



# ATTACHMENT D

## *INTER OFFICE MEMORANDUM*

Department of Workplace & Employment Standards (DWES)

**TO:** Alan Chan,  
Capital Improvement Project Coordinator

**FROM:** Shelley Darensburg, *SD*  
Contract Compliance Supervisor

**PREPARED BY:** Sophany Hang *S. Hang*  
Contract Compliance Officer

**SUBJECT:** Request for Proposals (RFP) for  
Brookdale Park Recreation Center  
and Discovery Center

**DATE:** December 18, 2023 Revised

The Department of Workplace and Employment Standards (DWES) reviewed the revised Schedule E in response to the above referenced project. Below is the outcome of the compliance evaluation for (a) the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement; and (b) compliance with the Equal Benefits Ordinance (EBO).

Responsive to EBO and L/SLBE Policies	Proposed Participation					Proposed Participation Earned Credits and Discounts				EBO Compliant? Y/N
	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	Total Participation Points	
DIALOG Design LP	50.15%	0.0%	50.15%	0.0%	50.15%	2.0%	NA	NA	2.0 pts.	N

**Comments:** As noted above, all firms met the minimum 50% L/SLBE participation requirement. DIALOG Design LP is not EBO compliant. They have come into compliance prior to full contract execution.

Should you have any questions you may contact Sophany Hang, Contract Compliance Officer at (510) 238-3723.