



FILED
OFFICE OF THE CITY CLERK
OAKLAND

2017 JUN 29 PM 12: 59

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Christine Daniel
Interim Director, OPW

SUBJECT: Estuary Park Renovation and
Expansion Project

DATE: June 19, 2017

City Administrator Approval

Date:

6/28/17

RECOMMENDATION

Staff Recommends That City Council Adopt A Resolution Authorizing the City Administrator, or Designee, To Award and Execute A Professional Services Agreement For Landscape Architectural Design Services for the Estuary Park Renovation and Expansion Project (#1000858) With Hargreaves Associates For An Amount Not-To-Exceed One Million Two Hundred Thousand Dollars (\$1,200,000.00).

EXECUTIVE SUMMARY

Approval of this resolution will authorize the City Administrator to enter into a professional services agreement with Hargreaves Associates for landscape architectural services for improvements to the Estuary Park Project, in an amount not-to-exceed one million, two hundred thousand dollars (\$1,200,000).

The professional services scope of work includes, at a minimum, a public engagement process, renovation and expansion design of the existing park area, bid and award support, and construction support services for the project. The project scope includes the expansion and design of Estuary Park to include the former Cash and Carry site, enhancement of the Bay Trail, improved pedestrian and bicycle access from Oak Street and Embarcadero to Estuary Park, and improved access along the water's edge in accordance with existing planning documents, land use restrictions, and the priorities identified through the design public engagement process.

BACKGROUND/LEGISLATIVE HISTORY

The Estuary Park site is approximately 11 acres located at 5 Embarcadero along the Waterfront area of Oakland in City Council District 3. Please see **Attachment A – Project Location Map**. The Park incorporates the Jack London Aquatic Center, a community and dock facility providing youth and adult rowing programs. It also includes a popular multi-use grassy field frequently used for soccer and other team sports, a public boat launching ramp, a group picnic area, and the demolished Cash and Carry building site that is currently fenced off and not in use. The park site is adjacent to the Oakland Estuary and the opening to the Lake Merritt Channel.

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Through a variety of planning processes in the mid 90's the Estuary Park Renovation and Expansion Project was proposed and thereby incorporated into several local and regional plans over the last twenty years including the adopted General Plan Open Space, Conservation and Recreation (OSCAR) in 1996 and the Estuary Policy Plan in 1999. As stated in the Estuary Policy Plan: OAK-2.1: Expand & Rehabilitate Estuary Park: "If Estuary Park is to fulfill its potential, it is important to make it more visible from the Embarcadero. It should be expanded and extended to the street, adding to the total amount of useable public space and improving park security. The entire park (including the expansion area) should be improved. Consideration should be given to providing places to observe major civic celebrations and water related festivals."

The Estuary Park Project was also listed in the Measure DD – Oakland Trust for Clean Water and Safe Parks Bond program (Measure DD) under the category for Estuary Waterfront Access, Parks and Cleanup Program. Now that the 12th Street Improvement Project is completed, the Lake Merritt Channel Improvements at 10th Street, the Lake Merritt Channel Pedestrian Improvements at 7th Street, and the Pedestrian and Bicycle Connector Project are all underway. The City is positioned to realize long-held community objectives for the creation of a major open space of citywide and regional significance as described in the Estuary Policy Plan. The plan states "Estuary Park is a significant public asset which can and should be upgraded. It has a historic relationship with nearby Lake Merritt and the Lake Merritt Channel, and there is now a chance to finally reconnect Lake Merritt with the Estuary."

Funding for the design of the Estuary Park project was approved on December 13, 2016 in Resolution No. 86516 C.M.S., which authorized the sale of the Measure DD, Series C, Bond.

ANALYSIS

In accordance with Oakland Municipal Code (OMC) 2.04.051 and the provisions of Administrative Instruction 150 for Professional Services Contracts, a Request For Proposals (RFP) for design and engineering services was issued in October 2016 seeking a firm most suitable for the proposed project. On November 29, 2016, Public Works Contract Services received six (6) proposals. City Administrator's Office – Contracts and Compliance completed their analysis on December 5, 2016. Please see **Attachment B - Contract Compliance & Employment Services Compliance Analysis** for details.

A panel of five (5) people comprised of a Public Works Parks Services staff member, a Parks and Recreation staff member, a Public Works Project Delivery staff member, a member of the Measure DD Coalition and Waterfront Action, Inc, and a member of the East Bay Regional Parks District Board of Directors reviewed and ranked the proposals based on the quality and content of the proposals and recommended four (4) firms for interview on March 1, 2017. The interview evaluation criteria for the selection included the following:

1. Relevant experience and strengths of the firm; Demonstrated ability to deliver exceptional projects; Experience with waterfront sites and the particular challenges they present i.e. permitting, contamination etc.; Prior experience working with municipal or other public agency budgets and process.

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2. Proven project management expertise and experience on similar size and complex waterfront projects; Quality control methods; Communication methods; Prior experience and proposed approach to community engagement; Ability to provide high quality customer service to the City and the community.
3. Proposed project approach and creativity; Demonstrated understanding of the unique project complexities and challenges.
4. Quality and completeness of responses to interview questions; Unique resources/expertise relevant to the project; Demonstrated capacity to respond to all project requirements in a timely manner.

Based on the proposal review process and interviews, the panel recommended Hargreaves Associates and their consultant team to be the most qualified and most responsive to the RFP to design the Estuary Park Renovation and Expansion Project and produce the technical construction drawings allowing Public Works Department to solicit construction bids from contractors.

Hargreaves Associates exceeds the City's Local/Small Local Business Enterprise program with 53.60% LBE/SLBE/VSLE participation. Hargreaves Associates engaged 12 local and small local businesses as part of the design team. Hargreaves is in the process of completing the City's Equal Benefits Ordinance requirements as well as other programs as required. Please see **Attachment C – Updated Contract Compliance & Employment Services Compliance Analysis**, June 9, 2017 for details.

FISCAL IMPACT

The design phase of the project will be funded by Oakland Trust for Clean Water and Safe Parks, Measure DD. Once the City completes the environmental process and 35% design, the project will be better positioned to compete for grant funds to leverage and maximize the Measure DD funds identified for the construction of the project.

The design of the project will have no immediate operational fiscal impact. Funding for maintenance of the newly renovated and expanded Estuary Park will be provided through the Community Facilities District associated with the Brooklyn Basin Project Development Agreement.

A breakdown of the appropriated project design funding source is as follows:

FUNDING SOURCE	AMOUNT
Measure DD, Series C, Fund (5322); Capital Projects Organization (#92270); Consultant Contract Account (54411); Project (1000858); Program (IN06)	\$1,200,000.00

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PUBLIC OUTREACH / INTEREST

The Project is highly noted throughout various City and regional plans as listed in the Background/Legislative History section of this report. Public outreach and engagement was conducted throughout the development of those plans. Results of the feedback and participation deemed this project as a priority in the implementation of the Estuary Policy Plan and the Measure DD Estuary Waterfront Access, Parks and Cleanup Program.

As the preliminary project planning and design begins, additional outreach and community input will be sought and incorporated into the design.

Oakland Public Works – Project Delivery Division (OPW-PDD) engaged Public Works Contract Services and the Office of the City Administrator - Contract & Compliance Division for assistance with the Professional Services Request for Proposals (RFP) process. The RFP was advertised on October 14, 2016. Notifications were distributed by several means through:

- The City of Oakland *iSupplier* system which includes City certified landscape architecture, engineering, and planning firms, registered professional services providers, plan rooms and builder's exchanges including the Oakland Metropolitan Chamber of Commerce, Oakland Black Board of Trade & Commerce, Bay Area Business Roundtable, and Construction Bidboard. A total of 320 notices were distributed.
- Posting on CIPlist.com, which distributes to registered plan rooms and builders' exchanges widely accessed and redistributed by other list serve business organizations that provide notice of RFQ/P opportunities to local firms.
- Printed legal notice in the Oakland Tribune.

COORDINATION

This report and legislation have been reviewed by the Office of the City Attorney, Budget Office and Contracts and Compliance Division of the City Administrator's Office.

SUSTAINABLE OPPORTUNITIES

Economic: The consultant is verified for Local Business Enterprise and Small Local Business Enterprise (LBE/SLBE) participation by the Social Equity Division of the Department of Contracting and Purchasing. The projects will generate business tax, sales tax, and other revenues for the City by those firms who work on the project. Local businesses will be utilized on the projects and will benefit directly.

Environmental: The consultant will be required to adhere to the City's Bay Friendly Landscape Ordinance, consider the use of recycled materials in the products specified as well as integrate

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technology and design elements supporting environmental, waste reduction and energy conservation objectives.

Social Equity: The proposed landscape architecture design services contract will enhance Estuary Park and provide new facilities to support increased recreational opportunities for Oaklanders citywide. The resulting project will comply with Americans with Disabilities Act (ADA) and enhance the enjoyment of Estuary Park for all ages and abilities.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends that City Council adopt a resolution authorizing the City Administrator, or designee, to award and execute a professional services agreement for landscape architectural services for the Estuary Park Renovation and Expansion Project with Hargreaves Associates for an amount not-to-exceed \$1,200,000.00.

For questions regarding this report, please contact Ali Schwarz, Capital Improvement Project Coordinator, Project Delivery Division, (510) 238-7310.

Respectfully submitted,



CHRISTINE DANIEL

Interim Director, Oakland Public Works

Reviewed by:

Danny Lau, Assistant Director

Bureau of Design & Construction

Prepared by:

Ali Schwarz, CIP Coordinator

Project Delivery Division

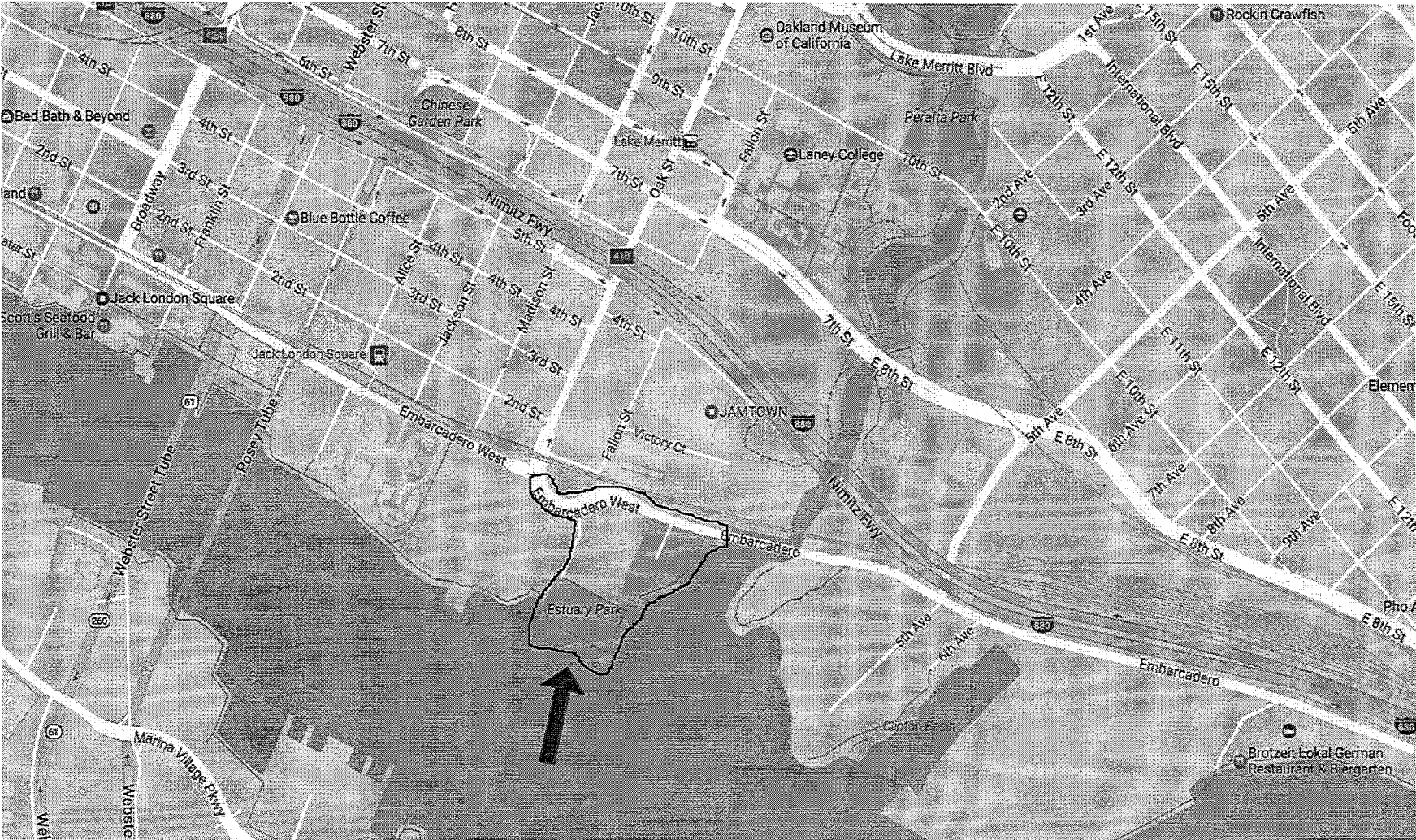
Attachments (1):

A: Project Location Map

B: Contract Compliance Memo, December 5, 2016

C: Updated Contract Compliance Memo, June 9, 2017

Attachment A Project Location Map





INTER OFFICE MEMORANDUM

Attachment B

TO: Allison Schwarz

FROM: Deborah Barnes, Director,
Contracts & Compliance

SUBJECT: Compliance Analysis

DATE: December 5, 2016

RFP for Landscape Architectural Services for Estuary Park
Renovation and Expansion Project

The City Administrator's Office, Contracts and Compliance Unit conducted a compliance review of six (6) proposals in response to the above referenced project. Below is the outcome of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement. In addition, firms are reviewed for compliance with the Equal Benefits Ordinance (EBO).

Below is the outcome of our findings:

Responsive to EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts			Oakland Workforce Preference Points	EBO Compliant? Y/N
Company Name	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points			
CMG Landscape Partnership	NA	51.00%	19%	32%	0%	51%	2 points	0 pts.	0 pts.	N	
Groundworks Office	NA	59.00%	27%	32%	0%	59%	2 points	0 pts.	0 pts.	N	
Hood Design Studio	NA	50%	10%	40%	0%	50%	2 points	2.5 pts.	0 pts.	Y	
Office of Cheryl Barton	NA	51.10%	17%	29.10%	5% *10%	56.10%	4 points	0 pts.	0 pts.	N	

Comments: The above firms met the minimum 50% L/SLBE participation requirement. Hood Design is EBO compliant. All other firms are not and will have to come into compliance prior to full contract execution.

Non-Responsive to EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts			Oakland Workforce Preference Points	EBO Compliant? Y/N
Company Name	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points			
Hargreaves Associates	NA	51.00%	32%	19%	0%	0%	0 points	0 pts.	0 pts.	N	
WRT	NA	68%	53%	12%	3%	0%	0 points	0 pts.	0 pts.	N	

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Comments: Hargreaves Associates and WRT failed to meet the minimum 50% L/SLBE participation requirement. Neither firm is EBO compliant they will have to come into compliance prior to full contract execution.

Shelley Darenburg

Deborah Barnes
Director, Contracts & Compliance

Should you have any questions you may contact Vivian Inman at (510) 238-6261.

CONTRACTS AND COMPLIANCE



Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: **RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project**

CONSULTANT/CONTRACTOR: **CMG Landscape Architecture**
Engineer's Estimate: **NA** **Contractors' Bid Amount:** **NA** **Over/Under:** **NA**

Bid discounted amount: **NA** **Discount/Preference Points:** **2 Points**

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
 - a) % of LBE participation **19.00%**
 - b) % of SLBE participation **32.00%**
 - c) % of VSLBE participation **0.00%**
- 3. Did the contractor receive bid discount/preference points? **YES**
(If yes, list the points received) **2 points**

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.
12/5/2016

Reviewing Officer: *V. [Signature]*

Date: 12/5/2016

Approved By: *Shelley Darenburg*

Date: 12/5/2016

LBE/SLBE Participation CMG Landscape Architecture

Project Name: RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Eth	MBE	WBE
PRIME Architecture Civil Engineering Civil Engineering Shoreline Civil Engineering Structural Engineering Geotechnical Engineering Electrical Engineering Surveyor Cost Estimator Outreach	CMG Landscape Architecture	San Francisco	UB					45.00%	C		
	Lowney Architecture	Oakland	CB		23.00%		23.00%	23.00%	C		
	BKF Engineers	Oakland	CB	10.00%			10.00%	10.00%	C		
	Hyphae Design Laboratory	Oakland	CB		5.00%		5.00%	5.00%	C		
	Moffatt & Nichol	Oakland	UB					4.00%	C		
	IDA Structural Engineers	Oakland	CB		2.00%		2.00%	2.00%	C		
	Rockridge Geotechnical	Oakland	CB		1.00%		1.00%	1.00%	C		
	Edesign C	Oakland	CB	4.00%			4.00%	4.00%	H		4.00%
	PLS Surveys, Inc.	Oakland	CB		1.00%		1.00%	1.00%	C		1.00%
	Leland Saylor Associates	Oakland	CB	3.00%			3.00%	3.00%	C		
	Circlepoint	Oakland	CB	2.00%			2.00%	2.00%	C		
Project Totals				19.00%	32.00%	0.00%	51.00%	100.00%		0.00%	5.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.								Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
Legend		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise			UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						

CONTRACTS AND COMPLIANCE



Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: **RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project**

CONSULTANT/CONTRACTOR: **Groundworks Office**
Engineer's Estimate: **NA** **Contractors' Bid Amount** **NA** **Over/Under** **NA**
Bid discounted amount: **N/A** **Discount/Preference Points:** **2 points**

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation **27.00%**
 - b) % of SLBE participation **32.00%**
 - c) % of VSLBE participation **0.00%**
3. Did the contractor receive bid discount/preference points? **YES**
(If yes, list the points received) **2 points**

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.
12/5/2016
Date

Reviewing Officer: *Vitua* **Date:** 12/5/2016

Approved By: *Shelley Darenburg* **Date:** 12/5/2016

LBE/SLBE Participation Groundworks Office

Project Name: RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total	Total	For Tracking Only		
							LBE/SLBE %	Percentages	Ethn	MBE	WBE
PRIME Architecture Civil Engineering, Irrigation Design and CEQA Geotechnical Engineering Surveying Cost Estimate Lighting Design Structural Engineering Mechanical Engineering Electrical Engineers Athletic Field Design	Groundworks Office	Berkeley	UB					35.00%	C		35.00%
	Gensler	Oakland	CB	20.00%			20.00%	20.00%	C		
	Hyphae Design Laboratory	Oakland	CB		20.00%		20.00%	20.00%	C		
	Lai & Associates	Oakland	CB	3.00%			3.00%	3.00%	AP		3.00%
	PLS Surveying	Oakland	CB		2.00%		2.00%	2.00%	C		2.00%
	Mack 5	Emeryville	UB					3.00%	AP		3.00%
	Lumenworks	Oakland	CB		5.00%		5.00%	5.00%	C		
	IDA	Oakland	CB		5.00%		5.00%	5.00%	C		
	SJ Engineers	Oakland	CB	2.00%			2.00%	2.00%	AP	2.00%	
	FW Associates	Oakland	CB	2.00%			2.00%	2.00%	AP	2.00%	
	Nor Cal Associates	San Francisco	UB					3.00%	C		
	Project Totals				27.00%	32.00%	0.00%	59.00%	100.00%		0.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.								Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
Legend		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NFSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise					



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: **RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project**

CONSULTANT/CONTRACTOR: **Hood Design Studio**

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA

<u>Bid discounted amount:</u>	<u>Discount/Preference Points:</u>
N/A	2

- | | |
|---|----------------------|
| 1. Did the 50% local/small local requirement apply: | YES |
| 2. Did the contractor meet the 50% requirement | YES |
| a) % of LBE participation | <u>10.00%</u> |
| b) % of SLBE participation | <u>40.00%</u> |
| c) % of VSLBE participation | <u>0.00%</u> |
| 3. Did the contractor receive bid discount/preference points? | <u>YES</u> |
| (If yes, list the points received) .. | 2 points |

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

12/5/2016

Date

**Reviewing
Officer:**

Vivian Juma

Date: 12/5/2016

Approved By:

Sheddy Oarensbury

Date: 12/5/2016

LBE/SLBE Participation Hood Design Studio

Project Name: RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn.	MBE	WBE	
PRIME	Hood Design Studio	Oakland	UB		36.00%		36.00%	36.00%	AA	36.00%		
Architecture	SHoP	New York	UB					8.00%	C		8.00%	
Coastal Engineering	Moffatt & Nichol	Walnut Creek	UB					17.00%	C			
Civil & Structural Engineering	Arup	San Francisco	UB					10.00%	O			
Green Infrastructure + Sea Level Rise Planning	Lotus Water	San Francisco	UB					7.00%	C			
Traffic Engineering	Alta	Oakland	CB	10.00%			10.00%	10.00%	C			
Cost Estimation + Grant Support	Directional Logic	San Francisco	UB					5.00%	AP		5.00%	
Geotechnical	Rockridge Geotechnical	Oakland	CB		2.00%		2.00%	2.00%	C			
Surveying	PLS Surveys	Oakland	CB		2.00%		2.00%	2.00%	C		2.00%	
Architectural Conservation	Architectural Resources Group	San Francisco	UB					3.00%	C		3.00%	
Project Totals				10.00%	40.00%	0.00%	50.00%	100.00%		36.00%	18.00%	
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE/VSLBE 50%	TOTAL	Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
Legend		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise			UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project

CONSULTANT/CONTRACTOR: Office of Cheryl Barton

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount:</u>	<u>Over/Under Engineer's Estimate:</u>
NA	NA	NA

<u>Bid discounted amount:</u>	<u>Discount/Preference Points:</u>
N/A	4 points

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
 - a) % of LBE participation **32.00%**
 - b) % of SLBE participation **29.10%**
 - c) % of VSLBE participation **5.00%** **(Double counted value is 10%)**
- 3. Did the contractor receive bid discount/preference points? **YES**
(If yes, list the points received) **4 points**

5. Additional Comments.

** Proposed VSLBE/LPG participation is valued at 5%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

12/5/2016

Date

Reviewing Officer:

Vivian Dama

Date: 12/5/2016

Approved By:

Shelley Darenburg

Date: 12/5/2016

LBE/SLBE Participation Office of Cheryl Barton

+ RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME	Office of Cheryl Barton	Oakland	UB					48.10%	AA		48.10%
Civil Engineering	BKF Engineers	Oakland	CB	17.00%			17.00%	17.00%	C		
Permitting: CEQA/NEPA	NCEP	Oakland	CB			5.00%	5.00%	5.00%	AI		5.00%
Geotechnical Engineering	Rockridge Geotechnical	Oakland	CB		2.50%		2.50%	2.50%	C		
Site Survey	PLS Surveys, Inc.	Oakland	CB		2.30%		2.30%	2.30%	C		2.30%
Structural Engineering	KPW Structural Engineers	Oakland	CB		2.60%		2.60%	2.60%	C		
MEP	YEI Engineers	Oakland	CB		2.20%		2.20%	2.20%	AP	2.20%	
Architecture	Anne Phillips Architecture	Oakland	CB		5.00%		5.00%	5.00%	C		5.00%
Cost Estimator	Hattin Construction Mgt.	Oakland	CB		5.00%		5.00%	5.00%	AA	5.00%	
Community Outreach	RBA Creative	Oakland	CB		5.00%		5.00%	5.00%	AA	5.00%	
Graphics/Wayfinding	MMM Design	Oakland	CB		3.00%		3.00%	3.00%	C		
Historic	Archaeological/Historic Consultants	Oakland	CB		1.50%		1.50%	1.50%	C		1.50%
Irrigation Design	Brookwater	Pleasanton	UB					0.80%	C		0.80%
Project Totals				17.00%	29.10%	5.00%	51.10%	100.00%		0.00%	62.70%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.								Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
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** Proposed VSLBE/LPG participation is valued at 5%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: **RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project**

CONSULTANT/CONTRACTOR: Hargreaves Associates

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA

<u>Bid discounted amount:</u>	<u>Discount/Preference Points:</u>
N/A	0 points

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **NO**
 - a) % of LBE participation **32.00%**
 - b) % of SLBE participation **19.00%**
 - c) % of VSLBE participation **0.00%**
- 3. Did the contractor receive bid discount/preference points? **NO**
(If yes, list the points received) **0 points**

5. Additional Comments.

Firm failed to meet the 50% L/SLBE Program participation requirement. Therefore, they are deemed non-compliant.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

12/5/2016
Date

Reviewing Officer:

[Signature]

Date: 12/5/2016

Approved By:

Shelley Sandberg

Date: 12/5/2016

LBE/SLBE Participation Hargreaves Associates

Project Name: RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethin	MBE	WBE
PRIME	Hargreaves Associates	San Francisco	UB					49.00%	NL		
Community Outreach & Interagency Coordination	Circlepoint	Oakland	CB	9.00%			9.00%	9.00%	C		
Architectural/Interior Design	Arcsine	Oakland	CB		11.00%		11.00%	11.00%	C		
Civil/Structural/Irrigation H&H, WQ, SW, Permitting, HazMat	Coffman Engineers	Oakland	CB	12.00%			12.00%	12.00%	C		
	Wreco	Oakland	CB	5.00%			5.00%	5.00%	AP	5.00%	
MEP & Lighting	Integral Group	Oakland	CB	6.00%			6.00%	6.00%	C		
Cost Estimator	Baines Group, Inc.	Oakland	CB		2.00%		2.00%	2.00%	AA	2.00%	
Surveyor	PLS Surveys, Inc.	Oakland	CB		2.00%		2.00%	2.00%	C		2.00%
Geotechnical Engineer	Rockridge Geotechnical	Oakland	CB		4.00%		4.00%	4.00%	C		
Project Totals				32.00%	19.00%	0.00%	51.00%	100.00%		0.00%	2.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE/SEBE 50%	TOTAL	Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
Legend		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise			UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: **RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project**

CONSULTANT/CONTRACTOR: **WRT**

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA

<u>Bid discounted amount:</u>	<u>Discount/Preference Points:</u>
N/A	0 points

- 1. Did the 50% local/small local requirement apply: **YES**

- 2. Did the contractor meet the 50% requirement **NO**
 - a) % of LBE participation **53.00%**
 - b) % of SLBE participation **12.00%**
 - c) % of VSLBE participation **3.00%**

- 3. Did the contractor receive bid discount/preference points? **NO**
 (If yes, list the points received) **0 points**

5. Additional Comments.


Firm failed to meet the 50% L/SLBE Program participation requirement. Therefore, they are deemed non-compliant.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

12/5/2016
Date

Reviewing Officer: 

Date: 12/5/2016

Approved By: 

Date: 12/5/2016

LBE/SLBE Participation WRT

+ RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	FCI Tracked Only		
									Eth	MBE	WBE
PRIME	WRT	San Francisco	UB					29.00%	C		
Architecture + Waterfront	Murkami/Nelson	Oakland	CB		5.00%		5.00%	5.00%	AP	5.00%	
Shoreline, Sea Level	ESA	Oakland	CB	20.00%			20.00%	20.00%	C		
Civil Engineering	BKF	Oakland	CB	15.00%			15.00%	15.00%	C		
Local Landscape Architect	PGA Design	Oakland	CB		4.00%		4.00%	4.00%	C		4.00%
Structural Engineers	KPW Structural Engineers	Oakland	CB		2.00%		2.00%	2.00%	C		
Electrical Engineers	Zeiger Engineering	Oakland	CB		1.00%		1.00%	1.00%	C		
Historic Preservation	Preservation Architecture	Oakland	CB			3.00%	3.00%	3.00%	C		
Lighting Design	HLB	San Francisco	UB					3.00%	C		3.00%
Geotechnical + Phase 2 Contamination	Terraphase	Oakland	CB	18.00%			18.00%	18.00%	C		
Project Totals				53.00%	12.00%	3.00%	68.00%	100.00%		0.00%	7.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.								Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
Legend LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							



INTER OFFICE MEMORANDUM

TO: Alison Schwarz

FROM: Deborah Barnes, Director,
Contracts & Compliance

Deborah Barnes

SUBJECT: Compliance Analysis
RFP for Landscape Architectural Services
For Estuary Park Renovation and Expansion
Project

DATE: June 9, 2017 (Revised)

On December 5, 2016, the City Administrator's Office, Contracts and Compliance Unit conducted a compliance review of six (6) proposals in response to the above referenced project. The initial review indicated that four (4) firms were in-compliance and two (2) were non-compliant with the 50% Local and Small Local Business Program (L/SLBE) participation requirement.

The Public Works Agency (PWA) negotiated with Hargreaves Associates for the project. On June 5, 2017, PWA requested another compliance analysis, to determine Hargreaves Associates' compliance with the L/SLBE Program requirements.

Below is the outcome of the most recent compliance evaluation for Hargreaves Associates for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement and Equal Benefits Ordinance (EBO).

Responsive to EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts			Oakland Workforce Preference Points	EBO Compliant? Y/N
Company Name	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points			
Hargreaves Associates	NA	53.6%	26.30%	24.20%	3.10%* 6.20%	56.70%	0 points	0 pts.	0 pts.	N	

* Hargreaves Associates proposed VSLBE/LPG participation valued at 3.10%. However, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value for Questa Engineering Corporation value is 6.20%

Comments: Hargreaves Associates exceeded the minimum 50% L/SLBE participation requirement. The firm is not EBO compliant and must come into compliance prior to full contract execution.

Should you have any questions you may contact Vivian Inman, Contract Compliance Officer at (510) 238-6261.



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE:

RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project

CONSULTANT/CONTRACTOR: Hargreaves Associates

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

**Over/Under
Engineer's
Estimate**

NA

Bid discounted amount:

N/A

Discount/Preference Points:

0 points

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
 - a) % of LBE participation **26.30%**
 - b) % of SLBE participation **24.20%**
 - c) % of VSLBE participation **3.10%** ***Double Counted Value 6.20%**
- 3. Did the contractor receive bid discount/preference points? **YES**
(If yes, list the points received) **0 points**

5. Additional Comments.

Proposed VSLBE/LPG participation is valued at 3.10%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value is 6.20%.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

6/9/2017

Date

**Reviewing
Officer:**

Vivian [Signature]

Date: 6/9/2017

Approved By:

Shelley [Signature]

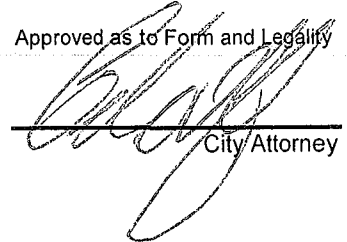
Date: 6/9/2017

LBE/SLBE Participation Hargreaves Associates

Project Name: RFP for Landscape Architectural Services for Estuary Park Renovation and Expansion Project

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE/LPG	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn	MBE	WBE	
PRIME	Hargreaves Associates	San Francisco	UB					46.40%	C			
Public Engagement & Eir Coordination	Circlepoint	Oakland	CB	7.90%			7.90%	7.90%	C			
Architectural/Interior Design	Arcsine	Oakland	CB		7.20%		7.20%	7.20%	C			
Civil/Structural/Irrigation H&H, WQ, SW, Permitting, HazMat	Coffman Engineers	Oakland	CB	9.30%			9.30%	9.30%	C			
	Wreco	Oakland	CB	4.40%			4.40%	4.40%	AP	4.40%		
MEP & Lighting	Integral Group	Oakland	CB	4.70%			4.70%	4.70%	C			
Cost Estimator	Baines Group, Inc.	Oakland	CB		2.10%		2.10%	2.10%	AA	2.10%		
Surveyor	PLS Surveys, Inc.	Oakland	CB		1.50%		1.50%	1.50%	C		1.50%	
Geotechnical Engineer	Rockridge Geotechnical Applied Materials & Engineering	Oakland	CB		3.40%		3.40%	3.40%	C			
Structural Testing		Oakland	CB		2.90%		2.90%	2.90%	AI	2.90%		
Structural Engineering	IDA	Oakland	CB		7.10%		7.10%	7.10%	AI	7.10%		
Community Liaison	RBA Creative	Oakland	CB			2.00%	2.00%	2.00%	AA	2.00%		
Cultural Resources	Archaeological/Historical Consultants	Oakland	CB			1.10%	1.10%	1.10%	C		1.10%	
Project Totals				26.30%	24.20%	3.10%	53.60%	100.00%		18.50%	2.60%	
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE/VSLBE 50%	TOTAL	Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
Legend		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						

**** Proposed VSLBE/LPG participation is valued at 3.10%, however per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Double counted percentage is reflected on the evaluation form and cover memo.**



City Attorney

2017 JUN 29 PM 12: 59

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR DESIGNEE, TO AWARD AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR LANDSCAPE ARCHITECTURAL DESIGN SERVICES FOR THE ESTUARY PARK RENOVATION AND EXPANSION PROJECT (#1000858) WITH HARGREAVES ASSOCIATES FOR AN AMOUNT NOT-TO-EXCEED ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000.00)

WHEREAS, on November 5, 2002 Oakland voters passed Measure DD, the Oakland Trust for Clean Water and Safe Parks, a \$198,250,000 general obligation bond authorizing the City to sell bonds to raise funds for a variety of park and water projects; and

WHEREAS, Measure DD, Series 2017C bonds in the amount of up to \$27,500,000 were issued and appropriated in FY 2017/17, per Resolution No. 86516 C.M.S.; and

WHEREAS, Estuary Park is a project identified under Measure DD category for Estuary Waterfront Access, Parks and Cleanup Program and funds are available in Measure DD, Series C, Fund (5322); Capital Projects Organization (92270); Consultant Contract Account (54411); Project (1000858); Program (IN06).

WHEREAS, a Professional Services Request for Proposals was advertised on October 14, 2016, in accordance with Administrative Instruction 150 and six (6) responses were received by Public Works Contract Services on November 29, 2016; and

WHEREAS, City Administrator's Contract Compliance analysis was completed on December 5, 2016 to the Request for Proposals and revised on June 9, 2017; and

WHEREAS, the City Council finds that the professional architectural design services are exempt from competitive bidding pursuant to Oakland Municipal Code Section 2.04.051 A; and

WHEREAS, the top four firms were invited to participate in a panel interview on March 1, 2017; and

WHEREAS, the City Council finds and determines based on the representations set forth in the City Administrator's report accompanying this Resolution that the professional services contract approved hereunder is temporary in nature; and

WHEREAS, the City Council finds that the services provided pursuant to the agreement authorized hereunder are of a professional, scientific, or technical nature and are temporary in nature; and

WHEREAS, the City Council finds that this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore, be it

RESOLVED: That the City Administrator is authorized to award and execute a professional services contract with Hargreaves Associates for the Estuary Park Renovation and Expansion Project (#1000858) for an amount not-to-exceed One Million Two Hundred Thousand Dollars (\$1,200,000.00) in accordance with the Request for Proposals and firms' response and interviews; and be it

FURTHER RESOLVED: That the contracted firm(s) shall comply with all City contracting and compliance program requirements that apply to this contract, including Local Business Enterprise and Small Local Business Enterprise (LBE/SLBE) participation and be verified by the Contracts and Compliance Division; and be it

FURTHER RESOLVED, That the City Administrator, is hereby authorized to approve any subsequent amendments, modifications, or extensions of said agreement, excepting those related to increasing the amount of the contract above the amounts authorized under this Resolution, and be it

FURTHER RESOLVED, That the contract and any subsequent amendments or extensions shall be reviewed and approved by the Office of the City Attorney for form and legality prior to execution and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, and PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California