

## AGENDA REPORT

**TO:** DEANNA J. SANTANA  
CITY ADMINISTRATOR

**FROM:** Donna Hom,  
Budget Director

**SUBJECT:** Ordinance Amending  
The Master Fee Schedule

**DATE:** June 19, 2013

City Administrator  
Approval

*Deanna Santana*

Date

*6/19/13*

**COUNCIL DISTRICT:** City-Wide

### RECOMMENDATION

Staff recommends approval of the attached ordinance amending Ordinance Number 13133 C.M.S. (the FY 2012-13 Master Fee Schedule, or "MFS"), to establish, modify and delete fees and penalties assessed by the Office of the City Clerk, the Administrative Services Department, the Oakland Police Department, and Parks and Recreation.

### ANALYSIS

At the June 18, 2013 City Council meeting, staff was directed to return as soon as possible to further amend the Master Fee Schedule to include a 30 swim pass book for adults and seniors. Staff was also directed to bring back additional information with regard to the Parks and Recreation - Park Use Permit section ('B').

There are three proposed changes by staff in the Administrative Services Department (Revenue Division) that were omitted from the June 18<sup>th</sup> amendments. In addition, staff is revising typos in the City Clerk's Office and the Oakland Police Department.

1. **The City Clerk's Office** changed section E "Duplication of Elections Materials" and section F "Retrieval Fee" to correct a typo and provide a more descriptive title, respectively.
2. **The Administrative Services Department** omitted the following three (3) fees:
  - a. Fee for Non-Profit Business Certificate
  - b. Special Event Permit fee
  - c. Fee in lieu of fine for Non-Display of Disabled Placard – this fee would be in lieu of collecting a fine for this violation, as a one-time courtesy to the registered owner of a cited vehicle with a valid disabled placard.

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3. **The Oakland Police Department** (OPD) proposes one correction to the background investigation fees for consistency.

Council also asked staff to come back with information regarding an administrative fee for the release of a stolen vehicle. OPD does not charge fees for stolen vehicles. The administrative fee is specifically authorized by the California Vehicle Code for properly impounded vehicles. A stolen vehicle is not a properly impounded vehicle. If OPD erroneously initiates the tow of a vehicle and the owner is able to prove that the vehicle was stolen at the time of impound, OPD will either waive the administrative fee(s), or refund fee(s) if already paid. Please note that there were no changes proposed for this fee in the 2013-14 Master Fee Schedule. The following is language from the vehicle code:

*22850.5. (a) A city, county, or city and county, or a state agency may adopt a regulation, ordinance, or resolution establishing procedures for the release of properly impounded vehicles and for the imposition of a charge equal to its administrative costs relating to the removal, impound, storage, or release of the vehicles. Those administrative costs may be waived by the local or state authority upon verifiable proof that the vehicle was reported stolen at the time the vehicle was removed.*

4. **Parks and Recreation** is resubmitting the entire Park Use Permit section ('B') and including the requested change to the swim section of the Master Fee schedule to include a 30-day swim pass.

Staff was asked to come back to Council with additional informational regarding Park Use Permit fees.

The basis for the addition of an "Entire Park" use fee is to provide users a fee different from a park area or park section fee. In the prior year, users were assessed for each area of the park. For example, users reserving the use of Mosswood Park were assessed for each area of Mosswood Park- Amphitheater, Broadway Side, Webster Side, Picnic Area A, B, C; etc. This method of assessment was cost prohibitive for users. Because assessing the entire park by area was cost prohibitive, OPR this year included a lesser amount for the "Entire Park" use fee. The "Entire Park" use fee is intended to exclude the use of sports fields and courts because other users may want to continue to use these amenities.

The Over 1,000 Patrons use fee of \$300.00 for residents is based on industry standards and staffing requirements. Neighboring jurisdictions also have fees structured on user size. However, while few have user fees for more than 1,000 people, jurisdictions that have fees for 1,000 people leave the fees to the discretion of the department staff or by venue: fees in the City of Richmond for groups of 300 or more is to be determined by the Division; the Superintendent of Parks for Los Angeles determines the fee for events over 800 people; and, San Francisco's fees vary by venue (\$800-\$11,000).

Added to the base rate are costs associated with supplies and materials, which OPR traditionally discusses with groups utilizing park space based on their needs. The table

below provides an example of costing for the Over 1,000 Patron use fee for residents.  
 (The "Entire Park" use fee is at the same rate).

**Parks and Recreation  
 FY 2013-14 Proposed Fees & Charges**

Title: Park Use Permit for 1,000 or More Patrons

Page: 41 and 42 of MFS

Fee Number: B.10.a.5 (Resident Fees)

**Personnel Costs**

# of Staff	Class Name	Staff Burden Hourly Rate (Step 3)	Total Staff Hourly Rate	Number of Hours/Staff	Total Cost
4	Recreation Attendant	\$15	\$60	12.00	\$721
2	Park Monitors	\$15	\$30	4.00	\$120
1	Public Service Representative	\$51	\$51	7.50	\$380
1	Public Service Representative	\$51	\$51	3.00	\$76
1	Office Manager	\$69	\$69	2.00	\$69
1	Program/Center Director (Avg)	\$40	\$40	1.50	\$30
Total		\$240	\$300	30.00	\$1,396

**Other Costs**

Supplies - Trash containers (5 Containers @ \$5 per container)	25
Sound Permits	100
Supplies - Toilet Paper, Paper Towels etc.	25
Total O&M/Supply Cost	150

**COST SUMMARY/IMPLICATIONS**

There are no anticipated changes to revenues due to these additions and changes.

If you have any questions please contact Budget Office at (510) 238-2130.

Respectfully submitted,



\_\_\_\_\_  
DONNA HOM  
Budget Director

Prepared by:  
Sarah Schlenk, Agency Administrative Manager  
City Administrator's Office

**Attachments:**

City of Oakland Master Fee Schedule Sections:

E - City Clerk

H - Administrative Services

I - Oakland Police Department

L - Parks and Recreation

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**City of Oakland**  
**Master Fee Schedule**  
*Effective July 1, 2013*

**CITY CLERK**

<b>FEE DESCRIPTION</b>	<b>CURRENT FEE (FY 2012-13)</b>	<b>PROPOSED FEE (FY 2013-14)</b>	<b>% CHANGE</b>
	<b>FEE UNIT</b>	<b>FEE UNIT</b>	
<u>K. E. DUPLICATION OF CAMPAIGN STATEMENTS ELECTIONS</u> <u>MATERIALS: including but not limited to FPCPC reports,</u> <u>campaign logs and election documents ONLY.</u>	0.10 Page	0.10 Page	0.00%
<u>F. ELECTIONS MATERIALS RETRIEVAL FEE</u>	N/A N/A	5.00 Request	0.00%

City of Oakland  
**Master Fee Schedule**  
Effective: July 17, 2013



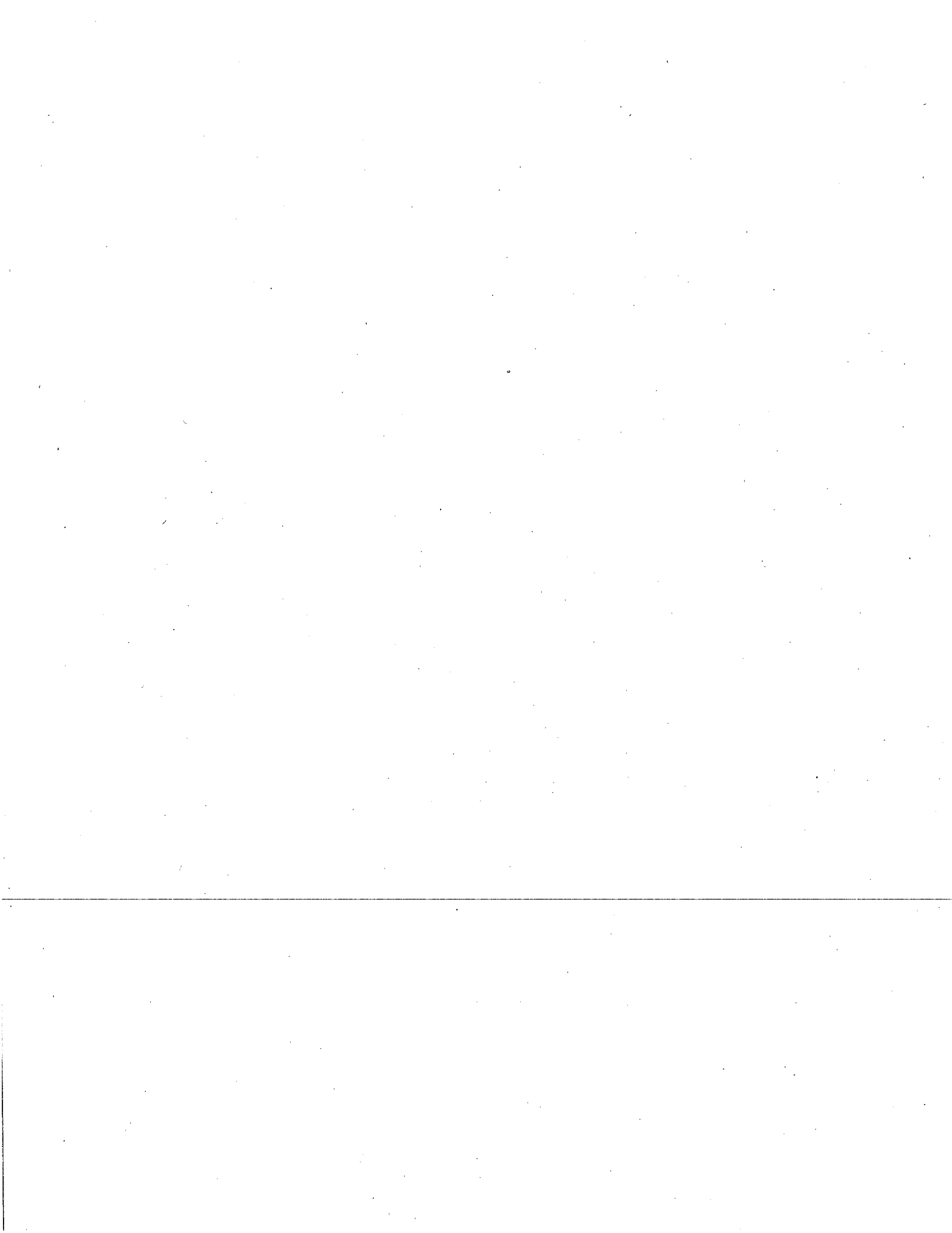


**City of Oakland**  
**Master Fee Schedule**  
*Effective July 1, 2013*

**ADMINISTRATIVE**  
**SERVICES DEPARTMENT**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	%
	(FY 2012-13)	(FY 2013-14)	
	FEE UNIT	FEE UNIT	CHANGE
<b>FINANCIAL MANAGEMENT</b>			
<u>M.</u> Certificate for Non-Profit Business	N/A N/A	17.50 Per Certificate	NEW
<u>N.</u> Special Event Permit	N/A N/A	52.00 Per Application	NEW
<u>N.-O.</u> SERVICE FEE FOR BILLING OUTSIDE PARTIES OR AGENCIES FOR WORK PERFORMED	CHANGE ALPHA REFERENCE ONLY		
1 Parking Meter Repair Worker		45.00 Hour	0.00%
<u>O.-P.</u> ADMINISTRATIVE SERVICE CHARGE AS ALLOWED BY OAKLAND MUNICIPAL CODE SECTION 4.20.070		50.00 Per Lien	0.00%
<u>P.-Q.</u> ADMINISTRATIVE SERVICE CHARGE AS ALLOWED BY OAKLAND MUNICIPAL CODE SECTION 5.04.180		25.00 Per Duplicate Certificate	0.00%
<u>Q.-R.</u> ADMINISTRATIVE SERVICE CHARGE AS ALLOWED BY OAKLAND MUNICIPAL CODE SECTION 5.04.260		50.00 Per Lien	0.00%
<u>R.-S.</u> ADMINISTRATIVE FEE FOR PROMISSORY NOTES		100.00 Per Note	0.00%
<u>S.-T.</u> CREDIT CARD CONVENIENCE FEE		2% of Transaction Amount Paid	0.00%
<u>T.-U.</u> NOTARY FEE		10.00 Notarized Signature	0.00%
<u>U.-V.</u> NOTICE OF VIOLATION FEE		25.00 Issuance	0.00%
<u>V.-W.</u> FINANCIAL REPORTS (RETIREMENT)			
1 Oakland Police & Fire Retirement System (Fixed -\$5.00 for Up to 30 Pages and \$0.25 Per Copied Sheet in Excess of 30 Pages)		5.00 Report	0.00%
2 Oakland Municipal Employees' Retirement System (Fixed -\$5.00 for Up to 30 Pages and \$0.25 Per Copied Sheet in Excess of 30 Pages)		5.00 Report	0.00%
<u>W.-X.</u> WORKER'S COMPENSATION FINANCIAL REPORTS (RISK)			
1 Medical Reports for Subpoena Purposes		12.00 Report	0.00%
<u>X.-Y.</u> RISK MANAGEMENT INSURANCE FEES			
1 Liability Insurance for Encroachments into the Public Right-of-Way	50.00 Per Permit	0.00%	
<u>Y.-Z.</u> RISK MANAGEMENT INSURANCE FEES			
2 Vendors/Contractors Liability Insurance (not including premium)	75.00 Per Application	0.00%	
<b>PARKING MANAGEMENT</b>			
<u>I.</u> ADMINISTRATIVE FEE IN LIEU OF COLLECTING FINE FOR NON-DISPLAYED DISABLED PLACARD (DP) -The \$25.00 processing fee for cancellation of a citation for non-display of DP will be available only as a one-time courtesy to the registered owner of the cited vehicle with a valid DP.	N/A N/A	25.00 Per Violation	NEW

**City of Oakland**  
**Master Fee Schedule**  
*Effective: July 17, 2013*





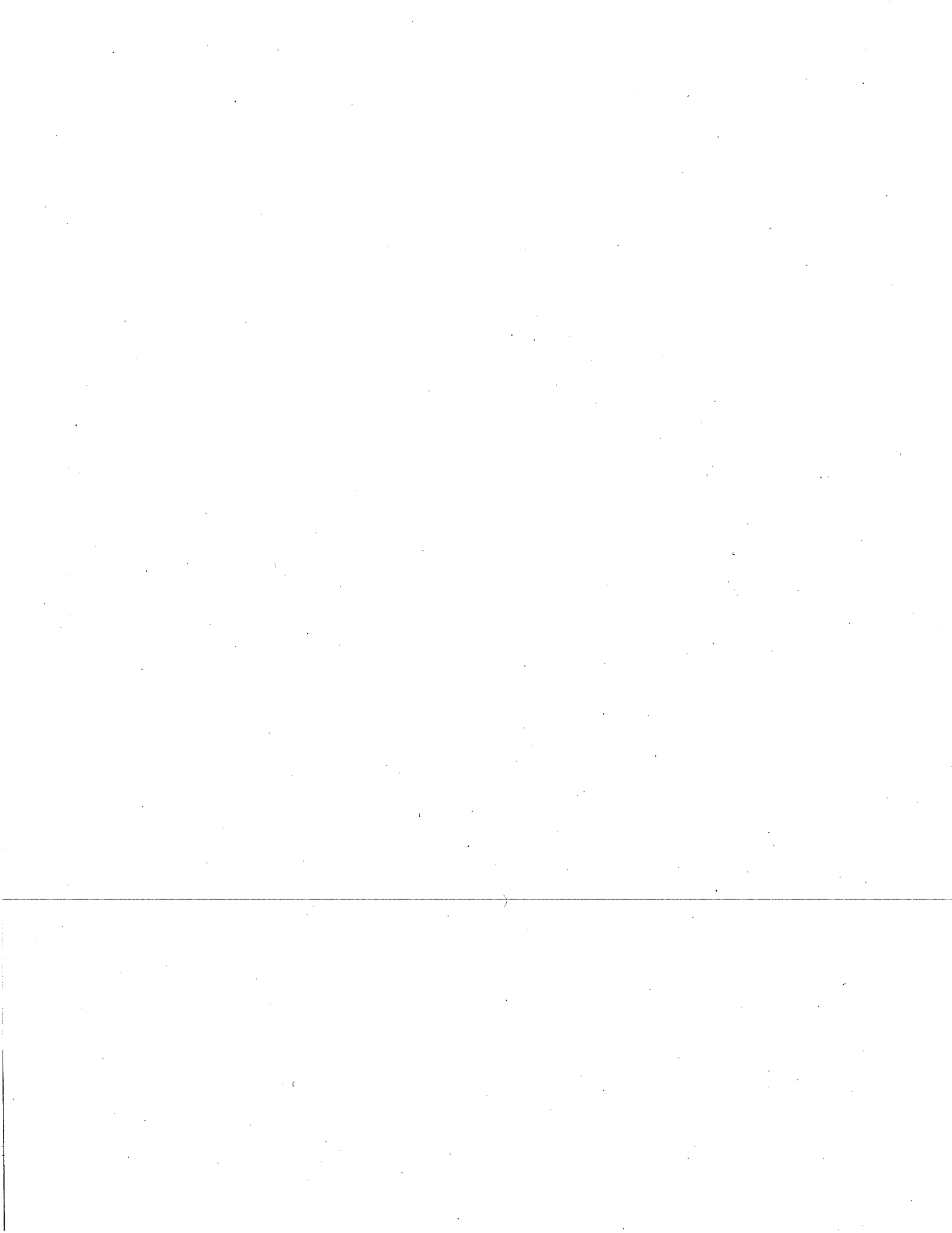


**City of Oakland**  
**Master Fee Schedule**  
*Effective July 1, 2013*

**POLICE SERVICES**

<b>FEE DESCRIPTION</b>	<b>CURRENT FEE (FY 2012-13)</b>	<b>PROPOSED FEE (FY 2013-14)</b>	<b>% CHANGE</b>
	<b>FEE UNIT</b>	<b>FEE UNIT</b>	
<b>BD. BACKGROUND INVESTIGATIONS</b>			
1 Level One	2,500.00 Background	<u>Actual Cost</u> Background	
2 Level Two	1,500.00 Background	Actual Cost Background	
3 Level Three	1,500.00 Background	Actual Cost Background	

**City of Oakland**  
**Master Fee Schedule**  
*Effective: July 17, 2013*





**City of Oakland**  
**Master Fee Schedule**  
*Effective July 1, 2013*

**PARKS AND RECREATION**

FEE DESCRIPTION	CURRENT FEE (FY 2012-13)	PROPOSED FEE (FY 2013-14)	% CHANGE
<b>ADMINISTRATION</b>			
<b>B. PARK USE PERMITS ("Entire Park" fee excludes the use of Sports Fields and Courts)</b>			
4 Special Event/Park/Facility/Attendant (May-September, Weekends and Holidays)	Direct-Costs Event/Day	DELETE	DELETE
1 2 Permit Processing Fee			
a. Regular Event Rate (50+)	15.00 Application	15.00 Application	0.00%
b. Special Event Rate	30.00 Application	30.00 Application	0.00%
3 Picnic & Related Event Rates (Residents) (4-Hr Minimum)			
2 Picnics, Birthday Parties, Family Reunions, Small Gatherings, Closed Private Events, Events Not Requiring OPD or Security Presence (Residents) (4-Hr Minimum); Per Park Use, Site/Area/Date			
Breakdown of areas by facility is included in Appendix A			
a. 1-49 Patrons	15.00 Hour	15.00 Hour/Area	0.00%
b. 50-99 Patrons	20.00 Hour	20.00 Hour/Area	0.00%
c. 100-299 Patrons	35.00 Hour	35.00 Hour/Area	0.00%
d. 300-499 Patrons	55.00 Hour	55.00 Hour/Area	0.00%
e. 500-999 Patrons	90.00 Hour	90.00 Hour/Area	0.00%
f. Each additional Hour	150.00 Day	DELETE	DELETE
f. 1000 or more patrons	N/A N/A	See Special Event Rates	
g. Holiday Surcharge	Add'l 50% of Rental Fees	Add'l 50% of Rental Fees	0.00%
4 Picnic & Related Event Rates (Nonresidents) (4-Hr Minimum)			
3 Picnics, Birthday Parties, Family Reunions, Small Gatherings, Closed Private Events, Events Not Requiring OPD or Security Presence (Non-residents) (4-Hr Minimum); Per Park Use, Site/Area/Date			
a. 1-49 Patrons	18.00 Hour	18.00 Hour/Area	0.00%
b. 50-99 Patrons	24.00 Hour	24.00 Hour/Area	0.00%
c. 100-299 Patrons	42.00 Hour	42.00 Hour/Area	0.00%
d. 300-499 Patrons	66.00 Hour	66.00 Hour/Area	0.00%
e. 500-999 Patrons	108.00 Hour	108.00 Hour/Area	0.00%
f. Each additional Hour	55.00 Hour	55.00 Hour/Area	0.00%
g. Holiday Surcharge	Add'l 50% of Rental Fees	Add'l 50% of Rental Fees	0.00%
4 5 Redwood Heights	25.00 Per-Hour	DELETE	DELETE
a. Residents	N/A N/A	25.00 Hour	NEW
b. Non-residents	N/A N/A	30.00 Hour	NEW
5 6 Montclair			
a. Picnic Area	45.00 Per-Hour	DELETE	DELETE
a. Residents			
1 Picnic Area Two Tables	N/A N/A	15.00 Hour	NEW
2 Grassy Area A	N/A N/A	25.00 Hour	NEW
3 Grassy Area B	N/A N/A	25.00 Hour	NEW
b. Non-residents			
1 Picnic Area Two Tables	N/A N/A	18.00 Hour	NEW
2 Grassy Area A	N/A N/A	30.00 Hour	NEW
3 Grassy Area B	N/A N/A	30.00 Hour	NEW
6 7 Dimond (4-Hour Minimum, \$15 per hour each additional hour)			
a. Redwood Grove	25.00 Per-Hour	DELETE	DELETE
a. Residents			
1 Redwood Grove		25.00 Hour	0.00%
2 Sequoia Grove		25.00 Hour	0.00%
3 Dimond Gove (overflow)			
a. With Rental		100.00 Hour	0.00%
b. With Table		25.00 Hour	0.00%

REFORMAT FROM BELOW



**City of Oakland**  
**Master Fee Schedule**  
*Effective July 1, 2013*

**PARKS AND RECREATION**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	%
	(FY 2012-13)	(FY 2013-14)	
	FEE UNIT	FEE UNIT	CHANGE
b. Sequoia Grove (add)	25.00 Per Hour		DELETE
e. Diamond Grove Overflow		REFORMAT TO ABOVE	DELETE
4 With Rental	100.00 w/ Rental		DELETE
2 With Table	25.00 Per Table		DELETE
d. Redwood Grove	25.00 Per Hour		DELETE
b. Non-residents (4-Hour Minimum, \$18 per hour each additional hour)			
1 Redwood Grove	N/A N/A	30.00 Hour	NEW
2 Sequoia Grove	N/A N/A	30.00 Hour	NEW
3 Diamond Grove (overflow)	N/A N/A		NEW
a. With Rental	N/A N/A	120.00 w/Rental	NEW
b. With Table	N/A N/A	30.00 Table	NEW
7 8 Joaquin Miller Park (4-Hour Minimum, \$15 per hour each additional hour)			
a. Park Picnic Reservation (Residents) <u>Picnics, Birthday Parties, Family Reunions, Small Gatherings, Closed Private Events, Events Not Requiring OPD or Security Presence (Residents) (4-Hr Minimum);</u> <u>Per Park Use Site/Area/Date</u>			
1 Baywood	40.00 Per Hour	40.00 Hour	0.00%
2 Fire Circle	35.00 Per Hour	35.00 Hour	0.00%
3 Fernwood, Redwood Glen, Pinewood	30.00 Per Hour	30.00 Hour	0.00%
4 Other Designated / Undesignated Sites	35.00-100.00 Per Hour	35.00-100.00 Hour	0.00%
5 Cascade Wedding Site			
a. First Two Hours (Two Hour Minimum)	130.00 Per Hour	130.00 Hour	0.00%
b. Each Additional Hour	60.00 Per Hour	60.00 Hour	0.00%
b. Park Picnic Reservation (Non-Residents) (4-Hour Minimum, \$18 per hour each additional hour) <u>Picnics, Birthday Parties, Family Reunions, Small Gatherings, Closed Private Events, Events Not Requiring OPD or Security Presence (Non-Residents) (4-Hour Minimum, \$18 per hour each additional hour)</u>			
1 Baywood	48.00 Per Hour	48.00 Hour	0.00%
2 Fire Circle	42.00 Per Hour	42.00 Hour	0.00%
3 Fernwood, Redwood Glen, Pinewood	36.00 Per Hour	36.00 Hour	0.00%
4 Other Designated/Undesignated Sites	42.00-120.00 Per Hour	42.00-120.00 Hour	0.00%
5 Cascade Wedding Site			
a. First Two Hours (Two Hour Minimum)	156.00 Per Hour	156.00 Hour	0.00%
b. Each Additional Hour	72.00 Per Hour	72.00 Hour	0.00%
c. Deposits (Residents/Nonresidents)			
1 Cascade Wedding Site	150.00 Day	150.00 Day	0.00%
2 Other Designated / Undesignated Sites	75.00 Day	75.00 Day	0.00%

**ADMINISTRATION**

**B. PARK USE PERMITS ("Entire Park" fee excludes the use of Sports Fields and Courts)**

8 9 Deposits (Picnics & Related Events)

a. Up to 299 Patrons	75.00- Day 150.00	75.00- Day 150.00	0.00%
b. 300-499 Patrons	<del>150.00</del> Day	150.00- Day 200.00	0.00- 33.33%
c. 500-999 Patrons	250.00 Day	250.00 Day	0.00%
d. 1000 or more Patrons	500.00 Day	500.00 Day	0.00%
9 49 Knowland Park (These Fees are Included for Information Only)			
a. Deposit	100.00 Day	100.00 Day	0.00%
b. Family and Group Sites	150.00 Day	150.00 Day	0.00%
c. Cancellation Fee			
1 Less Than 30 Days Before Reservation Date	100.00 Day	100.00 Day	0.00%



**City of Oakland**  
**Master Fee Schedule**  
*Effective July 1, 2013*

**PARKS AND RECREATION**

FEE DESCRIPTION	CURRENT FEE (FY 2012-13) FEE UNIT	PROPOSED FEE (FY 2013-14) FEE UNIT	% CHANGE
44 <del>Park Use Permit for Special Events (Fairs, Exhibits, Festivals, Concerts, Rallies, Sporting Events, Runs, Walks and Related Activities) (4 Hour Minimum).</del>			
10 <u>Park Use Permit for Special Events (Residents) (Fairs, Exhibits, Festivals, Concerts, Rallies, Sporting Events, Runs, Walks, Fundraisers and Related Activities Open to the Public That May Require OPD, Security or Event Monitor Presence (4 Hour Minimum) Per Park Use Site/Area/Date</u>			
<u>Breakdown of areas by facility is included in Appendix A</u>			
a. Rates			
1 Up to 99 Patrons	30.00 Per Hour	30.00 <u>Hour/Area</u>	0.00%
2 100-299 Patrons	40.00 Per Hour	40.00 <u>Hour/Area</u>	0.00%
3 300-499 Patrons	65.00 Per Hour	65.00 <u>Hour/Area</u>	0.00%
4 500-1,000 Patrons	127.50 Per Hour	127.50 <u>Hour/Area</u>	0.00%
a. <u>Entire Park</u>	<u>NEW</u>	<u>127.50- Hour</u> <u>325.00</u>	<u>NEW</u>
5 <del>Each Additional Hour</del>	<del>150.00 Day</del>	<del>DELETE</del>	<del>DELETE</del>
5 <u>Over 1000 Patrons</u>	<u>N/A N/A</u>	<u>300.00- Hour</u> <u>390.00</u>	<u>NEW</u>
a. <u>Entire Park</u>	<u>N/A N/A</u>	<u>300.00- Hour</u> <u>390.00</u>	<u>NEW</u>
6 Community Based/Non-Profit Organizations	25% Rental Fee Discount		
7 Holiday Surcharge	Add'l 50% Rental Fees	Add'l 50% Rental Fees	0.00%

**ADMINISTRATION**

**B. PARK USE PERMITS ("Entire Park" fee excludes the use of Sports Fields and Courts)**

10 44 ~~Park Use Permit for Special Events (Fairs, Exhibits, Festivals, Concerts, Rallies, Sporting Events, Runs, Walks and Related Activities) (4 Hour Minimum).~~  
Park Use Permit for Special Events (Non-Residents) (Fairs, Exhibits, Festivals, Concerts, Rallies, Sporting Events, Runs, Walks, Fundraisers and Related Activities Open to the Public That May Require OPD, Security or Event Monitor Presence (4 Hour Minimum) Per Park Use Site/Area/Date

b. Rates - Nonresidents.

1 Up to 99 Patrons	120.00 Day	<u>36.00 Hour/Area</u>	-70.00%
2 100-299 Patrons	180.00 Day	<u>48.00 Hour/Area</u>	-73.33%
3 300-499 Patrons	300.00 Day	<u>78.00 Hour/Area</u>	-74.00%
4 500-1,000 Patrons	600.00 Day	<u>153.00 Hour/Area</u>	-74.50%
5 <del>Each Additional 250 Patrons</del>	<del>180.00 Day</del>	<del>DELETE</del>	<del>DELETE</del>
5 <u>Over 1000 Patrons</u>	<u>N/A N/A</u>	<u>360.00- Hour</u> <u>468.00</u>	<u>NEW</u>
a. <u>Entire Park</u>	<u>N/A N/A</u>	<u>360.00- Hour</u> <u>468.00</u>	<u>NEW</u>
6 Holiday Surcharge	Add'l 50% Day	Add'l 50% Day	0.00%
c. Deposit (Special Events)			



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**PARKS AND RECREATION**

FEE DESCRIPTION	CURRENT FEE	PROPOSED FEE	%
	(FY 2012-13)	(FY 2013-14)	
	FEE UNIT	FEE UNIT	CHANGE
1 Up to 299 Patrons	300.00 Day	<del>150.00</del> Day 300.00	-50.00- 0.00%
2 300-499 Patrons	500.00 Day	500.00 Day	0.00%
3 <del>Over 500 Patrons</del> 500-1000 Patrons	1000.00 Day	1000.00 Day	0.00%
4 <del>Over 1000 Patrons</del>	N/A N/A	1500.00 Day	NEW
d. Cancellation			
1 61 Days or More Notice	Forfeit 1/2 Day/Site Deposit	Forfeit 1/2 Day/Site Deposit	0.00%
2 <del>31 Days or More Notice</del> 31 - 60 Days Notice	Forfeit Day/Site Entire Deposit	Forfeit Day/Site Entire Deposit	0.00%
3 11-30 Days Notice	Forfeit Day/Site Deposit plus 1/2 Rental Fees	Forfeit Day/Site Deposit plus 1/2 Rental Fees	0.00%
4 10 Days or Less Notice	Forfeit all Day/Site Fees	Forfeit all Day/Site Fees	0.00%
12 Lakeside Park Bandstand			
11 Lakeside Park Bandstand, Mosswood Amphitheater			
a. Rates (Residents)			
1 Two-Hour Minimum	130.00 Per Hour	130.00 Hour	0.00%
2 Additional Hours	60.00 Per Hour	60.00 Hour	0.00%
b. Rates (Nonresidents)			
1 Two-Hour Minimum	156.00 Per Hour	156.00 Hour	0.00%
2 Additional Hours	72.00 Per Hour	72.00 Hour	0.00%
12 43 Cancellation Fee			
a. 61 Days or More Notice	Forfeit 1/2 Day / Site Deposit	Forfeit 1/2 Day/Site Deposit	0.00%
b. 31 Days Notice 31 - 60 Days Notice	Forfeit Day / Site Deposit	Forfeit Day/Site Deposit	0.00%

**ADMINISTRATION**

**B. PARK USE PERMITS ("Entire Park" fee excludes the use of Sports Fields and Courts)**

12 43 Cancellation Fee			
c. 11-30 Days Notice	Forfeit Day / Site Deposit plus 1/2 Rental Fees	Forfeit Day/Site Deposit plus 1/2 Rental Fees	0.00%
d. 10 Days or Less Notice	Forfeit all Day / Site Fees	Forfeit all Day/Site Fees	0.00%

**RECREATION SERVICES**

**A. AQUATICS**

7 Swimming Pools

c. Adult Lap Swim

6 30 Swim Pass Book - Adult	N/A N/A	135.00 Pass Book	NEW
7 30 Swim Pass Book - Senior or Disabled	N/A N/A	75.00 Pass Book	NEW

**City of Oakland**  
**Master Fee Schedule**  
*Effective: July 17, 2013*

2013 JUN 20 PM 4:46

**DRAFT**

City Attorney

**OAKLAND CITY COUNCIL**  
**ORDINANCE No. \_\_\_\_\_ C.M.S.**

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**AN ORDINANCE AMENDING ORDINANCE NUMBER 13133 C.M.S. (THE FY 2012-13 MASTER FEE SCHEDULE, OR "MFS"), TO ESTABLISH AND MODIFY FEES AND PENALTIES ASSESSED BY THE OFFICE OF THE CITY CLERK, THE ADMINISTRATIVE SERVICES DEPARTMENT, THE OAKLAND POLICE DEPARTMENT, AND THE OFFICE OF PARKS AND RECREATION.**

**WHEREAS**, the City of Oakland periodically updates its Master Fee Schedule to account for general cost of living increases and program changes or other costs; and

**WHEREAS**, the fee modifications and additions proposed herein have been justified by the respective agencies and are identified in an "Agenda Report" dated June 19, 2013 to Deanna J. Santana, City Administrator, entitled "Report Amending the Master Fee Schedule".

**WHEREAS**, the City Council finds and determines that the herein-referenced modifications and additions are necessary to reimburse the City for the costs of performing the various municipal and regulatory functions; and

**WHEREAS**, a Public Hearing was held on July 2, 2013, to review the proposed fee changes; now, therefore

**THE COUNCIL OF THE CITY OF OAKLAND DOES ORDAIN AS FOLLOWS:**

**Section 1.** The Master Fee Schedule as set forth in Ordinance Number 13133 C.M.S., as amended, is hereby amended to modify and establish fees assessed by Citywide, the Office of the City Clerk, Administrative Services Department, the Oakland Police Department, and the Office of Parks and Recreation in Exhibit A, attached hereto and made a part hereof.

**Section 2.** This ordinance shall be effective on July 16, 2013 upon approval by the Council of the City of Oakland.

MEETING OF THE  
OAKLAND CITY COUNCIL

JUL 02 2013

13

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 2013

**PASSED BY THE FOLLOWING VOTE:**

AYES - BROOKS, GALLO, GIBSON McELHANEY, KALB, KAPLAN, REID, SCHAAF,  
CHAIRPERSON KERNIGHAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_

LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California

**13**

MEETING OF THE  
OAKLAND CITY COUNCIL

JUL 02 2013