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OAKLAND  
2013 JUN -6 AM 9:22

# AGENDA REPORT

TO: DEANNA J. SANTANA  
CITY ADMINISTRATOR

FROM: Vitaly B. Troyan, P.E.

SUBJECT: Supplemental Report for On-call  
Architectural Services Agreement Award

DATE: May 1, 2013

City Administrator  
Approval

Date

5/28/13

COUNCIL DISTRICT: City-Wide

## RECOMMENDATION

Staff recommends that the City Council adopt the following resolutions authorizing the City Administrator, or her designee, to enter into a series of professional services agreements in an amount not-to-exceed one hundred fifty thousand dollars (\$150,000.00) each with 1) Anne Phillips Architecture, 2) Architecture Dimensions, 3) Arcsine Architecture, 4) Devi Dutta Architecture, 5) Gyroscope, Inc. 6) Hibser Yamauchi Architects, Inc. 7) Oakley and Oakley, 8) Studio Perez, and 9) Vargas Greenan Architecture for Tier I On-call Architectural Services for a period of three years; and enter into professional services agreements in an amount not-to-exceed seven hundred fifty thousand dollars (\$750,000.00) each with 1) Byrens Kim Design Works, 2) Dougherty & Dougherty Architects, 3) Group 4 Architects, Research and Planning, Inc., 4) MVE Institutional, Inc., 5) Muller Caulfield Architects, 6) Murakami/Nelson Architectural Corporation, 7) Noll & Tam Architects, 8) RPR Architects, 9) Shah Kawasaki Architects for Tier II On-call Architectural Services over a period of three years.

## REASON FOR SUPPLEMENTAL

This supplemental report is provided to present the results and the recommendations of the extended outreach for the On-call Architectural Services Request for Qualification as directed by Council at the December 18, 2012 Council Meeting. Staff was directed to conduct additional outreach beyond the standard process and return with the award of a set-of on-call architectural services agreements.

## BACKGROUND

Oakland uses on-call consultant contracts for various architectural and engineering disciplines. City, state, and federal laws require that architectural and engineering services be obtained through a qualification-based process. As described in the agenda report from December 18, 2012, selection of the On-call Architectural firms was conducted in accordance with Oakland

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Municipal Code (OMC) 2.04.051. The initial Request for Qualifications (RFQ) was advertised through the standard City process, including notices through i-Supplier and advertisement in the Oakland Tribune. In addition, notices were placed in the SF Chronicle, Daily Pacific Builder, CIPList.com (a third party web site) and the East Bay Chapter of the American Institute of Architects.

At the December 18, 2012 Council Meeting, a complaint was brought forward from an engineering sub-consultant to a prime architectural consultant who had submitted a statement of qualification. The complainant alleged that contracting with the City is “elusive and discriminatory,” that inadequate outreach for this advertising had been conducted, and that African American firms were not included.

During the Council Meeting, staff reported that it had found that the two African American firms who raised concerns were not notified through i-Supplier because one firm registered as an engineering firm instead of an architectural firm and the other firm was not fully registered to receive notices (records show i-Supplier notified five African American Architectural firms registered in the system). Thirty two (32) firms responded to the RFQ, including two African American firms.

In response to the concerns above, the City Council directed staff to expand outreach to minority groups that the City Council believed may be underutilized. The motion approved by Council is recorded as follows: “A motion was made by Councilmember Brooks, seconded by Council President Reid to direct staff to do an “expedited RFP process,” allowing all current bids to stand while expanding outreach and allowing new proposals to be submitted. Once the new proposals have (been) submitted, staff is directed to evaluate all proposals in the expanded pool and provide recommendations to Council.” The motion passed with a vote of 8 Ayes.

### **EXTENDED OUTREACH**

Based on the above direction, staff re-issued the RFQ in January 2013. City expanded the outreach by placing legal ads in ethnic newspapers and contacting local ethnic chambers of commerce. The RFQ was re-advertised through notices in i-Supplier and CIPList.com (a third party web site). In addition, legal notices were placed in The Oakland Post, El Mundo, Sun Reporter, and Sing Tao newspapers. Repeated efforts to contact the Globe Newspaper, specifically recommended by one Council Member at the meeting, through telephone calls, emails and faxes were unsuccessful. Emails were also sent to the following organizations:

- The Oakland African American Chamber of Commerce,
- Hispanic Chamber of Commerce of Alameda County,
- Oakland Black Board of Trade & Commerce,
- Bay Area Business Roundtable,
- Black Economic Council,

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- Oakland Chinatown Chamber of Commerce,
- Oakland Metropolitan Chamber of Commerce,
- Vietnamese Chamber of Commerce,
- Japanese Chamber of Commerce of Northern California,
- Indo-American Chamber of Commerce of Northern California,
- Taiwanese American Chamber of Commerce,
- Nicaraguan American Chamber of Commerce of Northern California,
- Hawaii Chamber of Commerce of Northern California,
- American Indian Chamber of Commerce,
- National Council of Asian American Business Associations,
- Danish-American Chamber of Commerce of Northern California and the San Francisco Chapter of National Organization of Minority Architects.

Efforts to contact the Korean-American Chamber of Commerce, the San Francisco Filipino American Chamber of Commerce, the German American Business Association of Northern California and the French American Chamber of Commerce of Northern California were unsuccessful.

### ANALYSIS AND RESULTS

From the second round of outreach, City received eight (8) additional submittals – Five (5) submittals for Tier I contracts (under \$150,000) and Three (3) submittals for Tier II contracts (under \$750,000). All firms met or exceeded the Local and Small Local Business Enterprise participation requirements. See attached Compliance Analysis memorandum from Department of Contracts and Compliance (*Attachment A and Attachment B* for Tier I and Tier II firms respectively, dated March 6, 2013)

The same panel members from the first round were asked to review the submittals for both tiers. The panel then interviewed all five additional firms for Tier I, but none for Tier II since all three firms did not rank high enough to advance to the next phase of the proposal process. Based on the interviews, all five of the Tier I firms are recommended for the Tier I contracts. As a result, nine (9) firms are recommended for Tier I contracts and nine (9) firms are recommended for Tier II contracts.


During the extended outreach process, the City specifically stated in the reissued RFQ that architectural firms who previously submitted statements of qualifications do not need to re-submit proposals since previously submitted statements of qualifications have been reviewed and evaluated. Only new proposals from firms that did not previously submit were considered. One of the firms which submitted a proposal that was not recommended for contract award requested that they be allowed to update/resubmit a new proposal under the extended outreach process. Since the motion approved by Council stated that “all current bids to stand,” the firm’s re-

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submittal was not reviewed because any evaluation of re-submittals could change the ranking of the previous list.

Staff recommends award of nine contracts each for Tier I On-Call Architectural Services for an amount not-to-exceed \$150,000.00 per contract and for Tier II On-call Architectural Services for an amount not-to-exceed \$750,000.00 per contract.

Respectfully submitted,

  
VITALY B. TROYAN, P.E.  
Director, Public Works Agency

Reviewed by:  
Michael J. Neary, Assistant Director  
Public Works Agency  
Department of Engineering & Construction

Prepared by:  
Lily Soo Hoo, Project Manager  
Project Delivery Division

Attachments:

Attachment A - Contracts & Compliance Unit Compliance Analysis for On-Call Architectural Services – Tier I Reissued 3/6/2013

Attachment B - Contracts & Compliance Unit Compliance Analysis for On-Call Architectural Services – Tier II Reissued 3/6/2013

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June 18, 2013



# INTER OFFICE MEMORANDUM

**TO:** Diana Tannenwald,  
CIP Coordinator

**FROM:** Deborah Barnes, Manager  
Contracts and Compliance

*Deborah Barnes*

**SUBJECT:** Compliance Analysis  
RFP for On Call Architectural Services-Tier I-Reissued

**DATE:** March 6, 2013

City Administrator's Office, Contracts and Compliance Unit conducted compliance reviews five (5) proposals in response to the above referenced project. Below is the outcome of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement. Effective February, 2012, the City waived the 25% Small Local Business Enterprise (SLBE) requirement for certified local prime contractors competing for professional services contracts. In addition, firms are reviewed for compliance with the Equal Benefits Ordinance (EBO). This reissue was done in an effort to reach targeted firms. An ethnic breakdown of the prime consultants is as follows: Caucasian-2, African American-1, and Hispanic-2.

Responsive to EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts			Oakland Workforce Preference points	EBO Compliant? Y/N
Company Name SLBE/VSLBE/LPG Certified Firms & Ethnicity	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points			
ArcSine Architecture (SLBE)-C	NA	85.00%	0.00%	85.00%	0.00%	85.00%	5 points	1 pt.	0 pts.	N	
Gyroscope, Inc. (SLBE)-H	NA	82.50%	17.50%	65.00%	0.00%	82.50%	5 points	1.5 pts.	0 pts.	N	
Oakley & Oakley (SLBE)-AA	NA	100%	0.00%	100.00%	0.00%	100.00%	5 points	1.5 pts.	0 pts.	Y	
Company Name Non-Local and Non-LBE Certified Firms											
Anne Phillips Architecture (Non-Local)-C	NA	50.00%	25.00%	25.00%	0.00%	50.00%	2 points	NA	0 pts.	N	
Studio Perez (Non-Local)-H	NA	57.00%	25.00%	22.00%	*10.00%	57.00%	2 points	NA	0 pts.	N	

**Comments:** As noted above, all firms met and/or exceeded the minimum 50% L/SLBE participation requirement. Firms that are not EBO compliant will have to come into compliance prior to award.

\*Studio Perez's proposed VSLBE/LPG participation value was 5%, however, per the L/SLBE Program a VLSBE/LPG's participation is double counted toward meeting the requirement. Therefore, the VSLBE/LPG value for Studio Perez is 10%.

Should you have questions or need additional information, please contact Sophany Hang, Assistant Contract Compliance Officer at ext. 3723.



**CONTRACTS AND COMPLIANCE**

Compliance Division

**PROJECT COMPLIANCE EVALUATION FOR :**

RE: RFQ On Call Architectural Services-Tier I-Reissued

**CONSULTANT/CONTRACTOR:** Arcsine Architecture

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	5	

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **0%**
  - b) % of SLBE participation **85%**
  - c) % of VSLBE participation **0%**
- 3. Did the contractor receive bid discount/preference points? **YES**  
(If yes, list the points received) **5 points**

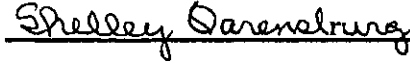
5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/6/2013  
Date

Reviewing Officer: 

Date: 3/5/2013

Approved By: 

Date: 3/6/2013

## LBE/SLBE Participation Arcsine Architecture

Project Name: RFQ On Call Architectural Services-Tier I-Reissued

Project No.: NA		Engineer's Estimate					Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total	Total	For Tracking Only			
							LBE/SLBE %	Percentages	Ethn	MBE	WBE	
PRIME Structural Eng. Mech/Elect/Lumb Eng.	Arcsine Architecture	Oakland	CB		70%		70%	70%	C			
	Ingraham Dejesse	Oakland	CB		15%		15%	15%	AI		15%	
	Guttman & Blaevoet	SF	UB					15%	C			
<b>Project Totals</b>				0%	85%	0%	85%	100%		0%	15%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise								



**CONTRACTS AND COMPLIANCE**

Compliance Division

**PROJECT COMPLIANCE EVALUATION FOR :**

RE: RFQ On Call Architectural Services-Tier I-Reissued

**CONSULTANT/CONTRACTOR:** Gyroscope, Inc.

<u>Engineer's Estimate:</u> NA	<u>Contractors' Bid Amount</u> NA	<u>Over/Under Engineer's Estimate</u> NA
<u>Bid discounted amount:</u> N/A	<u>Preference Points:</u> 5	

- 1. Did the 50% local/small local requirement apply: YES
- 2. Did the contractor meet the 50% requirement YES
  - a) % of LBE participation 17.50%
  - b) % of SLBE participation 65.00%
  - c) % of VSLBE participation 0%
- 3. Did the contractor receive bid discount/preference points? YES  
(If yes, list the points received) 5 points

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/6/2013  
Date

Reviewing Officer:

Date: 3/6/2013

Approved By:

Date: 3/6/2013



## LBE/SLBE Participation Gyroscope, Inc.

Project Name: RFQ On Call Architectural Services-Tier I-Reissued

Project No.:	NA	Engineer's Estimate			Under/Over Engineers Estimate:						
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME Structural Engineer MEP Engineers	Gyroscope, Inc. Louie International NBA Engineering	Oakland	CB		65.00%		65.00%	65.00%	H	65.00%	
		SF	UB					17.50%	AP	17.50%	
		Oakland	CB	17.50%			17.50%	17.50%	C		17.50%
<b>Project Totals</b>				17.50%	65.00%	0%	82.50%	100%		82.50%	17.50%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement				LBE 25% OR 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise							

**CONTRACTS AND COMPLIANCE**

Compliance Division



**PROJECT COMPLIANCE EVALUATION FOR :**

RE: RFQ On Call Architectural Services-Tier I-Reissued

**CONSULTANT/CONTRACTOR:** Oakley & Oakley

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	5	

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- a) % of LBE participation 0%
  - b) % of SLBE participation 100%
  - c) % of VSLBE participation 0%
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) 5 points

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/6/2013  
Date

[Signature]  
**Reviewing Officer:**

3/6/2013  
Date:

Shelley Dorenburg  
**Approved By:**

3/6/2013  
Date:

## LBE/SLBE Participation Oakley & Oakley

Project Name: RFQ On Call Architectural Services-Tier I-Reissued

Project No.: NA		Engineer's Estimate					Under/Over Engineers Estimat					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn	MBE	WBE	
PRIME	Oakley & Oakley	Oakland	CB		100%		100%	100%	AA	100%		
<b>Project Totals</b>				0%	100%	0%	100%	100%		100%	0%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% OR 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise								



**CONTRACTS AND COMPLIANCE**

Compliance Division

**PROJECT COMPLIANCE EVALUATION FOR :**

RE:

**RFQ On Call Architectural Services-Tier I-Relssued**

**CONSULTANT/CONTRACTOR: Anne Phillips Architecture**

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under  
Engineer's  
Estimate

NA

Bid discounted amount:

N/A

Preference Points:

2

1. Did the 50% local/small local requirement apply: **YES**

2. Did the contractor meet the 50% requirement **YES**

a) % of LBE participation **25%**

b) % of SLBE participation **25%**

c) % of VSLBE participation **0%**

3. Did the contractor receive bid discount/preference points? **YES**

(If yes, list the points received) **2 points**

5. Additional Comments.

[Empty box for additional comments]

6. Date evaluation completed and returned to Contract Admin./Initiating Dept. .

3/6/2013

Date

Reviewing  
Officer:

[Signature]

Date: 3/6/2013

Approved By:

Shelley Darenburg

Date: 3/6/2013

## LBE/SLBE Participation Anne Phillips Architecture

Project Name: RFQ On Call Architectural Services-Tier I-Reissued

Project No.: NA		Engineer's Estima					Under/Over Engineers Estin				
Discipline	Prime & Subs	Location	Cer/L Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn:	MBE	WBE
PRIME	Anne Phillips Architecture	Berkeley	UB					50%	C		
MEP Engineering	E Design C	Oakland	CB	25%			25%	25%	H	25%	
Structural Engineering	Ingraham DeJesse	Oakland	CB		25%		25%	25%	AI		25%
<b>Project Totals</b>				25%	25%	0%	50%	100%		25%	25%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% OR 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">                     LBE = Local Business Enterprise                      SLBE = Small Local Business Enterprise                      Total LBE/SLBE = All Certified Local and Small Local Businesses                      NPLBE = NonProfit Local Business Enterprise                      NPSLBE = NonProfit Small Local Business Enterprise                 </div> <div style="width: 45%;">                     UB = Uncertified Business                      CB = Certified Business                      MBE = Minority Business Enterprise                      WBE = Women Business Enterprise                 </div> </div>											



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: RFQ On Call Architectural Services-Tier I-Reissued

CONSULTANT/CONTRACTOR: Studio Perez

<u>Engineer's Estimate:</u> NA	<u>Contractors' Bid Amount</u> NA	<u>Over/Under Engineer's Estimate</u> NA
<u>Bid discounted amount:</u> N/A	<u>Preference Points:</u> 2	

- 1. Did the 50% local/small local requirement apply: YES
- 2. Did the contractor meet the 50% requirement YES
  - a) % of LBE participation 25%
  - b) % of SLBE participation 22%
  - c) % of VSLBE participation \*10%
- 3. Did the contractor receive bid discount/preference points? YES  
(If yes, list the points received) 2 points

5. Additional Comments.

\*Proposed VSLBE/LPG participation is valued at 5%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the value is 10%.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/6/2013  
Date

Reviewing  
Officer:



Date: 3/6/2013

Approved By:

Shelley Darenburg

Date: 3/6/2013

## LBE/SLBE Participation Studio Perez

Project Name: RFQ On Call Architectural Services-Tier I-Reissued

Project No.: NA		Engineer's Estimate					Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE/LPG *double counted value	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethnic	MBE	WBE	
PRIME	Studio Perez	SF	UB					48%	H	48%		
Structural Engineering	SMW & Associates, Inc.	Oakland	CB		12%		12%	12%	AP	12%		
MEP	EDesignC	Oakland	CB	18%			18%	18%	H	18%		
Fire Protection	EDesignC	Oakland	CB	2%			2%	2%	H	2%		
Landscape Architect	Golden Associates	Oakland	CB		5%		5%	5%	C		5%	
Civil Engineering	Redwood Consulting	Oakland	CB			5%	5%	5%	AP		5%	
Surveying	PLS Surveys, Inc.	Oakland	CB		5%		5%	5%	C			
Cost Estimating	Saylor Associates	Oakland	CB	5%			6%	5%	C			
<b>Project Totals</b>				25%	22%	*10%	57%	100%		80%	10%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise								



ATTACHMENT B

**INTER OFFICE MEMORANDUM**

**TO:** Diane Tannenwald,  
CIP Coordinator

**FROM:** Deborah Barnes, Manager *Deborah Barnes*  
Contracts and Compliance

**SUBJECT:** Compliance Analysis

**DATE:** March 6, 2013

RFP for On Call Architectural Services-Tier II-Reissued

The City Administrator's Office, Contracts and Compliance Unit conducted compliance reviews of three (3) proposals in response to the above referenced project. Below is the outcome of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement. Effective February, 2012, the City waived the 25% Small Local Business Enterprise (SLBE) requirement for certified local prime contractors competing for professional services contracts. In addition, firms are reviewed for compliance with the Equal Benefits Ordinance (EBO). This reissue was done in an effort to reach targeted firms. An ethnic breakdown of the prime consultants is as follows: Caucasian-2 and African American-1.

Responsive to EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts			EBO Compliant? Y/N
Company Name SLBE/VSLBE/LPG Certified Firms & Ethnicity	Original Bid Amount	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	
JRDV Urban International (SLBE)-C	NA	100%	0%	0%	0%	100%	5 pts.	.5 pt.	0 pts.	Y
Mary McGrath Architects (VSLBE)-C	NA	100%	30%	20%	*50%	100%	5 pts.	0 pts.	0 pts.	N
Company Name Non-Local and Non-LBE Certified Firms										
Stevens + Associates (Non-Local) -AA	NA	50%	25%	25%	0%	50%	2 pts.	NA	0 pts.	Y

**Comments:** As noted above, all firms met and/or exceeded the minimum 50% L/SLBE participation requirement. Although Mary McGrath Architects is certified as a Very Small Local Business Enterprise (VSLBE), they did not receive preference points for years in Oakland because firm has not been located in Oakland for a minimum of five years. Firms that are not EBO compliant will have to come into compliance prior to award.

\*Mary McGrath Architect's proposed VSLBE/LPG participation value was 25%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the VSLBE/LPG value of Mary McGrath's participation is 50%.

Should you have questions or need additional information, please contact Sophany Hang, Assistant Contract Compliance Officer at ext. 3723.





**CONTRACTS AND COMPLIANCE**

Compliance Division

**PROJECT COMPLIANCE EVALUATION FOR :**

RE: RFQ On Call Architectural Services-Tier II-Reissued

**CONSULTANT/CONTRACTOR:** JRDV Urban International

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA

<u>Bid discounted amount:</u>	<u>Preference Points:</u>
N/A	5

- 1. Did the 50% local/small local requirement apply: YES
- 2. Did the contractor meet the 50% requirement YES
  - a) % of LBE participation 0%
  - b) % of SLBE participation 100%
  - c) % of VSLBE participation 0%
- 3. Did the contractor receive bid discount/preference points? YES  
 (If yes, list the points received) 5 points

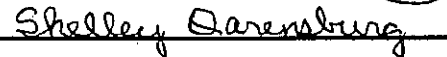
5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/6/2013  
Date

Reviewing Officer: 

Date: 3/5/2013

Approved By: 

Date: 3/6/2013

## LBE/SLBE Participation JRJV Urban International

Project Name: RFQ On Call Architectural Services-Tier II-Reissued

Project No.:		NA		Engineer's Estimate			Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn	MBE	WBE	
PRIME	JRJV Urban International	Oakland	CB		100%		100%	100%	C			
<b>Project Totals</b>				0%	100%	0%	100%	100%		0%	0%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% or 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise								UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise				



**CONTRACTS AND COMPLIANCE**

Compliance Division

**PROJECT COMPLIANCE EVALUATION FOR :**

RE:

RFQ On Call Architectural Services-Tier II-Reissued

**CONSULTANT/CONTRACTOR:** Mary McGrath Architects

Engineer's Estimate:  
NA

Contractors' Bid Amount  
NA

Over/Under Engineer's Estimate  
NA

Bid discounted amount:  
N/A

Preference Points:  
5

1. Did the 50% local/small local requirement apply: YES

2. Did the contractor meet the 50% requirement YES

a) % of LBE participation 30%

b) % of SLBE participation 20%

c) % of VSLBE participation \*50%

3. Did the contractor receive bid discount/preference points? YES

(If yes, list the points received) 5 points

5. Additional Comments.

\*Proposed VSLBE/LPG participation is valued at 25%, however, per the L/SLBE Program a VSLBE/LPG's participation is double counted towards meeting the requirement. Therefore, the value is 50%.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/6/2013

Date

Reviewing Officer:

*[Signature]*

Date: 3/6/2013

Approved By:

*[Signature]*

Date: 3/6/2013

## LBE/SLBE Participation Mary McGrath Architects

Project Name: RFQ On Call Architectural Services-Tier II-Reissued

Project No.:	NA	Engineer's Estimate			Under/Over Engineers Estimate:				For Tracking Only			
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE *double counted value	Total LBE/SLBE %	Total Percentages	Ethn	MBE	WBE	
PRIME MEP Engineers Structural Cost Estimating Civil	Mary McGrath Architects	Oakland	CB			25%	25%	25%	C			
	YEI Engineer	Oakland	CB		20%		20%	20%	AP	20%		
	Cornerstone Eng.	SF	UB					20%	C			
	NJF & Assoc.	Sausalito	UB					5%	C			
	Sandis	Oakland	CB	30%			30%	30%	C			
<b>Project Totals</b>				30%	20%	*50%	75%	100%		20%	0%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement				LBE 25% OR 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise								

**CONTRACTS AND COMPLIANCE**

Compliance Division



**PROJECT COMPLIANCE EVALUATION FOR :**

RE: RFQ On Call Architectural Services-Tier II-Reissued

**CONSULTANT/CONTRACTOR:** Stevens + Associates

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	2	

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **25%**
  - b) % of SLBE participation **25%**
  - c) % of VSLBE participation **0%**
- 3. Did the contractor receive bid discount/preference points? **YES**  
(If yes, list the points received) **2 points**

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

3/6/2013

Date

Reviewing Officer:

Shelley Danenaburg

Date: 3/6/2013

Approved By:

Shelley Danenaburg

Date: 3/6/2013

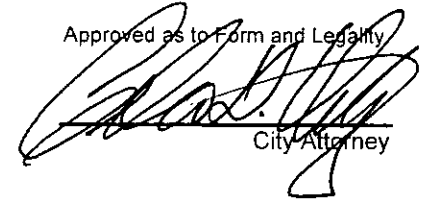
## LBE/SLBE Participation Stevens + Associates

Project Name: RFQ On Call Architectural Services-Tier II-Reissued

Project No.: NA		Engineer's Estimate					Under/Over Engineers Estimat					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn.	MBE	WBE	
PRIME Structural & Civil Engineering Mechanical & Plumbing Engineering Electrical Engineering	Stevens + Associates	SF	UB					50%	AA	50%		
	F.E Jordan Associates, Inc.	Oakland	CB		25%		25%	25%	AA	25%		
	SJ Engineers	Oakland	CB	15%			15%	15%	AP	15%		
	F.W. Associates, Inc.	Oakland	CB	10%			10%	10%	AP	10%		
<b>Project Totals</b>				25%	25%	0%	50%	100%		100%	0%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.				LBE 25% OR 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE 50%	TOTAL	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

Approved as to Form and Legality



City Attorney

2013 JUN -6 AM 9:24 OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

Introduced by Councilmember \_\_\_\_\_

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**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR HER DESIGNEE, TO ENTER INTO A SERIES OF PROFESSIONAL SERVICES AGREEMENTS IN AN AMOUNT NOT-TO-EXCEED ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00) EACH WITH 1) ANNE PHILLIPS ARCHITECTURE, 2) ARCHITECTURE DIMENSIONS, 3) ARCSINE ARCHITECTURE, 4) DEVI DUTTA ARCHITECTURE, 5) GYROSCOPE, INC. 6) HIBSER YAMAUCHI ARCHITECTS, INC., 7) OAKLEY AND OAKLEY, 8) STUDIO PEREZ, AND 9) VARGAS GREENAN ARCHITECTURE FOR TIER 1 ON-CALL ARCHITECTURAL SERVICES FOR A PERIOD OF THREE YEARS**

**WHEREAS**, professional architectural design services are needed to provide site surveying, site analysis, programming, design services and construction support services for various architectural related projects; and

**WHEREAS**, on-call architectural design services agreements allow the City to promptly respond and provide the necessary services in an efficient and timely manner; and

**WHEREAS**, unscheduled projects will also occur throughout the three-year period and will likely require architectural design services; and

**WHEREAS**, it is anticipated that various funded capital improvement projects will utilize the as-needed services agreements; and

**WHEREAS**, the architectural design services will be funded through various individual projects and funds will be identified prior to the performance of the architectural design services; and

**WHEREAS**, the City conducted a competitive Request for Qualifications selection process; and

**WHEREAS**, eleven firms responded to the City's Request for Qualifications process for Tier I services from Round One and Round Two outreach; nine firms are selected to provide the services; and

**WHEREAS**, the City wishes to enter into a contract with each of the firms; and

**WHEREAS**, the City Council finds that the professional architectural design services are exempt from competitive bidding pursuant to Oakland Municipal Code Section 2.04.051 A; and

**WHEREAS**, the City Council finds that this agreement is for professional services; and

**WHEREAS**, the City Council finds that services under contract will be temporary; and

**WHEREAS**, the City Council finds and determines that the performance of this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive services; now, therefore, be it

**RESOLVED:** That the City Administrator, or her designee, is hereby authorized to enter into an Agreement each with 1) Anne Phillips Architecture, 2)Architecture Dimensions, 3)Arcsine Architecture, 4)Devi Dutta Architecture, 5) Gyroscope, Inc., 6) Hibser Yamauchi Architects, Inc., 7) Oakley and Oakley, 8) Studio Perez, and 9)Vargas Greenan Architecture to provide on-call architectural design services; and, be it

**FURTHER RESOLVED:** That the total amount of each of the Agreement is for an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00); and, be it

**FURTHER RESOLVED:** That for any work orders issued under this resolution requiring the use of any City General Purpose Fund money not already specifically appropriated by City Council to the project, the City Administrator shall return to the City Council for approval of the allocation of the General Purpose Fund money; and be it

**FURTHER RESOLVED:** That the contract term will be for three (3) years from the date of contract execution; and, be it

**FURTHER RESOLVED:** That the City Administrator, or her designee, is hereby authorized to approve any subsequent amendments to or extensions of said agreement with the exception of those related to an increase in total compensation or the allocation of additional funds, provided that such amendments or extensions shall be filed with the City Clerk's Office; and, be it

**FURTHER RESOLVED:** That a copy of the Agreement will be on file in the City Clerk's Office and will be approved for form and legality by the Office of the City Attorney.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF and PRESIDENT KERNIGHAN

NOES -

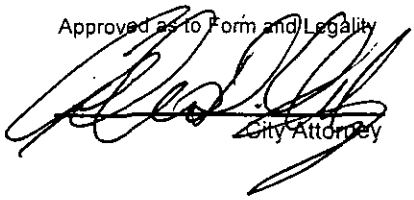
ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_

LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California





FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2013 JUN -6 AM 9: 24 OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

Introduced by Councilmember \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR HER DESIGNEE, TO ENTER INTO A SERIES OF PROFESSIONAL SERVICES AGREEMENTS IN AN AMOUNT NOT-TO-EXCEED SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$750,000.00) EACH WITH 1) BYRENS KIM DESIGN WORKS, 2) DOUGHERTY & DOUGHERTY ARCHITECTS, 3) GROUP 4 ARCHITECTS, RESEARCH AND PLANNING, INC., 4) MVE INSTITUTIONAL, INC., 5) MULLER CAULFIELD ARCHITECTS, 6) MURAKAMI/NELSON ARCHITECTURAL CORPORATION, 7) NOLL & TAM ARCHITECTS, 8) RPR ARCHITECTS, 9) SHAH KAWASAKI ARCHITECTS FOR TIER II ON-CALL ARCHITECTURAL SERVICES OVER A PERIOD OF THREE YEARS**

**WHEREAS**, professional architectural design services are needed to provide site surveying, site analysis, programming, design services and construction support services for various architectural related projects; and

**WHEREAS**, on-call architectural design services agreements allow the City to promptly respond and provide the necessary services in an efficient and timely manner; and

**WHEREAS**, unscheduled projects will also occur throughout the three-year period and will likely require architectural design services; and

**WHEREAS**, it is anticipated that various funded capital improvement projects will utilize the on-call services agreements; and

**WHEREAS**, the architectural design services will be funded through various individual projects and funds will be identified prior to the performance of the architectural design services; and

**WHEREAS**, the City conducted a competitive Request for Qualifications selection process; and

**WHEREAS**, twenty-nine firms responded to the City's Round 1 and Round 2 Request for Qualifications process for Tier II and nine most qualified firms are recommended to provide the services; and

**WHEREAS**, the City wishes to enter into a contract with each firm, and

**WHEREAS**, the City Council finds that the professional architectural design services are exempt from competitive bidding pursuant to Oakland Municipal Code Section 2.04.051 A; and

**WHEREAS**, the City Council finds that this agreement is for professional services; and

**WHEREAS**, the City Council finds that services under contract will be temporary; and

**WHEREAS**, the City Council finds and determines that the performance of this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive services; now, therefore, be it

**RESOLVED:** That the City Administrator, or her designee, is hereby authorized to enter into an Agreement each with 1) Byrens Kim Design Works, 2) Dougherty & Dougherty Architects 3) Group 4 Architects Research and Planning, Inc., 4) MVE Institutional, Inc., 5) Muller Caulfield Architects, 6) Murakami/Nelson Architectural Corporation, 7) Noll & Tam Architects, 8) RPR Architects, and 9) Shah Kawasaki Architects to provide on-call architectural design services; and, be it

**FURTHER RESOLVED:** That the total amount of the Agreement for each agreement is for an amount not to exceed Seven Hundred Fifty Thousand Dollars (\$750,000.00); and, be it

**FURTHER RESOLVED:** That for any work orders issued under this resolution requiring the use of any City General Purpose Fund money not already specifically appropriated by City Council to the project, the City Administrator shall return to the City Council for approval of the allocation of the General Purpose Fund money; and be it

**FURTHER RESOLVED:** That the contract term will be for three (3) years from the date of contract execution; and, be it

**FURTHER RESOLVED:** That the City Administrator, or her designee, is hereby authorized to approve any subsequent amendments to or extensions of said agreement with the exception of those related to an increase in total compensation or the allocation of additional funds, provided that such amendments or extensions shall be filed with the City Clerk's Office; and, be it

**FURTHER RESOLVED:** That a copy of the agreement will be on file in the City Clerk's Office and will be approved for form and legality by the Office of the City Attorney.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF and PRESIDENT KERNIGHAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California