



CITY OF OAKLAND

# REPORT

REED  
OFFICE OF THE CITY CLERK  
OAKLAND

12 APR 18 AM 10: 53

# AGENDA

**TO:** DEANNA J. SANTANA  
CITY ADMINISTRATOR

**FROM:** Teresa Deloach Reed  
FIRE CHIEF

**SUBJECT:** Alameda County Fire Department Contract

**DATE:** April 10, 2012

City Administrator

Approval

Date

4/10/12

**COUNCIL DISTRICT:** City-Wide

## RECOMMENDATION

Staff recommends Council approval of a resolution authorizing the City Administrator to 1) enter into a five-year contract with Alameda County Fire Department for the Oakland Fire Department to provide emergency services within the City of Emeryville boundary for the period July 1, 2012 through June 30, 2017, for the amount of one hundred forty-five thousand eight hundred and seven dollars (\$145,807) for the first year, and for an amount of one hundred seventy thousand dollars (\$170,000) by the fifth year of the agreement, with two-one year options to extend in the amount of the service cost, but not to exceed the percentage as stated in the most current labor agreement, and 2) enter into a one-year agreement with Alameda County Fire Department for the period July 1, 2012 through June 30, 2013 for the Oakland Fire Department to provide fire dispatch services for the City of Emeryville for the amount of seventy-thousand dollars (\$70,000), should dispatch services be required as of July 1, 2012.

## EXECUTIVE SUMMARY

In November 2011, the Alameda County Fire Department (ACFD) responded to a Request for Proposals (RFP) as advertised by the City of Emeryville seeking the assistance of a local fire agency to provide fire services in the City of Emeryville.

Upon notification of being awarded the contract, ACFD contacted the City of Oakland Fire Department (OFD) to subcontract emergency services within Emeryville City limits based on the proximity of Oakland to Emeryville.

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## OUTCOME

Entering into a contract with the ACFD to provide emergency services within the City of Emeryville boundary will bring revenue into the City of Oakland, while providing public safety assistance to the City of Emeryville and its residents. Revenue calculations are based on projected cost.

## BACKGROUND/LEGISLATIVE HISTORY

In 2011, the City of Emeryville conducted an operational review of its fire service operations, which focused on the City's ability to provide fire protection and emergency response needs, while providing the necessary efficiencies at a cost savings.

Upon completion of the review, it was determined by the consultant that the City of Emeryville has an insufficient quantity of on-duty firefighters and command staff to effectively deploy emergency services within the City. As a result of this finding, OFD responds to calls of structure fires and other City of Emeryville emergencies on an on-going basis without charge, through an existing Auto Aid Agreement.

Based on the results of Emeryville's review of its fire service operations, an RFP for fire services was issued by the City of Emeryville. The contract was awarded to the Alameda County Fire Department, which seeks to subcontract with the City of Oakland to provide emergency and dispatch services in the City of Emeryville.

## ANALYSIS

### *Emergency Services*

The Alameda County Fire Department will contract with the City of Oakland to respond to emergencies with one engine, one truck, and one chief officer as needed, to reported structure fires and other emergencies in the City of Emeryville.

### *Dispatch Services*

The City of Oakland has been the contractor to provide dispatch services for the City of Emeryville since early 1990s. Currently, the contract with the City of Emeryville brings \$60,000 annual revenue to the City of Oakland. As a result of Emeryville's RFP being awarded to the Alameda County Fire Department, the contract to provide dispatch services in Emeryville will now be between the City of Oakland and the Alameda County Fire Department. Currently, it is anticipated that the City of Oakland Fire Department's dispatch center will continue to provide contracted dispatch services to the City of Emeryville through a one year agreement for the period of July 1, 2012 through June 30, 2013, for a payment of \$70,000.

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On April 5, 2012, the Alameda County Fire Department notified the City of Oakland Fire Department of its intent to develop and install the infrastructure required to provide dispatching services to the City of Emeryville. Should this transition be completed prior to July 1, 2012, the City of Oakland Fire Department will no longer be required to provide dispatch service to Emeryville, thereby eliminating the need for a dispatching contract. If the Alameda County Fire Department fails to complete its conversion prior to July 1, 2012, the one year dispatch services contract between the City of Oakland and Alameda Fire Department will become effective on July 1, 2012.

As a term of the dispatching contract, the Alameda County Fire Department will have the option to terminate the contract upon a 30 day notification prior to its intent to begin conducting dispatching services for Emeryville.

### **PUBLIC OUTREACH/INTEREST**

The City of Oakland currently provides emergency services to neighboring cities by deploying resources to confirmed structure fires and other emergencies requiring mutual aid under emergency situations. This is an opportunity for the City of Oakland to receive reimbursement for services currently provided. It should be noted that the City of Oakland public safety services will not be adversely impacted by the implementation of this contract.

### **COORDINATION**

Other City Agencies affiliated with this request include: The Office of Contracts and Compliance, the City Attorney's Office, and the Department of Information Technology.

### **COST SUMMARY/IMPLICATIONS**

#### **AMOUNT OF REVENUE GENERATED:**

Fire Services	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
Fire/Emergency Services	\$145,807	\$149,653	\$157,518	\$163,164	\$169,054

Dispatch Services	FY 2012-2013
	\$70,000

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**REVENUE APPROPRIATION:**

Revenue for the emergency services contract shall be credited into the General Fund (1010), Miscellaneous Service Charges Account (45729), and Fire Suppression/Field Operations Program (PS17).

Revenue for the dispatch services contract shall be credited to the General Fund (1010), Miscellaneous Service Charge, Account (45729), and Dispatch Program (PS20.)

The cost information presented in this report reflects cost recovery based on historical response volume and resources devoted to responding to Emeryville to provide said services, including overhead and administrative costs, as well as increases in salaries and benefits over the term of the contract, in accordance with the existing Memorandum of Understanding.

**SUSTAINABLE OPPORTUNITIES**

***Economic:*** By providing fire/emergency services to the City of Emeryville, the City of Oakland will generate revenues in the amount of \$215,807 dollars in the first year, and approximately \$230,000 each subsequent year of the contract, which will help to fund special projects and public safety programs throughout the City of Oakland.

***Environmental:*** There are no environmental opportunities.

***Social Equity:*** By providing this service to the City of Emeryville, OFD can ensure the safety of Emeryville residents while allowing Oakland residents the opportunity of knowing its Fire Department is trained and skilled at a level beyond what is required to keep both cities safe, with no adverse impact to taxpayers.

For questions concerning this report, please contact Deputy Chief Mark Hoffmann at extension 4053.

Respectfully submitted,



Teresa DeLoach Reed  
Fire Chief

Prepared by:

Ms. Cynthia Perkins  
Assistant to the Director  
Oakland Fire Department

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*R Macaulay*  
City Attorney

OFFICE OF THE CITY CLERK  
OAKLAND

# OAKLAND CITY COUNCIL

12 APR 18 AM 10:53  
RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO 1) ENTER INTO A FIVE-YEAR CONTRACT WITH ALAMEDA COUNTY FIRE DEPARTMENT FOR THE OAKLAND FIRE DEPARTMENT TO PROVIDE EMERGENCY SERVICES WITHIN THE CITY OF EMERYVILLE BOUNDARY FOR THE PERIOD JULY 1, 2012 THROUGH JUNE 30, 2017, FOR THE AMOUNT OF ONE HUNDRED FORTY-FIVE THOUSAND EIGHT HUNDRED AND SEVEN DOLLARS (\$145,807) FOR THE FIRST YEAR, AND FOR AN AMOUNT OF ONE HUNDRED SEVENTY THOUSAND DOLLARS (\$170,000) BY THE FIFTH YEAR OF THE AGREEMENT, WITH TWO-ONE YEAR OPTIONS TO EXTEND IN THE AMOUNT OF THE SERVICE COST, BUT NOT TO EXCEED THE PERCENTAGE AS STATED IN THE MOST CURRENT LABOR AGREEMENT, AND 2) ENTER INTO A ONE-YEAR AGREEMENT WITH ALAMEDA COUNTY FIRE DEPARTMENT FOR THE PERIOD JULY 1, 2012 THROUGH JUNE 30, 2013 FOR THE OAKLAND FIRE DEPARTMENT TO PROVIDE FIRE DISPATCH SERVICES FOR THE CITY OF EMERYVILLE FOR THE AMOUNT OF SEVENTY-THOUSAND DOLLARS (\$70,000), SHOULD DISPATCH SERVICES BE REQUIRED AS OF JULY 1, 2012**

**WHEREAS**, in 2011, the City of Emeryville conducted an operational review of its fire service operations, which was designed to focus the City's fire protection and emergency response needs while providing the necessary efficiencies at a cost savings; and

**WHEREAS**, based on the results of the review, an RFP for fire services was issued by the City of Emeryville. The contract was awarded to the Alameda County Fire Department (ACFD), which seeks to subcontract with the City of Oakland to provide emergency and dispatch services in the City of Emeryville; and

**WHEREAS**, upon notification of being awarded the contract, ACFD contacted the City of Oakland Fire Department (OFD) to subcontract fire services based on the proximity of Oakland to Emeryville, and the need to respond to emergencies; and

**WHEREAS**, entering into a contract with the ACFD to provide emergency services within the City of Emeryville boundary, will bring revenue into the City of Oakland, while providing public safety assistance to the City of Emeryville and its residents; and

**WHEREAS**, the City of Oakland will provide one engine, one truck and one chief officer as needed at reported structure fires and other emergencies in the City of Emeryville; and

**WHEREAS**, the City of Oakland has been the contractor to provide dispatch services for the City of Emeryville since the early 1990s; and

**WHEREAS**, the Alameda County Fire Department notified the City of Oakland Fire Department of its intent to develop and install the infrastructure required to provide dispatching services to the City of Emeryville; and

**WHEREAS**, it is anticipated that the City of Oakland Fire Department's dispatch center will continue to provide contracted dispatch services to the City of Emeryville through a one year agreement for the period of July 1, 2012 through June 30, 2013, at a cost of \$70,000; and

**WHEREAS**, should the Alameda County Fire Department complete its transition prior to July 1, 2012, the City of Oakland Fire Department will no longer be required to provide dispatch service to Emeryville, thereby eliminating the need for a dispatching contract; and

**WHEREAS**, if the Alameda County Fire Department fails to complete its conversion prior to July 1, 2012, the one year dispatch services contract between the City of Oakland and Alameda Fire Department will become effective on July 1, 2012; now, therefore be it

**RESOLVED**, That the City Administrator is hereby authorized to enter into a five-year contract with Alameda County Fire Department for the Oakland Fire Department to provide emergency services within the City of Emeryville boundary for the period July 1, 2012 through June 30, 2017, for the amount of one hundred forty-five thousand eight hundred and seven dollars (\$145,807) for the first year, and an amount of one hundred seventy thousand dollars (\$170,000) by the fifth year of the agreement, with two-one year options to extend in the amount of the service cost, but not to exceed the percentage as stated in the most current labor agreement; and be it

**FURTHER RESOLVED**, That the City Administrator is hereby authorized to enter into a one-year agreement with the Alameda County Fire Department for the period July 1, 2012 through June 30, 2013, for the Oakland Fire Department to provide fire dispatch services to the City of Emeryville for the amount of seventy-thousand dollars (\$70,000), should dispatch services be required as of July 1, 2012; and be it

**FURTHER RESOLVED:** That revenue from the emergency services contract shall be credited into the General Fund (1010), Miscellaneous Service Charges Account (45729), and Fire Suppression/Field Operations Program (PS17), and revenue for the dispatch services contract shall be credited to the General Fund (1010), Miscellaneous Service Charge, Account (45729), and Dispatch Program (PS20); and be it

**FURTHER RESOLVED:** That the City Administrator or her designee is hereby authorized to complete all required negotiations, certifications, assurances, and documentation required to accept, modify, extend and/or amend this agreement; and be it

**FURTHER RESOLVED:** That the City Attorney shall review and approve said agreements as to form and legality and copies of said agreements shall be filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 20\_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAF, BRUNNER and PRESIDENT REID

NOES-

ABSENT-

ABSTENTION-

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the  
Council of the City of Oakland, California