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2015 OCT 29 PM 3: 26

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Sara Bedford
Director, Human Services

SUBJECT: Office of Juvenile Justice &
Delinquency Prevention (OJJDP) -
Violence Prevention Grants

DATE: October 29, 2015

City Administrator Approval

Date:

[Signature]
10/29/15

RECOMMENDATION

Staff Recommends That The City Council Adopt:

A Resolution Authorizing The City Administrator To:

- 1) **Accept And Appropriate A Youth Violence Prevention Enhancement Project (YVPEP) Grant For \$281,880 From October 2015 To September 2016 And A Community-Based Violence Prevention (CBVP) Grant For \$70,000 From October 2015 To December 2016, Both From The U.S. Department Of Justice, Office Of Juvenile Justice And Delinquency Prevention (OJJDP);**
- 2) **Allocate Funds In The Amount Of \$226,880 To Augment Existing Violence Prevention Services And Staff Positions In The Human Services Department; And**
- 3) **Enter Into Professional Service Agreements With Prevention Institute For \$75,000 To Provide Violence Prevention Planning Support, And With Safe Passages For \$50,000 To Provide Tools And Training For The Oakland Police Department Response To Incidents Involving Young Children Exposed To Violence;**

And Waiving The Request For Proposal/Qualifications Process For The Professional Service Agreements.

EXECUTIVE SUMMARY

This report and resolution allows the acceptance and appropriation of two grants from the **U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP)** 1) a **Youth Violence Prevention Enhancement Project (YVPEP) Grant for \$281,880 from October 2015 to September 2016** to support the creation of a citywide Strategic Violence Prevention and Community Safety Plan that will help guide and strengthen efforts to reduce and prevent youth and young adult violence in Oakland; and 2) a **Community-Based Violence**

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Prevention (CBVP) Grant for \$70,000 from October 2015 to December 2016 to help sustain and expand community and faith-based partner engagement with Street Outreach Workers, Case Managers, and highest risk young men identified through the project. This resolution also seeks a waiver of the request for proposal/qualification ("RFP/Q") process and authorization to enter into one-year professional service agreements with Prevention Institute for \$75,000 to provide violence prevention planning support and Safe Passages for \$50,000 to provide tools and training for OPD's response to incidents involving young children exposed to violence. Both the Prevention Institute and Safe Passages are named in the YVPEP Grant application to support the planning process for the Strategic Violence Prevention and Community Safety Plan.

BACKGROUND / LEGISLATIVE HISTORY

The Human Services Department (HSD) has a successful history of securing OJJDP grants to augment existing violence prevention and violence reduction resources through Measure Y and the recently approved 2014 Oakland Public Safety and Services Violence Prevention Act (Measure Z). In 2010, HSD was awarded \$2.2 million in funding from the OJJDP through the CBVP program, an initiative focused on reducing gun violence and gang activity in neighborhoods most affected by violence. HSD was awarded additional OJJDP funding in 2014 based in its strong performance on implementing evidence-based violence prevention strategies.

HSD services already in place for youth and young adults at-risk of engaging in violence include: intensive case management, job training and placement, hospital-based intervention, street outreach violence interruption, systems advocacy, and mental health programs.

Despite reductions in violence, Oakland continues to be ranked federally as the fifth most violent city in the nation and the most violent city in California, with the majority of shootings and homicides taking place in East Oakland. Additional OJJDP funds are needed to enhance and expand efforts to reduce youth and young adult violence in Oakland.

ANALYSIS AND POLICY ALTERNATIVES

Oakland's current youth and young adult violence prevention efforts, primarily through Oakland Unite, OPD and Oakland Fund for Children and Youth (OFCY) have yielded successful outcomes for program participants in reduced recidivism. Unfortunately, it is clear that even at capacity, current City-funded violence intervention programs are not sufficient to meet the increasing need throughout Oakland. The proposed YVPEP builds on the work of Oakland's CBVP initiative to create a comprehensive, citywide approach to youth and young adult violence in Oakland.

OJJDP funding will be used to strengthen and expand on current violence reduction efforts to:

- **Develop a citywide strategic Violence Prevention and Community Safety Plan for Oakland.** Facilitated by the Prevention Institute, the City will work with several city departments and county agencies, community-based organizations, and the public to develop a Strategic Violence Prevention and Community Safety Plan. Prevention Institute will help coordinate the planning process, convene and facilitate monthly meetings, provide ongoing advice and consultation to stakeholders and support the production of the Strategic

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Violence Prevention Plan. Staff requests a waiver of RFP/Q requirements for the contract based upon Prevention Institute's national expertise in violence prevention, its prior experience developing the 2015 Oakland Asset Inventory and Gap Analysis and Summary and Recommendations, and its current work with the Mayor's office on a Strategic Violence Prevention and Community Safety Plan.

- **Develop policies, protocols, and an infrastructure for responding to young children affected by violence.** A recent Prevention Institute needs assessment found that thousands of young children ages 0-5 in Oakland are victims of violence and other traumatic childhood experiences, and a large number of the young children who are exposed to abuse or other forms of family or community violence are not getting the appropriate, targeted, and intensive prevention services. To bridge this gap, as a component of the cross-sector planning process, the YVPEP will incorporate a shared, citywide protocol for responding to violent incidents involving young children. Safe Passages will 1) develop policies and protocols to guide OPD when it responds to incidents involving violence and young children 2) build a network of culturally and linguistically competent community agencies for OPD to refer children and families 3) design a training program for OPD to equip police officers to understand and follow policies and protocols and 4) provide technical assistance. Staff requests a waiver of RFP/Q requirements for the contract for these services based upon Safe Passage's experience engaging city and county agencies that provide trauma informed childhood mental health/crisis intervention services, and based on its previous work in designing protocols and providing trainings to OPD. In 2006, Safe Passages trained 400 Oakland Police Officers, and developed pocket cards with officer guidelines for communicating with babies/young children and resource cards in different languages for follow up family support services. The training received a highly favorable rating and resulted in significant shifts in officer knowledge of child development concepts, and comfort level in engaging young children—98.4% of OPD officer survey respondents reported a willingness to use training recommendations to better communicate and engage young children.
- **Reduce and prevent youth and gang violence in Oakland.** The YVPEP will be carried out parallel to, and in coordination with ongoing youth violence prevention and intervention efforts underway such as Oakland's CBVP initiative, which brings together community and faith-based partners, Street Outreach Workers, and Case Managers to work with the highest risk individuals to reduce gang and gun violence.

FISCAL IMPACT

Approval of this resolution will authorize the City Administrator to accept and appropriate a Youth Violence Prevention Enhancement Project (YVPEP) grant for \$281,880 from October 2015 to September 2016 and a Community-Based Violence Prevention Program (CBVP) grant for \$70,000 from October 2015 to December 2016, both from the OJJDP. Of the \$351,880 awarded, \$226,880 will be for HSD administrative personnel and travel expenditures (see Table 2), and \$125,000 will go towards professional service agreements with two community-based organizations as part of the collaboration to provide the services described in the analysis section of the report.

The YVPEP Grant of \$281,880 will be appropriated into Department of Justice Fund (2112), Policy and Planning Organization (78311), Fostering Safety and Healthy Communities Program (SC22), and Youth Violence Prevention Enhancement Project (G423320). See Table 1 for cost categories, accounts and descriptions.

Table 1: OJJDP-YVPEP Budget

OJJDP—YVPEP Costs	Description	Account	Amount
Personnel (Salary, Fringe and Overhead Costs)	Human Services Manager FTE 35% to participate and help lead planning process and Health and Human Services Planner 35% to participate in planning process and grant management	51XXX – 585XX (Salaries & Overheads)	\$156,880
Consultant	Consultant fees to Prevention Institute and Safe Passages	54911 (Service Contract)	\$125,000
Total YVPEP—OJJDP Project			\$281,880

The CBVP Grant of \$70,000 will be appropriated into Department of Justice Fund (2112), Policy and Planning Organization (78311), Fostering Safety and Healthy Communities Program (SC22), and Community Based Violence Prevention Project (G423310). See Table 2 for cost categories, accounts and descriptions.

Table 2: OJJDP-CBVP Budget

OJJDP — CBVP Costs	Description	Account	Amount
Personnel (Salary, Fringe and Overhead Costs)	FTE 40% Program Analyst II salary to lead coordination efforts with community and faith-based partners	51XXX – 585XX (Salaries & Overheads)	\$65,500
Travel	Travel expenses (for six people) to participate in the national CBVP technical assistance convening	551XX (Travel)	\$4,500
Total OJJDP—CBVP Project			\$70,000

PUBLIC OUTREACH / INTEREST

As with all funding initiatives, HSD developed the recommendations in this report in close consultation with key violence prevention and public safety partners. Thirty-eight (38) community-based organizations and public partners have expressed commitment to the planning process.

COORDINATION

The City of Oakland will engage the Prevention Institute as the local planning lead partner to continue this work to develop a Strategic Violence Prevention and Safety Plan. The proposed planning team encompasses both city leadership with decision-making authority and vast expertise, experience, and programmatic resources across the full continuum of services needed to address, reduce, and prevent youth and young adult violence.

This report and legislation have been reviewed by Office of the City Attorney and Controller's Bureau.

PAST PERFORMANCE, EVALUATION AND FOLLOW-UP

HSD will monitor and report out to OJJDP on a semi-annual basis using the OJJDP's Data Reporting Tool which they developed to predetermined performance metrics.

The YVPEP grant provides support for the violence prevention strategic planning effort that has been recommended as a missing component by Measure Y evaluation team and other assessments.

The CBVP extension adds to the evidence-based proactive strategy such as Ceasefire that is being evaluated in FY 2015-2016.

SUSTAINABLE OPPORTUNITIES

Economic: Providing support services for Oakland residents affected by violence will improve their economic stability by linking them to organizations and programs geared to produce positive outcomes around recidivism reduction, educational achievement, and employment. Breaking the cycle of violence has the potential to reduce expenses in medical care, police services, and incarceration costs, which can be reinvested into the community development and contribute to safer, revitalized neighborhoods.

Environmental: *There are no environmental impacts.*

Social Equity: Breaking the cycle of violence will lead to better education outcomes, employment opportunities, and economic stability for youth and young adults at risk of violence in Oakland.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council authorize the City Administrator to:

1. Accept and appropriate a **Youth Violence Prevention Enhancement Project (YVPEP) Grant for \$281,880 from October 2015 to September 2016 and a Community-Based Violence Prevention (CBVP) Grant for \$70,000 from October 2015 to December 2015, both from the U.S. Department of Justice, Office Of Juvenile Justice and Delinquency Prevention (OJJDP).**
2. Enter into **professional service agreements with Prevention Institute for \$75,000 and Safe Passages for \$50,000**, each named in the YVPEP Grant, from October 2015 to December 2016.
3. Allocate **\$226,880 to augment existing violence prevention efforts and services in the HSD** from October 2015 to December 2016.

Staff also recommends that the City Council waive the RFP/Q process for the professional service agreements with Prevention Institute and Safe Passages.

For questions regarding this report, please contact Peter Kim, Oakland Unite Manager, at 510-238-2374.

Respectfully submitted,



SARA BEDFORD
Director, Human Services Department

Oakland Unite Division
Reviewed by: Peter Kim, Manager
Prepared by: Mailee C. Wang, Planner

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OAKLAND CITY COUNCIL

Approved as to Form and Legality


City Attorney

RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO:

- 1) ACCEPT AND APPROPRIATE A YOUTH VIOLENCE PREVENTION ENHANCEMENT PROJECT (YVPEP) GRANT FOR \$281,880 FROM OCTOBER 2015 TO SEPTEMBER 2016 AND A COMMUNITY-BASED VIOLENCE PREVENTION (CBVP) GRANT FOR \$70,000 FROM OCTOBER 2015 TO DECEMBER 2016, BOTH FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION (OJJDP)
- 2) ALLOCATE FUNDS IN THE AMOUNT OF \$226,880 TO AUGMENT EXISTING VIOLENCE PREVENTION SERVICES AND STAFF POSITIONS IN THE HUMAN SERVICES DEPARTMENT; AND
- 3) ENTER INTO PROFESSIONAL SERVICE AGREEMENTS WITH PREVENTION INSTITUTE FOR \$75,000 TO PROVIDE VIOLENCE PREVENTION PLANNING SUPPORT, AND WITH SAFE PASSAGES FOR \$50,000 TO PROVIDE TOOLS AND TRAINING FOR THE OAKLAND POLICE DEPARTMENT RESPONSE TO INCIDENTS INVOLVING YOUNG CHILDREN EXPOSED TO VIOLENCE;

AND WAIVING THE REQUEST FOR PROPOSAL/QUALIFICATIONS PROCESS FOR THE PROFESSIONAL SERVICE AGREEMENTS

WHEREAS, Oakland continues to be ranked federally as the fifth most violent city in the nation despite recent reductions in homicides and gun violence; and

WHEREAS, the Human Services Department (HSD)/Oakland Unite, in collaboration with the Oakland Police Department (OPD), community-based organizations and faith-based partners participate actively and directly in the Community-Based Violence Prevention (CBVP) program, an initiative focused on reducing gang and gun violence; and

WHEREAS, the City of Oakland plans to build on the work of Oakland's CBVP program to create a comprehensive, citywide approach to youth and young adult

violence in Oakland; and

WHEREAS, HSD is seeking authorization to accept, appropriate, and allocate a new Youth Violence Prevention Enhancement Project (YVPEP) Grant from the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP) for \$281,880 from October 2015 to approximately September 2016; and

WHEREAS, HSD Department is seeking authorization to accept, appropriate, and allocate \$70,000 from the OJJDP to sustain and enhance the CBVP initiative from October 2015 to approximately December 2016; and

WHEREAS, HSD seeks to enter into a professional service agreement with Prevention Institute for \$75,000 from October 2015 to September 2016 to lead a local planning process to develop a Strategic Violence Prevention Safety Plan for Oakland in partnership with various public partners and community-based organizations; and

WHEREAS, Prevention Institute will help coordinate the planning process, convene and facilitate monthly meetings, provide ongoing advice and consultation to stakeholders and support the production of the Strategic Violence Prevention Plan; and

WHEREAS, HSD seeks to enter into a professional service agreement with Safe Passages for \$50,000 from October 2015 to September 2016 to develop policies, protocols, and an infrastructure to: 1) guide OPD when it responds to incidents involving violence and young children, 2) build a network of culturally and linguistically competent community agencies for OPD to refer children and families, 3) design a training program for OPD to equip police officers to understand and follow these policies and protocols, and 4) provide technical assistance; and

WHEREAS, Oakland Municipal Code (OMC) section 2.04.051.A. requires the City Administrator to conduct a request for proposals/qualifications (RFP/Q) process for professional services contracts in excess of \$25,000 and OMC section 2.04.051.B. allows Council to waive the RFP/Q requirements upon a finding by the Council that it is in the best interest of the City to do so; and

WHEREAS, City staff recommends waiving the RFP/Q requirements for the contract with Prevention Institute based upon Prevention Institute's prior experience developing the 2015 Oakland Asset Inventory and Gap Analysis and Summary and Recommendations, and its current work with the Mayor's office on a Strategic Violence Prevention and Community Safety Plan; and

WHEREAS, City staff recommends waiving the RFP/Q requirements for the contract with Safe Passage based on its experience working with and engaging relevant city and county agencies that provide trauma informed childhood mental health /crisis intervention services to young children and families, and based on its previous work in designing protocols and providing trainings to OPD on how to effectively and appropriately respond to crime scenes where young children are present; and

WHEREAS, an estimated amount of \$65,500 will be allocated from the CBVP grant from January 2016 to approximately December 2016 to cover .40 Full Time Employee (FTE) Program Analyst II to coordinate the CBVP initiative; and

WHEREAS, an estimated amount of \$156,880 will be allocated from October 2015 to approximately September 2016 to cover .350 FTE Program Planner to coordinate grant activities and assist with data collection, analysis, and evaluation and .350 FTE Human Services Manager to participate and help lead the planning process; now, therefore, be it

RESOLVED: That the City Administrator is hereby authorized to accept the OJJDP funds in the amount of \$281,880 for the purpose of allocating said funds for the YVPEP from October 2015 to approximately September 2016 and appropriate the funds into the Department of Justice Fund (2112) Policy and Planning Organization (78311) and Youth Violence Prevention Enhancement Project (G423320); and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to accept the OJJDP funds in the amount of \$70,000 for the purpose of allocating said funds for the CBVP initiative from October 2015 to approximately December 2016 and appropriate the funds into the Department of Justice Fund (2112) Policy and Planning Organization (78311) and Community-Based Violence Prevention Project (G423310); and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to enter into a professional service agreement for the time period of October 2015 to September 2016 with the Prevention Institute for \$75,000 to lead a local planning process to develop a Strategic Violence Prevention Safety Plan for Oakland in partnership with various public partners and community-based organizations; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to enter into a professional service agreement for the time period of October 2015 to September 2016 with Safe Passages for \$50,000 to develop and implement policies and protocols to 1) guide OPD when it responds to incidents involving violence and young children, 2) build a network of culturally and linguistically competent community agencies for OPD to refer children and families, 3) design a training program for OPD to equip police officers to understand and follow these policies and protocols; and 4) provide technical assistance; and be it

FURTHER RESOLVED: That pursuant to OMC section 2.04.051.B. and for the reasons stated above and in the City Administrator's report accompanying this item, the City Council finds that it is in the best interest of the City to waive the RFP/Q requirements for the professional service agreements with Prevention Institute and Safe Passages, and so waives the requirements; and be it

FURTHER RESOLVED: That the City Administrator is authorized to allocate approximately \$65,500 from the CBVP grant from January 2016 to approximately December 2016 to cover .40 FTE Program Analyst II to coordinate the CBVP initiative; and be it

FURTHER RESOLVED: That the City Administrator is authorized to allocate approximately \$156,880 from October 2015 to approximately September 2016 to cover .350 FTE Program Planner to coordinate grant activities and assist with data collection, analysis, and evaluation and .350 FTE Human Services Manager to participate and help lead the planning process; and be it

FURTHER RESOLVED: That if additional funding becomes available from the grantor, OJJDP, for the same purpose, within the existing grant term, the City Administrator is authorized to accept and appropriate these funds for the HSD without returning to Council within the duration of the grant terms, October 2015 through September 2016 for the YVPEP grant and October 2015 through December 2016 for the CBVP grant; and be it

FURTHER RESOLVED: That if the grantor authorizes an extension of the grant terms with no additional funds, the City Administrator is authorized to continue to expend the funds per the amended terms without returning to Council; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator or a designated representative to conduct all negotiations, execute and submit all documents, including but not limited to application, agreements, amendments, modifications, payment requests and related actions which may be necessary for the completion of the aforementioned grants without returning to Council; and be it

FURTHER RESOLVED: That said agreements shall be approved as to form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, CAMPBELL WASHINGTON, GALLO, GUILLEN, KALB, KAPLAN, REID, AND
PRESIDENT GIBSON MCELHANEY

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California