

CITY OF OAKLAND  
MEMORANDUM

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FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

TO: Rules & Legislation Committee  
ATTN: Assistant City Manager  
FROM: Name: Calvin Wong, Director of Building Services  
Phone No: 238-3168  
Address/Agency/Dept: 250 Frank Ogawa Plaza, Third Floor  
Community & Economic Development Agency  
Building Services  
DATE: November 18, 2003

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

TITLE Ordinance for The For The Summary Vacation Of A Five-Foot Wide Sanitary Sewer Easement Located On 711 Walker Avenue (Apn 011-0836-018-00) And 717 Walker Avenue (Apn 011-0836-017-00)

**SCHEDULING RECOMMENDATION:**

- A. Committee: Community & Economic Development Committee  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)
- City Council: Redevelopment Agency  
(Council/Agency meets on 1st, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: December 9, 2003

Is there a statutory, regulatory, financial or grant deadline? Specify: **No**

Is a staff report required/requested? **Yes**

What is the fiscal impact of item on the City/Agency? **No fiscal impact**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
  - Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
  - Item requires immediate action relating to federal or state legislation;
  - Item requires immediate action relating to eligibility for a grant or gift; OR
  - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **6:00 PM** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.  
Attach any supporting documentation.

03-0339