

CITY OF OAKLAND
AGENDA REPORT

OFFICE OF THE CITY CLERK
2005 MAY 12 PM 7:11

TO: Office of the City Administrator
ATTN: Deborah A. Edgerly
FROM: Finance and Management Agency
DATE: May 24, 2005

RE: **RESOLUTION AWARDING A CONTRACT FOR THE RENTAL AND WEEKLY CLEANING OF WORK GARMENTS TO THE LOWEST RESPONSIBLE BIDDER PRUDENTIAL OVERALL SUPPLY CORPORATION, IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED THOUSAND DOLLARS PER YEAR DURING THE PERIOD MAY 10, 2005 TO MAY 9, 2007, IN ACCORDANCE WITH SPECIFICATION NO. 07-983-22-1, AND AUTHORIZING THE CITY ADMINISTRATOR TO EXTEND THE CONTRACT, ONE YEAR AT A TIME, FOR A TOTAL OF THREE ADDITIONAL YEARS**

SUMMARY

A resolution has been prepared authorizing the City Administrator to award a contract for the rental and weekly cleaning of work garments, to the lowest responsible bidder Prudential Overall Supply, a non-local business enterprise, in an amount not to exceed \$400,000 per year during the period May 10, 2005 to May 9, 2007, in accordance with Specification No. 07-983-22-1, and authorizing the City Administrator to extend the contract, one year at a time, for a total of three additional years in accordance with their bid submitted on October 18, 2004, and the terms and conditions therefore. The Finance and Management Agency, Purchasing Section, bid this requirement for use by all City departments to fulfill obligations as required by the Memorandum of Understanding between the City and Local 790, Subsection 5.7.2.1, titled, "City Provided Uniform".

FISCAL IMPACT

The total amount of this contract will not exceed \$400,000 per year. This rental and cleaning contract will be utilized by various City Agencies and departments. The cost of the contractual obligation will need to be absorbed within the FY 2004-05 Budget and the FY 2005-07 Proposed Budget for the affected City Departments.

BACKGROUND

Specification No. 07-983-22-1 for the Rental and Weekly Cleaning of Work Garments was sent to eight prospective bidders: two local suppliers and six non-local suppliers. Bids were opened by the City Clerk on October 18, 2004. The City received two valid bids; one from Aramark Uniforms Services, non-local business enterprise, and Prudential Overall Supply Company, non-local business enterprise. Prudential Overall Supply Company, was evaluated the lowest responsible bidder.

Item: _____
Finance and Management Committee
May 24, 2005

This is the second attempt to bid this service. The first bid issued on December 22, 2003, resulted with all bidders being deemed either non-responsive or non-responsible.

In an effort to achieve maximum local participation, staff took the following actions:

- Conducted a citywide search for local and statewide vendors.
- Researched the Yellow pages, calling every supplier to inquire if they could accommodate the City's requirement.
- Searched the internet for suppliers.
- Contacted other government agencies to inquire how they handled uniforms.

In addition, staff conducted a survey of the suppliers that failed to respond, and determined the following:

- One supplier was unable to comply with the City's Living Wage requirement.
- One supplier stated that the length of the contract was too short to provide a reasonable return on the investment.
- One supplier stated they could not accommodate the volume of work requested by the City.
- The other suppliers did not have the time or resources to complete the bid package.

KEY ISSUES AND IMPACTS

This contract is required by the City to fulfill the obligation per the Memorandum of Understanding between the City of Oakland and SEIU Local 790, that the City will provide and maintain uniforms for unit members. Unit members will be provided uniforms and will wear the uniforms during work hours for identification purposes and to present a uniform appearance of field staff. Departments utilizing this contract include Office of Parks and Recreation; Police Department, non-sworn personnel; Finance and Management, and Public Works Agencies.

SUSTAINABLE OPPORTUNITIES

Economic: Prudential Overall Supply has a valid City of Oakland business tax license. The Purchasing Section estimates the contract will produce approximately \$3,986 annually in business tax revenues.

Environmental: Prudential Overall Supply is ISO certified, and charter member of a industry wide voluntary pollution prevention program, named the Laundry Environmental Stewardship Program or Laundry ESP. Prudential also has a paper and cardboard recycling program at most plants. Prudential has a long-standing policy that complies with all local, state, and federal environmental laws and regulations. Included in these regulations are:

- Clean Air Act
- Clean Water Act
- Resource Conservation & Recovery Act (for control of the generation, treatment, storage, transportation, and disposal of hazardous materials)

Social Equity:

Prudential Overall Supply donates to charities and non-profit organizations both nationwide and locally. Their support of charitable organizations help provide a better quality of life for many residents in the City of Oakland. These organizations include but are not limited to:

- March of Dimes
- American Red Cross
- United Way
- Cancer Research

DISABILITY AND SENIOR CITIZEN ACCESS

None

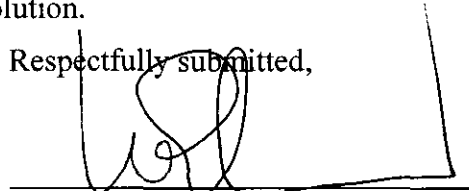
RECOMMENDATION (S) AND RATIONALE

Staff recommends City Council authorize the City Administrator to award a contract to Prudential Overall Supply, a non-local business enterprise, for the Rental and Weekly Cleaning of Work Garments, in accordance with Specification No. 07-983-22-1 and the terms and conditions therefore, and authorized the City Administrator to extend the contract, one year at a time, for a total of three additional years.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that Council approve the resolution.

Respectfully submitted,

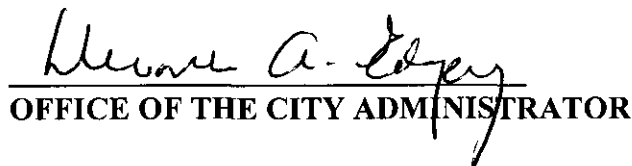


WILLIAM E. NOLAND

Director, Finance and Management Agency

Prepared by: JIMMIE D. JACKSON
Purchasing Supervisor

APPROVED AND FORWARDED TO THE
FINANCE AND MANAGEMENT COMMITTEE


OFFICE OF THE CITY ADMINISTRATOR

OAKLAND CITY COUNCIL

RESOLUTION No. _____


C.M.S.

 JSR

RESOLUTION AWARDING A CONTRACT FOR THE RENTAL AND WEEKLY CLEANING OF WORK GARMENTS TO THE LOWEST RESPONSIBLE BIDDER PRUDENTIAL OVERALL SUPPLY CORPORATION, IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED THOUSAND DOLLARS PER YEAR DURING THE PERIOD MAY 10, 2005 TO MAY 9, 2007, IN ACCORDANCE WITH SPECIFICATION NO. 07-983-22-1, AND AUTHORIZING, THE CITY ADMINISTRATOR TO EXTEND THE CONTRACT, ONE YEAR AT A TIME, FOR A TOTAL OF THREE ADDITIONAL YEARS

WHEREAS, The City previously received bids for this requirement on December 22, 2003, and all bids were deemed either non-responsive or non-responsible, therefore be it

RESOLVED: That all previous bids are hereby rejected, and be it

FURTHER RESOLVED: That the contract for furnishing the rental and weekly cleaning of work garments, to the City of Oakland in an annual amount not-to-exceed \$400,000.00, during the period of May 10, 2005 to May 9, 2007, in accordance with Specification No. 07-983-22-1 and the General Conditions therefore on file in the Purchasing Section, is hereby awarded to Prudential Overall Supply Corporation, according to the bid filed with the City Clerk on October 18, 2004; and, be it

FURTHER RESOLVED: That this contract has been approved for form and legality by the City Attorney and copies shall be on file in the City Clerk's Office; and, be it

FURTHER RESOLVED: That all other bids are hereby rejected; and, be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to execute said contract on behalf of the City of Oakland; and be it

FURTHER RESOLVED: That the City Administrator without return to Council, may extend all or parts of this contract one year at a time with terms and conditions remaining the same; and be it

FURTHER RESOLVED: That the City Clerk is hereby directed to post notice of the above award on the City's official bulletin board.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2005

PASSED BY THE FOLLOWING VOTE:

AYES- BRUNNER, CHANG, QUAN, NADEL, REID, WOODS AND
PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____

LATONDA SIMMONS
Interim City Clerk and Clerk of the Council
of the City of Oakland, California

CITY OF OAKLAND
PURCHASING SECTION
AWARD RECOMMENDATION STATEMENT



J. Randolph	PURCHASING/ACQUISITION/CONTRACT: Rental and Weekly Cleaning of Work Garments		
COUNCIL AGENDA DATE: May 24 2005	SPECIFICATION /PROJECT NO.: 07-983-22-1	FUNDING SOURCE: Various citywide funding	BID OPENING DATE: October 18, 2004
	PREVIOUS LEGISLATION: None		
CONTRACT PERIOD: May 10, 2005 to May 9, 2007			

PURPOSE STATEMENT: To provide the City of Oakland Laundry Service and rental of work uniforms on a weekly basis for approximately 525 employees; 11 uniforms per employee for two week period.

Item	Description	Estimated weekly quantity	Unit Price
1	Pants men & women	1500 each	\$1.43 each/week
2	Shirt short sleeves	1500 each	\$1.32 each/week
3	Shirt long sleeves	500 each	\$1.32 each/week
4	Coveralls/Painter's long sleeves	300 each	\$3.52 each/week
5	Jackets brass zippers	300 each	\$1.40 each/week
6	Cook jackets	15 each	\$1.43 each/week
7	Smock/shop coats	100 each	\$2.64 each/week
8	Shop Coats	20 each	\$3.08 each/week

COMMENTARY: The recommended vendor Prudential Overall Supply received no preferences, there are no additional costs to the City.

RANGE OF BIDS RECEIVED

Total Bids Received/Dollar Range \$398,580.00 - \$596,505.00	Bids Which Meet Specification/Dollar Range \$398,580.00
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LOW BIDS NOT MEETING SPECIFICATION

Vendor/Contractor	Reason	Recommendation on Rejections
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A W A R D R E C O M M E N D E D

VENDOR NAME/ADDRESS	Item Nos.	DESCRIPTION	NTE ANNUAL AMOUNT
Prudential Overall Supply 1429 N. Milpitas Blvd. Milpitas, CA 95035	1 - 8	Rental and Weekly Cleaning of Work Garments	\$398,580.00

Submitted by

Department Head

Approved and Forwarded to Council

Office of the City Manager

BID CALL	TOTAL	LOWEST BID BY CATEGORY	
		LOCAL BUSINESS	NON-LOCAL
ASK	8	2	6
NO RESPONSE	6	2	4
BIDS RECEIVED	2	0	2
AWARDS RECOMMENDED	1	0	1-\$398,580.00

SPECIFICATION NO., 07-983-22-1

OPENING DATE 10/18/04

WEEKLY RENTAL/CLEANING OF WORKGARMENTS

CITY OF OAKLAND		SPECIFICATION NO. 07-983-22-1							
BID PRICE ANALYSIS		WEEKLY RENTAL/CLEANING OF WORKGARMENTS							
OPEN DATE: 07-983-22-1									
BUYER: JOSLYN RANDOLPH									
		Prudential Overall Supply Company				Aramark Uniform Services			
ITEM NO.	Description	Estimated Number of Employees	weeks/year	weekly amount	extended weekly amount	extended yearly amount	weekly amount	extended weekly amount	extended yearly amount
1	Pants: men's or women's sizes	525	52	\$1.43	\$750.75	\$39,039.00	\$1.55	\$813.75	\$42,315.00
2	Shirts: short sleeves with long tail or straight hem	525	52	\$1.32	\$693.00	\$36,036.00	\$1.50	\$787.50	\$40,950.00
3	Shirts: long sleeves with long tail or straight hem two pockets each with button holes and buttons	525	52	\$1.32	\$693.00	\$36,036.00	\$1.50	\$787.50	\$40,950.00
		525	52				\$2.90	\$1,522.50	\$79,170.00
4	Coveralls: One piece, long sleeves, Zipper, front	525	52	\$3.52	\$1,848.00	\$96,096.00	\$4.25	\$2,231.25	\$116,025.00
5	Jackets: Solid brass zipper, waist length with two buttons for waist adjustment, utility pocket on left sleeve, two lower inset slash pocket	525	52	\$1.40	\$735.00	\$38,220.00	\$2.95	\$1,548.75	\$80,535.00
6	Cook Jacket: Double breast button front, long sleeve, (white)	525	52	\$2.53	\$1,328.25	\$69,069.00	\$2.35	\$1,233.75	\$64,155.00
7	Smocks/shop coats: long 3/4 length sleeves, button front	525	52	\$3.08	\$1,617.00	\$84,084.00	\$2.10	\$1,102.50	\$57,330.00
8	Painters coveralls	525	52		\$7,665.00	\$398,580.00	\$2.75	\$1,443.75	\$75,075.00
								\$11,471.25	\$596,505.00

SPECIFICATION NO., 07-983-22-1

OPENING DATE 10/18/04

WEEKLY RENTAL/CLEANING OF WORKGARMENTS

CITY OF OAKLAND		SPECIFICATION NO. 07-983-22-1							
BID PRICE ANALYSIS		WEEKLY RENTAL/CLEANING OF WORKGARMENTS							
OPEN DATE: 07-983-22-1		Prudential Overall Supply Company				Aramark Uniform Services			
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Office of The City Manager - Contract Compliance and Employment Services

DECLARATION OF COMPLIANCE - LIVING WAGE ORDINANCE

The Oakland Living Wage Ordinance (the "Ordinance"). Codified as Oakland Municipal Code provides that certain employers under contracts for the furnishing of services to or for the City that involve an expenditure equal to or greater than \$25,000 and certain recipients of City financial assistance that involve receipt of financial assistance equal to or greater than \$100,000 shall pay a prescribed minimum level of compensation to their employees for the time their employees work on City of Oakland contracts. The Redevelopment Agency of the City of Oakland adopted the City's Living Wage policy as its own policy Agency Resolution No. 98-13 C.M.S.

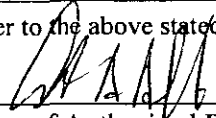
The contractor or city financial assistance recipient (CFAR) further agrees:

To pay employees a wage no less than the minimum initial compensation of \$9.45 per hour with health benefits, as described in Section 3-C "Health Benefits" of the Ordinance, or otherwise \$10.87 per hour, and to provide for the annual increase pursuant to Section 3-A "Wages" of the Ordinance.

- (a) To provide at least twelve compensated days off per year for sick leave, vacation or personal necessity at the employees request, and, at least ten additional days per year of uncompensated time off pursuant to Section 3- B "Compensated Days Off" of the Ordinance.
- (b) To inform employees making less than \$12 per hour of their possible right to the federal Earned Income Credit (EIC) and make available the forms required to secure advance EIC payments from the employer pursuant to Section 5 "Notifying Employees of their Potential Right to the Federal Earned Income Credit" of the Ordinance.
- (c) To permit access to work sites for authorized City representatives to review the operation, payroll and related documents, and to provide certified copies of the relevant records upon request by the City; and
- (d) Not to retaliate against any employee claiming non-compliance with the provisions of this Ordinance and to comply with federal law prohibiting retaliation for union organizing.

The undersigned authorized representative hereby obligates the proposer to the above stated conditions under penalty of perjury.

PRUDENTIAL OVERALL SUPPLY
Company Name


Signature of Authorized Representative

1429 N. MILPITAS BLVD.
Address

ART DELGADO
Type or Print Name

408 263-3464
Area Code Phone

OCT. 11, 2004 ART DELGADO
Date Type or Print Title

Employment Questionnaire

This form is to be completed by the contractor/CFAR and subcontractors and should be accompanied with the contract, proposal, and/or submittal.



Equal Benefits - Declaration of Nondiscrimination

Equal Access



Section A. Vendor/Contractor/Consultant/CFAR Information

1 Name of Company PRUDENTIAL OVERALL SUPPLY

2 Name of Company Contact BOB CONNOLLY

3 Phone Number 949-250-4855 Fax Number 949-261-1947

4 Vendor Number (If Known) _____ Federal ID or Social Security # 95-1535681

5 Approximate Number of Employees in the U.S. 1700

6 Are any of your employees covered by a collective bargaining agreement or union trust fund? Yes No

7 Union Name(s) UNITE, TEAMSTERS

Section B Compliance Questions

1 Does your company provide or offer access to any benefits to employees with spouses or to spouses of employees.

Yes or No (please check one)

2 Does your company provide or offer access to any benefits to employees with **domestic partners?

Yes or No (please check one)

3 Please check each benefit that applies to answers 1 & 2 above and list as "other" any additional benefits not listed below. Some benefits (i.e. bereavement leave) are provided to employees because they have a spouse or domestic partner. Other benefits (i.e. medical insurance) are provided directly to the spouse or domestic partner.

Benefit	<input checked="" type="checkbox"/> Yes, this benefit is offered to Employees and their Spouses	<input checked="" type="checkbox"/> Yes, this benefit is offered to Employees and their Domestic Partners	<input type="checkbox"/> No this benefit is not offered at all	<input type="checkbox"/> Yes, documents were submitted for this benefit.
a Health	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b Dental	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c Vision	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d Retirement (Pension, 401(k), etc)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e Bereavement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f Family Leave	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g Parental Leave	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h Employee Assistance Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i Relocation & Travel	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j Company Discount, Facilities & Events	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k Credit Union	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
l Child Care	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
m Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* CFAR is a City Financial Assistance Recipient

** The term "Domestic Partner" is defined as same-or opposite-sex couples registered with a state or local government domestic partnership registry.

Section C. Submitting Documents to Support Compliance Determinations

EBO 4

Search:



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Mission Statement

*John D. Clark - Founder
Prudential Overall Supply*

[About POS](#)

Prudential Overall Supply is committed to excellence in:

[The Complete Service Cycle](#)

1. Delivering quality service and products that meet or exceed customer requirements and earn customer satisfaction.
2. Developing all employees to achieve their full potential.
3. Providing a safe, clean and efficient work environment.
4. Conducting all business relationships with integrity.

[Online Catalog](#)

[Image Apparel Programs](#)

As we accomplish this, we will retain our customers, grow and prosper.

[Facility Image Programs](#)

[Careers at POS](#)

Environmental Policy

[Contact Us](#)



Prudential Overall Supply has a long standing policy to comply with or exceed all local, state, and federal environmental laws and regulations.

Compliance with these standards is met through:

[Click here to visit Prudential Cleanroom Services for Cleanroom Laundry Apparel Services](#)

Included in these regulations are:

- > Management Support
- > Use of Environmental Controls
- > Monitoring Processes
- > Engineering & Technology
- > Recycling & Reclamation
- > Increased Equipment Maintenance
- > Customer Education
- > Pollution Prevention
- > Employee Awareness & Training
- > Close Communications with Regulatory Agencies
- > Best Management Practices for I Soiled Textiles



Prudential Overall Supply offers Facility Products and Services: Logo Mats, Dust Mops, Entrance Mats & Paper Products.

- Clean Air Act
- Clean Water Act
- Resource Conservation & Recovery Act (For control of the generation, treatment, storage, transportation, and disposal of hazardous materials)
- Comprehensive Environmental Response Compensation & Liability Act (Superfund site clean-up)
- Occupational Safety & Health Act (For worker protection, emergency planning, preparedness, and "Right-to-Know" reporting)



Quality Improvement Process Statement

Prudential Overall Supply is committed to:

California Water Pollution Control Association
presents this

CERTIFICATE OF MERIT ^{TO}

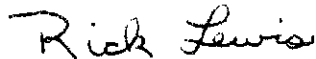
Prudential Overall Supply

for its quality of air and water pollution control equipment in Industrial Wastewater Control

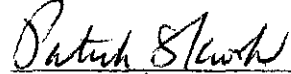
presented this 27th day of April, 1989



Chairman - Awards Committee North



Chairman - Awards Committee South



Chairman - CWPCA Industrial and Hazardous Waste Committee



President - CWPCA

