



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Minutes - FINAL \*Special Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

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Tuesday, December 4, 2018

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

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The Oakland City Council Special Finance & Management Committee convened at 9:36 a.m. with Councilmember President Pro Tempore Guillén presiding as Chairperson.

### Roll Call / Call To Order

**Present** 3 - Annie Campbell Washington, Abel J. Guillén, and Noel Gallo

- 1 Approval Of The Draft Minutes From The Committee Meeting Of November 13, 2018  
[18-1146](#)

**Attachments:** [View Report](#)

A motion was made by Noel Gallo, seconded by Annie Campbell Washington, that this matter be Approved. The motion carried by the following vote:

**Aye** 4 - Campbell Washington Guillén Gallo, Kalb

**NO VOTE** 0

- 2 Determination Of Schedule Of Outstanding Committee Items  
[18-1147](#)

**Attachments:** [View Report](#)

[View Supplemental Report 11-30-2018](#)

*There was 1 speaker on this item*

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Approved. The motion carried by the following vote:

**Aye** 4 - Campbell Washington Guillén Gallo, Kalb

**NO VOTE** 0

- 3** Subject: Semi-Annual City Administrator Approved Purchases And Contracts Report  
From: Office Of The City Administrator  
Recommendation: Receive An Informational Report On All Purchases And Contracts Authorized By The City Administrator Or Designee, Within The City Administrator's Contract Authority During Fiscal Year 2017-18, In Accordance With The Oakland Municipal Code Section 2.04.020.D  
[18-0592](#)

**Attachments:** [View Report](#)

*There was 1 speaker on this item.*

*The Committee continued this item with direction to return with a supplemental report with detailed analysis of the money allocated to the Social Policy Vendor listed on page 5 table 4 of the report and an update of the contracts approved by the City Administrator that exceeded their approval authorization*

**A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Continued to go before the \*Finance & Management Committee. The motion carried by the following vote:**

**Aye** 4 - Campbell Washington Guillén Gallo, Kalb

**NO VOTE** 0

- 4** Subject: Status Update On 911 System Upgrade And Prime 2.0 Projects  
From: Information Technology Department  
Recommendation: Receive An Informational Report Which Provides An Update On The Next Generation 9-1-1 Public Safety Upgrade And The Court Mandated Performance, Reporting, Information And Metrics Environment System (PRIME 2.0) Projects  
[18-1028](#)

**Attachments:** [View Report](#)

**A motion was made by Noel Gallo, seconded by Dan Kalb, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye** 4 - Campbell Washington Guillén Gallo, Kalb

**NO VOTE** 0

- 5** Subject: PRFRS Investment Portfolio Actuarial Valuation  
From: Finance Department  
Recommendation: Receive An Informational Report On The Oakland Police And Fire Retirement System ("PFRS") Investment Portfolio As Of September 30, 2018  
[18-1145](#)

**Attachments:** [View Report](#)

**A motion was made by Dan Kalb, seconded by Noel Gallo, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye** 4 - Campbell Washington Guillén Gallo, Kalb

**NO VOTE** 0

- 6** Subject: Semi-Annual Grants Report  
From: Finance Department  
Recommendation: Receive A Semi-Annual Informational Report From The Finance Department On City Efforts To Apply For, Accept And Appropriate Grants Over \$50,000 From Private, Local, State And Federal Sources, For The Period Beginning January 1, 2018 And Projected Through June 30, 2019

[18-1085](#)

**Attachments:** [View Report](#)

*There was 1 speaker on this item*

**A motion was made by Dan Kalb, seconded by Noel Gallo, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye** 4 - Campbell Washington Guillén Gallo, Kalb

**NO VOTE** 0

- 7 Subject: Receive An Informational Report From Department Of Finance  
From: Vice Mayor Campbell Washington  
Recommendation: Receive An Informational Report From Department Of Finance On The Following Questions Regarding Sugar Sweetened Beverage Board: 1) An End Of Fiscal Year Report On Measure HH Funds, Including Total Collection And All Expenses From The Special Measure HH Fund, Covering July 1st 2017 To June 30th 2018; 2) This Fiscal Year's Collection To Date, July 1st 2018 To Most Recent Date; 3) A Comparison Of This Quarter's Current Revenue And Last Year's, With Expected Trends; 4) Regarding Business Owner Notification And Education: A) How Many Stores Received Information On The Implementation Of Measure HH (Formal Letter And Invitation To Day Of Tax Education) B) How Many Business Owners Attended The Day Of Tax Education Presentation Provided By The City Of Oakland? C) What Areas Are These Stores Located? By Zipcode Would Be Helpful. D) Are There Plans For Ongoing Education? If So, Are There Priority Areas For Education? E) What Is The Expected Timeline For Translation Of Business Education Materials Into Other Languages?

[18-1080](#)

Attachments: [View Report](#)

*There were 2 speakers on this item*

*The Committee forwarded this item to the December 11, 2018 City Council Agenda as a Consent item. The committee also gave direction to report back with a detailed analysis of the decrease in taxes received from business and to compare the results with taxes received prior to Sugar-Sweetened Beverage Distribution Tax approval*

A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 12/11/2018. The motion carried by the following vote:

**Aye** 4 - Campbell Washington Guillén Gallo, Kalb

**NO VOTE** 0

**8 The Item regarding "Status Of Required Audits" was removed at the November 29, 2018 Rules And Legislation Committee**

**S9** Subject: Reallocate Salary Savings For Supplemental Fire Code Plan Review  
From: Office Of The City Administrator  
Recommendation: Adopt A Resolution Amending Resolution Number 87041 C.M.S. To Authorize The City Administrator, Or Designee, To Reallocate Salary Savings In The City Of Oakland's Fire Prevention Bureau During Fiscal Year 2018-2019 To Fund The Existing Professional Service Agreements For On-Call Fire Code Plan Review Services With 4leaf, Inc., West Coast Code Consultants, CSG Consultants, Inc., And TRB And Associates, Inc  
[18-1178](#)

**Attachments:** [View Report](#)  
[87457 CMS](#)

A motion was made by Noel Gallo, seconded by Annie Campbell Washington, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 12/11/2018. The motion carried by the following vote:

**Aye** 4 - Campbell Washington Guillén Gallo, Kalb

**NO VOTE** 0

#### Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

*1 speaker spoke during Open Forum.*

#### Adjournment

*There being no further business, and upon the motion duly made, the Oakland City Council Special Finance & Management Committee adjourned the meeting at 11:05 p.m.*

**\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.**

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