

CITY OF OAKLAND
AGENDA REPORT

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2007 NOV 29 PM 4:07

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Department of Human Services
DATE: December 11, 2007

RE: **Resolution Authorizing the City Administrator to Execute An Amendment to Increase The Amount Of The Agreement Between The City Of Oakland And Cityspan Technologies For An Amount Not To Exceed Ten Thousand Dollars (\$10,000), for a Total Amount Not To Exceed Fifty-five Thousand Dollars (\$55,000), To Develop and Maintain a Database For the California Department of Corrections and Rehabilitation Intergovernmental Partnership Grant For The Period Of July 1, 2007 To June 30, 2008 With A One-Year Option To Renew**

SUMMARY

The Department of Human Services secured a grant for \$1,208,333 for twenty-nine (29) months from the California Department of Corrections and Rehabilitation (CDCR) to provide increased capacity to serve parolees with case management, employment and training, and substance abuse/mental health assessment. As a requirement of this grant, the City of Oakland is obligated to maintain an electronic client management information system that is compatible with the CDCR system and can regularly and confidentially export progress reports. DHS seeks City Council approval for a \$10,000 amendment to the current agreement with Cityspan Technologies, the current web-based electronic database provider for the Measure Y (Violence Prevention and Public Safety Act of 2004) programs, to make additions and alterations to their current Measure Y database platform in order to cost-effectively fulfill the data requirements of the CDCR grant.

FISCAL IMPACT

Approval of this resolution will authorize the City Administrator to amend the agreement with Cityspan Technologies for an additional \$10,000, which will be used fulfill the requirement of CDCR funding that the City of Oakland maintain an electronic client management information system that is compatible with the CDCR system and can regularly and confidentially export progress reports. The funds will be appropriated in the CDCR Project Choice Project (G318810), State of California Fund (2159), DHS Administration Org (78111). There is no impact on the General Fund.

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BACKGROUND

The Inter- Governmental Partnership (IGP) Grant Program was released by CDCR's Division of Community Partnerships to fund the implementation and expansion of innovative programs designed to reduce recidivism and prevent community victimization. Proposals that efficiently and effectively utilized resources, leveraged strengths and improved offender outcomes were solicited at the end of 2006. Through this process, DHS secured a grant for \$1.2 million to complement, and be closely coordinated with, reentry services and programs funded under Measure Y. The grant funding is for 29 months, commencing February 1, 2007 and ending June 20, 2009. The grant expands Project Choice to serve parolees of all ages returning from San Quentin Prison to Alameda County with case management, employment and training, and substance abuse/mental health assessment.

Prior to the availability of IGP grant program funds, CDCR had long partnered with the City of Oakland on Project Choice, the City's multi-year pilot program working with offenders returning to Oakland from juvenile and adult prison. The passage of Measure Y presented an opportune time to continue the partnership, leveraging City of Oakland funds with state funds to serve the Oakland parolee population. Including Project Choice, nearly \$1.9 million are invested annually in violence prevention programs serving parolees and adult probationers through Measure Y.

On May 29, 2007, City Council accepted and appropriated a grant for \$1,208,333 for twenty-nine (29) months from the California Department of Corrections and Rehabilitation (CDCR) to provide increased capacity to serve parolees with case management, employment and training, and substance abuse/mental health assessment. These services are closely coordinated with the reentry programs funded through the City of Oakland's Measure Y (The Violence Prevention and Public Safety Act of 2004).

KEY ISSUES AND IMPACTS

In an effort to better serve funded agencies and to enhance contractual accountability, the Department of Human Services, with Cityspan Technologies, Inc., developed a web based contract reporting and monitoring system for all of Measure Y contracts in August 2006. This online client tracking and contract management system provides reports on the progress grantees are making in meeting their performance goals. This data collection tool tracks service levels and outcomes for individual clients and can be used to keep case notes, effectively replacing paper file systems. This system is a more sophisticated, and much more accurate, method of tracking grantee deliverables than simply collecting aggregate reports written by grantees. The system also builds capacity for grantees by enabling them to keep their case files on a secure electronic system, and provides other useful features, such as client search tools, class attendance sheets, and customized reports on client demographics and activities. In addition to the design, maintenance and hosting of the system, Cityspan Technologies operates a Help Desk telephone line for all database users, including all Measure Y grantees. Cityspan also offers several in-person training sessions for database clients.

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The California Department of Corrections and Rehabilitation requires that grantees maintain an electronic client management information system that is compatible with the CDCR system and can regularly and confidentially export progress reports. This system must collect a vast array of data points and translate the data into the exact form and parameters used by the CDCR system. Staff recommends that rather than create a new Management Information System for the purpose of the CDCR grant, it would be more cost effective and easier for City and service provider staff to make additions and alterations to the current Measure Y database platform that DHS and the contracted provider, Volunteers of America, Bay Area, is using already as part of Measure Y funding. Future contracted providers, including employment and training providers, will also use this system.

The additional scope of services for the amendment with Cityspan Technologies will include:

1. Altering the user interface with the addition of the several dozen new fields required by CDCR
2. Mapping current data fields to match and/or translate in required CDCR fields
3. Generate monthly data exports for CDCR in one of the formats required
4. Reporting tools for both the provider and DHS staff to generate aggregate reports on a regular basis that summarize up-to-date client demographics and progress
5. Providing on-call telephone assistance daily, Monday through Friday, from 9:00 am to 5:00 pm to both DHS and provider staff

SUSTAINABLE OPPORTUNITIES

Economic: Providing reentry programs for Oakland young adults will increase their economic stability by linking them to organizations that can provide them with job training and job placement.

Environmental: No environmental impacts are expected at this time.

Social Equity: Reentry programs assist (literally) disenfranchised young adults in Oakland in achieving a greater degree of social equity. Reentry programs increase the likelihood that young adults avoid arrest and incarceration.

DISABILITY AND SENIOR CITIZEN ACCESS

All programs funded through Measure Y will be accessible to persons with disabilities and mobility impaired seniors, although Measure Y programs focus on interventions with young people under 30. All Measure Y programs contribute to increasing the safety of Oakland communities which is particularly beneficial to residents with disabilities and to seniors.

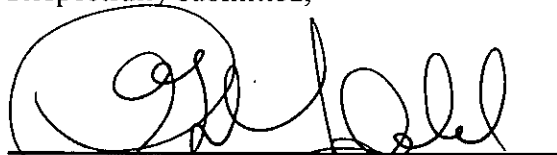
RECOMMENDATION(S) AND RATIONALE

In order to comply with the data collection and submission requirements of receiving \$1.2 million in funding from the California Department of Corrections and Rehabilitation, staff requests that City Council approve a resolution authorizing the City Administrator to execute an amendment to the agreement between the City of Oakland and Cityspan Technologies for an amount not to exceed \$10,000 to develop and maintain a database for the California Department of Corrections and Rehabilitation Intergovernmental Partnership Grant for the period of July 1, 2007 to June 30, 2008 with a one-year option to renew.

ACTION REQUESTED OF THE CITY COUNCIL

That City Council approve a resolution authorizing the City Administrator to execute an amendment to the agreement between the City of Oakland and Cityspan Technologies for an amount not to exceed \$10,000 to develop and maintain a database for the California Department of Corrections and Rehabilitation Intergovernmental Partnership Grant for the period of July 1, 2007 to June 30, 2008 with a one-year option to renew.

Respectfully submitted,



ANDREA YOUNGDAHL

Director, Department of Human Services

Reviewed by:

Sara Bedford, DHS Policy & Planning Manager

Prepared by:

Anne Marks, Violence Prevention Planner

APPROVED AND FORWARDED TO THE
PUBLIC SAFETY COMMITTEE:


Office of the City Administrator

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December 11, 2007

FILED
OFFICE OF THE CITY CLERK
OAKLAND

Don Biakosky
City Attorney

2007 NOV 29 10 41 AM
OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AMENDMENT TO INCREASE THE AMOUNT OF THE AGREEMENT BETWEEN THE CITY OF OAKLAND AND CITYSPAN TECHNOLOGIES FOR AN AMOUNT NOT TO EXCEED TEN THOUSAND DOLLARS (\$10,000), FOR A TOTAL AMOUNT NOT TO EXCEED FIFTY-FIVE THOUSAND DOLLARS (\$55,000), TO DEVELOP AND MAINTAIN A DATABASE FOR THE CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION INTERGOVERNMENTAL PARTNERSHIP GRANT FOR THE PERIOD OF JULY 1, 2007 TO JUNE 30, 2008 WITH A ONE-YEAR OPTION TO RENEW

WHEREAS, the California Department of Corrections and Rehabilitation (CDCR) awarded a grant to the Department of Human Services for \$1,208,333 for 29 months commencing February 1, 2007 to provide increased capacity to serve parolees with case management, employment and training, and substance abuse/mental health assessment; and

WHEREAS, the City of Oakland is coordinating the implementation of this grant with the reentry programs funded through Measure Y, the Violence Prevention and Public Safety Act of 2004; and

WHEREAS, a condition of the grant and CDCR is the confidential electronic tracking and reporting of client information in a database;

WHEREAS, given their current track record developing and hosting the City of Oakland's Measure Y database, Cityspan Technologies is the most qualified, competent and cost efficient entity to develop and operate said tracking and reporting system; and

WHEREAS, the funding for this amendment is available in State of California Fund (2159), DHS Administration Unit Org (78111), CDCR Project Choice Feb 2007 to June 2009 Project (G318810); now, therefore be it

RESOLVED: That the City Administrator is hereby authorized to execute an amendment to the agreement with Cityspan Technologies for an additional \$10,000, for a total amount not to exceed \$55,000, with a one-year option to renew contingent upon future need and successful performance, for the purpose of providing database development and information export per City of Oakland's grant with CDCR; and be it

FURTHER RESOLVED: That these funds will be allocated from State of California Fund (2159), DHS Administration Unit Organization (78111), and CDCR Project Choice Feb 2007 to June 2009 Project (G318810); and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests and related actions which may be necessary in accordance with its basic purpose; and be it

FURTHER RESOLVED: That said agreement shall be approved as to form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California