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# AGENDA REPORT

**TO:** Sabrina B. Landreth  
City Administrator

**FROM:** Jamie Turbak  
Director of Library Services

**SUBJECT:** State Grant for Out-Of-School Time  
Art at Oakland Public Library

**DATE:** January 6, 2020

City Administrator Approval

Date:

1/30/2020

## RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution To:

- 1) **Accept And Appropriate Out-Of-School Time Grant Funds From The California State Library In An Amount Not To Exceed \$250,000 Through June 30, 2022; And**
- 2) **Waive The Request For Proposals/Qualifications Requirements; And**
- 3) **Award A Contract To The Museum Of Children's Arts (MOCHA) In An Amount Not To Exceed \$200,000 To Provide Weekly Out-Of-School Time Art Programs At Oakland Public Library Sites Through The Two-Year Grant Period Ending June 30, 2022.**

## EXECUTIVE SUMMARY

The proposed resolution will authorize the City Administrator to accept and appropriate \$250,000 from The California State Library for a grant to fund weekly out-of-school time art programs at Oakland Public Library through fiscal year ending June 30, 2022. Additionally, this resolution waives the request for proposals/qualifications requirements and awards a contract to the Museum of Children's Arts (MOCHA) in an amount not to exceed \$200,000 to provide said art programs at approximately seven Oakland Public Library sites during the two-year grant cycle. The remaining \$50,000 of grant funds will be utilized for expenses related to the workshops, such as furniture and supplies, as well as an evaluation component.

## BACKGROUND / LEGISLATIVE HISTORY

The Fiscal Year 2019-2020 California's governor's budget (AB 74, Chapter 23, Statutes of 2019) included \$8 million to the California State Library for grants to public libraries. Roughly \$2 million of this funding is designated for grants for out-of-school time programs that support and

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expand the critical role that public libraries play for children and teens during the 60 percent of their lives when they are not in school. Funded projects will improve and support the social-emotional development of school-aged children, and/or the workplace preparedness of teens, during out-of-school times (after school, weekends and summer).

### **ANALYSIS AND POLICY ALTERNATIVES**

Approval of this resolution will allow the City Administrator to accept and appropriate \$250,000 from the California State Library and award a contract to MOCHA in an amount not to exceed \$200,000 to provide approximately 750 unique art programs at seven Oakland Public Library locations over the course of two years. The workshops will be planned and executed by MOCHA to benefit school-age children (5-14 years old), although the programs will be open to younger and older youth. Art has a proven benefit to children's emotional and intellectual development and this program will provide exposure to arts curriculum to children who may not have such access at school. A paid teen intern will assist in leading each program in order to contribute to workplace development and experience for Oakland teens. The teen interns will be provided and paid for by MOCHA as part of this grant. The remaining \$50,000 will fund associated expenses, such as furniture and supplies, as well as an evaluation component.

Oakland Municipal Code ("OMC") section 2.04.051.A requires the City Administrator to conduct a request for proposals/qualifications (RFP/Q) process for professional services contracts and OMC section 2.04.051.B allows Oakland City Council to waive the RFP/Q requirements upon a finding by the Council that it is in the best interest of the City to do so. It is in the best interest of the City to waive the competitive request for proposals/qualifications requirements for this contract because Oakland Public Library was invited to apply based on successful past collaboration with MOCHA who is the named partner in the grant application.

### **FISCAL IMPACT**

There is no fiscal impact on the City's General Purpose Fund. Funds received will be deposited and appropriated to the California Library Services Fund (2148) in project numbers to be assigned.

### **PUBLIC OUTREACH / INTEREST**

No public outreach was required in the development of this report and resolution.

### **COORDINATION**

This report and legislation were reviewed by the Budget Bureau and the Office of the City Attorney.

**SUSTAINABLE OPPORTUNITIES**

**Economic:** This grant provides funding for paid teen interns provided by MOCHA to assist in leading each program in order to contribute to workplace development and experience for Oakland teens.

**Environmental:** There are no environmental opportunities identified in this report.

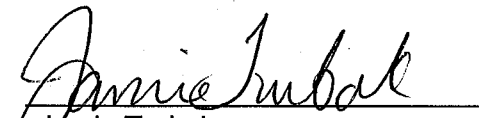
**Race & Equity:** The services of the Oakland Public Library are available at no charge to all residents of all ages to acquire knowledge and develop skills they need to assure equity in educational, employment, housing, and community opportunities. The priority for MOCHA led art workshops will be at Oakland Public Libraries geographically located in areas scoring lowest on the 2018 Oakland Equity Indicators Report.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff recommends that the City Council adopt a resolution 1) to accept and appropriate out-of-school time grant funds from the California State Library in an amount not to exceed \$250,000 through June 30, 2022; and 2) to waive the request for proposals/qualifications requirements; and 3) to award a contract to the Museum Of Children's Arts (MOCHA) in an amount not to exceed \$200,000 to provide weekly out-of-school time art programs at Oakland Public Library sites through the two-year grant period ending June 30, 2022.

For questions regarding this report, please contact Nina Lindsay, Associate Director at (510) 238-6706.

Respectfully submitted,

  
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Jamie Turbak  
Director of Library Services

Prepared by:  
Nina Lindsay, Associate Director  
Oakland Public Library

*Macaulay*  
City Attorney's Office

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OFFICE OF THE CITY CLERK  
OAKLAND

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# OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION TO: 1) ACCEPT AND APPROPRIATE OUT-OF-SCHOOL TIME GRANT FUNDS FROM THE CALIFORNIA STATE LIBRARY IN AN AMOUNT NOT TO EXCEED \$250,000 THROUGH JUNE 30, 2022; AND 2) WAIVE THE REQUEST FOR PROPOSALS/QUALIFICATIONS REQUIREMENTS; AND 3) AWARD A CONTRACT TO THE MUSEUM OF CHILDREN'S ARTS (MOCHA) IN AN AMOUNT NOT TO EXCEED \$200,000 TO PROVIDE WEEKLY OUT-OF-SCHOOL TIME ART PROGRAMS AT OAKLAND PUBLIC LIBRARY SITES THROUGH THE TWO-YEAR GRANT PERIOD ENDING JUNE 30, 2022**

**WHEREAS**, the California State Library provides grants to California public libraries for out-of-school time programs that support and expand the critical role that public libraries play for children and teens during the time they are not in school; and

**WHEREAS**, art has a proven benefit to children's emotional and intellectual development and art programs in libraries can provide exposure to arts curriculum to children who may not have such access at school; and

**WHEREAS**, the Oakland Public Library seeks a \$250,000 grant from the California State Library in order to fund weekly out-of-school time art programs at approximately seven Oakland Public Library locations for a two-year period; and

**WHEREAS**, the City Administrator wishes to enter into an agreement with the Museum of Children's Arts (MOCHA) in an amount not to exceed \$200,000 to provide the art programs at the Library sites; and

**WHEREAS**, the remaining \$50,000 of grant funds will be utilized for expenses related to the workshops, such as furniture and supplies, as well as an evaluation component; and

**WHEREAS**, MOCHA has provided high quality and reliable art programs at Oakland Public Library locations in the past; and

**WHEREAS**, Oakland Municipal Code (OMC) Section 2.04.051 requires a competitive Request For Proposals/Qualifications (RFP/Q) process for award of professional service contracts; and

**WHEREAS**, OMC Section 2.04.051.B permits the City Council to waive the RFP/Q requirements upon finding that it is in the City's best interest to do so; and

**WHEREAS**, staff recommends that it is in the best interests of the City to waive the RFP/Q process for the proposed contract with MOCHA because the California State Library invited Oakland Public Library to apply for the grant funds based on its successful past collaboration with MOCHA; and

**WHEREAS**, MOCHA is the named partner in the grant application; and

**WHEREAS**, the City Administrator has determined that services under this contract are of a professional, technical and temporary nature and that performance of this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive civil service; and, now, therefore, be it

**RESOLVED**: That the Council hereby accepts the funds in the amount not to exceed \$250,000 and appropriates said funds into the California Library Services Fund (2148); and, be it

**FURTHER RESOLVED**: That the Council finds that pursuant to OMC section 2.04.051.B, for the reasons stated above and in the City Administrator's report accompanying this resolution, that it is in the best interests of the City to waive the RFP/Q requirements for the services to be purchased under the proposed contract with MOCHA, and so waives the requirements; and be it

**FURTHER RESOLVED**: That the City Council hereby awards a contract to the Museum of Children's Arts (MOCHA) in an amount not to exceed \$200,000 to provide weekly out-of-school time art programs at Oakland Public Library sites through the two-year grant period ending June 30, 2022; and be it

**FURTHER RESOLVED**: That based on the information provided by the City Administrator, the Council finds that this contract is of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive civil service; and be it

**FURTHER RESOLVED**: That the contract will be approved for form and legality by the Office of the City Attorney and will be placed on file in the City Clerk's Office.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FORTUNATO BAS, GALLO, GIBSON MCELHANEY, KALB, REID, TAYLOR, THAO AND PRESIDENT KAPLAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_

LATONDA SIMMONS  
City Clerk and Clerk of the Council of the  
City of Oakland, California