

CITY OF OAKLAND
SUPPLEMENTAL REPORT

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2004 DEC 16 PM 5:31

To: Office of the City Administrator
Attn: Deborah Edgerly
From: Public Works Agency
Date: December 21, 2004

Re: SUPPLEMENTAL REPORT REGARDING A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH CONCEPT MARINE ASSOCIATES, INC. FOR THE CITYWIDE SIDEWALK SURVEY FOR AN AMOUNT NOT TO EXCEED NINE HUNDRED SEVENTY THOUSAND DOLLARS (\$970,000)

On December 14, 2004, the Public Works Agency presented a report to the Public Works Committee recommending award of a contract for the Citywide Sidewalk Survey to Concept Marine Associates, Inc. (CMA). The Committee requested the following supplemental information:

1. A breakdown of the contract award amount indicating the additional work to complete the citywide tree inventory and assessment.
2. Information regarding the respective responsibilities of the City and of property owners to repair damaged sidewalks.
3. A revised LBE/SLBE Contract Compliance review based on the additional scope of work.

Contract Award Amount

The table on the following page shows the project award amount by task. Tasks one through eight were the original scope items and estimated to cost \$576,727. Tasks nine through twelve were alternate task items that were not included in the original contract compliance evaluation but will be included in the scope of work. These items include digital photographs of all the damaged sidewalk locations, an inventory of the bus stops, an inventory of the traffic and street name signs, and additional attribute information regarding the street trees. The additional cost for the alternate scope items is \$231,657. Staff concluded that it is more cost effective to include these items under this contract rather than conducting another similar survey in the future.

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Task Number	Description	Cost
1	Workplan Development	\$12,250
2	GIS Database Design & Development	\$20,139
3	Field Collection Programming	\$6,852
4	Field Prototyping	\$8,971
5	Field Inventory (Sidewalks Only)	\$485,086
6	Mapping and Analysis	\$14,496
7	Transition Plan Development	\$7,691
8	Project Closeout	\$3,922
	Original Other Direct Costs	\$17,320
	Subtotal – Base Tasks	\$576,727
9	Digital Photographs	\$63,963
10	Bus Stop Location	\$9,165
11	Signage Inventory	\$80,019
12	Additional Tree Attribution Inventory	\$57,591
	Additional attributes still to be added	\$15,000
	Additional Other Direct Costs	\$5,919
	Subtotal – Additional Tasks	\$231,657
	Contingency (20%)	\$161,615
	<u>Not to Exceed Amount</u>	<u>\$970,000</u>

Damaged Sidewalk Responsibilities

Pursuant to the Streets & Highways Code, Division 7, Part 3, Chapter 22, Section 5610, property owners are responsible for maintaining and repairing their sidewalks. The City of Oakland has accepted the responsibility of repairing damaged sidewalks only when an Official City Tree has damaged the sidewalk; in all other cases it is the responsibility of the property owner. The City is also responsible for notifying property owners when sidewalks are damaged or create a hazardous condition. The Public Works Agency is in the process of gathering information about

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codes, procedures, and practices adopted in neighboring Cities to determine their policies for mandating and implementing sidewalk repair, and will bring that information back to Council in a subsequent report.

LBE / SLBE Contract Compliance Evaluation

Attachment “A” is the revised LBE / SLBE Contract Compliance Evaluation. The LBE/SLBE participation for the top ranked firm is 10% LBE and 14% SLBE, which exceeds the current requirements of 10% LBE and 10% SLBE, for a total of 20% required participation.

Respectfully submitted,

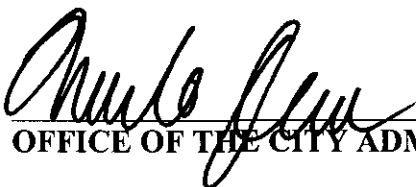


RAUL GODINEZ II, P.E.
Director, Public Works Agency

Reviewed by:
Michael Neary, P.E.
Interim Assistant Director, Public Works Agency
Design and Construction Services

Prepared by:
Elizabeth Sheldon, P.E.
Pavement Management Supervisor
Engineering and Design / Right of Way

APPROVED AND FORWARDED TO THE
PUBLIC WORKS COMMITTEE



OFFICE OF THE CITY ADMINISTRATOR

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LBE/SLBE Participation Concept Marine Associates, Inc.

Project Name: **Citywide Sidewalk Condition/ADA Survey, Including Alternates**

Project No.:		Engineers Estimate:			Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	TOTAL LBE/SLBE	TOTAL Dollars	For Tracking Only		
								Ethnic	MBE	WBE
PRIME	Concept Marine Associates, Inc.	Oakland	CB	79,339		79,339	678,532			
Subconsultant	PGA Design, Inc.	Oakland	CB		114,853	114,853	114,853			\$114,853
Project Totals				\$79,339	\$114,853	\$194,192	\$793,385		\$ -	\$114,853
				10%	14%	24%	100%		0%	14%
								Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other		
Requirements: The 20% requirements is a combination of 10% LBE and 10% SLBE participation. An SLBE firm can be counted 100% towards achieving 20% requirements. LBE firms can only be counted up to 10% of the total contract amount.				LBE 10% MAX CREDIT	SLBE 10%	LBE/SLBE 20%				
Legend LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						

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Contract Compliance and Employment Services Evaluation Form

Project No.:

Project Name: Citywide Sidewalk Condition/ADA Survey, Including Alternates

Contractor: Concept Marine Associates, Inc.

Engineer's Estimate: 0

Contractor's Total Bid: 793,385

Over/Under the Engineers Estimate: 0.00

Contractor's Adjusted Bid Amount:

1. Does the 20% L/SLBE requirement apply? **YES**

2. Did the contractor meet the 20% requirement? **YES**

a)	% of LBE	<u>10%</u>
b)	% of SLBE	<u>14%</u>

3. Did the contractor meet the Trucking requirement? **N/A**

a)	% of Local Trucking	<u>0%</u>
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4. Did the contractor earn bid discounts? **No**
(If yes, list amount earned) **2**

5. Additional Comments.

6. Date evaluation completed and returned to Contact Admin./Initiating Dept.

12/15/2004

Reviewing

Officer: Shelley Dorenstons

Date: 12/15/04

Approved By: Deborah Baines

Date: 12/15/04