

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2014 MAR -6 AM 11:59

Letter of Appointment

March 6, 2014

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear President Kernighan and members of the City Council:

Pursuant to City Charter section 601, the Mayor, hereby appoints or reappoints the following persons as members of the following Board or Commission, subject to the City Council's confirmation:

WILDFIRE PREVENTION AND ASSESSMENT DISTRICT ADVISORY BOARD

Mary Thiessen, Mayoral appointment to a District Four seat, recommended by Councilmember Libby Schaaf, to serve the two year term beginning July 1, 2013 and ending June 30, 2015, filling the seat previously held by Barbara Goldenberg.

Chris Burgardt, Mayoral appointment as the Mayoral Representative who is a firefighter by profession, to serve the two year term beginning July 1, 2013 and ending June 30, 2015, filling the seat previously held by Nicholas Luby.

Thank you for your assistance in this matter.

Sincerely,

Jean Quan
Mayor

MARY GRIFFIN THIESSEN

March 5, 2014

Dear Ms Sanchez:

Thank you for the opportunity to become a part of the WPAD. As I had explained in our conversation, my background is in education. I have enjoyed teaching, training, and educating people for over 20 years. I have been working with educational and local neighborhood communities to develop and implement programs and help neighborhood cohesiveness and peace. In addition I have been working with educational communities and helping with implementation of State and Federal programs. It's a part of my nature and upbringing to be a community builder.

I enjoy working with people and find my positive energy and outlook on life is contagious. Over the past 4 years I have developed the neighborhood watch program in our neighborhood, gotten volunteers to participate in the Oakland CORE program, purchase Bay Alarm Patrol Service and assist neighbors with tree and brush clearing.

My home is my community and it is important to establish communication and too work together to provide the peace we all strive for at home. I love bringing people together and helping with community building. Thank you again for this opportunity.

Sincerely,

Mary Thiessen

MARY GRIFFIN THIESSEN

EDUCATION

- GONZAGA UNIVERSITY, Spokane, Washington ABD
Ph.D. LEADERSHIP
Dissertation topic Partnerships in Education
- PACIFIC OAKS COLLEGE, Pasadena, California Graduated 1996
MASTER OF ARTS DEGREE IN HUMAN DEVELOPMENT
Specialized in Administration/Supervision, earned a Multiple Subject Teaching Credential and Learning Handicapped Certification I lived in Northern Ireland for 3 months to observe and interview administrators, teachers, children, and parents, which was the foundation for my thesis, "History and Education in Northern Ireland".
- PACIFIC OAKS COLLEGE, Pasadena, California Graduated 1994
BACHELOR OF ARTS DEGREE IN HUMAN DEVELOPMENT
Extensive course work and practicum experiences in early childhood education, human development, anti-bias curriculum development, and technology in the classroom Held student council office for two years and was the founder and editor of the school wide newspaper, "Voices".

PROFESSIONAL EXPERIENCE

- CONSULTANT, Oakland, California 2000- Present
Assist educational and neighborhood communities with the development and implementation of State, Federal, and private programs and services. Working with individuals and groups to educate and coordinate efforts for ease of transition and use of programs and services Develop training materials and presentations for individuals and groups based on needs assessment. Develop quantitative and qualitative interviews and survey questionnaires to assist in program development. Design and implement marketing plans and techniques to help encourage buy in and utilization of programs and services Perform audit reviews of State and Federal programs and provide detailed reports summarizing findings and outcomes
- PARADIGM HEALTHCARE SERVICES, San Francisco, California 2002- 2011
CLIENT CARE COORDINATOR
Develop, train, and maintain Client Care Center staff to support our California schools and community based clients Assist clients with their understanding and implementation of programs, technology, promoting ease of transition and support Analyze, develop, and implement plans to increase revenues for educational and health programs in California School Districts
- CLIENT RELATIONS
Work with California School District administration and staff, providing knowledge and expertise on educational and health programs Conduct program planning, implementation, training, and technical assistance (this includes interpreting and applying regulations) to ensure successful program implementation and revenue maximization Serve as a Sales Executive with full-cycle sales responsibility. Develop and present program trainings, provider trainings and internet application software trainings in person and on-line

- FRED FINCH YOUTH CENTER, Oakland, California 1999-2000
SCHOOL DIRECTOR
 Worked with teachers, social workers, staff, and parents to develop and maintain a school for success. Reorganized staff and working environment to more effectively cope with the challenges of emotionally disturbed youth and young adults. Assist in finding computers and software to help streamline programs and services.
- COMMUNITY COLLEGES OF SPOKANE, Spokane, Washington 1997-1999
ADIUNCT FACULTY
 Prepared students to obtain high school diploma or equivalency (GED). Specific classroom instruction included Math and English. Assisted students to acquire necessary life skills, ranging from basic literacy to job preparation.
- TECHNOLOGY INSTRUCTOR
 Worked with students to learn computer basics and individual software to assist in their growth and development. I taught Word, Works, Excel, Power Point, and Access.
- STEPS TO WORK INSTRUCTOR
 Assisted clients in the Welfare Reform Work Place Success Skills Program, and prepared them for entry into the work place. Focus areas include skills assessment, self-esteem, computer basics training; communication skills, stress management, conflict resolution, appropriate work dress and behavior, and interviewing. Recruited and scheduled speakers and job site tours.
- ST ALOYSIUS SCHOOL, Spokane, Washington 1996 - 1999
SUBSTITUTE TEACHER AND TEACHER'S ASSISTANT
 Worked in Pre-K through Eighth grade classrooms. Assisted with curriculum development and teacher training. Modeled a supportive and nurturing environment for children to grow socially and academically. Worked one-on-one with developmentally challenged children who needed additional assistance.
- PACIFIC OAKS COLLEGE & CHILDREN'S SCHOOL, Pasadena, California 1992 - 1996
TECHNOLOGY ASSISTANT
 Assisted in the Children's School Technology Lab. Tutored faculty and staff to utilize computers in their classrooms. Taught technology to children and adults. Fluent on Macintosh and PC computers, word processing, graphics and educational programs, internet and networking.

PERSONAL

Membership and volunteer work include Forestland Heights Neighborhood Captain, Neighborhood Watch, The Hills Club Advisory Board, The National Alliance for the Mentally Ill, after School programs in California and Washington, homeless shelters and services, and the Gonzaga University and St. Aloysius Partnership Group.

I enjoy being an effective leader, creating an environment that is comfortable, empowering, and thriving. I have been blessed to work with and for people of all ages, lifestyles, and callings. As an educator, my mind is always open to possibilities, and always learning.

2014 MAR -6 AM 11:58

DRAFT

CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION APPOINTING MARY THIESSEN AND CHRIS BURGHARDT AS A MEMBER OF THE WILDFIRE PREVENTION AND ASSESSMENT DISTRICT ADVISORY BOARD

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, Ordinance No. 12556 creates the Wildfire Prevention Assessment District Advisory Board, which provides oversight and program recommendations for the Assessment District, and plays a key role in the continued implementation of vegetation management programs and the development of fuel management strategies; and

WHEREAS, Ordinance No. 12556 specifies that the Mayor shall appoint two (2) constituents who live in the Assessment District, one of whom shall be a firefighter by profession, to serve as follows: initially, one appointee shall serve for a term of two years (through June 30, 2006); the second appointee shall serve for a term of three years (through June 30, 2007). Thereafter, each subsequent appointment shall be for a term of two years; and

WHEREAS, Ordinance No. 12556 specifies that the At-large Councilmember shall appoint one (1) constituent who lives in the Assessment District and who shall serve for a term of two years (through June 30, 2006). Thereafter each subsequent appointment shall be for a term of two years; and

WHEREAS, Ordinance No. 12556 specifies that each of the four (4) Wildfire Prevention Assessment District Councilmembers shall appoint two (2) constituents each, who live in the Assessment District to serve as follows: initially one appointee shall serve for a term of two years (through June 30, 2006); the second appointee shall serve of a term of three years (through June 30, 2007). Thereafter, each subsequent appointment shall be for a term of two years; and

WHEREAS, the Honorable Mayor Jean Quan has appointed Mary Thiessen upon the recommendation of Councilmember Libby Schaaf and Chris Burgardt as the Mayoral Representative who is a firefighter by profession to each serve a two-year term on the Wildfire Prevention and Assessment District Advisory Board, subject to confirmation by the City Council; now therefore be it

RESOLVED: that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of Mary Thiessen to an District Four seat on the Wildfire Prevention Assessment District Advisory Board for a two-year term beginning July 1, 2013 and ending June 30, 2015, filling the seat previously held by Barbara Goldenberg and Chris Burgardt as a Mayoral Representative on the Wildfire Prevention Assessment District Advisory Board for a two-year term beginning July 1, 2013 and ending June 30, 2015 filling the seat previously held by Nicholas Luby.

**IN COUNCIL, OAKLAND, CALIFORNIA,
PASSED BY THE FOLLOWING VOTE:**

AYES – KALB, GIBSON MCELHANEY, SCHAAF, GALLO, BROOKS, REID,
KAPLAN AND PRESIDENT KERNIGHAN

NOES –
ABSTENTIONS-
ABSENT-

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Oakland City Council