

*M. Mordani*  
City Attorney

SECTION OF THE CITY CLERK  
OAKLAND, CALIFORNIA  
2011 FEB 28 AM 9:48

# OAKLAND CITY COUNCIL

RESOLUTION No. 83397 C.M.S.

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO APPLY FOR, ACCEPT, AND APPROPRIATE HEAD START BASIC, HEAD START TRAINING AND TECHNICAL ASSISTANCE, EARLY HEAD START BASIC, AND EARLY HEAD START TRAINING AND TECHNICAL ASSISTANCE GRANTS FOR PROGRAM YEAR 2011-2012 FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES (DHHS/ACF) IN THE ESTIMATED AMOUNT OF \$15,454,593 AND AUTHORIZING A GRANT AGREEMENT WITH THE UNITY COUNCIL FOR THE ESTIMATED AMOUNT OF \$4,937,781 TO FUND CHILD DEVELOPMENT SERVICES IN ACCORD WITH SAID GRANTS; AND TO REVIEW AND APPROVE OAKLAND HEAD START/EARLY HEAD START GOVERNING PROCEDURES DEVELOPED IN ACCORDANCE WITH HEAD START LEGISLATION AND UPDATED ANNUALLY**

**WHEREAS**, the City of Oakland desires to apply for, accept and appropriate several grants in an estimated amount of fifteen million four hundred fifty-four thousand five hundred ninety-three dollars (\$15,454,593.00) from the U.S. Department of Health and Human Services, Administration for Children and Families (DHHS/ACF) to fund a Head Start Program and Early Head Start Program from September 1, 2011 through August 31, 2012; and

**WHEREAS**, the Head Start Grant agreement requires a match of local in-kind contributions equal to 25% of the grant, or an estimated amount of three million eight hundred sixty-three thousand six hundred fifty dollars (\$3,863,650.00); and

**WHEREAS**, the total federal amount stated above is comprised of the following project accounts as stipulated in the DHHS/ACF funding guidelines: Head Start Basic, Head Start Training/Technical Assistance, Early Head Start Basic, and Early Head Start Training/Technical Assistance Grants; and

**WHEREAS**, the Central Service Overhead (CSO) charges of one million three hundred twenty-three thousand two hundred fifty two dollars (\$1,323,252) will be waived for the Head Start Program for said grants in FY 2011-2012; and

**WHEREAS**, the Head Start and Early Head Start funding will provide comprehensive child development services to 1,574 Head Start eligible children and their families, who have the most economic need, with 10% of the enrollment consisting of children with special needs and, by new provisions enacted by the federal Head Start, will expand enhanced outreach efforts to include homeless families and underserved populations; and

**WHEREAS**, the Head Start and Early Head Start program comprehensive child development services provided will include developmentally appropriate screening assessment, curriculum and teaching designed for supporting the full development of children, 0-5-years-old; and

**WHEREAS**, the Head Start and Early Head Start program will continue to implement the following Head Start Governance Procedures, annually, in full compliance, as stipulated in the Head Start Performance Standards, Program Planning; Program Goals; Child Selection and Recruitment Procedures, and Self Assessment; and

**WHEREAS**, the Unity Council, a Head Start delegate designated for Oakland, was selected and approved in 1988 by the Head Start Policy Council, the Oakland City Council, and the Head Start California Regional Office to provide Head Start comprehensive child development services in Oakland; and

**WHEREAS**, the City wishes to continue funding to the Unity Council's Head Start programs from September 1, 2011 through August 31, 2012 in an estimated total of four million nine hundred thirty-seven thousand seven hundred eighty-one dollars (\$4,937,781.00) to provide 513 eligible children and their families, of which 313 children ages 3 to 5 will be served in Head Start, at an estimated cost of two million four hundred sixty nine thousand seven hundred twenty-seven dollars (\$2,469,727.00) and which 200 children ages birth to age three will be served in Early Head Start, at an estimated cost of two million three hundred eighty-six thousand eight hundred seventy-four dollars (\$2,386,874.00) and twenty-one thousand five-hundred eight dollars (\$21,508.00) for Head Start Training/Technical Assistance and fifty-nine thousand six hundred seventy-two dollars (\$59,672.00) for Early Head Start Training/Technical Assistance; and

**WHEREAS**, the City Council finds that the performance of the grant services is professional, scientific or technical in nature and that this grant agreement will not result in the loss of salary or employment by anyone having permanent status in the competitive service; now therefore, be it

**RESOLVED:** That the City Administrator is hereby authorized to apply for, accept and appropriate the aforesaid grants in the estimated amount of fifteen million four hundred fifty-four thousand five hundred ninety-three dollars (\$15,454,593.00), execute the required grant agreements and other documents, and appropriate said estimated amount for funding of a Head Start Program and Early Head Start Program; and from September 1, 2011 through August 31, 2012; and be it

**FURTHER RESOLVED:** That the City's FY 2011-12 Adopted Budget includes the fifteen million four hundred fifty-four thousand five hundred ninety-three dollars (\$15,454,593.00) aforesaid grant amount in appropriations and revenues for FY 2011-12 for Head Start and Early Head Start; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized and directed to accept and appropriate any additional funding related to this grant that may become available, including the contract to the Unity Council without returning to Council; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized, in accordance with the grant agreement requirements, to match the aforesaid grants in the estimated amount of fifteen million four hundred fifty-four thousand five hundred ninety-three dollars (\$15,454,593.00) with local in-kind contributions equal to 25% of the Head Start and Early Head Start Grant amounts, or an estimated amount of three million eight hundred sixty-three thousand six hundred fifty dollars (\$3,863,650.00); and be it

**FURTHER RESOLVED:** That the Council hereby appoints the City Administrator or his designee as agent for the City to conduct all negotiations, execute and submit all documents including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary for the aforementioned grants in accordance with their basic purposes; and be it

**FURTHER RESOLVED:** That the estimated sum of fifteen million four hundred fifty-four thousand five hundred ninety-three dollars (\$15,454,593.00) together with offsetting revenue, shall be appropriated to Department of Health and Human Services Fund (2128), Head Start Organization (78231), and Head Start Projects (G422410-90) and (G422210-25) upon execution of said grant agreements, and that should additional grant funds be received, the City Administrator or his designee is hereby authorized to appropriate same for the purposes described above; and be it

**FURTHER RESOLVED:** That the Central Services Overhead charge in the amount of one million three hundred twenty-three thousand two hundred fifty two dollars (\$1,323,252) for this program will be waived and is necessary for FY 2011-2012 due to the federal administrative cost caps and the level of funding required to adequately run the program, are hereby authorized to offset central services overhead charges; and be it

**FURTHER RESOLVED:** That the City Administrator or his designee is hereby authorized and directed to execute a grant agreement with the Unity Council, pursuant to the terms of the grant award, in an estimated amount of two million four hundred sixty-nine thousand seven hundred twenty-seven dollars (\$2,469,727.00) of the aforesaid Head Start Grant for child development services for children 3 to 5 years of age; and pursuant to the terms of the grant award in an estimated amount of two million three hundred eighty-six thousand eight hundred seventy-four dollars (\$2,386,874.00) of the aforesaid Early Head Start Grant for child development services for children birth to three years of age; and pursuant to the terms of the grant award in an estimated amount of twenty one thousand five hundred eight thousand dollars (\$21,508.00) for Head Start Training/Technical Assistance and fifty-nine thousand six hundred seventy-four dollars (\$59,674.00) for Early Head Start Training/Technical Assistance, for a total grant agreement amount of four million nine hundred thirty-seven thousand seven hundred eighty-one dollars (\$4,937,781.00), which shall be matched by the Unity Council's in-kind contributions in the estimated amount of one million two hundred thirty five thousand four hundred forty six dollars (\$1,234,446.00) and other in-kind contributions and donations as a part of the City's match obligation for the entire grant; and be it

**FURTHER RESOLVED:** That the Agreement(s) authorized under this resolution shall be reviewed as to form and legality by the Office of the City Attorney and copies filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, JUN 7 2011

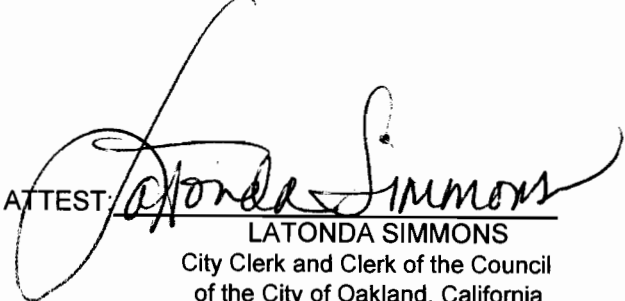
**PASSED BY THE FOLLOWING VOTE:**

AYES - BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAF, BRUNNER, AND PRESIDENT REID - 8

NOES - 0

ABSENT - 0

ABSTENTION - 0

ATTEST:   
LATONDA SIMMONS  
City Clerk and Clerk of the Council  
of the City of Oakland, California