



# City of Oakland Meeting Minutes

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City Clerk

## \*Special Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612*

*City of Oakland Website: <http://www.oaklandnet.com>*

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**Tuesday, July 10, 2012**

**10:30 AM**

**Sgt. Mark Dunakin Room - 1st Floor**

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### Roll Call / Call to Order

Councilmember Present: 4 - Member Brunner, Member Kernighan, Member Brooks and Chair De La Fuente

*The Oakland City Council Special Finance and Management Committee convened at 10:40 a.m., with Councilmember ProTempore, Ignacio De La Fuente presiding as Chairperson.*

- 1 Approval of the Draft Minutes from the Committee Meeting held on Tuesday, June 26, 2012

**A motion was made by Member Kernighan, seconded by Member Brunner, to \*Approve as Submitted. The motion carried by the following vote:**

**Votes:** Councilmember Absent: Member Brooks  
Councilmember Aye: Member Kernighan, Member Brunner and Chair De La Fuente

- 2 Determination of Schedule of Outstanding Committee Items

**A motion was made by Member Brunner, seconded by Member Kernighan, to \*Approve as Submitted. The motion carried by the following vote:**

**Votes:** Councilmember Absent: Member Brooks  
Councilmember Aye: Member Kernighan, Member Brunner and Chair De La Fuente  
*There were no changes to the pending list.*

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3           Subject:     State and Federal Budget Status  
              From:       Office Of Budget  
              Recommendation: Receive An Informational Report Regarding The Status Of The State and  
              Federal Budget Development And Its Potential Impacts On The City Of Oakland [TITLE  
              CHANGE]  
              [09-0439-26](#)

**A motion was made by Member Brunner, seconded by Member  
Kernighan, that this matter be \*Received and Filed. The motion carried  
by the following vote:**

**Votes:** Councilmember Absent: Member Brooks  
          Councilmember Aye: Member Kernighan, Member Brunner and Chair De La  
          Fuente  
          [View Report.pdf](#)

4           Subject:     Report On City Audits  
              From:       Councilmember Ignacio De La Fuente  
              Recommendation: Action On A Report On All Audits Performed By The City Auditor  
              Including Those Required By Ordinance, Required By Ballot Measure, Required By The City  
              Charter, And Other Required Audits, Additionally, Include Audits And Programs Conducted  
              And/Or Initiated By The City Auditor's Office Including Hours And Costs (In-House And  
              Contracted Out) Associated With The Audits And Programs  
              [11-0592](#)

**A motion was made by Member Kernighan, seconded by Member  
Brunner, that this matter be Continued to the \*Finance & Management  
Committee, due back on September 11, 2012 The committee directed that  
this item be continued to the September 11, 2012 Finance and Management  
Committee with the following:**

- 1. Report from the City Administrator's Office on all City Audits  
Performed (and not performed) by the City Auditor.**
- 2. Councilmember De La Fuente's letter requesting information from the  
City Auditor.**

**The previous Audit report that has been submitted for the committee to  
review. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner  
and Chair De La Fuente  
*There were no speakers on this item.*

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5           Subject:     Debt Management Policy  
              From:       Office Of The City Administrator  
              Recommendation: Adopt A Resolution Adopting The City Of Oakland's Debt Management  
              Policy And Swap Policy For Fiscal Year 2012-2013  
              [11-0583](#)

**A motion was made by Chair De La Fuente, seconded by Member Brooks, that this matter be Continued to the \*Finance & Management Committee, due back on September 11, 2012 The committee bifurcated this item and extended the existing Debt Management Policy until the September 11, 2012 Finance and Management Committee providing the City Administrator's office time to research and provide additional options to the committee. The committee further directed that the Swap Policy return to the September 11, 2012 Finance and Management committee and include the following information:**

- 1. 1997 Report previously submitted to Council and any subsequent amendments to Goldman Sachs.**
- 2. Information regarding the Social Responsibility Component used around the country associated with Debt Management and Swap Policy.**
- 3. Whether the new proposed policy takes into consideration what was approved at the July 3, 2012 City Council meeting related to Goldman Sachs.**
- 4. Specific criteria for entering into a swap policy in the future.**

**The red-lined version of the proposed policies. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente

*There were 4 speakers on this item.*

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6 Subject: Code For America Labs - Professional Services Agreement  
From: Office Of The City Administrator  
Recommendation: Adopt A Resolution Authorizing The City Administrator To 1) Enter Into An Agreement With Code For America For The Period Of January 1 Through December 31, 2013, For The Payment Of Program Fees In The Amount Of \$180,000 To Participate In The Code For America Labs, Inc. 2013 Fellowship Program If Selected, And 2) Waive The Competitive Request For Proposals/Qualifications (RFP/Q) Process  
[11-0572](#)

**A motion was made by Member Kernighan, seconded by Member Brunner, that this matter be \*Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on July 17, 2012 as a consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente  
*There were 2 speakers on this item.*

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7 Subject: Open Data System Implementation Report  
From: Office Of The City Administrator  
Recommendation: Receive An Informational Report From The Office Of The City Administrator On The Cost And Benefits Of The Implementation Of An Open Data System And The Steps Necessary To Implement And Open Data System  
[11-0573](#)

**A motion was made by Member Kernighan, seconded by Member Brunner, that this matter be \*Received and Forwarded to the Meeting of the Oakland City Council, due back on July 17, 2012 as a consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente  
*There was 1 speaker on this item.*

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8           Subject:     Toyota Prius Contract - One Toyota  
              From:       Office Of The City Administrator  
              Recommendation: Adopt A Resolution Authorizing The City Administrator To Award A Contract To One Toyota Of Oakland, A Corporation, To Provide Sixteen (16), 2012 Toyota Prius Hybrid Vehicles, In An Amount Not To Exceed Three Hundred Thirty-Nine Thousand, Forty-Four Dollars And Nine Cents (\$339,044.09) Per Request For Quotation (RFQ) 3571, Specification No. 12-070-06 And The General Conditions Therefor On File In The Purchasing Division According To Its Bid Filed With The City On May 14, 2012  
[11-0578](#)

**A motion was made by Member Brooks, seconded by Member Brunner, that this matter be \*Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on July 17, 2012 as a consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente  
*There were no speakers on this item.*

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9           Subject:     Investment Policy Approval  
              From:       Office Of The City Administrator  
              Recommendation: Adopt A Resolution Adopting The City Of Oakland Investment Policy For Fiscal Year 2012-2013  
[11-0584](#)

**A motion was made by Member Brunner, seconded by Member Brooks, that this matter be \*Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on July 17, 2012 as a consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente  
*There were no speakers on this item.*

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10           Subject:    Netfile Contract  
              From:       Office Of The City Clerk  
              Recommendation: Adopt A Resolution Waiving Advertising And Competitive Bidding Requirements Of The Oakland Municipal Code And Authorizing The City Administrator To Contract With Netfile For Host-Site Software Filing System Service For A Three-Year Term In A Compensation Amount Of \$102,000.00 (One Hundred Two Thousand Dollars) Plus Two (2) One-Year Options To Renew The Contract At The City's Sole Discretion At An Annual Contract Compensation Rate Of \$34,000.00 With An Annual Increase Of Up To Five Percent (5%) Of The Annual Compensation Amount (Or \$71,400.00 Total For The Two Option Years If Exercised By The City) For A Grand Total Not-To-Exceed Contract Amount Of One Hundred Seventy-Three Thousand, Four Hundred Dollars (\$173,400.00)  
[11-0625](#)

**A motion was made by Member Kernighan, seconded by Member Brunner, that this matter be \*Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on July 17, 2012 as a consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente  
*There were no speakers on this item.*

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11           Subject:    Ford Truck Purchase  
              From:       Office Of The City Administrator  
              Recommendation: Adopt A Resolution Authorizing The City Administrator To Award A Contract To Albany Ford, A Corporation, To Provide Four (4) 2012 Ford F350 Trucks With A Mounted Utility Body, In An Amount Not To Exceed One Hundred Fifty Nine Thousand Six Hundred Twenty Nine Dollars And Seventy One Cents (\$159,629.71) Per Request For Quotation (RFQ) 3536, Specification No. 12-863-10 And The General Conditions Therefore On File In The Purchasing Division According To Its Bid Filed With The City On April 23, 2012. These Vehicles Are For The Use Of The Public Works Agency  
[11-0600](#)

**A motion was made by Member Brunner, seconded by Member Kernighan, that this matter be \*Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on July 17, 2012 as a consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente  
*There were no speakers on this item.*

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**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

*There were no speakers during Open Forum.*

**Adjournment**

*There being no further business, and upon the motion duly made, the Oakland City Council Special Finance and Management Committee adjourned the meeting at 12:30 p.m.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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