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OFFICE OF THE CITY CLERK
OAKLAND

2013 JUN 12 PM 2:57 **AGENDA REPORT**

TO: Deanna J. Santana
City Administrator

FROM: Sean Whent
Interim Chief of Police

SUBJECT: Child Abuse Listening, Interviewing,
and Coordination Center Agreement

DATE: May 17, 2013

City Administrator
Approval

Date

6/10/13

COUNCIL DISTRICT: City-wide

RECOMMENDATION:

Staff recommends that the City Council authorize the City Administrator or her Designee to: 1) enter into a contractual agreement with the Child Abuse Listening, Interviewing, and Coordination Center (CALICO) in an amount not to exceed Ninety Five Thousand Dollars (\$95,000) for the period of July 20, 2010 to June 30, 2015 to provide Forensic Interviews, Multi-Disciplinary Child Abuse Investigations, Family Support Services, Community Outreach, and training to the Oakland Police Department (OPD); and 2) Waive the Competitive Request for Proposals/Qualifications (RFP/Q) Process, the advertising and bidding requirements, and Local and Small Business Enterprise Programs (L/SLB) Provisions for the proposed contractual agreement.

EXECUTIVE SUMMARY

Founded in 1997 as a not-for-profit organization, CALICO brings law enforcement, child-welfare workers, and prosecutors together to respond collaboratively to child abuse allegations, hear children's testimonies, and link children and families with therapeutic, medical, and legal support services throughout the County of Alameda.

CALICO is an accredited child advocacy center (the only one serving Alameda County) with its main facility in San Leandro, and a satellite office at the Alameda County's Family Justice Center in Oakland. CALICO is accredited by the National Children's Alliance which is a child advocacy organization that empowers communities to provide children's advocacy services to victims of child abuse.

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Staff recommends Council waive the RFQ/P and advertising bidding requirements because: 1) CALCIO is the only accredited child advocacy center serving Alameda County; 2) The District's Attorney Office requires video taped statements for prosecution of children; 3) and because CALICO is uniquely suited as a neutral party to bring all parties (law enforcement, District Attorney (DA), Child Protective Services (CPS), Children's Hospital Oakland (CHO) throughout Alameda County) together to assist the victim and their families as a whole with advocates and the services they need; 4) CALICO brings all law enforcement, the DA's Office, CPS, ACH, CHO and advocates throughout Alameda County for annual group training uniting the multi-disciplinary team approach.

The five components of CALICO are:

- *Forensic interviews* - CALICO conducts 600-700 forensic interviews annually with toddlers, children and adolescents as well as adults living with developmental disabilities who are victims of abuse. CALICO is an accredited child advocacy center, and the only one serving Alameda County's population of 1.5 million residents. A team of five Child Interview Specialists (including two bilingual in Spanish/English) possess a combined 54 years of experience at CALICO and have conducted from 400 to 2,700 forensic interviews each.
- *Multi-disciplinary child abuse investigations and response* - Collaboration is a core principle guiding CALICO's work; each year operating agreements are signed with 29 partnering agencies, each mandated to respond to child abuse allegations. Day-to-day collaboration occurs through participation at the forensic interview, attendance at monthly program advisory committee, and case review meetings to discuss policies and programming. Information regarding the investigation, status and service needs of specific clients/families, are also shared at the meetings.
- *Family support services* - The family support team is comprised of two bilingual (English/Spanish) Family Resource Specialists (FRS), masters-level mental health clinicians. Each FRS meets one-on-one with caregivers that accompany their child to CALICO. Through careful and sensitive questioning and listening, the FRS assesses immediate and ongoing safety concerns in the household, determines what services are needed, and identifies barriers to enrolling the child in therapy. From this initial meeting, the FRS determines what level of support the child and family already has and to what extent they will need follow-up assistance from CALICO.
- *Community outreach* - CALICO's outreach staff regularly meets with civic, community, faith-based and student groups to raise awareness about abuse and share information about services available to victims.

- *Training* – CALICO hosts an annual all-day training for Alameda County professionals to increase their skills in child abuse investigation, response, and treatment. The next training is scheduled for Sept. 25, 2013, and will focus on investigating abuse of child, adolescent and adult victims, living with developmental disabilities. In 2012, approximately 130 professionals attended, including five from OPD Special Victim's Unit. CALICO's Training Coordinator routinely trains new investigators and other professionals on the Alameda County protocol for multi-disciplinary child abuse investigations.

The funding of this grant amount is generally consistent with past awards to CALICO by the City of Oakland:

- \$25,000 in March 2005 for 2005 services
- \$35,000 in April 2006 for 2006 services
- \$25,000 in March 2007 for 2007 services
- \$24,999 in March 2009 for Fiscal Year 08-09 (FY08-09)
- \$22,500 in December 2009 for Fiscal Year 09-10
- No award in FY 10-11
- No award in FY 11-12

The commander of the Youth and Family Services Division of the Police Department is the project manager of this grant.

OUTCOME

Adoption of this resolution will authorize the City Administrator or her designees to award a sole source professional services agreement to CALICO for the retro payment of fiscal years 2010-11 through 2011-12 and the current fiscal years 2012-13 through 2014-15. In order to provide: forensic interviews with toddlers, children, adolescents and those in need; multi-disciplinary child abuse investigations and response; family support services; community outreach; and training. CALICO plays an integral part in the Department's efforts to combat child abuse; minimizing the trauma to abused children, improving coordination of child abuse investigations, and supporting children and their families in receiving appropriate medical, legal, and therapeutic services, which are crucial elements in combating cases of abuse.

BACKGROUND/LEGISLATIVE HISTORY

Due to General Purpose Fund budget cuts, the last contract award from the City to CALICO was in 2009 for the period of July 1, 2008 to June 30, 2009 under Resolution No. 81778 C.M.S. Regardless of the lack of City funding since 2010, CALICO has continued to provide its services

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and assistance to OPD; from July 1, 2010 to March 31, 2013, services to OPD collectively represent 26% of those provided to all Alameda County law enforcement agencies.

ANALYSIS

Oakland Municipal Code (OMC) section 2.04.051.A requires staff to conduct a competitive RFP or RFQ competitive selection process for the procurement of professional services. OMC section 2.04.051.B authorizes the City Council to waive the RFP/RFQ requirement upon a finding that is in the best interests of the City to do so. Staff recommends the Council waive the RFP/Q competitive selection requirements because: 1) CALCIO is the only accredited child advocacy center serving Alameda County; 2) The District's Attorney Office requires video taped statements for prosecution of children; 3) and because CALICO is uniquely suited as a neutral party to bring all parties (law enforcement, DA, CPS, CHO throughout Alameda County) together to assist the victim and their families as a whole with advocates and the services they need; 4) CALICO brings all law enforcement, the District Attorney's Office, CPS, ACH, CHO and advocates throughout Alameda County for annual group training.

There is a growing body of evidence revealing the efficacy of child advocacy centers (CAC) in responding to child sexual abuse. A recent national research study compared counties that did not use a CAC model, to those counties that did, and found that counties following the CAC model show significantly more evidence of coordinated investigations; more forensic medical examinations of children (which not only provides important evidence, but also a heightened sense of well-being for children to learn that their body is in good health); three times as many referrals for mental health services; higher parent/caregiver satisfaction with the investigation; and are 36% less costly and more highly valued by community residents. CALICO has implemented the CAC model since opening its doors in 1997.

The CALICO Center is the only such accredited service provider of its kinds in all of Alameda County. Not only is CALICO an accredited advocacy center, it is a central part of our collaborative multi-disciplinary team (CALICO, Child Protective Services, Children's Hospital Oakland and the Alameda District Attorney's Office (DA)). This all-inclusive team approach is necessary to be effective.

PUBLIC OUTREACH/INTEREST

This item did not require any additional public outreach other than the required posting on the City's website.

COORDINATION

Budget Office and the City Attorney's Office were consulted in preparation of this report.

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COST SUMMARY/IMPLICATIONS

Approval of the proposed resolution will authorize the following contract amounts to CALICO for the periods of:

Project Delivery	\$75,000
Construction (if applicable)	
Retroactive payment for FY 2010-12 and	\$20,000
Total Project Costs	\$95,000
\$25,000 for services to be provided in FY 12-13	
\$25,000 for services to be provided in FY 2013-14	
\$25,000 for services to be provided in FY 2014-15	

Approval of this resolution will also authorize \$20,000 in retroactive payments for fiscal years 2010-2011 and fiscal years 2011-2012 to CALICO for providing service to the City of Oakland, though OPD was unable to pay at that time due to budgetary constraints.

FISCAL/POLICY ALIGNMENT

COST ELEMENTS OF AGREEMENT:

<i>FY 2010-12*</i>	<i>\$20,000</i>
FY 2012-13	\$25,000
FY 2013-14	\$25,000
FY 2014-15	<u>\$25,000</u>

TOTAL AMOUNT \$95,000

**Payment for services prior to contract period.*

SOURCE OF FUNDING:

Funding will be allocated in OPD Budget – Asset Forfeiture Community Set Aside Fund (2910), Youth and Family Services Division Organization (102350), Contract Services Account (54919) and Project (H76010).

PAST PERFORMANCE, EVALUATION AND FOLLOW-UP

The following illustrates some of the services the OPD received for the 2010-2013 period:

	FY10-11	FY11-12	FY12-13	
Total Interviews	629	665	543	thru March 2013
OPD Interviews (#)	147	190	132	thru March 2013
OPD Interviews (% of Total)	23%	29%	24%	

* Please note that the agency operating budget as presented does not include in-kind support received from the District Attorney's Office; those figures are reflected on CALICO's audited financial statements

Absent these services, OPD's quality of investigations as well as the successful prosecution of offenders would suffer; not to mention the additional harm it would create by causing inevitable repeated interviews of child victims.

SUSTAINABLE OPPORTUNITIES

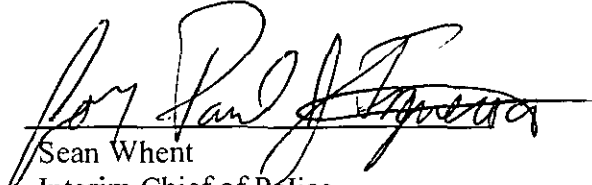
Economic: By ensuring child abuse and other like crimes receive the necessary services to assist in the healing of victims and their families, as well as the successful prosecution of offenders, the City will become safer and thus consumers will be more likely to shop and conduct business in Oakland.

Environmental: There are no environmental concerns associated with this report.

Social Equity: Conducting more efficient investigations will assist in ensuring that offenders receive more stringent sentence which will remove them from the community, thereby making it safer.

For questions regarding this report, please contact Acting Lieutenant Jill Encinias, at 510-587-2500.

Respectfully submitted,



Sean Whent
Interim Chief of Police
Oakland Police Department

Prepared by:
Acting Lieutenant Jill Encinias
Special Victims Unit
Family Investigation Section
Criminal Investigation Division
Oakland Police Department

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2013 JUN 12 PM 2:57 RESOLUTION No. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OR HER DESIGNEE TO: 1) ENTER INTO AN AGREEMENT WITH THE CHILD ABUSE LISTENING, INTERVIEWING, AND COORDINATION CENTER (CALICO) IN AN AMOUNT NOT TO EXCEED NINETY FIVE THOUSAND DOLLARS (\$95,000) FOR THE PERIOD OF JULY 20, 2010 TO JUNE 30, 2015 TO PROVIDE FORENSIC INTERVIEWS, MULTI-DISCIPLINARY CHILD ABUSE INVESTIGATIONS, FAMILY SUPPORT SERVICES, COMMUNITY OUTREACH, AND TRAINING TO THE OAKLAND POLICE DEPARTMENT (OPD); AND 2) WAIVING THE COMPETITIVE REQUEST FOR PROPOSALS/QUALIFICATIONS (RFP/Q) PROCESS, THE ADVERTISING AND BIDDING REQUIREMENTS, AND LOCAL AND SMALL BUSINESS ENTERPRISE PROGRAMS (L/SLB) PROVISIONS FOR THE PROPOSED AGREEMENT WITH CALICO.

WHEREAS, CALICO plays an integral part in **OPD**'s efforts to combat child abuse by minimizing the trauma to abused children, by improving coordination of child abuse case investigations, and supporting children and their families in receiving appropriate medical, legal, and therapeutic services; and

WHEREAS, CALICO is an accredited child advocacy center by the National Children's Alliance and the only one serving Alameda County; and

WHEREAS, CALICO projects to interview 543 children and developmentally delayed adults in 2013 with 133 or 24% of those youth and adults being Oakland residents; and

WHEREAS, annually, CALICO makes requests to the police chiefs of local police departments to support its operations by providing funds for service; and

WHEREAS, funds secured from these departments represent 20% of **CALICO**'s annual budget and are prorated based upon the requested police departments' usage of the organization's services; and

WHEREAS, the last contract between the City of Oakland (City) and **CALICO** expired in 2009. Since that time, **CALICO** has continued to provide services to the City without a contract; and

WHEREAS, funds provided by the City, through the Police Department (**OPD**) in an amount not to exceed \$95,000 will support **CALICO**'s annual \$750,000 budget. This breaks down as follows: FY 2010-12 \$20,000, FY 2012-13 \$25,000, 2013-14 \$25,000, 2014-15 \$25,000; and

WHEREAS, funds in the amount of \$95,000 have been identified in the Asset Forfeiture Community Set Aside Fund (2910), Youth and Family Services Division Organization (102350), Contract Services Account (54919) and Project (H76010).

WHEREAS, Oakland Municipal Code section 2.04.051.B permits the Council to waive the request for proposal/qualifications (**RFP/Q**) requirements upon a finding that it is in the best interest of the City to do so; and

WHEREAS, Oakland Municipal Code section 2.04.050.1.5 permits the Council to waive the advertising and bidding requirements upon a finding that it is in the best interest of the City to do so; and

WHEREAS, staff recommends that it is in the best interest of the City to waive the RFP/Q process for the proposed agreement because CALICO is uniquely suited to provide the services in that 1) CALCIO is the only accredited child advocacy center serving Alameda County; 2) The District's Attorney Office requires video taped statements for prosecution of children; 3) CALICO is uniquely suited as a neutral party to bring all parties (law enforcement, DA, CPS, CHO throughout Alameda County) together to assist the victim and their families as a whole with advocates and the services they need and; 4) CALICO brings all law enforcement, the District Attorney's Office, CPS, ACH, CHO and advocates throughout Alameda County for annual group training uniting the multi-disciplinary team approach; now, therefore, be it

RESOLVED: That the Oakland City Council does hereby authorize the City Administrator, on behalf of the City of Oakland's Police Department, to enter into a contractual agreement with CALICO, in an amount not to exceed \$95,000 to provide forensic interviews, multi-disciplinary child abuse investigations, family support services, and community outreach and training to the Oakland Police Department for a period of July 20, 2010 through June 30, 2015

FURTHER RESOLVED, that the City Council finds that pursuant to Oakland Municipal Code sections 2.04.050.1.5 and 2.04.051.B, for the reasons stated above and in the City Administrator's report accompanying this resolution, that it is in the best interests of the City to waive the advertising and bidding requirements and request for proposal/qualifications (RFP/Q) process for products and services to be purchased under the proposed agreement and so waives the requirements, and be it

FURTHER RESOLVED, that the City Council hereby waives the Local and Small Business Enterprise Program (L/SLB) provisions for the proposed agreement with CALICO; and be it

FURTHER RESOLVED, that the City Administrator or her designee is hereby authorized to complete all required negotiations, certifications, assurances, and documentation required to accept, modify, extend and/or amend the grant award, except for any increase in the contract cost; and be it

FURTHER RESOLVED, that the City Attorney shall review and approve the proposed agreement as to form and legality and copies of this agreement shall be filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF and PRESIDENT KERNIGHAN

NOES -

ABSENT -

ABSTENTION -

ATTEST _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California