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OAKLAND

2019 OCT 24 PM 3:49

CITY OF OAKLAND



CITY HALL • 1 FRANK H. OGAWA PLAZA, 3<sup>rd</sup> FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor  
Honorable Libby Schaaf  
Mayor

(510) 238-3141  
Fax (510) 238-4731

Letter of Appointment

October 20, 2019

The Honorable City Council  
One Frank H. Ogawa Plaza, Second Floor  
Oakland, CA 94612

Dear President Kaplan and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has appointed the following person as a member of the following board or commission, subject to City Council confirmation:

**Landmark Preservation Advisory Board**

**Benjamin Fu**, Mayoral appointment to serve a three- year term on the Landmark Preservation Advisory Board beginning on February 21, 2019 and ending February 20, 2022, filling the seat previously held by Peter Birkholz.

Thank you for your assistance in this matter.

Sincerely,

Libby Schaaf  
Mayor

A large, stylized handwritten signature in black ink, appearing to read "Libby Schaaf".

**Profile**

Benjamin \_\_\_\_\_ Fu \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 \_\_\_\_\_  
 Oakland CA 94608  
 City State Postal Code

\_\_\_\_\_ Alternate Phone \_\_\_\_\_  
 City of Cupertino Assistant Director of Community  
 Employer Job Title Development

**Which Boards would you like to apply for?**

City Planning Commission: Submitted  
 Landmarks Preservation Advisory Board: Submitted

**Interests & Experiences**

**Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.**

I possess nearly 19 years of increasing responsibilities in the public and private sectors in the fields of architecture, urban design, and community development. I am currently the Assistant Director of Community Development Department with the City of Cupertino, managing the divisions of planning, housing, and code enforcement, as well as the overall leadership, management, and functionality of the department and personnel. Prior to joining the City of Cupertino, I managed the planning division as the Planning Manager with the City of Rocklin. Prior to that, for over 13 years, I was a city planner with the San Francisco Planning Department supervising the planning services team while managing major projects in areas such as Hope SF, Executive Park, Rincon Hill, and Eastern Neighborhoods. I was also a founding member of the Residential Design Team and Urban Design Advisory Team. Prior to joining the public sector, I was an architecture designer with multiple firms. With the professional experiences, I have demonstrated breadth and ability to succeed in the promotion of smart and responsible growth and development through detailed studies. As the hearing officer with the City of Cupertino, I have also demonstrated the ability to make decisions and recommendations to the City Council consistent with the city guidelines and requirements.

***Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.***

resume\_2018.pdf  
 Upload a Resume

Please paste the text of your resume or curriculum vitae below.

PROFILE Over

18 years of increasing responsibilities in the public and private sectors with demonstrated breadth and ability to succeed in a variety of disciplines. Exceptional executive leadership, organizational and cross-cultural communication, conflict resolution, and management skills. EXPERIENCE Assistant Director of Community Development February 2016 - Present Community Development Department, City of Cupertino • Manager of 15 professional staff in Planning, Housing and Code Enforcement divisions. • Serve as Cupertino's Administrative Hearing Officer, adjudicating municipal regulatory complaints. • Supervise and manage meetings for various commissions and committees including the Planning Commission, Administrative Hearings, Design Review, and Housing Commission. Planning Manager April 2014 - January 2016 Economic and Community Development Department, City of Rocklin • Managed the Planning Division with six professional staff. • Responsible for current and advance planning projects as well as functionality of the division. • Interpret zoning code and formulate design guidelines, determinations and approvals. Planner-Supervisor January 2013 – March 2014 San Francisco Planning Department, City and County of San Francisco • Supervised the Planning Services Team with seven professional staff members. • Managed major and multi-million-dollar projects in areas such as Hope SF, Executive Park, Rincon Hill, and Eastern Neighborhoods. Senior Planner / Planner III October 2005 – January 2013 San Francisco Planning Department, City and County of San Francisco • Over seven years of serving as primary assistant to Team Manager of the Southeast Quadrant Team, assisting in staff training and recruitment, team management and project assignments. • Managed major and multi-million-dollar projects in areas such as Hope SF, Executive Park, Rincon Hill, and Eastern Neighborhoods. • Technical Specialist in Historic Preservation, Residential Demolition, Subdivision and Shadow Analysis and Wireless Facilities. • Member of Residential Design Team and Urban Design Advisory Team. Associate Planner / Planner II January 2001 – October 2005 San Francisco Planning Department, City and County of San Francisco • Performed complex tasks in the areas of urban renewal and design, land use and development, zoning, housing and the preparation and design of projects and related investigation and research. • Experience in evaluating land use applications such as conditional use, variance, discretionary review, other city agencies' referrals, shadow analysis, and wireless facilities. Job Captain January 1999 – December 2000 McCall Design Group, San Francisco • Oversaw project development that includes preliminary building design, design development, and construction administration. • Main contact with local City departments and agencies. EDUCATION University of California at Berkeley 1998 • Bachelor of Arts (B.A.) in Architecture and Minor in City and Regional Planning University of Southern California 2018 • Master of Public Administration (M.P.A.) OTHER • Fluent in Mandarin Chinese • Familiar with Microsoft Office programs and permit tracking systems such as Accela and CRW. • Player and Translator for the 2010 China - Oakland Friendship Tennis Tour. • Second place finish in the 2010 United States Tennis Association National Championships.

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Please click the acknowledgement below.

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Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

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I Agree \*

# BENJAMIN FU

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## PROFILE

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Over 18 years of increasing responsibilities in the public and private sectors with demonstrated breadth and ability to succeed in a variety of disciplines. Exceptional executive leadership, organizational and cross-cultural communication, conflict resolution, and management skills.

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## EXPERIENCE

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### **Assistant Director of Community Development**

February 2016 - Present

*Community Development Department, City of Cupertino*

- Manager of 15 professional staff in Planning, Housing and Code Enforcement divisions.
- Serve as Cupertino's Administrative Hearing Officer, adjudicating municipal regulatory complaints.
- Supervise and manage meetings for various commissions and committees including the Planning Commission, Administrative Hearings, Design Review, and Housing Commission.

### **Planning Manager**

April 2014 - January 2016

*Economic and Community Development Department, City of Rocklin*

- Managed the Planning Division with six professional staff.
- Responsible for current and advance planning projects as well as functionality of the division.
- Interpret zoning code and formulate design guidelines, determinations and approvals.

### **Planner-Supervisor**

January 2013 – March 2014

*San Francisco Planning Department, City and County of San Francisco*

- Supervised the Planning Services Team with seven professional staff members.
- Managed major and multi-million-dollar projects in areas such as Hope SF, Executive Park, Rincon Hill, and Eastern Neighborhoods.

### **Senior Planner / Planner III**

October 2005 – January 2013

*San Francisco Planning Department, City and County of San Francisco*

- Over seven years of serving as primary assistant to Team Manager of the Southeast Quadrant Team, assisting in staff training and recruitment, team management and project assignments.
- Managed major and multi-million-dollar projects in areas such as Hope SF, Executive Park, Rincon Hill, and Eastern Neighborhoods.
- Technical Specialist in Historic Preservation, Residential Demolition, Subdivision and Shadow Analysis and Wireless Facilities.
- Member of Residential Design Team and Urban Design Advisory Team.

### **Associate Planner / Planner II**

January 2001 – October 2005

*San Francisco Planning Department, City and County of San Francisco*

- Performed complex tasks in the areas of urban renewal and design, land use and development, zoning, housing and the preparation and design of projects and related investigation and research.
- Experience in evaluating land use applications such as conditional use, variance, discretionary review, other city agencies' referrals, shadow analysis, and wireless facilities.

### **Job Captain**

January 1999 – December 2000

*McCall Design Group, San Francisco*

- Oversaw project development that includes preliminary building design, design development, and construction administration.
  - Main contact with local City departments and agencies.
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## EDUCATION

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### **University of California at Berkeley**

1998

- Bachelor of Arts (B.A.) in Architecture and Minor in City and Regional Planning

### **University of Southern California**

2018

- Master of Public Administration (M.P.A.)
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## OTHER

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- Fluent in Mandarin Chinese
- Familiar with Microsoft Office programs and permit tracking systems such as Accela and CRW.
- Player and Translator for the 2010 China - Oakland Friendship Tennis Tour.
- Second place finish in the 2010 United States Tennis Association National Championships.

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Approved as to Form and Legality

**DRAFT**

City Attorney's Office

## OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.  
INTRODUCED BY MAYOR LIBBY SCHAAF

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### RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF BENJAMIN FU AS A MEMBER OF THE LANDMARKS PRESERVATION ADVISORY BOARD

**WHEREAS**, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

**WHEREAS**, Ordinance No. 192 C.M.S. creates the Landmarks Preservation Advisory Board, whose members are nominated by the Mayor and confirmed by the City Council; and

**WHEREAS**, the Landmarks Preservation Advisory Board consists of seven members including but not limited to Landscape Architect or City Planner, Oakland Historian or Architectural Historian, Real Estate Broker, and Architect, whose members of the Landmarks Preservation Advisory Board are to serve three year terms, which are to be staggered so that some appointments will expire every year, and appointments to fill a term of office are only to be for the remainder of that term, and

**WHEREAS**, the Honorable Mayor Libby Schaaf, upon the recommendation of the corresponding councilmembers, appoints **Benjamin Fu** to the Landmarks Preservation Advisory Board for the terms stated below; now therefore be it

**RESOLVED**: that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment as follows:

**Benjamin Fu**, Mayoral appointment to serve a three- year term on the Landmarks Preservation Advisory Board beginning on February 21, 2019 and ending February 20, 2022, filling the seat previously held by Peter Birkholz.

IN COUNCIL, OAKLAND, CALIFORNIA,  
PASSED BY THE FOLLOWING VOTE:

AYES - FORTUNATO BAS, GALLO, GIBSON MCELHANEY, KALB, REID, TAYLOR,  
THAO AND PRESIDENT KAPLAN

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Council  
of the City of Oakland, California