

CITY OF OAKLAND

AGENDA REPORT

FILED
OFFICE OF THE CITY CLERK
FEB 28 2006

2006 FEB 10 AM 4:15

TO: Office of the City Administrator
ATTN: Deborah A. Edgerly
FROM: Police Department
DATE: February 28, 2006

RE: A Report and Proposed Resolution Authorizing the City Administrator, or Her Designee, to Increase Oakland Police Department Airport Security Section Budget in the Amount of One Hundred and Sixty Thousand Dollars (\$160,000) for the Purchase of Equipment Related to the Airport Security Section Canine Unit, and to Accept Reimbursement of Said Equipment Expenditure from the Transportation Security Administration (TSA)

SUMMARY

A resolution has been prepared authorizing an increase in appropriations to the Police Department Airport Security Section to purchase equipment for the Canine Unit. The resolution also authorizes the Police Department to accept full reimbursement from the TSA, for purchases of canine related equipment, upon submittal of the purchase documents. The Fiscal Service Division of the Police Department will reimburse to the appropriate City of Oakland accounts.

FISCAL IMPACT

The TSA will provide up to \$160,000 in reimbursement funds to the Oakland Police Airport Security Section. Reimbursement of funds will take place upon submission of purchase receipts to the TSA. The appropriation will be posted to the Police Department General Fund 1010, Airport Security Section Organization code 105650, Program code PS33, and a Project code to be determined.

BACKGROUND

After September 11, 2001, the Port of Oakland requested an increase in the presence of law enforcement personnel at Oakland International Airport (OAK). The increase in law enforcement personnel provides high police visibility and increased vigilance to deter acts of criminal misconduct or terrorism. The additional personnel also enhance the overall safety and security in the terminals at Metropolitan Oakland International Airport.

KEY ISSUES AND IMPACTS

The Police Department currently purchases canine related equipment out of the existing O&M budget. The Canine Unit has not been able to purchase specific equipment because the cost of

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the equipment exceeds the current budget. Increasing the current O&M budget by \$160,000 will allow the Police Department Canine Unit to purchase the equipment necessary for its day-to-day operation.

PROGRAM DESCRIPTION

The Transportation Security Administration (TSA) will reimburse the Oakland Police Department (OPD) for up to \$160,000 a year for canine related expenses. The TSA will not provide the initial funding but will reimburse on appropriations (Exhibit 1).

SUSTAINABLE OPPORTUNITIES

Economic

Providing a safe and secure flying environment for the public enhances Oakland's reputation as a premier transportation hub for the entire Bay Area. Approximately 14,098,327 passengers (4 percent increase from 2003) pass through OAK terminals. The Oakland Airport also handled approximately 667,278 metric tons of cargo (8.5 percent increase over 2003), and 5,388 metric tons of mail (15.5 percent increase from the previous year) in 2004, the last year for which statistics are available.

Environmental

No environmental opportunities are anticipated.

Social Equity

The Port of Oakland is the City's major economic engine. The Oakland Airport employs 8,000 people (approximately one third are in cargo handling). The Airport's three largest private employers are Southwest Airlines (2,400), Federal Express (1,700), and United Parcel Service (400).

Passengers traveling through the Oakland Airport use various modes of transportation which include taxicab, limousine, BART/AirBART, AC Transit, rental cars, and private vehicles. The many transportation options of service to the Airport provide additional employment opportunities for Oakland residents.

DISABILITY AND SENIOR CITIZEN ACCESS

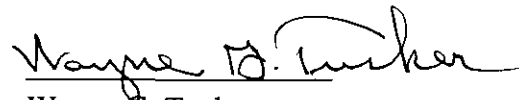
There are no disability or senior citizen access related issues with this report. The Oakland Airport is an ADA compliant facility.

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RECOMMENDATION

Accept this report and approve the proposed resolution authorizing the City Administrator, or her designee, to increase Police Department Appropriations in the amount of One Hundred and Sixty Thousand dollars (\$160,000) for the purchase of canine related equipment, and to accept reimbursement of said equipment expenditure from the TSA.

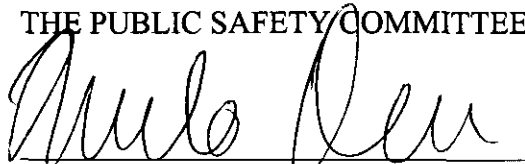
Respectfully submitted,



Wayne G. Tucker
Chief of Police

Prepared by: Lt. E. Poulson,
Airport Security Section
Bureau of Field Operations

APPROVED AND FORWARDED TO
THE PUBLIC SAFETY COMMITTEE:


Office of the City Administrator

Exhibits:

1. Transportation Security Administration Agreement

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EXHIBIT 1



PORT OF OAKLAND

STEVEN J. GROSSMAN
Director of Aviation

Phone (510) 627-1133
Fax (510) 835-0178
E-mail: sgrossma@portoakland.com

November 9, 2005

Lieutenant Ed Poulson
Oakland Police Department (OAK)
One Airport Drive, Box 45
Oakland, CA 95621

Dear Lt. Poulson,

To the extent possible, the Port and particularly the airport are always eager to assist our security forces in matters of mutual security concern. I place a high priority on acquiring the necessary equipment to enhance the safety and security of our personnel and our traveling public.

The necessary funding you seek to purchase the needed transport for the officer and canine resource which has been conditionally offered by the City Council shall be promptly reimbursed to that body when it is received by the airport from the Transportation Security Administration (TSA). I have requested that these items be specifically identified by the TSA in its payments to avoid any administrative error in the transaction.

Sincerely,

Steven Grossman
Aviation Director

RECEIVED
2005 NOV -6 AM 9:36
AVIATION SECURITY DEPT.

U.S. Department of Homeland Security
National Explosives Detection Canine Program
601 S. 12th Street, TSA-18, Room E9-312N
Arlington, VA 22202



Transportation
Security
Administration

December 21, 2005

Wayne G. Tucker, Chief of Police
Oakland Police Department
455 Seventh Street
Oakland, CA 94607

Dear Chief Tucker,

We recently received e-mail correspondence from Lt. Edward Poulson from your department's Airport Police Section. He requested a formal letter from the Transportation Security Administration's (TSA) National Explosives Detection Canine Team Program (NEDCTP) stating we will provide 100% reimbursement funding for the purchase of a vehicle for the TSA-certified canine team of Officer Wehley, who is assigned to the Airport Police Section.

For FY06, we will obligate \$160,000.00 as partial reimbursement funds to assist with operating expenses of the four TSA canine teams assigned to the airport police section. Any portion of this may be applied to purchase a vehicle for Officer Wehley. Please note there will be no additional funds above the \$160,000.00 provided for FY06.

Thank you for your support of the TSA National Explosives Detection Canine Team Program. I appreciate the partnership we share with the Oakland Police Department, along with other police departments across the Nation.

Sincerely,

A handwritten signature in black ink, appearing to read "DK", followed by a horizontal line.

David R. Kontny
Director, National Explosives Detection Canine Team Program

cc: FCC - K. Lewis
FSD - OAK

National Explosives Detection Canine Program
"30 Years of Canine Excellence"
1972 - 2002

**TRANSPORTATION SECURITY ADMINISTRATION
EXPLOSIVES DETECTION CANINE TEAM PROGRAM**

**COOPERATIVE AGREEMENT BETWEEN
DEPARTMENT OF TRANSPORTATION
TRANSPORTATION SECURITY ADMINISTRATION
AND
METROPOLITAN OAKLAND INTERNATIONAL AIRPORT**

GENERAL PROVISIONS

This document defines and updates the responsibilities and conditions that the Metropolitan Oakland International Airport (hereinafter referred to as the Participant) agrees to abide by in order to participate in the Transportation Security Administration (TSA) Explosives Detection Canine Team Program, hereafter referred to as the "Program." This document also defines responsibilities of the TSA.

The authority to enter into this agreement is granted by 49 United States Code 106 (l)(6) and (m).

By signing this agreement, the Participant agrees to provide TSA-certified canine teams that will be available to respond to the Metropolitan Oakland International Airport 24 hours a day, 7 days per week, with the intent to provide maximum coverage during peak airport operating hours, and to maintain the ability to promptly respond to threats and suspected threat explosive devices which affect public safety or air carrier operations. TSA canine teams will also conduct training or other canine activities, within view of the public and thereby provide a noticeable visible deterrent. The Participant agrees that these TSA-certified canine teams will be utilized at least 80% of their time in the airport environment.

The TSA will provide partial reimbursement support for a minimum of three (3) TSA-certified canine teams and up to a maximum of six (6) TSA-certified canine teams. The exact number of teams will be determined by each Participant with TSA concurrence. In situations in which a participant/canine unit supports more than one airport, the total number of teams eligible for partial reimbursement may exceed six.

Should the Participant or any of its canine team(s) fail to comply with the provisions outlined in this agreement, the Participant or affected canine team(s) may face removal from the Program. This Cooperative Agreement is effective on the date the last required signature is obtained.

TRANSPORTATION SECURITY ADMINISTRATION RESPONSIBILITIES

1. The TSA will provide partial reimbursement to Participants. Refer to Attachment 1 for specific approved reimbursement items. Other items not listed, but requested for reimbursement, will be addressed on a case by case basis.
2. The TSA will provide trained TSA canines as quickly as possible upon receipt of Participant requests. It is understood that the TSA is granting an interest to the Participant to use these explosive detection canines as a desirable and necessary means for improving and operating security measures at public airports. TSA-procured canines remain the property of the TSA. These canines are assigned to an airport location on a priority basis, based upon national needs, as determined by the TSA. On a case-by-case basis, it may be necessary to reassign available TSA-procured canines to other airport locations to meet national needs.
3. The TSA will train handlers assigned to the Program using the established TSA proficiency/certification standard. Training expenses covered by the TSA include tuition for required course(s), per diem and transportation costs to and from the training location.

The TSA will provide:

1. Single purpose (explosive detection only) TSA-procured canines for handlers who have successfully completed a TSA approved training course.
 2. Initial equipment consisting of a leash, choke chain, muzzle, canine reward, grooming brush and shipping crate.
 3. Cost of shipping a canine after training to the duty location will be provided if required.
 4. On-site training mission for initial TSA certification (14 day training mission).
4. The TSA will provide an annual on-site TSA certification for teams in accordance with TSA evaluation guidelines. In the event a team fails the annual evaluation, a re-evaluation will normally follow within 90 to 120 days. Team(s) failing the re-evaluation will remain decertified until the next regularly scheduled evaluation cycle. Teams that fail the re-evaluation will be scheduled for a 10-day training mission normally within 90 to 120 days.
 5. The TSA will provide explosive training aids required for proficiency training on an annual basis. The TSA will conduct periodic inspections of training aids, storage containers and handling procedures. These inspections are performed to ensure appropriate procedures are being applied in accordance with the Standard Operating Practices and Procedures (SOPP) to prevent cross contamination and to ensure the accountability of the training aids and the safety of those handling the explosives.
 6. The TSA will provide two explosives magazines for the exclusive storage of TSA required canine explosive proficiency training aids. The magazines remain the property of the TSA. The magazines will be used solely by the Participant teams while in the TSA Program. It is understood that the TSA is granting an interest to the Participant to

use these magazines as a desirable and necessary means for improving and operating security measures at public airports. When participation in the Program is terminated, the TSA will relocate the TSA-provided explosives magazines.

PARTICIPANT RESPONSIBILITIES:

1. The Participant agrees to maintain a sufficient number of TSA certified canine teams (three-team minimum) to satisfy the responsibilities as outlined in Paragraphs 2, 3 and 4 below.
2. The Participant will ensure that TSA certified canine teams are available to respond to the airport 24 hours a day, 7 days per week on an on-duty or off-duty on call basis. The intent is to provide maximum coverage during peak airport operating hours, and to maintain the ability to promptly respond to threats which affect public safety or air carrier operations.
3. The Participant will conduct appropriate training or other canine activities, within view of the public, to increase public awareness of TSA explosive detection canine teams and provide a noticeable deterrent to acts which affect public safety or air carrier operations. The Participant will also ensure that such activities include, over a period of time, a presence in operational areas of the airport during peak and off-peak hours. The Participant agrees that these TSA-certified canine teams will be utilized at least 80% of their duty time, annually, in the airport environment.
4. The Participant will ensure that a written plan exists that describes how on-call TSA certified canine teams will respond as rapidly and safely as possible to the designated airport(s) within a maximum of 45 minutes. The plan will also allow TSA certified canine teams to assist another agency/entity in accordance with local mutual aid agreements. The plan must be made available to the TSA upon request. Under no circumstances will the Participant forfeit its own airport responsibilities to assist another agency.
5. The Participant will provide handlers to meet Program requirements, including the mandatory initial handler training. The required retention period for all handlers in the Program is a minimum of three years. Failure to comply with the three-year retention period may result in the TSA pro-rating reimbursement costs of handler training. The TSA will give favorable consideration to evidence that the premature departure of the handler could not have been reasonably foreseen. Resolution of specific details on outstanding issues will be accomplished on a case-by-case basis.
6. The Participant will provide safe and sanitary kennel facilities for Program canines when kenneled at the airport or the handlers' residence. Canines must not be left in makeshift accommodations or without proper supervision, protection, and care. Kennel plans/designs shall be reviewed and approved by the Manager, Canine and Explosives Program, prior to initiating purchase or construction. Attachment 2 lists minimum kennel facility requirements.

7. The Participant will ensure canines are transported on-duty and off-duty in vehicles configured with adequate temperature control, padding and screening to ensure proper health, safety and security. See Attachment 3 for minimum requirements.

8. The Participant will ensure that each canine team receives the necessary TSA-mandated proficiency training per week/duty cycle, to maintain TSA certification standards, and that all training is documented appropriately. Proficiency training shall consist of a minimum of four (4) hours per week/duty cycle, and should include but not be limited to: wide body and narrow body aircraft, terminal, luggage, freight/warehouse, and vehicles. (Note: It is the TSA's position that significantly more than four hours of training per week/duty cycle is required to maintain canine proficiency, but at an absolute minimum, the TSA requires four hours per week/duty cycle per team.)

1. Individual proficiency training requirements for each canine team shall be goal oriented and based on the educated and informed assessments made by TSA Participant canine unit handlers, trainers and supervisors. Proficiency training objectives and exercises are based upon their intricate knowledge of each team's strengths, weaknesses, past problems and past evaluation results.
2. Complete, detailed and accurate records must be maintained for all proficiency training conducted by each team. These records must be made available upon request to the TSA and to TSA evaluators during site visits. Scattergrams, or a similar type of document, must be included with the training records to ensure that all canine teams are being exposed to all explosive odors and training in all areas. All training records/scattergrams, etc., must be kept on file for a minimum of two years. See Attachments 4, 4A and 4B for required training information, forms and recommendations for analysis of proficiency training.

9. The Participant will ensure that adequate routine and emergency veterinary care for all canines is provided. See Attachment 5 for detailed information. A first aid kit with emergency care items will be available for each handler to treat/stabilize their canine in an emergency.

10. The Participant will ensure that TSA canine teams are available to participate in the initial certification, annually scheduled evaluations and re-evaluations (as necessary) in accordance with current TSA evaluation guidelines. In the event of an emergency, the evaluation may be rescheduled. Failure to comply with this provision may result in the removal of the affected team(s) from the Program.

11. The Participant will ensure that if a TSA canine team fails an annual evaluation or training mission, a written corrective action plan will be formulated. This plan will include recommendations/guidance made by the evaluators in their written trip report and will be completed within 15 calendar days after receipt of the report. The action

plan will be forwarded to the Manager, Canine and Explosives Program who will review the plan and forward copies of the plan/review to the field/regional canine coordinators.

12. The Participant will ensure that if a canine team fails two consecutive annual evaluations or training missions due to handler error or lack of required training on both occasions, the handler will be removed from the Program.

13. The Participant will ensure that any decertified canine team(s) responding to a threat or incident notifies the air carrier or airport operator, prior to the start of the search, that they are currently decertified.

14. The Participant will provide the TSA with a monthly utilization report using the TSA canine web site. See Attachment 6 for utilization guidance.

15. The Participant will notify the canine field or regional coordinator immediately if canine teams encounter training or operational problems. Participants are encouraged to contact the TSA Support Branch to discuss training problems or concerns. See Attachment 7 for TSA Support Branch contact information.

16. The Participant will ensure TSA-procured canines are not cross-trained, bred or disposed of. Any Participant wishing to retire a TSA-procured canine must notify the TSA in accordance with the requirements in Attachment 8. Final approval rests with the TSA. TSA maintains sole ownership of TSA procured canine and on a case by case basis may transfer ownership to a Participant. In the event of a canine death, the TSA must be notified in writing as outlined in Attachment 8.

17. The Participant will ensure locally procured canines utilized in the Program are not cross-trained to detect other substances than what are authorized by the TSA, with the exception of patrol work.

18. The Participant will notify the TSA, immediately in writing, if for any reason the Participant desires to terminate participation in the Program. Resolution of specific details on outstanding issues will be accomplished on a case-by-case basis.

19. The Participant is required to send one canine representative to the annual Program Review. This national meeting provides a unique opportunity to bring all TSA Participants together to discuss pertinent issues including training problems, solutions, techniques, veterinary updates, and other crucial information. Participants will be notified of the specific target audience in advance of the Program Review.

20. The Participant will comply with requirements for the proper storage, handling and transportation of all explosive training aids for proficiency training in accordance with the TSA SOPP and ATF requirements.

21. The Participant will ensure that a written security procedure plan exists for the safekeeping of all explosive training aids, to include safe transportation. The plan must

contain, at a minimum, the information listed in Attachment 9. The plan must be made available to the TSA upon request.

22. The Participant will store only TSA-provided and/or approved explosives proficiency training aids in the TSA-provided explosives magazines. These TSA-provided explosives will be used solely by Participant teams in the Program. The Participant will store these TSA provided explosives in the appropriate magazine as directed by the TSA at the time of delivery of the explosives. No other substances or items may be stored in these magazines at any time. The Participant will comply with the current version of the SOPP. The TSA may approve modifications to the magazine on a case by case basis.

23. The Participant will document the removal, use and return of explosive training aids used during training exercises or for any other reason. This document must contain, at a minimum, the information listed in the "Canine Proficiency Training Explosives Log" listed in Attachment 10. This information must be made available to the TSA upon request. (Note: The TSA may elect to change the format and may unilaterally make minor changes in the content of Attachment 10 to facilitate automated processing of the information reported.)

INITIAL PLACEMENT/RELOCATION OF TSA EXPLOSIVE MAGAZINES

1. The Participant will ensure that the site for the TSA-provided explosives magazines meets the requirements of Title 27, Code of Federal Regulations, Part 55, Commerce and Explosives (ATF P 5400.7 [09/00]), ATF Explosives Law and Regulations, Bureau of Alcohol, Tobacco and Firearms and the Department of Treasury. The magazine site must be situated in accordance with ATF P 5400.7 [09/00], Table 55.218 and TSA Requirements set forth by your Airport Division or Airports District Office to accommodate 500 lbs. of high explosives. Preparation will include coordination with ATF to obtain site approval, site preparation and the unloading of magazines upon delivery.
2. The Participant will ensure that the TSA provided magazines are received onto an already constructed 23 x 9 foot concrete slab, six inches thick, resting on top of four inches of free draining material, and engineered according to site specific soil conditions to support the structure together with 24 hour ingress and egress.
3. The Participant will physically off load the explosives storage magazines from the shipping source. Once the Participant begins to physically off load the magazines, the Participant assumes responsibility for them.
4. The Participant may include local site preparation and installation costs in claims for reimbursement. The expense of providing additional security for the TSA provided explosives magazines (e.g., security fencing, solar powered motion sensing security lighting, etc.) may be approved by the TSA for reimbursement on a case by case basis.

OTHER PROVISIONS:

1. *Field Certification:*

The Participant may acquire its own locally procured canine(s). The TSA will approve/disapprove requests for field certifications as appropriate. Requests must be received 60 days prior to the start of the annual evaluation. The following requirements must be satisfied to complete field certification:

- A. The handler must successfully complete the TSA approved handler training course.
- B. The Participant must make a written request for "field certification" of its locally procured canine(s). If the request is approved, these team(s) will be included in the next regularly scheduled annual evaluation.
- C. Proficiency training records for the previous six (6) months must be submitted with the request.

2. *Loss/Decertification of Locally Procured Canine(s):*

If a locally procured canine fails to certify in two consecutive field certifications (12 months/3 tries), the canine will no longer be eligible to participate in the TSA Program. The Participant has six months, from the time of the second consecutive field certification failure, to provide an acceptable locally procured canine as a replacement. If unable to do so, the Participant will be assigned a TSA-procured canine as the replacement in order to meet Program objectives. If the Participant/handler involved declines to accept an TSA-procured canine, they may be subject to removal from the Program. The Manager, Canine and Explosives Program will make final determinations on a case-by-case basis.

3. *Participant Requests for TSA-procured Canines:*

The TSA will strive in good faith to provide TSA-procured canines as quickly as possible upon receipt of Participant requests.

4. *Requests for TSA-Certified Canine Team(s) Assistance in National or International Matters:*

The Participant and the TSA may jointly determine that it is appropriate to use TSA certified canine teams to assist another agency/entity in the event of a critical national or international matter (*provided that such support would not diminish the ability of the Participant to respond at its own airport(s)*). The TSA will coordinate these requests. (Note: The requesting agency or entity will be responsible for reimbursing all associated expenses involved with this request to the Participant.)

5. Explosives Training Aids - Contamination Quality Control:

It is imperative that uniform standard quality control procedures are adhered to when utilizing explosives training aids. This will ensure that the best possible contamination controls are exercised when conducting proficiency training.

6. TSA Field/Regional Canine Coordinators:

The Field Coordinator serves as the primary point of contact for Participants. If the Field Coordinator cannot be reached, contact the Regional Coordinator. See Attachment 11 for Regional Canine Coordinator contact information.

7. Attachments:

The TSA may provide administrative and informational updates to the attachments without re-issuance of this agreement (i.e., updates to the TSA Regional Canine Coordinators listing). Any new attachment(s) or significant changes to the current attachments will be accomplished through written modifications as provided below.

8. Modifications:

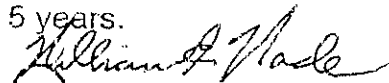

All modifications to this agreement shall be in writing and signed by the original signers or their successors. Oral modifications or changes to this agreement are not valid or binding.

9. K-9 Training Aid Reporting System (KTARS) Entries:

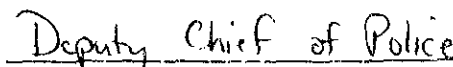
All entries into the KTARS (either by phone or web site) should be made within 2 hours following the end of the training activity, but no later than the end of the shift.

10. Cooperative Agreement Revalidation:


This agreement will be revalidated in writing between the TSA and the Participant every 5 years.

Authorizing Official


 Deputy Chief of Police
 Title


 Name of Participating Agency


 Date



Manager, Canine and Explosives
 Program

JAN 25 2002

Date

Attachments

to

Cooperative Agreement

Reimbursable Items

(Listed below are items that are authorized for reimbursement – not to exceed current FY obligating level of funding)

- **Handler's Salaries**
 - PC&B
 - Overtime
- **Trainer Salaries (percentage contributed in direct correlation of time required to maintain proficiency of TSA canine teams)**
 - PC&B
 - Overtime
- **Handler and Trainer Uniforms and Laundering**
- **Canine Expenses**
 - Maintenance
 - Food
 - Veterinary Care
 - Medication
- **Kenneling: Home and Airport Facilities**
- **Administrative/Support Areas for Use Only by TSA Canine Handlers and Supervisors**
 - Office Equipment/Furniture
- **Vehicles/Vehicle Equipment**
 - Radio's-MDT's
 - Heat Warning/Alarm System
 - Window Tinting
 - Care/Maintenance
 - Caging
 - Lights/Sirens/Signs

- **Explosive Storage/Transportation**
 - Transport Trailers (Descriptions must be submitted)
 - Magazine Site Preparation and Installation
 - Additional Security for Magazine Area (Requires TSA Approval)
- **Explosive Training Aids (used in addition to the TSA provided training aids) on a case-by-case basis.**
- **Training Equipment**
 - Video Camera
 - TV/VCR
- **Communication Media**
 - Internet Access Monthly Service Charges
 - Computer, Printer, Related Software and Maintenance
 - Maintenance on Computers (GFE)
 - Pagers and Monthly Service Charges
 - Cell Phones and Monthly Airtime Charges
- **Procurement of locally trained canine may be approved for reimbursement only after the canine has successfully completed a Field Certification and will be approved on a case-by-case-basis**
- **Handler/Trainer/Canine Unit Supervisors Training/Travel related to specific explosives detection canine team activities.**
(Must be approved by ACO-60 prior to travel)

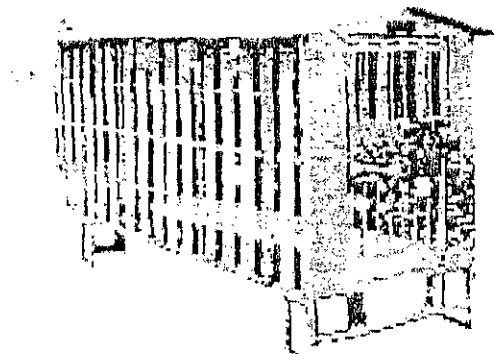
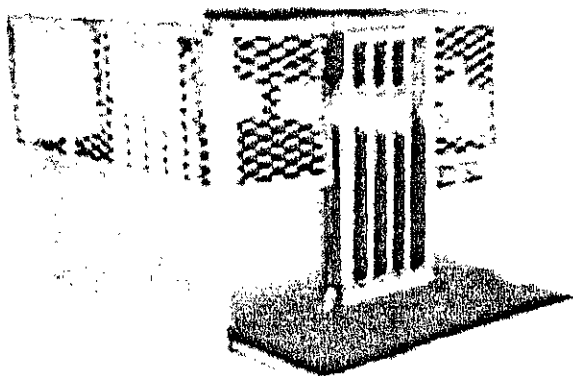
Kennel Facilities

Kennel facilities require at a minimum:

- Adequate ventilation, cooling, heating, and sanitation systems.
- Minimal noise levels. Kennels must not be located near runways, taxiways, engine test cells, small arms ranges, or other areas where the time weighted overall average sound pressure level for any 24-hour period exceeds 75 adjusted decibels.
- Areas free of infestations of mosquitoes, ticks and rodents.

Assistance regarding different kennel designs for various climates or other information regarding kennel facilities is available from the TSA Support Branch.

Sample portable kennel:



Canine Vehicles

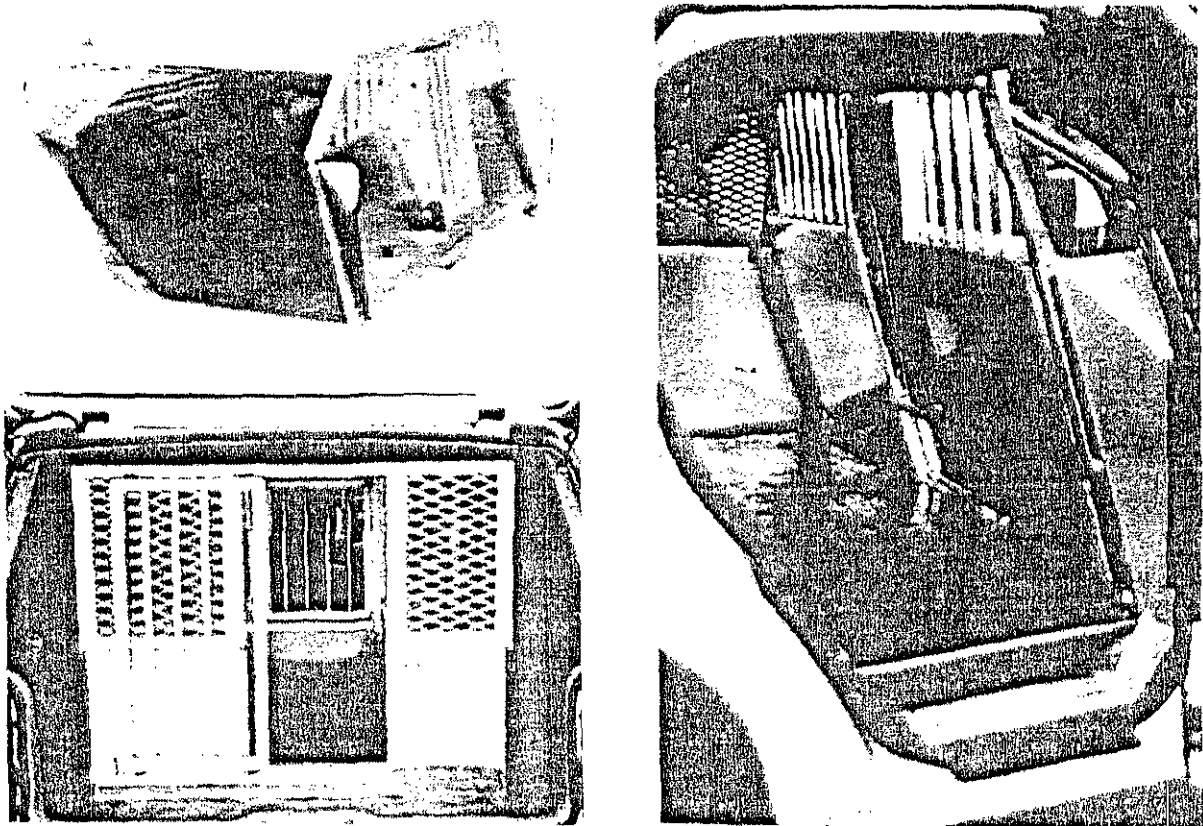
At a minimum, Canine Vehicles must:

- Contain a stable platform or secure kennel crate
- When in use, the vehicle/kennel crate must be properly ventilated and appropriately protected from the elements

Recommended:

Heat Monitoring Alert Systems for cities with inclement weather conditions. Vehicles equipped with such a system will be checked periodically to ensure proper operation if a canine is left unattended in the vehicle.

Examples:



Required Training Record Information

Training record information - *for each* team must include at a minimum the following information in accordance with Attachment 4-A. Listed below are highlights of requirements:

- Handler name/canine name (brand number if applicable)
- Trainer name
- Date of training exercise
- Weather conditions at time of training exercise
- Location/size of area used for training exercise (e.g., type of aircraft and tail number; number of vehicles; pieces of luggage; name of cargo/freight area (company name, etc), approximate sq. ft.; terminal) area - (e.g., "Terminal C," "International Terminal," approximate sq. ft; number of gates, etc.)
- Type(s) of explosive(s) planted, location (to include amounts, heights and depths for each plant.)
- Set time
- Start time of search
- Stop time of search
- Total time of search
- Results of each scenario Attachment 4 (Cont.)
- Comments - to include any specific problems (handler or canine) and corrective action recommended/taken and results. Include information on false responses and misses, and steps taken to solve training deficiencies.

Recommendation: One simple way to gain an overall snapshot of each team's training strengths and weaknesses is to incorporate a training worksheet summary, or "scattergram" for each team. An example of this format, developed by the TSA Support Branch, follows as Attachment 4-B.

This information documented in the team's training records shall also be entered into the TSA Canine Web Site. Trainers and handlers are encouraged to contact the TSA Support Branch staff for any needed technical assistance.


City Attorney

OAKLAND CITY COUNCIL

OFFICE OF THE CITY CLERK

RESOLUTION No. _____ C.M.S.
2006 FEB 16 PM 4:16

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR HER DESIGNEE, TO INCREASE THE OAKLAND POLICE DEPARTMENT'S APPROPRIATIONS IN THE AMOUNT OF ONE HUNDRED AND SIXTY THOUSAND DOLLARS (\$160,000) FOR THE PURCHASE OF CANINE RELATED EQUIPMENT FOR THE POLICE DEPARTMENT'S AIRPORT SECURITY SECTION CANINE UNIT, AND TO ACCEPT REIMBURSEMENT OF SAID VEHICLE EXPENDITURE FROM THE TRANSPORTATION SAFETY ADMINISTRATION

WHEREAS, since September 11, 2001, the Oakland Police Department (hereinafter "OPD") has increased its law enforcement presence at the Oakland International Airport (hereinafter "OAK") in order to comply with the Transportation Security Administration (hereinafter "TSA") security mandate of a 5-minute response time to the security checkpoints requiring law enforcement interventions; and

WHEREAS, the assignment of four (4) police canine teams trained in explosive device detection is part of the enhanced presence and security at the airport; and

WHEREAS, the special nature of a canine team requires special equipment for their training, transportation, and deployment; and

WHEREAS, the Police Department's current budget appropriations do not contain funds to purchase the necessary equipment; and

WHEREAS, the TSA has agreed to reimburse the City of Oakland for the cost of equipment purchased up to \$160,000 dollars by the City; now therefore be it

RESOLVED: That the City Council hereby authorizes the City Administrator, or her designee, to increase Police Department appropriation in the amount of \$160,000 dollars; and be it

FURTHER RESOLVED: That the money shall be appropriated to the Police Department General Fund 1010, in Airport Security Organization Code 105650, Program code PS33, and a Project code to be determined for the express purpose of purchasing equipment related to the operation of the Police Department's Airport Security Section Canine Unit; and be it

FURTHER RESOLVED: That reimbursement monies received from the TSA for the full cost of the equipment shall be returned to the Police Department's Fiscal Services Division for appropriate reimbursement; and be it

FURTHER RESOLVED: That this request be valid for a period of 5 years as stipulated in the agreement between the Oakland Police Department and the Transportation Security Administration.

FURTHER RESOLVED: That the City Council of the City of Oakland does hereby offer its thanks and gratitude to the TSA for its support and generosity.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California