



# City of Oakland Meeting Minutes

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City Clerk

## \*Special Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

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Tuesday, January 08, 2008

1:00 PM

Hearing Room One - 1st Floor

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### Roll Call / Call to Order

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Councilmember Present: 4 - Member Brunner, Member Nadel, Member De La Fuente and Chair Quan

*The Oakland City Council Special Finance and Management Committee convened at 1:15 p.m., with Councilmember Quan presiding as Chairperson.*

- 1 Approval of the Draft Minutes from the Committee Meeting held on December 11, 2007

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**A motion was made by Member De La Fuente, seconded by Member Nadel, to \*Approve the Minutes. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brunner, Member Nadel, Member De La Fuente and Chair Quan

- 2 Determination of Schedule of Outstanding Committee Items

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**A motion was made by Member De La Fuente, seconded by Member Nadel, to \*Approve with the following amendments. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brunner, Member Nadel, Member De La Fuente and Chair Quan

### FROM THE JANUARY 8, 2008 AGENDA

- #1 Subject: Contract Renewals - Performance Evaluations  
From: Councilmember Jane Brunner  
Recommendation: Action On A Report And Recommendation To Require All Staff Reports For Contract Renewals Requiring City Council Approval To Include Relevant Performance Evaluation Information  
[07-0821](#)

**Scheduled to \*Finance & Management Committee on 1/22/2008**

### FROM BOARDS/COMMISSION REPORTS

#2 Subject: Business License Tax Board Of Review - Report  
From: Finance And Management Agency  
Recommendation: Receive An Informational Report On The Business Tax Board Of Review  
For The First Quarter Of Fiscal Year 2007/2008  
[07-0951](#)

**Scheduled to \*Finance & Management Committee on 1/22/2008**

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3 Subject: Cash Management Quarterly Report  
From: Finance And Management Agency  
Recommendation: Cash Management Report For The Quarter Ended September 30, 2007  
[07-0824](#)  
[Play Video](#)

**A motion was made by Member Nadel, seconded by Member Brunner, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brunner, Member Nadel, Member De La Fuente and Chair Quan  
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4 Subject: Vacancy Report  
From: Office Of Personnel  
Recommendation: Receive A Bi-Annual Informational Report On The Current Number Of Authorized Vacancies Citywide, As Of September 10, 2007  
[07-0712](#)  
[Play Video](#)

**A motion was made by Member Brunner, seconded by Chair Quan, that this matter be Continued to the \*Finance & Management Committee. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brunner, Member Nadel, Member De La Fuente and Chair Quan

*The Committee directed staff to return with quarterly reports listing vacancies by departments. The Committee also directed staff to provide an analysis for discussion purposes only on the internal issues detailing the problems with technology within the Human Resource department (i.e. basic software for job applications).*

*The following individual(s) spoke and did not indicate a position on this item:*

*- Sanjiv Handa*

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5 Subject: First Quarter Revenue and Expenditure Report  
From: Budget Office  
Recommendation: Receive A Report On Fiscal Year 2007-2008 First Quarter Revenue And Expenditure Results For The General Purpose Fund (1010)

[07-0797](#)

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**A motion was made by Member De La Fuente, seconded by Chair Quan, that this matter be Continued to the \*Finance & Management Committee, due back on March 11, 2008. The motion carried by the following vote:**

**Votes:** Councilmember No: Chair Quan

Councilmember Aye: Member Brunner, Member Nadel and Member De La Fuente

*The Committee directed staff to return to the March 11, 2008 Committee meeting and submit a report with scenarios and/or options for "small, medium, and large" shortfalls including LLAD.*

*The following individual(s) spoke and did not indicate a position on this item:*

- Sanjiv Handa

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6 Subject: Proposed Residential Parking Permit Fees  
From: Finance and Management Agency  
Recommendation: Adopt A Resolution Of Intention To Include In The 2008-2009 Master Fee Schedule (MFS) The Proposed Fee Increases To The Residential Permit Parking (RPP)

[07-0814](#)

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**A motion was made by Member Brunner, seconded by Member Nadel, that this matter be Continued to the \*Finance & Management Committee  
The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brunner, Member Nadel, Member De La Fuente and Chair Quan

*The Committee directed staff to setup community outreach meetings in the four districts that have Residential Permit Parking Programs and report back to a future committee meeting with the results.*

*The following individual(s) spoke and did not indicate a position on this item:*

- Sanjiv Handa

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**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

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*The following individual(s) spoke under Open Forum:*

- Sanjiv Handa

**Adjournment**

*There being no further business, and upon the motion duly made, the Oakland City Council Special Finance and Management Committee adjourned the meeting at 2:45 p.m.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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*City Clerk and Clerk of the Council*