

CITY OF OAKLAND
AGENDA REPORT

OFFICE OF THE CITY CLERK
2006 MAR -1 AM 9:51

TO: Office of the City Administrator
ATTN: Deborah A. Edgerly
FROM: Finance and Management Agency
DATE: March 14, 2006

RE: **RESOLUTION AWARDING A CONTRACT TO GENERAL AUTO PARTS, A COMPANY DOING BUSINESS AS NAPA AUTO PARTS IN AN ANNUAL AMOUNT NOT TO EXCEED SEVEN HUNDRED EIGHTY THOUSAND DOLLARS (\$780,000.00) FOR A THREE YEAR PERIOD OF MARCH 1, 2006 TO FEBRUARY 28, 2009, FOR AUTOMOTIVE STOCK AND NON-STOCK PARTS TO THE CITY OF OAKLAND IN ACCORDANCE WITH SPECIFICATION NO. 03-465-14-1.**

SUMMARY

A resolution has been prepared authorizing the City Administrator to award a contract to General Auto Parts, a local business enterprise, doing business as Napa Auto Parts, for automotive stock and non-stock parts, in an annual amount not to exceed seven hundred eighty thousand dollars (\$780,000.00) for a three year period of March 1, 2006 to February 28, 2009, in accordance with the terms and conditions in Specification No. 03-465-14-1. These parts are used by the Public Works Agency, Equipment Division for repairing City-owned vehicles and equipment.

FISCAL IMPACT

Funding for this contract will come from the Equipment Maintenance Budget in Equipment Fund (4100), in the Public Works Agency. The lowest responsible bidder, General Auto Parts, doing business as Napa Auto Parts, a small local business enterprise, received the local vendor preference. There are no additional costs to the City for this preference.

BACKGROUND

Specifications No. 03-465-14-1 for Automotive Stock and Non-Stock Parts were sent to eleven prospective bidders: one local business enterprise, four small local business enterprises, and six non-local business enterprises. The City Clerk opened bids on November 28, 2005. The City received two bids from small local business enterprises: Broadway Ford and General Auto Parts. The specification allowed for submission of partial bids. General Auto Parts submitted a bid for all portions of the specification and was judged as the low bid, for all sections.

Item: _____
Finance and Management Committee
March 14, 2006

KEY ISSUES AND IMPACTS

The Public Works Agency, Equipment Division, maintains and repairs the City's automotive, equipment, construction, and public safety fleet. The fleets consist of approximately 1,700 automotive vehicles and support equipment. This contract will serve as a vital link for the replacement of deteriorated and malfunctioning parts, and will streamline the acquisition of auto parts for the City by allowing the equipment division to procure a wide variety of parts made by various manufactures from one source.

SUSTAINABLE OPPORTUNITIES

Economic: This vendor has a valid City of Oakland business tax license. The award of this contract will yield approximately \$780.00 in business tax revenues to the City of Oakland.

Environmental: Based on the goals and objectives of the City of Oakland, items purchased under this contract whenever possible, will include remanufactured parts, and exchange of batteries, radiators and generators.

Social Equity: None.

DISABILITY AND SENIOR CITIZEN ACCESS

There is no impact on disabled and senior citizen access.

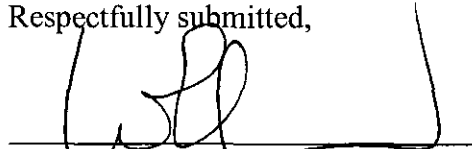
RECOMMENDATION (S) AND RATIONALE

Staff recommends that the City Council authorize the City Administrator to award a contract to General Auto Parts, a local business enterprise for Automotive Stock and Non-Stock Parts, in an annual amount not to exceed seven hundred eighty thousand dollars (\$780,000.00) for a three year period of March 1, 2006 to February 28, 2009, in accordance with the terms and conditions in Specification No. 03-465-14-1.

ACTION REQUESTED OF THE CITY COUNCIL

Staff requests that the City Council approve the resolution awarding a contract to General Auto Parts.

Respectfully submitted,



WILLIAM E. NOLAND

Director, Finance and Management Agency

Prepared by: JIMMIE D. JACKSON
Purchasing Supervisor

APPROVED AND FORWARDED TO THE
FINANCE AND MANAGEMENT COMMITTEE:


OFFICE OF THE CITY ADMINISTRATOR

CITY OF OAKLAND
PURCHASING SECTION
AWARD RECOMMENDATION STATEMENT



F. HALIBURTON		PURCHASING/ACQUISITION/CONTRACT: Office Supplies		
COUNCIL AGENDA DATE: MARCH 14, 2006	<u>SPECIFICATION/PROJECT NO.:</u> 03-465-14-1	<u>FUNDING SOURCE:</u> Public Works Agency, Equipment Replacement Funds, Equipment Stores Funds 4100-30541-52833-IN01	<u>BID OPENING DATE:</u> NOVEMBER 28, 2005	
	PREVIOUS LEGISLATION: RESOLUTION NO. 76274			
	CONTRACT PERIOD: MARCH 1, 2006 TO FEBRUARY 28, 2009			
<u>PURPOSE STATEMENT:</u> To provide the City of Oakland with Stock and Non-Stock Automotive Parts and Accessories at two locations in the City's Equipment Maintenance Facilities.				
ITEM NO./DESCRIPTION		ANNUAL UNIT PRICE	ANNUAL EST. COST	PERCENT DIFFERENCE
Automotive Parts and Accessories		\$780,000.00	\$780,000.00	0%
<u>COMMENTARY:</u> The recommended vendor General Auto Parts - NAPA is a small local vendor. There are no additional costs to the City.				
RANGE OF BIDS RECEIVED				
<u>TOTAL BIDS RECEIVED/DOLLAR RANGE</u> \$680,000.00 (1/3 of contract bid) \$2,040,000.00		<u>BIDS WHICH MEET SPECIFICATION/DOLLAR RANGE</u> \$2,040,000.00		
LOW BIDS NOT MEETING SPECIFICATION				
<u>VENDOR/CONTRACTOR</u> N/A	<u>REASON</u> N/A	<u>RECOMMENDATION ON REJECTIONS</u> N/A		
AWARD RECOMMENDED				
<u>VENDOR NAME/ADDRESS</u> General Auto Parts - NAPA 4425 International Blvd. Oakland, CA 94601	<u>DESCRIPTION</u> Stock and Non-Stock Automotive Parts and Accessories		<u>ESTIMATED ANNUAL AMOUNT</u> \$780,000.00	

SUBMITTED BY

DEPARTMENT HEAD

APPROVED AND FORWARDED TO COUNCIL

OFFICE OF THE CITY ADMINISTRATOR

BID CALL	TOTAL	LOWEST BID BY CATEGORY	
		LOCAL BUSINESS	NON-LOCAL
ASK	11	5	6
NO RESPONSE	9	3	6
BIDS RECEIVED	2	2	0
AWARDS RECOMMENDED	1	1 - \$780,000	0

VENDOR INFORMATION		BIDDER # 1	BIDDER # 2	BIDDER # 3
Vendor Name		General/NAPA	Broadway Ford	Vehicle Maint. Pro.
Vendor Address		Oakland,Ca	Oakland, Ca	Boca Raton, FL
Contact Person		Timothy	Scott	Sales
Telephone		510-533-3333	510-832-8800	561-362-6080
Small local vendor ?		no	no	no
Oakland vendor ?		yes	yes	no

PURCHASE DESCRIPTION								
item #	item	quant	unit cost	total	unit cost	total	unit cost	total
1	Exhibit A	1	\$ 62,256.27	\$ 62,256.27	no bid		no bid	
2	Exhibit C - Ford	\$500,000.00	32.1%	\$ 499,999.679	32%	\$ 499,999.680	no bid	
3	Exhibit C - GMC	\$100,000.00	0%	\$ 100,000.00	no bid		no bid	
4	Exhibit C - Chrysler	\$40,000.00	5%	\$ 40,000.05	no bid		no bid	
5	Exhibit C - Honda	\$14,000.00	0%	\$ 14,000.00	no bid		no bid	
6	Exhibit C - Toyota	\$14,000.00	0%	\$ 14,000.00	no bid		no bid	
7	Exhibit C - Freightliner	\$14,000.00	15%	\$ 14,000.15	no bid		no bid	
8	Exhibit C - Navistar	\$14,000.00	15%	\$ 14,000.15	no bid		no bid	
9	Exhibit C - Caterpillar	\$14,000.00	15%	\$ 14,000.15	no bid		no bid	
10	Exhibit C - All other OEM Mfg.	\$8,000.00	25%	\$ 8,000.25	no bid		no bid	
SHIPPING								

*** Items 2 through 10 represent a yearly estimated purchase of parts from each manufacture.**

CALCULATIONS				
SUBTOTAL		\$ 780,256.70	\$ 499,999.68	\$ -
Sales Tax Included in Price				
SMALL LOCAL VENDOR		\$ -	\$ -	\$ -
OAKLAND VENDOR		\$ (39,012.83)	\$ (24,999.98)	\$ -
EVALUATION TOTAL		\$ 741,243.86	\$ 474,999.70	\$ -
GRAND TOTAL FOR PURCHASE		\$ 780,256.70	\$ 499,999.68	\$ -

REQUIRED APPROVALS	date verified	verified by
Insurance		
Business Tax		
OCIS		
Duplication		

PREPARED BY _____ TITLE _____ DATE 1/30/2006
 AGENCY / DEPARTMENT _____ DIVISION _____
 DP _____

OFFICE OF THE CITY CLERK
CITY OF OAKLAND

Approved as to Form and Legality


Oakland City Attorney's Office

2006 MAR -1 AM 9:53 OAKLAND CITY COUNCIL

smj

Resolution No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION AWARDING A CONTRACT TO GENERAL AUTO PARTS, A COMPANY DOING BUSINESS AS NAPA AUTO PARTS IN AN ANNUAL AMOUNT NOT TO EXCEED SEVEN HUNDRED EIGHTY THOUSAND DOLLARS (\$780,000.00) FOR A THREE YEAR PERIOD OF MARCH 1, 2006 TO FEBRUARY 28, 2009, FOR AUTOMOTIVE STOCK AND NON-STOCK PARTS TO THE CITY OF OAKLAND IN ACCORDANCE WITH SPECIFICATION NO. 03-465-14-1.

WHEREAS, Bids for Automotive Stock And Non-Stock Parts, Specification No. 03-465-14-1 were received and opened by the City Clerk on November 28, 2005; and

WHEREAS, The City received two bids: one from Broadway Ford, and one from General Auto Parts. The specification allowed for submission of partial bids. General Auto Parts submitted a bid for all portions of the specification and was evaluated to be the lowest responsible bidder for all sections.; now, therefore be it

RESOLVED: That the City Administrator is hereby authorized to award a contract to furnishing Automotive Stock and Non-Stock Parts to the City of Oakland in an annual amount not to exceed seven hundred eighty thousand dollars (\$780,000.00) for a three year period of March 1, 2006 to February 28, 2009, in accordance with Specification No. 03-465-14-1, and the general terms and conditions therefore on file in the Purchasing Section is hereby awarded to General Auto Parts, a local corporation, according to its bid filed with the City Clerk on November 28, 2005; and, be it

FURTHER RESOLVED: That funding is available in the Public Works Equipment Replacement Fund (4100); and, be it

FURTHER RESOLVED: That the City Administrator may elect to extend all or parts of this contract for an additional two-year period, one year at a time, with terms and conditions remaining the same in an amount not to exceed seven hundred eighty thousand dollars (\$780,000.00) per year. The contractor will have the right to accept or reject any proposed contract extension; and, be it

FURTHER RESOLVED: That the contract shall be approved for form and legality by the City Attorney and copies shall be on file in the City Clerk's Office; and, be it

FURTHER RESOLVED: That all other bids are hereby rejected; and, be it

FURTHER RESOLVED: That the City Clerk is hereby directed to post notice of the above award on the City's official bulletin board.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2006

PASSED BY THE FOLLOWING VOTE:

AYES - BRUNNER, KERNIGHAN, NADEL, QUAN, BROOKS, REID, CHANG, AND
PRESIDENT DE LA FUENTE

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____

LATONDA SIMMONS
City Clerk and Clerk of the Council of
the City of Oakland, California