



City of Oakland Meeting Minutes

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City Clerk

*Special Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, September 29, 2009

12:00 PM

Hearing Room One - 1st Floor

Roll Call / Call to Order

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Councilmember Present: 4 - Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

The Oakland City Council Finance and Management Committee convened at 12:03 p.m., with Councilmember Quan presiding as Chairperson.

- 1 Approval of the Draft Minutes from the Committee Meeting held on September 15, 2009

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A motion was made by Member Nadel, seconded by Member Kernighan, to *Approve the Minutes. The motion carried by the following vote:

Votes: Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

- 2 Determination of Schedule of Outstanding Committee Items

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A motion was made by Member Nadel, seconded by Member Kernighan, to Approved as Amended. The motion carried by the following vote:

Votes: Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

The following individual spoke on this item:

- Sanjiv Handa

FROM THE OCTOBER 13, 2009 AGENDA

- #3 Subject: Performance Measures - Various Agencies
From: Budget Office
Recommendation: Receive An Informational Report On Revised Performance Measures For Parking, Finance, Information Technology, And Human Resources
[09-0704](#)

***Rescheduled to *Finance & Management Committee
to the Pending List No Specific Date**

#5 Subject: Kids First! Audit
 From: Budget Office
 Recommendation: Receive A Follow-Up Report On The City Auditor's Kids First! Oakland
 Children's Fund Performance Audit Report, Including City Attorney's Opinion On Unrestricted
 Revenues And Administrative Instructions On Future Set-Aside Calculations
 [09-0709](#)

***Rescheduled to *Finance & Management Committee on 12/1/2009**

#9 Subject: Proposition 1A Receivable From State
 From: Finance and Management Agency
 Recommendation: Adopt A Resolution Approving The Form Of And Authorizing The Execution
 And Deliver Of A Purchase And Sale Agreement And Related Documents With Respoect To
 The Sale Of The Seller's Proposition 1A Receivable From The State; And Directing And
 Authorizing Certain Other Actions In Connection Therewith
 [09-0731](#)

***Rescheduled to *Finance & Management Committee on 10/27/2009**

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3 Discussion And Action On Potential Proposals To Obtain Grant Funds Provided Under The
 American Recovery And Reinvestment Act Of 2009 (Federal Government's "Stimulus
 Package")
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[09-0188](#)

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4 Subject: Account Receivables Adjustments
 From: Finance and Management Agency
 Recommendation: Adopt A Resolution Authorizing The City Administrator To Make
 Adjustments To The City Of Oakland Accounts Receivables By Writing -Off Unresolvable
 Accounts With Balances Over \$1,000 For A Total Amount Of \$3,972,331.37 Within Specific
 Parameters
 [09-0733](#)
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A motion was made by Member De La Fuente, seconded by Member Nadel, that this matter be Continued to the *Finance & Management Committee and placed on the Pending List No Specific Date The motion carried by the following vote:

Votes: Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan
The Committee directed staff put this item back on the pending list and to provide justification for why certain debts are going to be written off with exemptions (PG&E, Oakland Military Institute and Alameda County Parking)

The following individuals spoke on this item:

- Sanjiv Handa
 - David Mix
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5 Subject: Travel Expenditures
 From: Finance and Management Agency
 Recommendation: Receive An Informational Report On City Funded Travel Expenditures
 Incurred During Fiscal Year 2008-2009 And A Revised Travel Policy That Sets Clear Guidelines
 For City Travel And Requires Accountability From City Officers And Employees
 [09-0712](#)
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A motion was made by Member Kernighan, seconded by Member De La Fuente, that this matter be Continued to the *Finance & Management Committee, due back on October 27, 2009. The motion carried by the following vote:

Votes: Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

The Committee directed staff to provide the following information: 1) A copy of the resolution with all amendments that went to Council in November of 2008; 2) a copy of the revised AI regarding Elected Officials/City Employees Travel; 3) The City Attorney's opinion on more than 3 employees traveling to same training/conference and travel expenses for Mayor's wife(should they be covered); 4) A breakdown of all travel citywide (i.e., subtotals, etc.) 5) Future reports should include the destination and distance of travel; and ; 6) A report from police department on how travel for training can be reduced.

The following individuals spoke on this item:

- David Mix
 - Sanjiv Handa
- [View Report.pdf](#)

6 Subject: 2008-2009 Revenue And Expenditure Results
 From: Councilmember Jean Quan
 Recommendation: Discussion And Possible Action On Fiscal Year 2008-2009 Pre-Audit Actual
 Revenue And Expenditure Results For Selected Funds - General Purpose Fund (1010),
 Landscaping & Lighting Assessment District Fund (2310), Equipment Fund (4100) And
 Facilities Fund (4400); Overtime Analysis For The General Purpose Fund (1010) And All Funds
 [09-0689](#)

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A motion was made by Member Kernighan, seconded by Member De La Fuente, that this matter be *Received and Filed. The motion carried by the following vote:

Votes: Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan
The Committee directed the City Attorney to provide an opinion on the Step and Merit increases and whether or not Council can stop based on economic situation.

The following individual spoke on this item:

- Sanjiv Handa
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7 Subject: Council And Mayoral Pay-Go Expenditures
 From: Finance and Management Agency
 Recommendation: Receive An Informational Report On Fiscal Year 2008-2009 Council And
 Mayoral Pay-Go Expenditures And Transfers From July 1, 2008 Through June 30, 2009
 [09-0714](#)

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A motion was made by Member Kernighan, seconded by Member De La Fuente, that this matter be *Received and Forwarded to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on October 6, 2009 as a Non-Consent item. The motion carried by the following vote:

Votes: Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan
The following individuals spoke on this item:

- David Mix
- Sanjiv Handa
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[View Supplemental Report.pdf](#)

8 Subject: Fairness In Hiring And Employment Disparity Study
 From: Finance and Management Agency
 Recommendation: Discussion And Possible Action On The Findings And Recommendations From
 Phase II Of A Race And Gender Disparity Study Of The City's Workforce Diversity In
 Comparison To The Relevant Labor Pool
[09-0587](#)
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A motion was made by Member Kernighan, seconded by Member De La Fuente, that this matter be Continued to the *Finance & Management Committee, due back on December 1, 2009. The motion carried by the following vote:

Votes: Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan
The Committee directed staff to collect data and actual numbers that will allow the committee to have a real discussion regarding the disparity study. Staff is to provide the following information: 1) The hiring process done by OPD and OFD since it is separate from Human Resources. 2) Come up with strategies for Gender Equity (What are the obstacles? ie. gender, transportation, etc. 3) Organize a task force whose focus is to organize internship programs. 4) Establish concepts & ideas in the next years to increase recruitment of women; 5) Work with other agencies such as WIB to help individuals find employment. 6) Provide responses to the following questions: Where are the disparities in the City of Oakland? How can we promote in-house (women, minorities, etc.)

The following individuals spoke on this item:

- Nicholas James
- Sanjiv Handa
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9 Subject: Event Tables
 From: Finance and Management Agency
 Recommendation: Receive An Annual Informational Report On City-Funded Event Tables
 Purchased During The Fiscal Year 2008-2009
[09-0711](#)

A motion was made by Member De La Fuente, seconded by Member Nadel, that this matter be Continued to the *Finance & Management Committee, due back on October 13, 2009. The motion carried by the following vote:

Votes: Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan
The following individual spoke on this item:
- Sanjiv Handa
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Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

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The following individual spoke under Open Forum:

- Sanjiv Handa
- David Mix

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance and Management Committee adjourned the meeting at 2:16 p.m.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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