

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2015 SEP 17 PM 4:09

Approved as to Form and Legality

OAKLAND CITY COUNCIL

  
City Attorney

RESOLUTION No. 85821 C.M.S.

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**A RESOLUTION WAIVING THE ADVERTISING AND BIDDING REQUIREMENTS AND THE REQUEST FOR PROPOSAL/ QUALIFICATIONS PROCESS AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH CITYSPAN TECHNOLOGIES, INC. TO PROVIDE LICENSING AND HOSTING, WEB-BASED CLIENT-LEVEL TRACKING AND CONTRACT MANAGEMENT DATABASE SYSTEMS FOR THREE OAKLAND HUMAN SERVICES DEPARTMENT PROGRAMS IN AN AMOUNT NOT TO EXCEED \$338,700 FOR THREE YEARS FROM JULY 1, 2015 TO JUNE 30, 2018**

**WHEREAS**, Cityspan was selected as the most qualified and most responsive bidder to develop a web-based client-level tracking and project management database for the Human Services Department through a Request for Bid process in May, 2006; and

**WHEREAS**, on August 8, 2006, the City Council approved Cityspan Technologies, Inc. ("Cityspan") as the web-based client-level tracking and project management database system developer for the Human Services Department Measure Y program and has continuously approved contracts with Cityspan for subsequent renewals through the current fiscal year; and

**WHEREAS**, with City Council approval, the Human Services Department in subsequent years added Oakland Fund for Children and Youth (OFCY) programs to the contract with Cityspan as the developer of the Human Services Department database system; and

**WHEREAS**, Cityspan is unique among vendors in that it offers preconfigured solutions and highly customized applications for the Human Services Department that are responsive to multiple program requirements and has demonstrated expertise and capability through development of client-level tracking and project management database systems for other major cities; and

**WHEREAS**, Cityspan has a successful record of providing database management services for Oakland's Human Services Programs, including: Measure Y programs, OFCY programs, and Alameda County – Oakland Community Action Partnership (AC-OCAP) programs and it is cost-effective and beneficial to use a unified database system within the Human Services Department; and

**WHEREAS**, Cityspan identifies the cost of ongoing maintenance and development for Oakland Unite (OU) at no more than \$170,000, OFCY at no more than \$138,700, and AC-OCAP at no more than \$30,000 over fiscal years 2015-2016, 2016-2017 and 2017-2018 and agrees that the price to the City of maintenance including licensing and hosting, project management, and client support will not exceed these amounts over at least the next three years; and

**WHEREAS**, Oakland Municipal Code (OMC) section 2.04.020.B requires City Council approval of contracts for technology-related professional services in excess of \$15,000 and technology-related products or goods in excess of \$50,000; and

**WHEREAS**, OMC section 2.04.051A requires the City Administrator to conduct a request for proposal/qualifications ("RFP/Q") process for professional services contracts in excess of \$25,000 and OMC section 2.04.051.B permits the Council to waive the RFP/Q process upon a finding that it is in the best interest of the City to do so; and

**WHEREAS**, OMC section 2.04.050.A requires the City Administrator to conduct advertising and bidding and award to the lowest responsible, responsive bidder for the purchase of products or goods, and OMC section 2.04.050.I.5 allows the Council to waive advertising and bidding requirements upon a finding by the Council that it is in the best interest of the City to do so; and

**WHEREAS**, staff recommends waiving the advertising and bidding requirements and the RFP/Q process for the contract with Cityspan because the Human Services Department uses Cityspan for other programs and it is cost-effective and beneficial to use a unified database system in order to share information, track participants, monitor grants and contracts, and analyze data across programs within the Department; and

**WHEREAS**, funds are available for these services in: Oakland Unite-Measure Y Public Safety Act 2004 Fund (2251); Policy and Planning Organization (78311); Services/Contract Account (54911); Database Technical Assistance Project (G261271); Measure Z Program (PS37); and

**WHEREAS**, funds are available for these services in: Oakland Unite-Measure Y Public Safety Act 2004 Fund (2251); Policy and Planning Organization (78311); Budget Only: Prior Year Allocation Offset Project Total Account (78811); DHS Measure Y Administration Project (G261250); Measure Z Program (PS37); and

**WHEREAS**, funds are available for these services in: Measure Z Public Safety Act 2014 Fund (2252); City Administrator/Administration Organization (02111); Services/Miscellaneous Contract Account (54919); Measure Z Evaluation Project (G491510); Measure Z Program (PS37); and

**WHEREAS**, funds are available for these services in: Kid's First Oakland Children's Fund (1780); Youth Services Organization (78251); Services/ Contract Account (54919); FY 2013-2014 OFCY Evaluation Project (P463510); Oakland Fund for Children and Youth Program (YS04); and

**WHEREAS**, funds are available for these services in: Kid's First Oakland Children's Fund (1780); Youth Services Organization (78251); Budget Only: Prior Year Allocation Offset Project Total Account (78811); FY 2014-2015 OFCY Administration Project (P463710); Oakland Fund for Children and Youth Program (YS04); and

**WHEREAS**, funds are available for these services in: Department of Health and Human Services Fund (2128); CSBG Programs Organization (78362); Services/Contract Account (54919); CSBG-OCAP Administration FY 2014-2015 Project (G464010); Subcontractor Services Program (3C61); now, therefore, be it

**RESOLVED:** That pursuant to OMC sections 2.04.051.B and 2.04.050.1.5 and for the findings set forth above and in the City Administrator's report accompanying this item, the City Council finds and determines that is in the best interests of the City to waive the advertising and bidding process and the RFP/Q process for this contract and so waives the requirements; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes the City Administrator or her designee to execute an agreement with Cityspan to provide licensing and hosting, web-based client level tracking, and contract management database systems for OU, OFCY, and AC-OCAP Programs in an amount not to exceed \$338,700 from July 1, 2015 to June 30, 2018; and be it

**FURTHER RESOLVED:** funds are available for these services in: Oakland Unite-Measure Y Public Safety Act 2004 Fund (2251); Policy and Planning Organization (78311); Services/Contract Account (54911); Database Technical Assistance Project (G261271); Measure Z Program (PS37); and Oakland Unite-Measure Y Public Safety Act 2004 Fund (2251); Policy and Planning Organization (78311); Budget Only: Prior Year Allocation Offset Project Total Account (78811); DHS Measure Y Administration Project (G261250); Measure Z Program (PS37); and Measure Z Public Safety Act 2014 Fund (2252); City Administrator/Administration Organization (02111); Services/Miscellaneous Contract Account (54919); Measure Z Evaluation Project (G491510); Measure Z Program (PS37); and Kid's First Oakland Children's Fund (1780); Youth Services Organization (78251); Services/ Contract Account (54919); FY 2013-2014 OFCY Evaluation Project (P463510); Oakland Fund for Children and Youth Program (YS04); and Kid's First Oakland Children's Fund (1780); Youth Services Organization (78251); Budget Only: Prior Year Allocation Offset Project Total Account (78811); FY1415 OFCY Administration Project (P463710); Oakland Fund for Children and Youth Program (YS04); and Department of Health and Human Services Fund (2128); CSBG Programs Organization (78362); Services/Contract Account (54919); CSBG-OCAP Administration FY 2014-2015 Project (G464010); Subcontractor Services Program (3C61); and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary in accordance with the basic purpose of this resolution at no additional costs without returning to Council; and be it

**FURTHER RESOLVED:** That the proposed Agreement shall be approved as to form and legality by the Office of the City Attorney and placed on file at the Office of the City Clerk.

OCT 06 2015

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

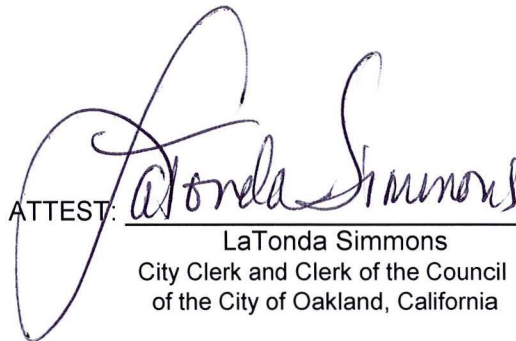
**PASSED BY THE FOLLOWING VOTE:**

AYES- BROOKS, CAMPBELL WASHINGTON, GALLO, GUILLEN, KALB, KAPLAN, REID, AND PRESIDENT GIBSON MCELHANEY - 8

NOES- 0

ABSENT- 0

ABSTENTION- 0

ATTEST:   
\_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California