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OAKLAND

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Letter of Nomination

February 7, 2014

The Honorable City Council  
One City Hall Plaza, Second Floor  
Oakland, CA 94612

Dear President Kernighan and members of the City Council:

Pursuant to City Charter section 601, the Mayor, hereby appoints the following person as a member of the following Board or Commission, subject to the City Council's confirmation:

**OAKLAND HOUSING AUTHORITY BOARD**

**Lynette Jung Lee**, Mayoral reappointment to serve the term beginning July 1, 2010 and ending June 30, 2014 filling the remainder of the term for the seat previously held by Adhi Nagraj.

Thank you for your assistance in this matter.

Sincerely,

Jean Quan  
Mayor

## LYNETTE JUNG LEE

### EXPERIENCE

Consultant, September 2010 to Present  
Diversity in Health Training Institute, Oakland, CA

Helping to establish a new nonprofit focused on assisting immigrants and refugees with medical backgrounds in their native countries to get training and certification here in the U.S. A pilot program for the last several years has helped 84 immigrants and refugees through an immigrant nurse refresher program. DHTI's focus going forward will be to assist immigrants and refugees into more entry level allied health professions, while building a career ladder to assist them into higher level positions as they gain greater English proficiency and/or medical skills. Currently working on a federal proposal to increase the number of mental health workers, especially licensed clinical social workers, and those with bilingual/bicultural skills, in community based organizations and community health centers.

**Executive Director**  
East Bay Asian Local Development (EBALDC), Oakland, CA  
(February 1982 through November 2009)

During my twenty seven years as executive director, I helped grow a small nonprofit focused on one project, a multiservice center for the Asian community in the East Bay, into a multifaceted community development corporation with 3 major program areas – 1) real estate developments of affordable housing, community facilities, and commercial space for local small businesses; 2) property and asset management of projects we developed; and 3) neighborhood and economic development efforts which include family economic success programs and community planning and organizing. During this time EBALDC grew from a staff of two to ninety employees, with over 1400 affordable apartments developed, 200 for sale homes and condos for first time homebuyers, 300,000 sf of commercial and office space, and multiple economic programs to help our tenants and other neighborhood families, such as Individual Development Accounts and financial coaching for adults and “Money Savvy Youth” curriculum taught in Oakland Public Schools. I worked with both staff and a fifteen member board of directors to develop several multiple year strategic plans and helped achieve most of the goals in these plans. In later years I supervised and worked closely with a management team of eight department heads and senior staff. EBALDC has worked in many community partnerships, working with both other nonprofits and for profit developers, as well as local government.

My duties included overseeing EBALDC programs, helping to initiate new programs, working with the board and staff on strategic direction, overseeing agency budgets and fiscal management systems, staff development, fundraising, and representing EBALDC before public bodies.

**Assistant Director, Program Developer, Administrative Coordinator, Volunteer Coordinator**  
East Bay Asian Local Development Corporation (EBALDC), Oakland, CA  
(November 1976 to January 1982)

In various positions did proposal writing to private foundations and government agencies, responsible for office management, bookkeeping, reporting to funding sources, building and property management, and negotiating lease agreements. Managed the CETA contracts and coordinated the community fundraising events and volunteer programs.

**Citizen Liaison Representative**  
City of Oakland, Community Action Agency, Oakland, CA  
(November 1974 to October 1976)

Worked primarily as a case worker in assisting low income persons to obtain welfare, social security and social services. Developed special projects.

**Instructor**

Oakland Public Schools, Oakland, CA  
(October 1970 to October 1974)

Taught English as a Second Language classes to immigrant adults. Developed curriculum and helped form a Community School, in conjunction with East Bay Asian for Community Action. Coordinated work experience for Neighborhood Youth Corps program.

**EDUCATION**

University of Hawaii, Honolulu, Hawaii  
**B.A. English, 1969**

San Francisco State University, San Francisco, CA  
**Standard Secondary Teaching Credential, 1971**

**National Internship Program, Development Training Institute, 1985**  
**Achieving Excellence, 2006/2007, Harvard University and NeighborWorks America**

**COMMUNITY EXPERIENCE**

**Current Member of:**

Local Initiatives Support Corporation, Board of Directors  
The Center for Leadership Innovation, Board of Directors, Vice President  
National Coalition for Asians and Pacific Americans in Community Development, Co Chair  
Community Economics, Board of Directors

**Past Member of:**

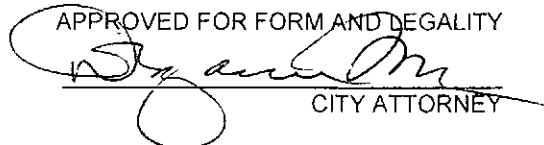
Federal Home Loan Bank Board Affordable Housing Advisory Council  
Bay Vision 20/20 Commission  
Board of Directors, Northern California Nonprofit Housing Association, Treasurer  
Board Member, Career Training Institute  
Board Member, Oakland/Sharing the Vision (Oakland Strategic Plan)  
Board Member, Women for Initiatives on Self Employment  
Oakland Homeless Commission  
Central District Development Plan, Community Advisory Committee, City of Oakland  
Development Leadership Network  
Housing Element Task Force, City of Oakland, 1985  
Residential Hotel Task Force, City of Oakland, 1984-1985  
Chinatown/Center District Council, City of Oakland, 1980-1984,  
Chair 11/1981-12/1982  
Highland General Hospital Community Advisory Board  
Chairperson, Patient Services Committee 1975-1980  
Concerned Asians of Oakland, 1976-1980  
East Bay Asians for Community Action, 1973-1976  
School Safety Commission, Oakland Public Schools, 1974-1977

**Sample Awards**

Woman Warrior, Pacific Asian American Women, Bay Area Coalition, 1998  
James Johnson Fellow 2000, Fannie Mae Foundation  
Local Hero, KQED Public Television – Women History Month, 2001  
Community Leader Award, Leadership California, 2008  
Screaming Eagle Award, California Reinvestment Coalition, 2010

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APPROVED FOR FORM AND LEGALITY

  
CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

INTRODUCED BY MAYOR JEAN QUAN

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**RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF  
LYNETTE JUNG LEE TO THE OAKLAND HOUSING AUTHORITY  
BOARD**

**WHEREAS**, the City Council established the Oakland Housing Authority Board by adopting Resolution No. 6341 C.M.S., April 28, 1938, pursuant to the California Health and Safety Code, section 34270, which authorizes the City of Oakland to declare the need for a housing authority by resolution; and

**WHEREAS**, the Oakland Housing Authority Board is responsible for Oakland's low-rent housing program with the Board providing policy oversight over the development, construction, rental, management and maintenance of all public housing in Oakland, so that the Board either owns, operates and administers its units or administers a rental assistance program in which private landlords rent directly to tenants who are eligible to receive federal rent subsidies; and

**WHEREAS**, California Health and Safety Code Section 34270 authorizes the Mayor, subject to confirmation of a majority of the members of the Council, to appoint five commissioners; and

**WHEREAS**, California Health and Safety Code Sections 34270 and 34272(d) further provide (1) that the Mayor shall appoint, subject to confirmation of a majority of the members of the Council, two additional commissioners who are tenants of the authority, one of whom shall be over 62 years of age if the authority has tenants of such age, and (2) that if a tenant commissioner ceases to be a tenant of the authority he/she shall be disqualified and another tenant shall be appointed to fill the unexpired term; and

**WHEREAS**, California Health and Safety Code Section 34272 provides that tenant commissioners' terms shall be two years; all other commissioners' terms shall be four years; and, all vacancies shall be filled for the unexpired term; and

**WHEREAS**, an unscheduled vacancy has occurred for the seat previously held by Commissioner Adhi Nagraj for the term July 1, 2010 through June 30, 2014, and

**WHEREAS**, when an unscheduled vacancy occurs on a local board, California Government Code Section 54974 (a) requires that a special vacancy notice be posted

for ten days in the city clerk's office prior to a legislative body voting to confirm an appointment for the remainder of the term, and

**WHEREAS**, a special vacancy notice for the remainder of Commissioner Nagraj's seat has been posted in the city clerk's office for 10 or more days; and

**WHEREAS**, the Honorable Mayor Jean Quan has appointed Lynette Jung Lee to the Oakland Housing Authority Board to serve the remainder of Commissioner Nagraj's four-year term, which expires June 30, 2014, subject to confirmation by the City Council; now, therefore, be it

**RESOLVED:** That the City Council hereby confirms the Mayor's appointment of Lynette Jung Lee to the Oakland Housing Authority Board to serve the remainder of Commissioner Adhi Nagraj's four-year term which ends on June 30, 2014.

**IN COUNCIL, OAKLAND, CALIFORNIA,**

**PASSED BY THE FOLLOWING VOTE:**

AYES – BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF AND PRESIDENT KERNIGHAN

NOES –

ABSTENTIONS-

ABSENT-

ATTEST

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LATONDA SIMMONS  
City Clerk and Clerk of the Council  
of the City of Oakland, California