

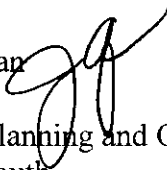
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INTEROFFICE MEMORANDUM

DATE: June 20, 2005

TO: LaTonda Simmons
Boards and Commissions Management
Office of the City Clerk

FROM: Councilmember Jean Quan 

SUBJECT: Re-Appointment to the Planning and Oversight Committee of the Oakland Fund for Children and Youth

I would like to re-appoint Leslie Situ to the POC through July 31, 2006.

Please contact Richard Cowan with any questions regarding this matter at x7041.

Cc: Touch Thouk, OFCY, DHS (150 Frank H. Ogawa Plaza, 4th Floor, Suite 4216)

Leslie J. Situ

SKILLS SUMMARY

Skill in mentoring children and counseling. Excellent in math through calculus. Able to work with children with diverse background. Fluent in English, Chinese (Cantonese, Mandarin, and Toishan), and French.

EMPLOYMENT

Teen Mentor October 2003-Present
Partners for Achieving School Success (PASS!)
Oakland, CA

- Tutor children from grade 1-8 in all subjects.
- Create and maintain extracurricular activities for children when they are done with their homework.
- Attend biweekly meetings to obtain skills in mentor skills, college and job preparedness, and life skills.

Student Worker September 2003-Present
Skyline High School Cafeteria
Oakland, CA

- Serve hot and healthy food to high school students.
- Collect money at the cashier register and maintaining the line.

Volunteer

Junior Counselor Summer 2001-Summer 2004
Hemophilia Foundation of Northern California (HFNC)
Northern California

- Provide support for counselors and staffs.
- Help Children with archery, rope course, swimming, arts and crafts, and fishing.
- Provide 24 hour per day supervision.

EDUCATION

Junior- Currently taking U.S. History A.P, Phisic, French 3 HP, Leadership, English 3 HP
Skyline High School, Oakland CA

Concurrent Enrollment Student- Calculus I
Laney College, Oakland CA

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

DRAFT

RESOLUTION RE-APPOINTING LESLIE J. SITU AS THE DISTRICT FOUR YOUTH REPRESENTATIVE MEMBER OF THE CHILDREN'S FUND PLANNING AND OVERSIGHT COMMITTEE

WHEREAS, Article XIII of the Oakland City Charter creates the Children's Fund Planning and Oversight Committee, whose members are nominated by the Mayor and City Council and approved by the City Council; and

WHEREAS, Ordinance No. 76141 C.M.S. specifies that members of the Children's Fund Planning and Oversight Committee are to serve one year terms, and appointments to fill a term of office are only to be for the remainder of that term; now, therefore, be it

RESOLVED, that by the nomination of Councilmember Quan, the following individual is hereby appointed to the term set forth below:

Leslie J. Situ, as Youth Representative for District 4 to serve the term beginning August 1, 2005 and ending July 31, 2006, to fill the position formerly held by herself.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES- BRUNNER, KERNIGHAN, NADEL, QUAN, BROOKS, REID, CHANG,
AND PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California