

2011 JAN 20 AM 9:56

Letter of Nomination

February 1, 2011

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear President Reid and members of the City Council:

Pursuant to City Charter section 601, the Mayor, hereby appoints the following persons as members of the following Board or Commission, subject to the City Council's confirmation:

CITIZEN'S POLICE REVIEW BOARD

Paula Williams White, Mayoral appointment to serve the term beginning February 16, 2010 and ending February 15, 2012, filling the seat previously held by Bryan Thompson.

Howard Tevelson, Mayoral appointment as an alternate to serve the term beginning February 16, 2010 and ending February 15, 2012, filling the seat previously held by himself.

Thank you for your assistance in this matter.

Sincerely,

Jean Quan
Mayor

11 JAN 20 PM 4:00

APPROVED FOR FORM AND LEGALITY


CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENTS OF PAULA WHITE AS A MEMBER AND HOWARD TEVELSON AS ALTERNATE TO THE CITIZEN'S POLICE REVIEW BOARD

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, Ordinance No. 12454 C.M.S., adopted November 12, 2002 (repealing Ordinance Nos. 11905 and 12102 C.M.S.) created the Oakland Citizen's Police Review Board to investigate and review certain complaints regarding conduct of Oakland police officers and park rangers, thereafter deliver timely advisory reports to the City Administrator regarding the facts of and recommended disposition of these complaints, as well as disciplinary recommendations if appropriate and additionally it may recommend policy changes to the Public Safety Committee regarding matters within its jurisdiction; and

WHEREAS, the Citizen's Police Review Board consists of nine members and three alternative members serving two-year staggered terms with no more than two consecutive terms; and

WHEREAS, the Honorable Mayor Jean Quan has appointed Howard Tevelson to serve a two-year term as alternate on the Citizen's Police Review Board subject to confirmation by the City Council; and

WHEREAS, the Honorable Mayor Jean Quan has appointed Paula Williams White to serve a two-year term as alternate on the Citizen's Police Review Board subject to confirmation by the City Council; now therefore be it

RESOLVED, that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of Paula Williams White to serve a two year term on the Citizen's Police Review Board beginning February 16, 2010 and ending February 15, 2012 filling the seat previously held by Bryan Thompson; and be it

RESOLVED, that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of Howard Tevelson to serve a two year term on the Citizen's Police Review Board beginning February 16, 2010 and ending February 15, 2012 filling the seat he previously held.

IN COUNCIL, OAKLAND, CALIFORNIA,
PASSED BY THE FOLLOWING VOTE:

AYES – BRUNNER, KERNIGHAN, NADEL, SCHAAF, DE LA FUENTE,
BROOKS, KAPLAN AND PRESIDENT REID

NOES –

ABSTENTIONS-

ABSENT-

ATTEST:

LATONDA SIMMONS

City Clerk and Clerk of the Oakland City
Council

Paula M. White

Professional Objective

I have over 20 years of experience as a program coordinator with a proven track record of providing community services. Throughout my career I have always enjoyed tasks that require planning, organization, and process. I am a natural leader and have outstanding people skills, along with exceptional organization, analytical and problem solving skills, as well as a passion for detail and process. I am an experienced and effective multi-tasker, regularly managing multiple projects simultaneously from conception through implementation.

Work Experience

Curves for Women - February 2010 - present

- **Coach** – Duties: Assist and monitor Curves members with their exercise routine. Provide information on a regular basis to support their fitness levels and overall health.

Oakland Police Department

Position – Police Services Technician II

COMMUNITY SERVICES DIVISION/NEIGHBORHOOD SERVICES DIVISION 2000 – Ret.Sept 2009

- **Volunteer in Policing Program Coordinator-** Duties: receive volunteer applications, process, interview, train and assign volunteers throughout the police department. Maintain volunteer evaluations and time cards. Plan and implement volunteer appreciation banquet. Provide stats for yearend report.
- **Citizens' Police Academy (CPA), Program Coordinator** –Duties: coordinate each academy class. Design curriculum, assign and confirm instructors teaching dates and assignments. Publicize the Academy through media, various community groups and alumni members. Coordinate and implement academy graduation.
- **Citizens' Police Academy Alumni Association fCPAAA| Program Coordinator** – Duties: Coordinate this group of graduates from past academies. Plan, organize and implement monthly meetings, fundraisers, special events, annual events and manage CPAAA volunteers assigned throughout the Police Department.
- **Crime Stoppers, Administratlve Assistant** – Duties: Work closely with Lt. of Police. Schedule monthly crime stopper meetings, notify members, and attend each meeting.

- **Crime prevention programs** – Duties: Arrange and make crime prevention presentations to businesses, neighborhood groups and community organizations.

IDENTIFICATION SECTION 1998 - 2000

- **Photo Lab** – Duties: Operate photographic developer/enlarger/printer system safely and efficiently. Receive and complete photo requests from OPD Investigators, crime scene technicians, other sworn personnel, District Attorney Investigators as well as outside agencies that request various crime related photos in order to complete an investigation of a criminal case. Process wanted suspect photos for police photo line ups. Main log of all requests.

YOUTH SERVICES DIVISION (YSD) 1984-1998

- **Bicycle Detail** – Duties: Manage Investigate, coordinate and maintain all Crime reports and found property reports that specifically involved bicycles. Assist citizens who were a victim or suspect of an incident involving a bicycle. Maintain accurate record keeping of city and state bicycle licenses, renewals and fees which required me to work closely with the Oakland Fire Department who participated in the city of Oakland bike license program. Conduct annual bicycle auction.
- **Missing Persons Unit**- Duties: provide clerical and investigative assistance to Police investigators assigned to the Missing Persons Unit. Make follow up phone calls to reporting persons in order to update status of report. Make current documentation on follow up reports in order to maintain guidelines set by the Department of Justice. Respond to citizens, outside agencies regarding reports. Enter and remove persons from the nationwide computer system (Clets) so all agencies will be on the lookout.
- **Child Abuse Unit**- Duties: Provide clerical assistance to unit Investigators. Maintain crime report files, answer phones. Make follow up phone calls to reporting persons in order to obtain current information.
- **Intake Unit** – Duties: Provide clerical and technical assistance to the intake officer. Process Juveniles who were detained and required fingerprints and photographs.
- **References available upon request**