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CITY OF OAKLAND



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Office of the Mayor  
Honorable Ronald V. Dellums  
Mayor

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Letter of Appointment

July 7, 2009

The Honorable City Council  
One City Hall Plaza, Second Floor  
Oakland, CA 94612

Dear President Brunner and members of the City Council:

Pursuant to City Charter section 601, the Mayor has appointed the following person as a member of the following Board, subject to City Council confirmation:

**Housing Residential Rent and Relocation Board**

**Jasmin V. Edouard** (Tenant), Mayoral appointment to serve the term beginning February 12, 2008 and ending February 11, 2011 filling the seat previously held by Chanee Franklin.

Please note that Ms. Edouard was previously appointed to the Neutral seat, however she does not meet the neutral qualification, and therefore is being reappointed to the Tenant seat.

Thank you for your assistance in this matter.

Sincerely,

Ronald V. Dellums  
Mayor

## *Jasmin Vaughan Edouard*

### *Career Objective:*

I am seeking the Curatorial Administrative Assistant Position for Painting and Sculpture with the San Francisco Museum of Modern Art.

### *Education:*

**Mills College, Oakland, California**  
*B.A. – Art History, January 2000*

**New York University, New York**  
*Art History, 1992 – 1993*

**Parson's School of Design, New York**  
*A.A. – Fashion Illustration – Graphic Design, 1984 – 1988*

**Women's Initiative, San Francisco, California**  
*Simple Steps Business Success Course, June 2007*

### *Skills:*

Project management	Curatorial experience
Gallery management	Exhibit set up
Artist presentation	Marketing
Art history education	Office support
Organizational skills	Communication skills
Professional	Critical thinker
Creative thinker	Writing skills
People skills	Microsoft Office: Word, Excel, and
Outlook	
Raiser's Edge	File maker Pro

### *Professional Gallery Experience:*

*Linen Life Gallery, Emeryville, CA*

*J. Arts Presents "Family Jewels" The Art of Nashormeh Lindo*

*Curator – Artist Representative*

*June 2006 – August 2006*

- Organized art show: *"Family Jewels"*
- Set up, planned, and coordinated event
- Prepared facility for art installation
- Created marketing materials
- Represented artist, presented artist to community
- Promoted event in Oakland community
- Created presentation materials and press/media release for the event

*The Oakland Museum of California African American Advisory Committee and J. Arts Presents  
"Black Owned Gallery Tours"*

*Gallery Tour Coordinator - Art Historian*

December 11, 2005

- Organized Black Owned Art Gallery Tours with The Thelma Harris Art Gallery, The Oakland Museum of California Collectors Gallery, and The Linen Life Gallery
- Organized and coordinated the art tours event
- Created marketing material to announce gallery tours
- Coordinated and organized artists and art to be exhibited for the day of event
- Narrator for the Black Owned Gallery Tours
- Introduced Black Owned Galleries to the community(s) and art appreciators
- Created all presentation materials used for press/media release and event announcements and mailings

*The Museum of Children's Art (MOCHA) – Project Yield After School Program,  
Oakland, California*

*Program Support – Administrative Assistant*

October 2002 – June 2004

- Provided administrative support to Community Program Director and Art Educators
- Implemented and maintained database for enrollment/attendance
- Program Liaison for Community, Students, Parents, and Art Educators
- Coordinated and developed collaborations with schools
- Supported day to day operations of Project Yield After School Program
- Provided art instruction, workshops, artistic demonstrations, public art projects, performances, and field trips for youth

*The Oakland Museum of California, Oakland, California*

*Curatorial Assistant – Half Past Autumn: The Art of Gordon Parks*

May 2001 – September 2001

- Provided daily administrative support to the Senior Curator and Photography staff
- Completed research, planning, production, educational programming for exhibit
- Facilitated research on and documentation of the exhibit
- Maintained facility daily for event showing
- Answered questions related to the collection, providing access to students, classes, and the community at large.
- Provided educational information including didactic materials, catalogues, lectures, and docent talks
- Reached out to Oakland's art community for support of the exhibit
- Assisted with selection, research, planning, and production
- Supported the African American Advisory Committee
- Documented files
- Maintained exhibition budget
- Planned for opening reception and concert

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APPROVED FOR FORM AND LEGALITY

*[Signature]*  
CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION APPOINTING JASMIN V. EDOUARD AS A MEMBER OF THE HOUSING, RESIDENTIAL RENT AND RELOCATION BOARD**

**WHEREAS**, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

**WHEREAS**, Chapter 8.22 of the Oakland Municipal Code creates the Housing, Residential Rent and Relocation Board to encourage investment in residential housing while also protecting the welfare of residential tenants; and

**WHEREAS**, Chapter 8.22 of the Oakland Municipal Code specifies that members of the Housing Residential Rent and Relocation Board are to serve three year terms, which are to be staggered so that one-third of the appointments will expire every year, and appointments to fill a term of office are only to be for the remainder of that term; and

**WHEREAS**, the Honorable Mayor Ronald V. Dellums has appointed **JASMIN V. EDOUARD** to complete the three-year term on the Housing, Residential Rent and Relocation Board beginning February 12, 2008 and ending February 11, 2011 filling the tenant seat previously held by Chanee Franklin, subject to confirmation by the City Council; now therefore be it

**RESOLVED**, that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of **JASMIN V. EDOUARD** to complete the three-year term on the Housing, Residential Rent and Relocation Board beginning February 12, 2008 and ending February 11, 2011 filling the Tenant seat previously held by Chanee Franklin.

**IN COUNCIL, OAKLAND, CALIFORNIA,**

**PASSED BY THE FOLLOWING VOTE:**

AYES- KERNIGHAN, NADEL, QUAN, DE LA FUENTE, BROOKS, REID, KAPLAN,  
AND PRESIDENT BRUNNER

NOES -

ABSENT -

ABSTENSION -

ATTEST:

\_\_\_\_\_  
LATONDA SIMMONS  
Interim City Clerk and Clerk of the Council  
of the City of Oakland, California