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OAKLAND CITY COUNCIL

RESOLUTION No. 86719 C.M.S.

  
City Attorney

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO:

1. APPLY FOR, ACCEPT AND APPROPRIATE THE HEAD START GRANTS FOR FISCAL YEAR (FY) 2017-2018 FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES, OFFICE OF HEAD START IN AN AMOUNT NOT TO EXCEED \$16,229,592; AND
2. ENTER INTO GRANT AGREEMENTS TO FUND COMPREHENSIVE EARLY CARE, EDUCATION AND FAMILY SERVICES FOR THE HEAD START PROGRAM FROM JULY 1, 2017 TO JUNE 30, 2018 AS FOLLOWS:  
UNITY COUNCIL IN AN AMOUNT NOT TO EXCEED \$4,689,123;  
BRIGHTER BEGINNINGS IN AN AMOUNT NOT TO EXCEED \$500,000;  
ST. VINCENT'S DAY HOME IN AN AMOUNT NOT TO EXCEED \$322,600;  
PERALTA COMMUNITY COLLEGE DISTRICT - LANEY COLLEGE CHILDREN'S CENTER IN AN AMOUNT NOT TO EXCEED \$114,000;  
OAKLAND UNIFIED SCHOOL DISTRICT IN AN AMOUNT NOT TO EXCEED \$228,000;  
AND
3. ACCEPT AND APPROPRIATE ADDITIONAL FEDERAL GRANT FUNDING THAT BECOMES AVAILABLE FOR THE SAME PURPOSES DURING THE SAME GRANT TERM AND AMEND THE AGREEMENTS WITHOUT RETURNING TO COUNCIL; AND
4. APPROPRIATE GENERAL PURPOSE FUND CONTRIBUTIONS FOR FY 2017-2018 IN AN ESTIMATED AMOUNT OF \$1,428,932 TO SUPPORT CONTINUED IMPLEMENTATION OF HEAD START/EARLY HEAD START SERVICES; AND APPROXIMATELY \$320,243 FOR ESSENTIAL PROGRAM OPERATIONS AND PERSONNEL COSTS NOT ALLOWED BY THE FEDERAL GRANT AWARD; AND APPROXIMATELY \$714,349 TO SUPPORT INTERNAL SERVICE CHARGES, CONTINGENT UPON THE ADOPTION OF THE CITY'S PROPOSED 2017-2019 BUDGET; AND
5. AUTHORIZE A CONTRIBUTION FROM THE GENERAL PURPOSE FUND IN AN ESTIMATED AMOUNT OF \$1,982,066 FOR FY 2017-2018 CENTRAL SERVICES OVERHEAD CHARGES

WHEREAS, the City of Oakland desires to apply for, accept, and appropriate Head Start Basic and Technical Assistance grants from the U.S. Department of Health and Human Services Administration for Children and Families (DHHS/ACF), Office of Head Start, to fund a Head Start/Early Head Start Program for Fiscal Year (FY) 2017-2018 in an amount not to exceed \$16,229,592; and

**WHEREAS**, the total federal amount of \$16,229,592 stated above is comprised of the following project accounts as stipulated in the DHHS/ACF funding guidelines: Head Start Basic, Head Start Training/Technical Assistance, Early Head Start Basic, and Early Head Start Training/Technical Assistance Grants, which includes the Early Head Start Expansion Grant (formerly ARRA funding); and

**WHEREAS**, in an effort to maintain alignment and compliance with the new Head Start Performance Standards and support continuous improvement of program quality and increase emphasis on health and safety, Oakland Head Start is proposing program changes for the 2017-2018 program year that will entail adjustments in the service delivery of the federal grantee (City of Oakland), delegate agency (Unity Council), and partner agencies combined offering 590 full-day Head Start slots and 376 full-day Early Head Start slots, all totaling an overall funded enrollment of 966 slots in FY 2017-2018, adjusted from an overall funded enrollment of 1022 slots in FY 2016-2017; and

**WHEREAS**, in FY 2017-2018, consistent with Oakland Head Start program's commitment to continuous improvement of quality and service delivery, the program will maintain full-day center-based Head Start and Early Head Start services, part-day center-based services in three classrooms at the delegate agency, Unity Council, and Home-based services; and

**WHEREAS**, in FY 2017-2018, Oakland Head Start will temporarily suspend the existing Family Child Care option; and

**WHEREAS**, in FY 2017-2018, Oakland Head Start will reduce enrollment slots with the delegate agency, Unity Council Head Start program by 16 slots and Brighter Beginnings Early Head Start Home-Based program by 32 slots to enhance program quality; and

**WHEREAS**, Oakland Head Start will temporary close the Manzanita Head Start, housed within the Manzanita Recreation Center, given increased health and safety standards set forth in the new Head Start Performance Standards, the potential for a Federal Health and Safety Review in the coming 2017-2018 program year, and the estimated cost of \$600,000 for needed renovation and repairs, as determined by the Public Works Department, to bring Manzanita Head Start into full health and safety compliance by the start of new program year, August 21, 2017; and

**WHEREAS**, Oakland Head Start program administration will re-open the Franklin Head Start site, housed within the Oakland Parks and Recreation Franklin Recreation Center, to offer 16 full-day slots to former Manzanita Head Start participants, as great need for services in this area of Oakland has been determined; and

**WHEREAS**, the former Eastmont Head Start site located in area code 94605, was converted to a, non-Head Start, California State Preschool site for a one-year only transition period from July 1, 2016 – June 30, 2017 to mitigate displacement of families that might occur during the period that the new Head Start provider for the 94605 zip code area (YMCA of the East Bay – Berkeley Head Start Program), developed its new location;

**WHEREAS**, the former Eastmont Head Start site will be closed as of June 30, 2017, due to increased health and safety standards set forth by the new Head Start Performance Standards, and limited fiscal resources for renovations and repair needed to bring the Eastmont site into full health and safety compliance by the start of new program year, August 21, 2017; and

**WHEREAS**, staff impacted by the proposed closure of the Manzanita Head Start site and the Eastmont stand-alone State Preschool site will be assigned to the Franklin Head Start site and additional sites where vacancies currently exist at Oakland Head Start and Early Head Start sites; and

**WHEREAS**, in FY 2017-2018, the Oakland Head Start and Early Head Start funding will provide comprehensive child development services in accord with said grants to 966 Head Start and Early Head Start eligible children and families who have the most economic need, with 10% of the enrollment consisting of children with special needs and will expand enhanced outreach efforts to include homeless families, children living in foster care, and additional underserved populations; and

**WHEREAS**, the City wishes to continue funding the following agencies in the following amounts to provide comprehensive early care, education and family services from July 1, 2017 through June 30, 2018

	<b>Unity Council</b>	<b>Brighter Beginnings</b>	<b>St. Vincent's Day Home</b>	<b>Peralta Community College District – Laney College Children's Center</b>	<b>Oakland Unified School District</b>
HS Basic	\$2,104,973		\$218,500	\$114,000	\$228,000
HS TTA	\$21,647				
EHS Basic	\$2,331,052	\$500,000	\$104,100		
EHS TTA	\$31,252				
General Purpose Funds	\$200,199				
<b>TOTALS:</b>	<b>\$4,689,123</b>	<b>\$500,000</b>	<b>\$322,600</b>	<b>\$114,000</b>	<b>\$228,000</b>

; and

**WHEREAS**, the Oakland Head Start program desires to enter into a grant agreement with the City's delegate agency, Unity Council, in an amount not to exceed \$4,689,123, to provide comprehensive early care, education and family services for 364 Head Start and Early Head Start eligible families and children; and

**WHEREAS**, the Oakland Head Start program desires to enter into a grant agreement with Brighter Beginnings, in an amount not to exceed \$500,000, to provide Early Head Start Home-Based services for 72 Early Head Start eligible families and children; and

**WHEREAS**, the Oakland Head Start program desires to enter into a grant agreement with St. Vincent's Day Home, in an amount not to exceed \$322,600, to provide Head Start and Early Head Start early care, education and family services for 62 Head Start and Early Head Start eligible families; and

**WHEREAS**, the Oakland Head Start program desires to enter into a grant agreement with Peralta Community College District - Laney College Children's Center, in an amount not to exceed \$114,000, to provide comprehensive early care, education and family services for 24 Head Start eligible families and children; and

**WHEREAS**, the Oakland Head Start program desires to enter into grant agreement with Oakland Unified School District, in an amount not to exceed \$228,000, to provide comprehensive early care, education and family services for 48 Head Start eligible families and children; and

**WHEREAS**, the FY 2017-2019 Preliminary Budget being developed earmarks an appropriation in the General Purpose Fund in an estimated amount of \$4,445,590 to the Head Start Program, which includes: \$200,199 for FY 2017-2018 for our Delegate Agency's (The Unity Council's) rent, \$74,743 in personnel and \$45,301 in audit costs not allowed by the federal grant funds; \$714,349 for Internal Service Charges (ISF); and \$1,428,932 operating subsidy to address cost of living increases, inflation, and rising program costs; and \$1,982,066 as contributions to offset all estimated Central Service Overhead in Head Start to remain compliant with federal administrative cost limits, as identified in the table (Table 1) below

<b>Table 1: FY 2017-18 Budget Allocation Table</b>			
<b>Source</b>	<b>Head Start</b>	<b>GPF</b>	<b>Total</b>
Federal Grant	16,229,592		16,229,592
Federally Unallowed Rent a		200,199	200,199
Federally Unallowed Personnel		74,743	74,743
Federally Unallowed Audit		45,301	45,301
Internal Service Charges		714,349	714,349
GPF Matchb		1,428,932	1,428,932
<b>TOTAL FUNDS NEEDED</b>	<b>16,229,592</b>	<b>2,463,524</b>	<b>18,693,116</b>
GPF CSO Contribution (estimated amount)		1,982,066	
a. Unity Council disallowed rents			
b. City support for cost of living increases and other program costs			

;now therefore be it;

**RESOLVED:** That the City Administrator is hereby authorized to apply for, accept and appropriate the Head Start Basic, Head Start Training and Technical Assistance, Early Head Start Basic, and Early Head Start Training and Technical Assistance grants from the U.S. DHHS/ACF in the amount not to exceed \$16,229,592 for funding of a Head Start Program and Early Head Start Program from July 1, 2017 through June 30, 2018; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes the Head Start/Early Head Start program to receive financial assistance from the General Purpose Fund in an estimated amount of \$4,445,590 for FY 2017-18 contingent upon available funding in the City's proposed FY 2017-2019 budget which includes: \$200,199 for Delegate Agency's (The Unity

Council's) rent costs not allowed by the federal grant funds, \$74,743 in personnel and \$45,301 for estimated audit costs, \$714,349 for ISF costs; \$1,428,932 to address cost of living increases, inflation, and rising program, and \$1,982,066 as contributions to offset all estimated Central Service Overhead in Head Start to remain compliant with federal administrative cost limits; and be it

**FURTHER RESOLVED:** That the estimated sum of \$16,229,592 together with offsetting revenue, shall be appropriated to Department of Health and Human Services Fund (2128), Head Start Classroom & Seasonal Organization (78231), and, Head Start FY 2017-2018 Operation Basic Project (TBD), Expansion Early Head Start Project (TBD); and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to execute a grant agreement with the Unity Council, as delegate agency, to provide comprehensive Early Childhood Education Services from July 1, 2017 through June 30, 2018 in an amount not to exceed \$4,689,123; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to enter into a grant agreement with Brighter Beginnings in an amount not to exceed \$500,000 to provide Early Head Start Home-Based services for Early Head Start eligible families and children from July 1, 2017 through June 30, 2018; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to enter into a grant agreement with St. Vincent's Day Home in an amount not to exceed \$322,600 to provide Head Start and Early Head Start early care, education and family services for Head Start and Early Head Start eligible families from July 1, 2017 through June 30, 2018; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to enter into a grant agreement with Peralta Community College District – Laney College Children's Center in an amount not to exceed \$114,000 to provide comprehensive early care, education and family services for Head Start eligible families and children from July 1, 2017 through June 30, 2018; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to enter into a grant agreement with the Oakland Unified School District in an amount not to exceed \$228,000 to provide comprehensive early care, education and family services for Head Start eligible families and children; and be it

**FURTHER RESOLVED:** That if additional grant funding becomes available from the grantor U.S. DHHS/ACF for the same purposes, within the existing grant term (July 1, 2017 – June 30, 2018), the City Administrator is authorized to accept and appropriate these funds to fund the Head Start/Early Head Start Program and amend the aforementioned grant agreements to increase the grant amount without returning to Council within the duration of the grant term; and be it

**FURTHER RESOLVED:** That the Council hereby appoints the City Administrator to conduct all negotiations, execute and submit all documents including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary for the aforementioned grants; and be it

**FURTHER RESOLVED:** That the agreements authorized under this resolution shall be reviewed as to form and legality by the Office of the City Attorney and copies filed with the Office of the City Clerk.

MAY 0 2 2017

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES- BROOKS, CAMPBELL-WASHINGTON, ~~WATKINS~~, GIBSON MCELHANEY, GUILLÉN, KALB, ~~WATKINS~~ AND PRESIDENT REID - 6

NOES- 0

ABSENT- 2 - Gatto and Kaplan

ABSTENTION- 0

ATTEST: 

LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California