

CITY OF OAKLAND
AGENDA REPORT

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OFFICE OF THE CITY CLERK
OAKLAND

2004 JUL -1 PM 2:07

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Oakland Fire Department
DATE: July 13, 2004

RE: **INFORMATIONAL REPORT ON EMERGENCY MANAGEMENT BOARD
PROCEEDINGS FOR THE PERIOD JANUARY – JUNE 2004**

SUMMARY

This report is a summary of the activities and accomplishments of the Office of Emergency Services as reported to the City of Oakland's Emergency Management Board for the period January through June 2004.

FISCAL IMPACT

Since this report is informational only, no fiscal impacts are included.

BACKGROUND

The Public Safety Committee requested a semi-annual report on emergency preparedness, response, recovery, and mitigation activities reported to the City's Emergency Management Board (EMB).

The Fire Department's Office of Emergency Services (OES) is responsible for emergency preparedness, planning, education, and training to ensure a comprehensive, coordinated response by the City and other agencies to the Oakland community. These activities are reported quarterly to Oakland's Emergency Management Board, which functions as the City's Disaster Council.

For the period January to June 2004, OES activities have included:

- Citizens of Oakland Respond to Emergencies (CORE) program
- Certified Unified Program Agency (CUPA) regarding hazardous materials
- Corridor of Safety Alerting & Warning system (Sirens and 530AM radio)
- Homeland Security grants and initiatives
- Emergency Operations Center (EOC)
- Emergency Management Board meetings

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KEY ISSUES AND IMPACTS

Two quarterly meetings of Oakland's Emergency Management Board were held during this six month period. The following topics were discussed and reviewed.

Citizens of Oakland Respond to Emergencies (CORE)

During the period January to June 2004, the Oakland Fire Department trained 256 Oakland residents through CORE, a free neighborhood preparedness program that matches the national model for Citizens Emergency Response Teams (CERT).

In order to graduate from the CORE program, individuals and ideally, neighborhood groups, complete:

- CORE I class - Home and Family Preparedness.
- CORE II class - Neighborhood Preparedness and Response.
- CORE III classes – Advanced training in damage assessment, fire behavior, disaster first aid, basic search and rescue operations.
- CORE III hands-on exercise – A two hour drill conducted at the Fire Training Center.

The breakdown of training, by quarter, Council District, and CORE program level is as follows:

CORE January – March 2004

Residents Trained by Council District

	CD 1	CD 2	CD 3	CD 4	CD 5	CD 6	CD 7
CORE 1	34	8	18	25	4	7	0
CORE 2	17						
SUB TOTAL	51	8	18	25	4	7	0
EMER. COM.*	4	1	3	5	1	0	0
TOTAL	55	9	21	30	5	7	0

GRAND TOTAL: 127

*Emergency Communications Workshop

CORE April – June 2004

Residents Trained by Council District

	CD 1	CD 2	CD 3	CD 4	CD 5	CD 6	CD 7
CORE 1	28	3	2	10	2	0	1
CORE 2	21	0	27	7	0	2	1
CORE 3	1	4	11	4	1	3	1
TOTAL	50	7	40	21	3	5	3

GRAND TOTAL: 129

Highlights for the CORE program during this period include:

- OES received a CERT grant for \$9,689.30 for FY2004 (December 4, 2003 – December 5, 2004).
- The CORE 1 and CORE 2 manuals were published in Chinese.
- Community volunteers from the CORE Advisory Task Force taught a class for the hearing impaired as well as a class for Vietnamese parents.
- A new workshop on emergency communications was introduced in March 2004. This class was developed by a CORE member, who is also a ham radio operator, in concert with the Oakland Fire Department.
- Two CORE veterans trained new residents in their neighborhoods and another arranged for CORE training at Fire Station 7. Recent graduates also organized CORE classes and presentations in their neighborhoods.
- For the first time, a CORE II class was conducted in OES, instead of in a specific neighborhood, receiving favorable feedback.
- In April, a CORE III hands-on exercise was conducted at the Fire Training Center with help from firefighters from Fire Stations 12 and 3, who arrived just after responding to a structure fire.
- A recent CORE graduate qualified to become a new CORE instructor.
- The Spring 2004 newsletter was published.
- With extensive help from the CORE Advisory Task Force, the CORE III manual is undergoing a revision to include new sections on disaster psychology and emergency communications.
- A new CORE website is in progress and due to be launched in July 2004.

Certified Unified Program Agency (CUPA)

Highlights for the CUPA program during this period include:

- Ettie Street Watershed Project - In response to the discovery of PCBs in the Ettie Street Water Shed during the assessment of several watersheds located in Alameda County, the Environmental Services Division of the Public Works Agency and CUPA inspectors from the Oakland Fire Department's Office of Emergency Services are conducting a series of storm water inspections to determine the source of contamination. The elimination of the contamination source is important to the protection of the water quality of the San Francisco Bay.
- Lasaffre Yeast and Fleischmann Yeast Closures - CUPA provided oversight of the closure and demolition of these two facilities, located in West and East Oakland respectively. These plants were suspected of releasing toxins that may have potentially triggered childhood asthma and which represented substantial health risks to residences living near these facilities.

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- CUPA staff, in collaboration with the Fire Department's Training Division, conducted *First Responder Operations* training for fire suppression companies. This training focused on protocols for response to handling a hazardous materials incident. Each session concluded with a tabletop exercise for participants.
- CUPA and Training Division staff also conducted full functional, battalion-level exercises for the Fire Department's Hazardous Materials Response Team.

Alerting & Warning System (Sirens and 530 AM radio)

The Cities of Alameda, Oakland and San Leandro, and the University of California at Berkeley agreed to work cooperatively to develop common protocols for our siren systems. Through this agreement, known as the Corridor of Safety, the members and key players which include California Highway Patrol, US Coast Guard, City of Berkeley, Contra Costa County, and City and County of San Francisco, meet every two months to exchange information.

Highlights of the Corridor of Safety program during this period include:

- As of June 2004, twenty-six of twenty-seven sirens in Oakland were operational. The siren damaged by fire at Goss & Pine was repaired. Sirens were connected to power at Aliso & 39th Avenue; Keller Avenue & Skyline; Carisbrook & Darnby; and Amito Reservoir & Besito. The only siren that remains to be installed is located at Malcolm & Mark, where a homeowner's association is disputing its location.
- OES continues to seek a solution to effective use of the alerting and warning sirens for the City's hearing impaired population. OES is monitoring the work being done by WGBH-Boston, a participant in the Partnership for Public Warning.
- Along with the Cities of Alameda and San Leandro, Oakland OES was a member of a panel on alerting and warning systems at the annual Disaster Resistant California conference hosted by the State Office of Emergency Services in May 2004.
- Sirens continue to be tested on the first Wednesday of every month at noon.

Homeland Security Initiatives and Grants

Homeland Security Initiatives

- OES completed a terrorism plan as an annex to Alameda County's Oil Spill Response plan. This work was funded through the State Department of Fish & Game as part of an ongoing grant from the Environmental Protection Agency.
- OES conducted Weapons of Mass Destruction Awareness training for 42 City associates.
- On June 10, OES staff and the City Attorney's Public Information Officer observed Berkeley Alert II, a functional exercise that involved coordinated response to a dirty bomb by the City of Berkeley, UC Berkeley, Bayer Labs, Lawrence Berkeley Lab, and Alta Bates Hospital.

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- OES continues to participate in regular meetings of the Bay Area Terrorism Working Group (BATWG), Red Cross of Alameda County board meetings, Alameda County Operational Area Terrorism Working Group, and State of California Mutual Aid Regional Advisory Committee.

Homeland Security Grants

The City of Oakland is the core city of the Oakland/Alameda County/Contra Costa County Urban Area. We have been awarded a \$7.8 million grant from the Department of Homeland Security, Office of Domestic Preparedness for the purpose of developing and beginning implementation of a regional plan for detecting, preventing, preparing for, responding to and recovering from terrorism events. Although the State has the option of holding 20% of the grant to offset the costs of managing it, the State has decided to pass 100% of the funding for FY 04 UASI (Urban Area Security Initiative) grants down to the Urban Areas.

In January 2004, the Urban Area Working Group (UAWG) - comprised of representatives from various jurisdictions within the urban area and representing a wide array of disciplines - submitted for approval a Strategy Plan that addressed these elements. The State and the Office of Domestic Preparedness have since approved the Strategy.

The Strategy consists of goals and objectives to prevent, mitigate, prepare for and recover from acts of terrorism. The goals were prioritized on a rating scale from Critical - requiring funding with the FY 04 UASI Grant, to Low- important but only after the High and Medium Priorities have been addressed, or with other funding sources.

The next step in the grant process is to submit the Initial Strategy Implementation Plan (ISIP). To develop the data needed for the ISIP, the Critical and High Priority goals from the Strategy have been sent to four sub-groups of the UAWG.

In early May, the UAWG met to review and compare plans to address the critical and high priority objectives. The four Lead Teams presented summaries on the following, outlining spending plans, macro budgets, and timelines needed to complete the objectives:

- Communications/Interoperability Team presented a plan to enhance existing and develop regional interoperable communication systems.
- Information Dissemination Team researched enhancing existing and developing regional information exchange networks and reducing the vulnerabilities of information systems.
- Transportation Team presented plans to reduce the vulnerability of transportation systems.
- Overhead Team presented plans to expand Incident Management and improve existing Recall and Mutual Aid plans.

The UAWG made recommendations to the Executive Board on how much funding to allocate to the objectives. The Executive Board voted and the following results were used to complete the Initial Strategic Implementation Plan (ISIP) required by the State:

<i>PERCENTAGE</i>	<i>ALLOCATION</i>	<i>OBJECTIVE</i>
3%	\$ 234,250.44	A - MANAGEMENT & ADMINISTRATION
54%	\$ 4,216,507.92	B - INTEROPERABLE COMMUNICATIONS
17%	\$ 1,327,419.16	C - INFORMATION DISSEMINATION
17%	\$ 1,327,419.16	D - OVERHEAD/INCIDENT MANAGEMENT
9%	\$ 702,751.32	E - TRANSPORTATION
	\$ 7,808,348.00	TOTAL

The ISIP and other required forms were sent to the State and we have received conditional approval. The State will forward the completed application to the US Office for Domestic Preparedness for approval.

Also, the UAWG learned that the US Department of Homeland Security offers free federal assistance on two of the objectives. To acquire it, the Executive Board sent a letter requesting assistance with interoperable communications and developing information sharing networks.

The next step will be to reconvene the UAWG and enlist teams comprised of the stakeholders in each objective. The initial broad spending plans will be refined and a detailed budget and action plan will be developed for each objective.

Emergency Operations Center (EOC)

- There were no activations of the EOC during this period. With assistance from the Oakland Radio Communications Association (ORCA, i.e., ham radio operators), OES will partially activate the EOC on July 4, 2004. Because of the fire danger presented by illegal fireworks, ORCA will also conduct fire patrols in the Oakland hills over the holiday, as they have for the past ten years.
- OES assembled a team of Public Information Officers from throughout the City, drafted a PIO manual for use during emergencies, identified meeting space for the team in the EOC, and then hosted a tabletop exercise based on a terrorist event.
- Using a moderate earthquake scenario, OES hosted a tabletop exercise for department heads in the Emergency Operations Center on May 27.
- Executives and scientists from energy companies in France and Germany toured the EOC and received an overview of California's Standardized Emergency Management System on April 1. A delegation of Japanese businessmen and government officials toured the facility in May. Members of the Cupertino School District and Shorenstein Properties also took tours.

- OES has joined the local E-Team users group to share lessons learned in using this disaster response and reporting software.
- OES continues to participate with the Association of Bay Area Governments (ABAG) on ABAG's committee for earthquake preparedness for businesses.
- OES has joined a new ABAG committee to prepare regional mitigation reports required by the federal Disaster Mitigation Act of 2000.

Emergency Management Board meetings

- At their April meeting, the Emergency Management Board voted to act as Oakland's Citizens Corps Council in order to ensure that the City remains eligible to receive federal grants. OES anticipates receipt of a two-year, \$16,000 Citizens Corps Council grant from the Federal Emergency Management Agency (FEMA) in the near future.
- Also in April, the Emergency Management Board voted to support the Mayor's Commission on Persons with Disabilities and endorsed, in principle, the use of evacuation chairs in high-rise buildings.

SUSTAINABLE OPPORTUNITIES

Economic:

- Future receipt of funds from the FY04 Urban Area Security Initiative (UASI) grant may help fund communications equipment that would otherwise have to be appropriated through the City's Capital Improvement Program (CIP).
- Receipt of FEMA grants for CERT and Citizens Corps Council initiatives has funded improvements to the CORE program.
- Receipt of the Oil Spill Protection and Response (OSPR) grant from State Department of Fish & Game continues to underwrite the revision and update of key planning documents.

Environmental:

- Demolition of the Lasaffre and Fleischmann's Yeast factories represents a major accomplishment in efforts to improve air quality and reduce health threats to Oakland residents.
- Investigation into the source of contamination for the Ettie Street watershed will ultimately result in improvement to water quality in the San Francisco Bay.

Social Equity:

- During this period, CORE classes were taught for a Vietnamese parents group.
- CORE I and II manuals were published in Chinese.

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- Brochures and meeting minutes for OES programs continue to be published in Braille, audiotape, Spanish, and Chinese. Siren information is also published in Vietnamese.

DISABILITY AND SENIOR CITIZEN ACCESS

OES remains committed to its responsibility to address the needs of vulnerable populations in its emergency management programs. The chairperson of the Mayor's Commission on Persons with Disabilities is a member of the Emergency Management Board. EMB meetings are held in facilities that meet ADA requirements.

Specific accomplishments during this reporting period include:

- At their most recent meeting in April 2004, the Emergency Management Board voted unanimously to endorse, in principle, the use of evacuation chairs in high-rise buildings.
- A CORE class was taught for hearing impaired residents.

RECOMMENDATION(S) AND RATIONALE

Staff recommends that City Council approve and accept this informational report.

ACTION REQUESTED OF THE CITY COUNCIL

Staff requests that the City Council approve and accept this report.

Respectfully submitted,



GERALD A. SIMON

Chief, Fire Department

Prepared by:

Kimberly Shunk, Assistant Emergency Manager
Office of Emergency Services

APPROVED AND FORWARDED TO
THE PUBLIC SAFETY COMMITTEE:

for Cheryl Thompson
OFFICE OF THE CITY ADMINISTRATOR

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City of Oakland Meeting Agenda

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
Ceda Floyd, City Clerk

*Community & Economic Development Committee

Hearing Room 1, City Hall, 1 Frank H. Ogawa Plaza

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, July 13, 2004

4:00 PM

Hearing Room One - 1st Floor

DEFINITION OF TERMS:

Consent Item: any action item that a subject matter Committee has forwarded to the full Council with unanimous recommendation for approval and is not controversial, and does not have a high level of public interest as determined by the Rules Committee.

Non-Consent Item: any action that a subject-matter Committee has forwarded to the full Council without unanimous recommendation for approval, or having a high level of public interest, or is controversial as determined by the Rules Committee.

Action Item: any resolution, ordinance, public hearing, motion, or recommendation requiring official vote and approval of the City Council to be effective.

Informational Item: an item of the agenda consisting only of an informational report that does not require or permit Council action.

Roll Call / Call to Order

COMMITTEE MEMBERSHIP:

President De La Fuente, District 1; Larry Reid, District 7; Vice Mayor Henry Chang, Jr., At-Large; Chairperson Jane Brunner, District 1

- 1 Approval of the Draft Minutes from the Committee Meeting held on June 22, 2004
- 2 Determination of Schedule of Outstanding Committee Items
- 3 Subject: West Oakland Community Fund
From: Community and Economic Development Agency
Recommendation: Discussion and action on a report regarding a proposal to establish a West Oakland Community Fund (Community Trust) (04-0384)
- 4 Subject: Rent Adjustment Program
From: Community and Economic Development Agency
Recommendation: Discussion and action on the Annual Report regarding Rent Adjustment Program income, costs and operations for Fiscal Year 2003-2004 and anticipated costs for Fiscal Year 2004-2005 (04-0508)

- 5 Subject: Minor Home Repair Program
 From: Community and Economic Development Agency
 Recommendation: Adopt a Resolution authorizing an increase in the existing contract with the County of Alameda, Housing and Community Development Department, by an amount not to exceed \$229,210, for a total contract amount of \$729,210 to administer the Minor Home Repair Program (MHRP) (04-0509)
- 6 Subject: Culinary Arts Academy
 From: Community and Economic Development Agency
 Recommendation: Adopt a Resolution authorizing the reallocation of \$436,000 of Community Development Block Grant funds, and authorizing the City Administrator to negotiate and execute agreements with the Oakland Unified School District for the Castlemont High School Culinary Arts Academy (\$25,000) and with the Alameda County Health Care Services Agency for the Project YES! Youth Center renovation (\$411,000) (04-0510)
- 7 Subject: Origins Design Network - Extension of Contract Period
 From: Community and Economic Development Agency
 Recommendation: Adopt a Resolution amending a professional services contract between the City of Oakland and Origins Design Network to perform residential design review services, to extend the contract time period until such time contract funds are depleted (no change to the contract amount) (04-0542)
- 8 Subject: Planned Development Zoning District
 From: Community and Economic Development Agency
 Recommendation: Adopt an Ordinance adopting Oakland Planning Code Chapter 17.139 (Planned Development Zoning District Procedure) and making related changes to Oakland's Master Fee Schedule and Chapter 17.152 (Enforcement) (04-0545)

This item is scheduled as a Public Hearing on the July 20, 2004 City Council agenda.

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

Adjournment

- * In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

NOTE: Americans With Disabilities Act
If you need special assistance to participate in Oakland City Council and Committee meetings please contact the Office of the City Clerk. When possible, please notify the City Clerk 48 hours prior to the meeting so we can make reasonable arrangements to ensure accessibility. Also, in compliance with Oakland's policy for people with environmental illness or multiple chemical sensitivities, please refrain from wearing strongly scented products to meetings.

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CEDA FLOYD
Agency Secretary/City Clerk and
Clerk of the Council

ORA - Oakland Redevelopment Agency
S - Supplemental Item