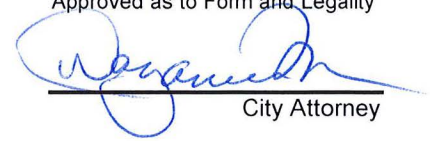


FILED
OFFICE OF THE CITY CLERK
OAKLAND


City Attorney

2016 MAR 31 PM 4:52

OAKLAND CITY COUNCIL

RESOLUTION No. 86120 C.M.S.

Introduced by Councilmember _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR DESIGNEE, TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH HDL SOFTWARE, LLC ("HDL") FOR THE PURCHASE OF A LOCAL TAX SOFTWARE SOLUTION ("LTSS") TO INCLUDE SOFTWARE, INSTALLATION, IMPLEMENTATION, TRAINING, AND RELATED PROFESSIONAL SERVICES, TAXES, MAINTENANCE, AND SUPPORT FOR AN INITIAL FIVE-YEAR TERM, IN A TOTAL AMOUNT NOT TO EXCEED \$1,226,730, (\$800,000 FOR PURCHASE AND INSTALLATION, \$102,000 FOR MAINTENANCE YEAR 1, \$105,060 FOR MAINTENANCE YEAR 2, \$108,212 FOR MAINTENANCE YEAR 3, AND \$111,458 FOR MAINTENANCE YEAR 4, WITH, AT THE DISCRETION OF THE CITY, FIVE POTENTIAL ONE-YEAR EXTENSIONS TO PROVIDE ON-GOING MAINTENANCE, NECESSARY UPGRADES, AND TECHNICAL SUPPORT SERVICES BEYOND YEAR 4

WHEREAS, the City of Oakland must have a local tax software solution ("LTSS") to support the billing and collection of business, transient occupancy, utility user, and parking taxes, as well as the collection of a variety of fees including rent adjustment program and excess litter fees; and

WHEREAS, the City desires an LTSS that provides business owners the ability to apply for and file taxes and fees via an online portal; that is integrated with the City's point of sale (POS) and Oracle program, that can be implemented by November 2016 but no later than May 2017 and is extremely end-user friendly; and

WHEREAS, the software license for the City's existing LTSS expires on June 30, 2017; and

WHEREAS, in November 2015, the Revenue Management Bureau ("RMB") of the City of Oakland released a Request for Qualifications ("RFQ") for a local tax software solution; and

WHEREAS, the City received five proposals to the RFQ, four of which met the RMB's implementation deadline and were invited to continue through the selection process; and

WHEREAS, a cross-functional evaluation team comprised of 19 knowledgeable members representing RMB (including 50% of RMB end users), Treasury, and Controller Bureaus and the Information Technology Department was created to fairly, objectively and systematically evaluate all aspects of the proposals; and

WHEREAS, after a thorough and complete evaluation of proposals including lengthy on-site demonstrations, the final rankings were 1) HDL, 2) Thomson Reuters, 3) Accela, and 4) Progressive Solutions; and

WHEREAS, funds for the Contracted LTSS are available in the RMB FY 2015-16 adopted budget in the General Purpose Fund account: 1010.08431.54919.C497310.IP59; and

WHEREAS, the first year costs, which includes purchasing, installation and training is \$713,750 plus RMB is adding \$86,250 contingency for unforeseen customizations, and RMB has \$800,000 available in its FY 2015-16 operating budget; and

WHEREAS, the annual maintenance cost is \$102,000 with an annual escalator of Bay Area CPI but capped at 3%, and maintenance will not begin until FY 2016-17; and funds for the first year of annual maintenance are available in RMB's FY 2016-17 operating budget; and

WHEREAS, the Agreement will also include a detailed statement of work defining all deliverables and compensation schedule with payments tied to the successful completion of key project milestones, including a 10% withhold of services contract amount to be paid upon the City's final system acceptance, and the system is anticipated to be live in November 2016, including the online payment option, prior to the 2017 business tax renewal season; and

WHEREAS, the City Administrator has determined that this contract is of a temporary and professional, scientific or technical nature and shall not result in the loss of employment or salary by any person having permanent the competitive system; now, therefore be it

RESOLVED: That the City Council hereby authorizes the City Administrator to negotiate and execute a Professional Services Agreement between the City of Oakland and HdL Software, LLC for the purchase of a Local Tax Software Solution to include Software, Installation, Implementation, Training, and Related Professional Services, Taxes, Maintenance and Support for a Five-Year (5) Term in an amount not to exceed One Million, Two-Hundred Twenty-Six Thousand, Seven Hundred Thirty Dollars (\$1,226,730); and be it

FURTHER RESOLVED: That the Agreement may, at the discretion of the City and upon approval and funding by the City Council, be renewed in one-year increments up to five years to provide on-going maintenance, necessary upgrades, and technical support services beyond year 4; and be it

FURTHER RESOLVED: That the agreement authorized hereunder is subject to City Attorney approval for form and legality and shall be placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA
~~PASSED BY THE FOLLOWING VOTE:~~

APR 19 2016

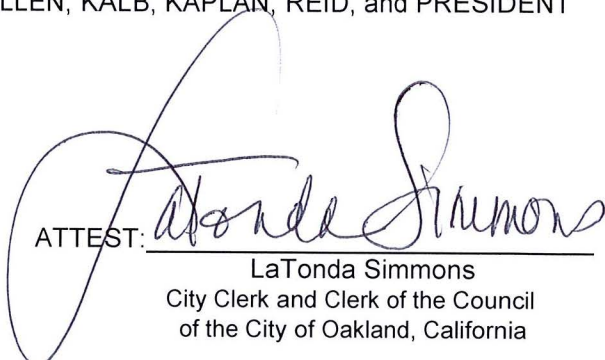
AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GUILLEN, KALB, KAPLAN, REID, and PRESIDENT GIBSON MCELHANEY - 8

NOES - 0

ABSENT - 0

ABSTENTION - 0

ATTEST:


LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California