

FILED
OFFICE OF THE CITY CLERK
OAKLAND

17 MAY 11 PM 3:06

Approved as to Form and Legality
[Signature]
City Attorney's Office

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

INTRODUCED BY COUNCIL PRESIDENT PRO TEMPORE ABEL GUILLÉN AND COUNCIL PRESIDENT LARRY REID

RESOLUTION APPROVING A CONTRACT WITH HARVEY M. ROSE ASSOCIATES, LLC, UP TO \$80,000, TO CONDUCT AN INDEPENDENT ANALYSIS OF THE MAYOR'S PROPOSED FY 2017-19 BUDGET, AND ADDITIONAL ANALYSES, AS NEEDED AND IF DIRECTED, PENDING AVAILABILITY OF FUNDS, FOR THE ENTIRE CITY COUNCIL, TO REPORT DIRECTLY TO THE PRESIDENT OF THE COUNCIL AND THE CHAIR OF THE FINANCE AND MANAGEMENT COMMITTEE, AND TO WORK COLLEGIALLY WITH THE CITY ADMINISTRATOR, OR HER DESIGNEE, TO OBTAIN RELEVANT INFORMATION, INCLUDING, BUT NOT LIMITED TO, PAST BUDGET DOCUMENTS, MEMORANDA, REPORTS AND OTHER INFORMATION AS NECESSARY TO EXECUTE THE ANALYSIS IN A TIMELY MANNER

WHEREAS, an informational report was heard at the July 12, 2016, Finance and Management Committee to discuss options for creating the position of Council Budget and Finance Analyst; and

WHEREAS, based on the recommendation of the July 12, 2016, Finance and Management Committee, an amount of \$80,000 was set aside by the City Council in the FY 2016-17 budget to use for a limited-duration employee or contractor to serve as an independent Budget and Finance analyst for the entire Council, reporting to the Council President and Finance and Management Committee Chair; and

WHEREAS, Council staff developed a scope of services for the responsibilities of this position, a request for proposals/qualifications was conducted and Harvey M. Rose Associates, LLC, was selected; and

WHEREAS, Harvey M. Rose Associates, LLC, will analyze the following topics: multi-year budget-to-actual expenditures and revenues with a focus on police, fire, information technology, and planning and building operations and services; major areas of budget-year increases, including increases in the number of staff FTEs; salary savings; encumbrance and reserve adjustments; and potential revenue enhancement options, with a focus on property, sales, documentary transfer, utility, and business license fees; and

WHEREAS, the contract with Harvey M. Rose Associates, LLC is capped at \$79,000 and ends December 31, 2017, the Council may request additional analysis following the passage of the FY ,

2016-17 budget, pending availability of funds; now, therefore, be it

RESOLVED: That a contract with Harvey M. Rose Associates, LLC, is hereby approved in an amount of seventy nine thousand dollars (\$79,000) to conduct an independent Budget and Finance analysis of the Mayor's proposed FY 2017-19 budget for the entire City Council in connection with the FY 2017-19 budget development process; and, be it

FURTHER RESOLVED: That in addition to the independent analysis referenced above of the proposed FY 2017-19 budget Harvey M. Rose & Associates, LLC, may conduct additional analyses as needed and if directed, pending the availability of funds, will report directly to the President of the Council and the Chair of the Finance and Management Committee, and will work collegially with the City Administrator, or her designee, to obtain relevant information including, but not limited to, past budget documents, memoranda, reports and other information as necessary to execute the scope of work in a timely manner.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES – BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON McELHANEY, GUILLEN, KALB, KAPLAN, and PRESIDENT REID

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California