

CITY OF OAKLAND
AGENDA REPORT

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2003 DEC 30 AM 8:47

To: Office of the City Manager
Attn: Deborah Edgerly
From: Department of Human Services
Date: January 13, 2004

Re: RESOLUTION AUTHORIZING THE CITY MANAGER, ON BEHALF OF THE CITY OF OAKLAND TO NEGOTIATE AND EXECUTE A ONE-YEAR PROFESSIONAL SERVICE CONTRACT IN AN AMOUNT NOT TO EXCEED \$40,000 WITH PARENTAL STRESS SERVICE, INC. TO PROVIDE MENTAL HEALTH SERVICES TO THE OAKLAND HEAD START PROGRAM AND AUTHORIZING THE CITY MANAGER TO EXECUTE A ONE-YEAR EXTENSION OF THE CONTRACT FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$40,000

SUMMARY

Staff requests approval of a resolution authorizing the City Manager to execute a one-year Professional Service Contract with Parental Stress Service, Inc. in an amount not to exceed \$40,000. The contract will provide mental health services to Head Start families and children during the Head Start Program Year 2003-04, in an amount not to exceed \$40,000. Staff also requests approval to extend this contract for Head Start Program Year 2004-05, contingent upon receipt of Head Start grant funding.

FISCAL IMPACT

Funding for the FY 2003-04 \$40,000 contract is budgeted under the Department of Health and Human Services Head Start Program Fund (2128), Organization No. 78231, Project G223310, Program YS01. The one-year extension of the \$40,000 (total of \$80,000 for FY 2003-05) contract is contingent upon receiving additional Head Start Program funding for FY 2004-05.

The professional services contract with Parental Stress Service, Inc. is subject to the City of Oakland's three percent contract compliance fee which amounts to \$1,200 annually. Not imposing or disregarding the Contract Compliance Assessment fee would increase the existing negative balance in the Contract Compliance Assessment Fund (1790).

The contract is fully funded through the Head Start federal grant. Approving this contract will not have a negative impact on the City's General Fund.

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BACKGROUND

The City of Oakland has been a Head Start grantee since 1972. During those thirty years, the program has grown from serving fewer than two hundred children to presently serving 1,608 children and families. The Oakland Head Start Program is required by federal law and regulation to provide a comprehensive range of services to the children and families enrolled in the Head Start Program each year. Among these services are speech and language, mental health and health services, in addition to the educational and other services provided in the classroom.

Because of the highly specialized nature of mental health services, Oakland Head Start relies upon other organizations within our local community to supply the services which our Head Start families need each year. In accordance with City and federal regulations, the mental health contract was put out to bid, so that all interested practitioners in the area would have an opportunity to compete for the contract, and so that Head Start can be assured of receiving services at the most advantageous rates.

This year, a Request for Proposals to provide Mental Health Services was placed in the Oakland Tribune and on the City's web site during the week of June 13, 2003. Parental Stress Service, Inc. emerged from the bidding process as the most qualified and responsive bidder. Parental Stress Service, Inc. is a local non-profit agency, which has successfully provided mental health services to children and families for more than 20 years.

Head Start is mandated by Federal regulations to provide mental health services to eligible Head Start children on an annual basis. The Head Start Program embraces a vision of mental wellness. The objective of the Head Start Mental Health Performance Standards, 1304.2 is to build collaborative relationships among children, families, staff, mental health professionals, and the larger community.

KEY ISSUES AND IMPACTS

Many Head Start children require some measure of mental health intervention, either because of health problems during pregnancy or birth, or from subsequent events such as the stress of living in a household with income below poverty level. Since behavioral problems can severely affect a child's future success in school, Head Start provides these children with early intervention services. Parental Stress Services, Inc. was the successful bidder for mental health services and is a non-profit, community mental health clinic that has been serving the Bay Area for over 20 years. The contract between the City and Parental Stress Services, Inc. will not exceed \$40,000.

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SUSTAINABLE OPPORTUNITIES

Economic:

There are economic benefits to the City from this contract. Parental Stress Services, Inc. is a non-profit local health care provider, and will receive compensation to provide mandated mental health care services to Head Start eligible children.

Environmental:

There are no environmental benefits to the City from this professional contract.

Social Equity:

The Head Start program delivers comprehensive, high quality services to children and families in the City of Oakland. This contract ensures that the program has a broad array of vibrant community partnerships that reflect the diversity of the Oakland community and effectively links families to quality mental health care services. The consultant is committed to improving the quality of health care services for the children and families enrolled in the Oakland Head Start Program.

DISABILITY AND SENIOR CITIZEN ACCESS

By federal regulation, Head Start is required to enroll ten percent of its children from among those with special needs, many of whom fall within the definitions in the Americans with Disabilities Act (ADA). The services discussed in this report are aimed wholly or partly at children with special needs. Since Head Start is a program for children, any services to seniors (e.g., grandparents of children enrolled) are incidental to services provided to the children themselves.

RECOMMENDATION(S) AND RATIONALE

Approval of this resolution is crucial to ensure that these Head Start services are provided to children and families during Program Year 2003-04.

Staff recommends that the City Manager approve a resolution on behalf of the City of Oakland, to execute a Professional Service Contract with Parental Stress Service, Inc. in an amount not to exceed \$40,000.

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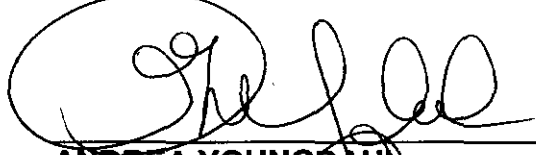
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ACTION REQUESTED OF THE CITY COUNCIL

That the City Manager approve a resolution on behalf of the City, to execute a Professional Service Contract with Parental Stress Service, Inc. in an amount not to exceed \$40,000, and authorizing the City Manager to execute a one-year extension of the contract for an additional amount not to exceed \$40,000.

Respectfully submitted,



ANDREA YOUNGDAHL
Director, Department of Human Services

Prepared by:
Usana Pulliam, Manager
Early Childhood and Family Services
Head Start Program

**APPROVED AND FORWARDED TO THE
LIFE ENRICHMENT COMMITTEE:**



Office of the City Manager

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[Signature]
City Attorney

OFFICE OF THE CITY CLERK
OAKLAND

RESOLUTION NO. _____ C.M.S

2003 DEC 30 AM 8:47

RESOLUTION AUTHORIZING THE CITY MANAGER, ON BEHALF OF THE CITY OF OAKLAND, TO NEGOTIATE AND EXECUTE A ONE-YEAR PROFESSIONAL SERVICE CONTRACT IN AN AMOUNT NOT TO EXCEED \$40,000 BETWEEN THE CITY AND PARENTAL STRESS SERVICES, INC. TO PROVIDE MENTAL HEALTH SERVICES TO THE OAKLAND HEAD START PROGRAM AND AUTHORIZING THE CITY MANAGER TO EXECUTE A ONE-YEAR EXTENSION FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$40,000

WHEREAS, the Head Start Program has received authorization from the U.S. Department of Health and Human Services to provide Head Start services for children in Oakland; and

WHEREAS, the Head Start Program Performance Standards promulgated by the U.S. Department of Health and Human Services for all Head Start Programs require that mental health services be made available to children and families enrolled in the Head Start Program; and

WHEREAS, the City of Oakland Department of Human Services desires to enter into a Professional Service Contract with Parental Stress Services, Inc. to provide mental health services; and

WHEREAS, the provider has met all of the requirements for mental health service providers and was among the top candidates who applied for the contract; and

WHEREAS, funds in the amount of \$40,000 are available to pay for these services in Fund 2128, Organization 78231, Project G223310 and Program YS01; and

WHEREAS, the City Council finds that the service is of a professional, scientific, or technical nature and is temporary in nature; now therefore be it

RESOLVED: That the City Council hereby authorizes the City Manager or her designee as an agent for the City to execute Professional Service Contract between the City and Parental Stress Services, Inc. in an amount not to exceed \$40,000; and, be it further

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RESOLVED: That a copy of said contract shall be filed with the Office of the City Clerk; and, be it further

RESOLVED: That the City Manager or her designated representative, is hereby authorized to approve any subsequent amendments, modifications, or extensions of this Professional Service Contract, including a one-year extension of the contract for an additional amount not to exceed \$40,000, and provided that such amendments or extensions shall be approved as to form and legality by the Office of the City Attorney and filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, WAN and PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____

CEDA FLOYD
City Clerk and Clerk of the Council
of the City of Oakland, California

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