



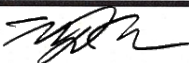
AGENDA REPORT

TO: Edward D. Reiskin
City Administrator

FROM: G. Harold Duffey
Director, Oakland Public Works

SUBJECT: Amend ABC Security Service Inc.
Contract to Increase Spending
Authority

DATE: October 18, 2022

City Administrator Approval 

Date: Oct 6, 2022

RECOMMENDATION

Staff Recommends That City Council Adopt A Resolution Authorizing The City Administrator To: (1) Increase The Contract With ABC Security Service, Inc. In An Amount Of Four Hundred Thousand Dollars (\$400,000.00) Per Month On A Month-To-Month Basis, For Up To Four (4) Months In A Total Amount Not To Exceed One Million, Six Hundred Thousand Dollars (\$1,600,000.00) Until Request For Proposal Number 269336 Is Awarded; And (2) Waive The Advertising and Competitive Request For Proposal/Qualification Selection Requirement.

EXECUTIVE SUMMARY

The City of Oakland (City) has a contract for security services at City facilities with ABC Security Service, Inc., as approved in 2018 by Resolution No. 87321 C.M.S. (*Attachment A*). The current contract is on the final one year extension and expires October 23, 2023; however, due to increased costs over the course of the pandemic, there is only approximately three hundred thirty four thousand dollars (\$334,000) spending authority left. The City has issued a new Request for Proposal (RFP) #269336 (*Attachment B*) for security services, and expects to award that new contract in the next four months.

To continue to pay the current vendor for security services, staff recommends the City Council approve a resolution to amend the ABC Security Service, Inc. contract by increasing its contract amount by four hundred thousand dollars (\$400,000) per month until RFP #269336 is awarded.

BACKGROUND / LEGISLATIVE HISTORY

City Council
October 18, 2022

The City utilizes the services of uniformed, unarmed contract security guards at City facilities to screen and provide direction and access for City staff and the public, oversee and monitor the City property, and ensure the safety of staff and visitors.

At the July 24, 2018, City Council meeting, the City Council approved Resolution No. 87321 C.S.M. (**Attachment A**) to award ABC Security Service, Inc. a security services contract for a term of three years with an option to extend the contract in increments of one year for up to two additional years in an amount not-to-exceed two million five hundred dollars (\$2,500,000) for each year of the contract, for a grand total of twelve million five hundred thousand dollars (\$12,500,000). The current contract provides security services at Civic Center Complex, (City Hall, Dalziel, the Lionel J. Wilson Building) and Frank H. Ogawa Plaza, all libraries, four senior centers, Recreation Centers identified by Oakland Parks and Recreation, and Oakland Public Works corporation yards. The current contractor also provides security services at other locations that may require a response due to emergencies or other disasters. The current contract expires on October 23, 2023.

In June 2022, the City initiated a RFP process to secure the most qualified unarmed security services contractor for a new contract. Legal ads ran in July 2022 and responses were received in August 2022. The City has received six (6) proposals. The proposals are currently under review for completeness and will contract will undergo an interview process. The interview date is still to be determined, but the new contract is expected to be awarded within the next four months, prior to expiration of the existing ABC Security Service, Inc. contract.

ANALYSIS AND POLICY ALTERNATIVES

Although the current security contract with ABC Security Service, Inc. does not expire until October 23, 2023, the spending authority for this contract has been nearly exhausted. This occurred for a multitude of reasons; including cost of living and living wage increases over the past 4 years, and unforeseen additional security coverage required throughout the pandemic. Unforeseen pandemic cost increases included the use of security guards to provide security and direction at COVID testing and vaccination sites, at resource centers for staff and the public, and for visitor screening and access at City facilities that provided in-person services to citizens and patrons during the pandemic.

Additionally, increased security was required to protect and secure closed and mothballed facilities. Finally, additional guards were assigned to protect facilities that were vulnerable to vandalism and break-ins (Henry J. Kaiser and the Cryer buildings), protect against theft of vehicles and/or equipment, and to prevent unauthorized entry and encampment at City properties. These combined circumstances have exhausted the funds quicker than anticipated.

Further, although RFP #269336 is underway, a new contract is not expected to come to Council until early 2023. Therefore, additional funds needed to ensure continuity of security services until that time.

The proposed resolution increasing the ABC Security Service, Inc. contract amount advances the following City-wide priorities. ADD

WAIVER OF REQUEST FOR PROPOSAL/QUALIFICATIONS REQUIREMENT

Oakland Municipal Code section 2.04.051.A requires the City Administrator to conduct a request for proposals/qualifications (RFP/Q) process for professional services contracts in excess of \$25,000 and Oakland Municipal Code section 2.04.051.B allows Council to waive the RFP/Q requirements upon a finding by the Council that it is in the best interest of the City to do so.

City staff believes that it is in the best interests of the City for the Council to waive the RFP/Q requirement for this contract because staff requires more time to complete and award RFP #269336, and the City wishes to prevent any delay and interruption of vitally needed security services to municipal buildings and properties. Staff recommends that the Council waive the RFP/Q requirement for these reasons and circumstances.

ABC Security Service, Inc. shall continue to comply with all City contracting and compliance program requirements that apply to this contract, including Local Business Enterprise and Small Local Business Enterprise (LBE/SLBE) participation and be verified by the Department of Workplace and Employment Standards.

FISCAL IMPACT

Funding is in the Facilities Services Fund (4400).

PUBLIC OUTREACH / INTEREST

This item did not require any additional public outreach other than the required posting on the City's website and local advertising via newspaper.

COORDINATION

Staff worked with the City Attorney's Office, the Budget Office, and the City Administrator's Office in preparing this report.

SUSTAINABLE OPPORTUNITIES

Economic: The current contractor has been certified as meeting the minimum 50% SLBE requirement. The local economy will benefit from the services provided through job opportunities

as well as generating business tax revenue.

Environmental: No environmental opportunities are identified to be available through this contract.

Race & Equity: The resolution will continue to protect the safety of the public and City facilities. Thus providing safe and secure facilities to visitors and employees.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That City Council Adopt A Resolution Authorizing The City Administrator To: (1) Increase The Contract With ABC Security Service, Inc. In An Amount Of Four Hundred Thousand Dollars Per Month (\$400,000.00) On A Month-To-Month Basis, For Up To Four (4) Months In A Total Amount Not To Exceed One Million, Six Hundred Thousand Dollars (\$1,600,000.00) Until Request For Proposal Number 269336 Is Awarded; And (2) Waive Further Competitive Request For Proposal/Qualification Selection Requirement.

For questions regarding this report, please contact Derin Minor, Building Services Manager at (510) 238-3998.

Respectfully submitted,



G. HAROLD DUFFEY
Director, Oakland Public Works

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Attachments (2):

A: Resolution #87321 C.S.M.

B: Request for Proposal #269336