \$100,000.00, for the period January 1, 2007 to June 30, 2008.

FISCAL IMPACT

Approval of the proposed resolution will authorize a Professional Services Agreement with the County of Contra Costa, Office of the Sheriff, Forensic Services Division for provision of latent print comparison and identification services on behalf of the Police Department's Criminalistics Division, in an amount not to exceed \$100,000. Funding is allocated in the General Purpose Fund: 1010, Criminalistics Division Org.: 102610; Criminalistics Program: PS05, Miscellaneous Contracts Services Account: 54919. The Manager of the Criminalistics Division will be responsible for ensuring that the terms as set forth in the contractual agreement are met.

Expense allocations are as follows:

Description and Use of Funds	Amount
Contra Costa County, Office of the Sheriff (Professional Service Agreement)	\$100,000
Contract Assessment Fee (\$100,000 x 3%)	\$3,000
TOTAL PROJECT COST	\$103,000

BACKGROUND

As a means of ensuring the timely processing of latent print comparison assignments within the

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Police Department's Criminalistics Division, an agreement for services has been developed with Contra Costa County, Office of the Sheriff, Forensic Services Division, for these provisions, as well as computer assisted latent searches.

KEY ISSUES AND IMPACTS

For more than one full calendar year, the Police Department's Criminalistics Division has experienced personnel shortages, resulting in a backlog in the completion of both latent print comparison assignments as well as in the completion of latent print computer-based searches that are used in unsolved and/or suspectless criminal investigations.

Request for Proposals/Request for Qualifications Waiver Justification

In order to overcome the operational backlog, while at the same time ensuring that all judicial and prosecutorial evidentiary requirements were met relative to processing of the same, the Crime Laboratory had to identify another law enforcement agency which could process its routine, forensic work in keeping with criminal justice mandates. The Contra Costa Sheriff's Forensic Services Division was identified as the only potential service provider in the Bay Area because no other crime lab in this region has the necessary accreditation of the American Society of Crime Laboratory Directors/Laboratory Accreditation Board.

Laboratory Accreditation Standards

The Oakland Police Department's Criminalistics Laboratory is accredited under the laboratory accreditation program of the **American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB)**. The ASCLD/LAB is an internationally recognized organization for accrediting forensic science laboratories. The objectives of the ASCLD/LAB accreditation program are to improve the quality of laboratory services provided to the criminal justice system, and to offer to the general public and the users of laboratory services, a means to identify those laboratories that have satisfied the tough accreditation standards.

The Contra Costa County Sheriff's Department, Forensic Services Division, is likewise fully accredited by the ASCLD/LAB. Accordingly, the resultant completed work product, through the execution of the proposed Professional Services Agreement, will assist the Department toward achieving and maintaining its high standards of forensic service operations, and ensure that all judicial and prosecutorial evidentiary requirements shall be met.

SUSTAINABLE OPPORTUNITIES

Economic

There are no economic issues associated with this report.

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Environmental

There are no environmental issues associated with this report.

Social Equity

Services funded by this Professional Services Agreement will enhance the Department's ability to process latent print comparison and other computer assisted latent print services in an expeditious manner, for the overall public safety benefit of the City of Oakland.

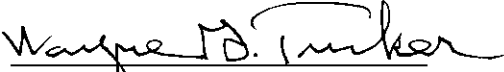
DISABILITY AND SENIOR CITIZEN ACCESS

There are no ADA or senior citizen access issues contained in this report.

RECOMMENDATION


The Oakland Police Department recommends that the City Council authorize a waiver of the competitive request for proposal/qualifications process and authorize the City Administrator, on behalf of the City of Oakland, to enter into a Professional Services Agreement the with County of Contra Costa, Office of the Sheriff, Forensic Services Division, in an amount not to exceed \$100,000 on behalf of the Police Department.

Respectfully submitted,


Wayne G. Tucker
Chief of Police

Prepared by: John T. Abercrombie
Criminalistics Division
Bureau of Investigation

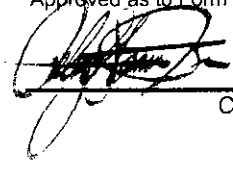
APPROVED AND FORWARDED TO THE
PUBLIC SAFETY COMMITTEE:


Office of the City Administrator

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OFFICE OF THE CITY CLERK
CITY OF OAKLAND

OAKLAND CITY COUNCIL



City Attorney

2007 JUN 16 PM 3: 11 RESOLUTION NO. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION WAIVING THE COMPETITIVE REQUEST FOR PROPOSAL/QUALIFICATIONS PROCESS AND AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH THE COUNTY OF CONTRA COSTA, OFFICE OF THE SHERIFF, FORENSIC SERVICES DIVISION, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) FOR THE PERIOD JANUARY 1, 2007 TO JUNE 30, 2008, FOR LATENT PRINT COMPARISON AND IDENTIFICATION SERVICES ON BEHALF OF THE POLICE DEPARTMENT

WHEREAS, the Police Department's Criminalistics Division routinely conducts latent print comparison and computer-based searches in order to provide identification services in relationship to the analysis of unsolved or suspectless criminal investigations; and

WHEREAS, for more than one full calendar year, the Department's Criminalistics Division has experienced personnel shortages, resulting in a backlog in the completion of both latent print comparison assignments and latent print computer-based searches that are used in unsolved and/or suspectless criminal investigations; and

WHEREAS, the analyses performed on behalf of the Department's Criminalistics Division enhances agency-wide efforts to identify, arrest and prosecute violent offenders within our community; and

WHEREAS, the Police Department's Criminalistics Division is fully accredited under the laboratory accreditation program of the American Society of Crime Laboratory Directors/ Laboratory Accreditation Board; and

WHEREAS, the Police Department requests a waiver of the competitive request for proposal/ qualifications process to facilitate entering into a professional services agreement with the Contra Costa County Sheriff's Department, Forensic Services Division, for latent print comparison and identification services on behalf of the Criminalistics Division; and

WHEREAS, Contra Costa County Sheriff's Department, Forensic Services Division, is also fully accredited under the laboratory accreditation program of the American Society of Crime Laboratory Directors/Laboratory Accreditation Board, and there is no other crime lab in the Bay Area with those same credentials who can perform this work for the Police Department; and

WHEREAS, the City Council finds that the services provided pursuant to said agreement with the Contra Costa County Sheriff's Department are of a professional, scientific or technical nature and are temporary in nature; and

WHEREAS, the City Council finds that said agreements shall not result in a loss of employment or salary by any person having permanent status in the competitive service; now, therefore be it

RESOLVED: That pursuant to Oakland Municipal Code section 2.04.051.B, the City Council hereby finds and determines that it is in the best interests of the City to waive the competitive request for proposal/ qualifications process for the proposed agreement between the Police Department and the County of Contra Costa, Office of the Sheriff, relative to the delivery of forensic services, and authorizes the City Administrator, or her designee, to enter into said agreement; and, be it

FURTHER RESOLVED: That funding for said agreement shall be maintained in the General Purpose Fund: 1010; Criminalistics Division Org.: 102610; Criminalistics Program PS05; Miscellaneous Contracts Services Account: 54919; and be it

FURTHER RESOLVED: That the City Administrator, or her designee, is further authorized to execute said agreement and other documents necessary in connection with said agreements and to complete any negotiations, certifications and documentation required to accept, modify, extend, or amend the agreement provided no additional funds beyond the City Administrator's signing authority will be allocated without prior City Council approval; and be it

FURTHER RESOLVED: That the City Attorney shall review and approve said agreement as to form and legality and copies of said agreement shall be filed on the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California