CITY OF OAKLAND

AGENDA REPORT   OFFICE OF THE CITY CLERK

2005 DEC -1 PM 1:00

TO:	Office of the City Administrator
ATTN:	Deborah Edgerly
FROM:	Oakland Police Department
DATE:	December 13, 2005

RE: A Report And Proposed Resolution Authorizing The City Administrator To Further Amend The Amended Specialized Services Agreement With Motorola, Inc. To Include The License Of Personnel Information Management System (PIMS) Software, And To Purchase Installation, Training, Maintenance And Support Professional Services To Create An Early Intervention Database And Tracking System In An Amount Not To Exceed Three Hundred Fifteen Thousand Dollars ($315,000)

SUMMARY

The proposed resolution authorizes the City Administrator to further amend the Amended Specialized Services Agreement, approved in Resolution No. 77578 C.M.S., adopted December 17, 2002, between the City of Oakland ("City") and Motorola, Inc ("Motorola") to include the City's acquisition from Motorola of a computerized relational database, known as the Personnel Information Management System (PIMS), for the City's Police Department. The cost of the PIMS, including installation, training and three years of maintenance and support service, shall not exceed $315,000.

FISCAL IMPACT

The PIMS project will be funded in the following manner.

FUND/GRANT DESCRIPTION	FUNDS AVAILABLE	FUNDING SOURCE
U.S. Department of Justice, Office of Community-Oriented Policing Services (COPS) / Culture of Integrity Grant	$69,800	In Federal Grant Fund: 2112, Organization 103111; Project H95300
OPD FY 2003-'05 Baseline Budget	$52,490	OPD FY 2005-'07 baseline budget: Fund 1010, Internal Affairs Division, Organization 101120, Account 54919, PS01
CLEEP (2001 and 2002)	91,400 $37,000	Fund 2999, Organization 104111, Projects G209110 and G233810
CAL ID Grant Funds	$64,310	Fund 1010, Organization 102610, Account 55214, PSO5

Item: _____
Public Safety Committee
December 13, 2005

BACKGROUND

In February 2003, in the case of *Delphine Allen, et al., v. City of Oakland, et al.*, Case No. C00-4599 THE (JL), the City and the plaintiffs negotiated a settlement agreement which the United States Federal District Court approved ("Negotiated Settlement Agreement"). Under the oversight of a Court appointed committee, the Negotiated Settlement Agreement requires the City to develop and implement a computerized relational database to maintain, integrate and retrieve 20 categories of performance indicator data which are to be used to track and monitor Oakland Police Department personnel. The indicators were identified based on "best practices" in the law enforcement profession.

The modified PIMS Agreement is similar to and consistent with the Early Intervention Systems ("EIS") courts have approved in other jurisdictions involving pattern and practice claims against police departments. Although the technology is relatively new and developing, several large law enforcement agencies, among them the Los Angeles County Sheriff's Department and police departments in Los Angeles, CA, Washington D.C., Cincinnati, OH, Austin, TX, and San Jose, CA, have implemented some form of EIS.

KEY ISSUES AND IMPACTS

In January 2004, the City issued a Request for Proposal ("RFP") to procure equipment and services for an EIS that would integrate with or replace relevant existing databases, provide the Police Department with a new management tool and comply with the requirements of the Negotiated Settlement Agreement. The City received proposals from three vendors. After a full and complete evaluation of those proposals, the City selected CRISNet, Inc. ("CRISNet") to provide the EIS and began contract negotiations in May 2004.

In September 2004, Motorola, Inc. ("Motorola") acquired CRISNet as its wholly owned subsidiary. Motorola immediately confirmed its intent to, under the Motorola brand name and corporate umbrella, provide the City with the EIS the City had been negotiating with CRISNet to procure.

Staff then began negotiating with Motorola and in May 2005, conducted a Joint Application Design "JAD" with Motorola to determine, confirm and design how Motorola would meet the City's EIS functional requirements and technical specifications. The JAD was successfully completed and Staff, with the assistance of the Office of the City Attorney, began contract negotiations with Motorola for the EIS and its Personnel Information Management system ("PIMS").

The Negotiated Settlement Agreement required the City to comply with the EIS requirements by June 30, 2005. The City has kept the Oversight Committee appraised of its need for additional time to conclude its negotiations with Motorola. Therefore, time is of the essence in entering into a contract with Motorola. In order to expedite reaching a contractual agreement, the City and Motorola have agreed to further amend the December 2002 Amended Specialized Services

Agreement (Resolution No. 77578, copy attached), which is still in effect and add PIMS to the scope of work of that contract.

PROJECT DESCRIPTION

PIMS will allow the City's Police Department to collect data in real time, allow for faster identification of negative performance trends and behaviors, eliminate redundant data entries, refine file tracking capabilities, and enhance decision support of both short and long-term personnel problem solving strategies.

The City's agreement with Motorola requires industry standard and non-proprietary interfaces between PIMS and external systems which will allow the City the flexibility to deploy interface options that may surface in the future.

Networking

Implementation of the PIMS will not require any overhaul/restructure of the Department's existing network infrastructure. The existing network will support the new PIMS communications requirements. The Police Department's Information Technology Unit (ITU) will not support the new application or the network on which the PIMS operates. All support services for the application, related hardware systems and networks will be provided by the City's Information Technology Division (ITD).

Staffing

New positions to support this system were requested in the OPD FY 2005-07 budget proposal. The OPD Technology Unit and the City's Information Technology Division have insufficient personnel resources to perform the system administration functions required to install, configure, program, and maintain the PIMS. Additional staff will be required to implement and support the system and train supervisors on how to identify performance issues and provide effective early intervention.

Warranty and Maintenance

The PIMS Amendment requires Motorola to provide maintenance and support services for PIMS for three years after final system acceptance.

SUSTAINABLE OPPORTUNITIES

Economic

The purchase of hardware from local vendors will provide positive, direct economic opportunities for the City. In addition, the new PIMS system will allow OPD to monitor and identify personnel who have demonstrated performance problems. This new management tool is expected to improve officer performance, resulting in more positive contacts with the public. The community will see the Department respond quickly to "problem officers," which should increase public confidence in the Department, thereby improving community/police relationships. It is expected that the PIMS will reduce the number of complaints and lawsuits, which will result in the reduction of costs related to investigations and payouts on settlements.

Environmental

The hardware components associated with the PIMS system will be energy efficient, state-of-the-art products. Every effort will be made to select environmentally preferred products. The PIMS system will reduce the amount of paperwork generated by the Department and reduce the need for redundant data entry.

Equity

The implementation of the PIMS system will promote more efficient public safety services to the citizens, improve officer performance, enhance risk management, enhance management's decision support systems, expand crime prevention, promote better police/community relations throughout the City, and facilitate economic growth.
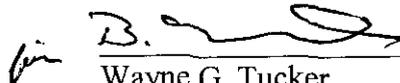
DISABILITY AND SENIOR CITIZEN ACCESS

There are no ADA or senior citizen access issues contained in this report.

RECOMMENDATION

Staff recommends approval to further amend the Amended Specialized Services Agreement with Motorola to provide the Police Department with the PIMS computerized relational database in order to track employee performance indicators and identify personnel who may need assistance so that the City may meet the requirements of the Negotiated Settlement Agreement.
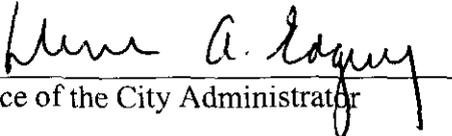
Respectfully submitted,

Wayne G. Tucker
Chief of Police

Prepared by: Deputy Chief Jeffery Israel
Field Support Division
Bureau of Field Operations

Attachment A. PIMS Contract Scope of Work
Attachment B. Resolution No. 77578 C.M.S.

APPROVED FOR FORWARDING TO
THE PUBLIC SAFETY COMMITTEE:

Office of the City Administrator

OAKLAND CITY COUNCIL

RESOLUTION No._____C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO AMEND THE SPECIALIZED SERVICES AGREEMENT WITH MOTOROLA, INC. TO INCLUDE PURCHASE OF A PERSONNEL INFORMATION MANAGEMENT SYSTEM (PIMS) SOFTWARE PROGRAM, INCLUDING INSTALLATION, TRAINING AND SUPPORT SERVICES, TO CREATE AN EARLY INTERVENTION DATABASE AND TRACKING SYSTEM IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FIFTEEN THOUSAND DOLLARS ($315,000)

WHEREAS, on December 17, 2002, the City and Motorola, Inc. entered into an Amended Specialized Services Agreement under which Motorola was to provide the City a fully integrated public safety system; and

WHEREAS, in February 2003 the City entered into a Negotiated Settlement Agreement with the U.S. District Court and the plaintiff's in the case of Delphine Allen, et al., v. City of Oakland, et al., Case No. C00-4599 THE (JL), the terms of which included the development and implementation of a computerized relational database to maintain, integrate, and retrieve data needed for the supervision and management of Police Department personnel before July 30, 2005; and

WHEREAS, in January 2004 the City issued a Request For Proposal (RFP) to procure equipment and services for the aforementioned relational database, a.k.a., Personnel Information Management System (PIMS); and

WHEREAS, in March 2004, the City selected CRISNet, Inc. as the preferred vendor to provide the PIMS, known by the trade name Evalis, to the Oakland Police Department; and

WHEREAS, in September 2004, while negotiating the terms of the PIMS contract, CRISNet, Inc., was purchased by Motorola, Inc. and ceased to exist as a separate entity; and

WHEREAS, Motorola, Inc. did meet with the City and did demonstrate its ability to meet the conditions of the CRISNet RFP to provide the PIMS relational database equipment and services to the Police Department; and

WHEREAS, in consideration of the facts and circumstances attendant to the urgent need to install and implement the PIMS, the City has determined that its interests are best served by modifying the Specialized Services Agreement, as amended, with Motorola, Inc. as contractor for the PIMS; and

WHEREAS, a fixed-firm price of $315,000 for the software, installation, training, and support services for the PIMS (a.k.a., Evalis) has been negotiated between the City and Motorola, Inc.; and

WHEREAS, the amended Agreement the City has negotiated with Motorola induces Motorola to perform and protects the City's interests in the event of either Motorola's nonperformance or if the PIMS does not perform as required; and

WHEREAS, the Police Department has $69,800 in funding available in Federal Grant Fund 2112, Organization 103111, in Project H95300, for the Amended Agreement; and

WHEREAS, funding in the amount of $52,490 is available in General Fund 1010 baseline budget of the Internal Affairs Budget, Organization 101120, Account 54919, PS01, for the Amended Agreement; and

WHEREAS, funding in the amount of $91,400 is available in CLEEP 2001 grant funds, Grant Fund 2999, Organization 104111, Project G209110

WHEREAS, funding in the amount of $37,000 is available in CLEEP 2002 grants funds, Grant Fund 2999, Organization 104111, Project G233810; and

WHEREAS, funding in the amount of $64,310 is available in CAL ID grant funds, General Fund 1010, Organization 102610, Account 55214, PS05; and

WHEREAS, the City Council finds the services provided pursuant to the agreement authorized hereunder are of a professional, scientific or technical nature and are temporary in nature; and

WHEREAS, the City Council finds this agreement shall not result in the loss of employment or salary by any person having permanent status in the competitive service; and

WHEREAS, the City lacks the technical resources, equipment, and automated tools to accomplish the project; and

WHEREAS, the contract is recommended for award pursuant to a competitive Request for Proposal process conducted in 2004, in which CRISNet, Inc. was selected for the work and subsequently purchased by Motorola, Inc. during negotiations; now, therefore be it

RESOLVED: That the City Council of the City of Oakland hereby authorizes the City Administrator to enter into a firm fixed price Amended Specialized Services Agreement, as amended, including its attachments, between the City of Oakland and Motorola, Inc., to provide a Personnel Information Management System (PIMS) for an amount not to exceed $315,000; and be it

FURTHER RESOLVED: That the City Administrator is authorized to modify, extend or amend said agreement to protect the City's interests with effective and adequate remedies in the event of Motorola's nonperformance and as may otherwise be required, provided that no additional funds will be allocated without prior approval from the City Council; and be it

FURTHER RESOLVED: That the contract shall be reviewed by the Office of the City Attorney as to form and legality and a copy be placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST:_____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California

Attachment A

City of Oakland '
Personnel Information Management System
Detailed Statement of Work

August 11, 2005

Draft v2.5

Table of Contents

Personnel Information Management System Detailed Statement of Work

Introduction

This Statement of Work (SOW) describes, in detail, the products and services to be delivered by Motorola Inc. ("Motorola") under this Amendment to the December 17, 2002 Amended Specialized Services Agreement (ASSA) now in effect between the City of Oakland (City) and Motorola for an Integrated Public Safety System. This SOW is Attachment A to Exhibit V to the ASSA which adds Motorola's Personnel Information Management System ("PIMS Amendment") to the scope of work of the ASSA. This SOW is incorporated by this reference into the PIMS Amendment.

The SOW addresses four significant categories of detail:

1. A *Software Deliverable* describes computer software to be furnished by or through Motorola to Oakland. These items include both Motorola Software and Third Party Software and are licensed to the City as provided in the PIMS Amendment and its Attachments. Both Motorola Software and Third Party Software are software to be modified and/or custom software to be furnished as work-for-hire.
2. A *Project Plan* describes the detailed tasks and milestones for the implementation of the EVALIS software and will be called the Personnel Information Management System (PIMS). Motorola and City to mutually agree on the timelines, milestones and deliverables laid in the project plan no later than 30 days after the PIMS Amendment is signed by all parties
3. *Delivery Services* describe the Project Management, installation, configuration and training services to be performed by Motorola as a part of this contract.
4. *Clarification* documents serve to clear up issues and clarify additional features, functions or requirements. Items to be omitted from the delivery may also be detailed to eliminate confusion.

Time is of the Essence

The parties agree that time is of the essence. For that reason, the parties will establish a completion date for each phase of the project. This completion date shall be a Critical Path Milestone which Motorola must meet. The Critical Path Milestones for each Phase shall be established at the kickoff meeting for that phase when the parties are able to establish the date with certainty in consideration of all the variables which will affect the work to be done under this SOW for that phase.

The parties also agree that Motorola's failure to successfully complete any of the Critical Path Milestones as required by this SOW, the Main Acceptance Test Plan (Attachment E) and the Acceptance Test Plans the parties shall develop for each Milestone shall be deemed a material breach of its obligations under the PIMS Amendment as to which the provisions of Section 24 of ASSA **(Default and Termination)** shall apply.

All practical and reasonable effort is to be made to complete installation, configuration and testing in such a timeframe as to allow the earliest possible deployment.

Testing Roles & Responsibilities

The City and Motorola roles and responsibilities for testing are detailed within the Statement of Work (SOW) for each module. The information below defines additional roles and responsibilities of all participants during acceptance testing.

Motorola

Motorola Project Manager
- Represent Motorola in all Acceptance phase activities
- Responsible for ensuring that problems identified by the City are appropriately addressed
- Review the City test criteria, as applicable
- Coordinate Motorola-related tasks
- Manage the overall change control for Motorola based on results of the acceptance test activities
- Prepare status reports and acceptance test summary information
- Participate in the City management meetings, as required
- Formal certification for Motorola on acceptance phase activities
- Participate in the development of the test criteria for modified components in the feature/function checklist, as customized components are completed.

Motorola Trainer
- Provide training materials, as defined in the Statement Of Work
- Provide training classes, as defined in the Statement Of Work

City Staff

The City Project Manager
- Coordinate acceptance test phase activities
- Participate in the development of the test criteria for modified components in the feature/function checklist, as customized components are completed.
- Manage Communications with Motorola
- Establish and Manage the acceptance test schedule
- Coordinate technical acceptance tests with the City Technical Supervisor
- Manage tracking tools for acceptance test activities
- Coordinate the start of transition of modules into production use

The City Technical Supervisor
- Plan for and manage technical acceptance tests
- Support data conversion activities, where applicable
- Coordinate installation of Motorola changes

Testing and Acceptance

This project, after "Contract Signing and Execution" (Task 1.0,) is accomplished in five phases assigned as Tasks. Those tasks are ;

Task 2.0 Motorola Hardware Delivery,

Task 3.0 MOTOROLA Evalis Delivery

Task 4.0 Motorola EVALIS - Oakland Specific PIMS Delivery and Initial Proof of Functionality

Task 5.0 –Training of Personnel

Task 6.0 –Delivery Closeout

For this project, the parties agree that the Deliverables shall be tested according to the Acceptance Test Plan which the parties will mutually develop for that Task's Deliverables. The parties shall develop and agree upon the ATP for each task, prior to the start of that task. At a minimum, the ATP must be designed to demonstrate that the Deliverables meet each of the functional requirements and technical specifications established for those Deliverables. The functional requirements and technical specifications for the Deliverables are set forth in this SOW at Task Description and Implementation.

The testing and acceptance of Deliverables shall be accomplished in Phases as set forth in the Attachment E, the Main Acceptance Test Plan, which states, generally, that the failure of a Deliverable to successfully pass its ATP shall be a default which Motorola shall be required to correct, that when a Deliverable passes its ATP it must then successfully complete a 30-day Reliability Test Period, be conditionally accepted and, if completely free from defects, be finally accepted. When all Phases are completed according to this process, Final System Acceptance shall occur.

Final System Acceptance

"Final System Acceptance" shall occur when all phases of the Project have been finally accepted and the PIMS tested and accepted as a System as set forth in the PIMS Amendment and the Acceptance Test Plan (Attachment E thereto).

System Environment

- Test, Training and Production Environments.

The City requires that three separate operational environments exist for the PIMS project which include a "Test", "Training" and "Production". Test is defined to be used for installation, upgrades, patches, and application modifications. Training is defined to be used for training the end users on the application. Production is defined to be used for entering, updating, querying and reporting on live information. *After software patches, upgrades, or application modification have been thoroughly tested by the City in the test environment, the Motorola will install these changes to the training and production environment as deemed appropriate*

- Performance Specifications.

System application must perform on the City's current network infrastructure and have minimal impact to current application systems and its performance must be suitable for the purpose intended, as described in the Statement of Work..

- Network Security

The City requires that the application and database servers exist on the network with appropriate firewalls and CISCO Host IDS running on the servers. If there are conflicts with the network infrastructure, or security software, MOTOROLA to provide solution that at minimum meets the City's security requirements. Motorola will not be responsible for conflicts caused by thee City in making changes to its original configuration with the prior approval of Motorola. The City will install and configure network and firewall hardware. (refer to diagram 1.0)

(diagram 1.0)

System Hardware

Motorola agrees to provide all server hardware and components that meet the specifications for optimal performance upon which the parties mutually agree. The City will ensure the network infrastructure meets the minimum requirements as specified by Motorola.

Third Party Software

This project, detailed by this SOW, is dependent on various software components which Motorola may elect to provide through companies other than Motorola and Motorola shall be responsible in all respects for the performance of those third parties and their deliverables ("Third Party Deliverables".)

Server Operating Systems and Central Database Systems

The application software to be delivered under this agreement is compatible with the Windows 2003 Server, Advanced Server and Data Center operating systems which Motorola will acquire and install prior to installing its Motorola application software.

Desktop and Notebook Client Operating Systems

The Evalis system is compatible with Windows 2000 Professional and Windows XP Professional. Evalis client computers must also have Microsoft Internet Explorer v6.0 or higher installed.

Additional Third Party Software

This SOW does not try to anticipate the entire collection of third party software components that are compatible with the Evalis environment. Motorola will be responsible for providing client and server components to facilitate such functionality as network firewalls, proxy connections, monitoring systems, printing systems, imaging systems, bar code label systems, crime analysis diagramming software, etc.

Backup and Restore System Configuration

Motorola recommends that all 100% volatile "Data" or "NetRMS/EVALIS Data" be backed up at least once every day the NetRMS/EVALIS application is used. The City may wish to back-up its data more than once a day based on volume. Semi-volatile data or the "NetRMS/EVALIS Application" should be backed up prior to and after any application file changes. The following table details the minimum timetable requirements for backup storage:

NetRMS/EVALIS Data Backup Catalog:

Daily	Should be kept for at least a period of one week.
Weekly	Should be kept for at least a period of one month.
Monthly	Should be kept for at least a period of six months.
Yearly	The City may choose to archive "NetRMS/EVALIS Data" on a yearly

basis

NetRMS/EVALIS Application Backup Catalog:
Application updates / Changes should be kept for at least a period of six months.

Storage Location of NetRMS/EVALIS Data:
1. NetRMS/EVALIS Database – This contains information put into NetRMS/EVALIS from web pages and ActivePaper.
2. NetRMS_Security Database – This contains security information put into NetRMS/EVALIS from web pages and ActivePaper.
3. NetRMS_UCR Database – This contains NIBRS and UCR information put into NetRMS/EVALIS from web pages and ActivePaper.
4. Data folder – This contains all file attachments put into NetRMS/EVALIS from web pages and ActivePaper. It also contains export file copies, and Case Report Drafts. This folder is often located within the NetRMS web space folder.
5. Custom Help Web – This contains custom pages created by the City used in NetRMS/EVALIS.

Storage Location of NetRMS/EVALIS Application:
1. NetRMS Web – This contains application web pages. The "Data" folder is often located inside the web, but it should not be understood as semi-volatile data.

2. Templates Folder – This folder contains ActivePaper Templates used in the creation of ActivePaper Documents.
3. Motorola Folder – Contains ActivePaper application files used in the creating of ActivePaper Documents and other NetRMS/EVALIS application files.

Change Orders

The parties agree to utilize the Change Order process set forth in Section 11 of the ASSA if a change to this SOW is required.

Statement of Work Detail and Change Protocol

Following are the individual SOW tasks which make up the products Motorola will provide and the services it will perform under the PIMS Amendment. Each task includes references and descriptions to allow both Motorola and the City to manage the engagement. Each task is marked with a "*Type*" designation. The Types are designated as:

- Hardware Deliverable
- Software Deliverable
- Delivery Services
- Clarification

Task 1.0 – Contract Signing and Execution

Task ID	Task 1.0
Type	Services
Subject/Title	Contract Signing and Execution
Objective	Complete the Contract Activities
Description	This task incorporates all the contract execution related activities
Deliverables	Signed Contract and Attachments
Implementation Prerequisites	N/A
Target Delivery Date	See the main contract for signing date.
Testing and Acceptance Criteria	This task is complete when the contract is signed by all parties – signaling the official engagement.

Task 2.0 – MOTOROLA Hardware Delivery

Task ID	Task 2.0
Type	Hardware Deliverable
Subject/Title	MOTOROLA Hardware Delivery
Description	*For an accurate description of the hardware to be installed at* the City, *see the attached quote from PC Professional in Appendix B. All services relating to hardware will be performed by PC Professional, a Motorola subcontractor.*
Implementation Prerequisites	*Prior to installation of the hardware the City needs to assure that the network environment will support the addition of the hardware listed in Appendix B. In addition that there is sufficient room for the servers. Workstations that will be accessing the PIMS system will need to be installed Microsoft Windows 2000 or higher and Internet Explorer 6.0 or higher.*
Target Delivery Date	*The hardware will be installed and configured no later than 30 days following the completion of Task 1.0*
Testing and Acceptance Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Task 3.0 – MOTOROLA Evalis Delivery

Task ID	Task 3.0
Type	Software Deliverable (DSR)
Subject/Title	MOTOROLA Evalis Delivery
Description	Features and functions included in Evalis are detailed in the MOTOROLA response and the Evalis White Paper, as published by MOTOROLA Inc., and attached hereto as Appendix C. This deliverable is for a system configuration to be located in one data center for use agency wide.
Implementation Prerequisites	Prior to installation and configuration of the Evalis system, MOTOROLA must have completed the minimal hardware, Operating System and Database installations on the target server(s) – with a minimum of one network workstation and network connection available to MOTOROLA Staff. Oakland staff will be required to manage and edit the codes and code tables of the Evalis.
Target Delivery Date	The Evalis base software shall be delivered no later than 30 days following the sign off of Task 2.0
Testing and Acceptance Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Task 4.0 – MOTOROLA EVALIS - Oakland Specific PIMS Delivery

Task ID	Task 4.0
Type	Software Deliverable (DSR)

Subject/Title	MOTOROLA EVALIS - Oakland Specific Personnel Information Management System (PIMS) Delivery

Description	Features and functions included in Evalis are detailed in the MOTOROLA response and the Evalis White Paper, as published by MOTOROLA Inc., and attached hereto as Appendix C. This deliverable is for a system configuration to be located in one data center for use agency wide. Specific reporting elements desired by Oakland in order to meet the Negotiated Settlement Agreement (NSA) requirements as outlined in the RFP. Subtask4.1 through 4.22 represents the requirements to fulfill Task 4.0.

Implementation	Prior to installation and configuration of the Evalis system and the Oakland PIMS functionality, MOTOROLA must have completed the minimal hardware, Operating System and Database installations on the target server(s) – with a minimum of one network workstation and network connection available to MOTOROLA Staff. Oakland staff will be required to manage and edit the codes and code tables of the Evalis. Installation of subtasks 4.1 – 4.22 will be performed by the MOTOROLA staff, configuration set to establish that the Evalis is set to complete all required reports.

Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.

Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

MDR 09/10/04

Sub Task 4.1 – Evalis Citizens Complaint DM Modifications

Sub task ID   Sub Task 4.1
Type   Software Deliverable (DSR)

Subject/Title   Citizens Complaint DM Modifications

Description   Specific reporting elements as outlined in the City provided "Citizens Complaint – Objective #6" document. Attachment 1 outlines the desired fields. APPENDIX A: the CityPIMS Joint Application Development (JAD) Specifications are also included. An Rich Text Format (RTF) output will also be developed as specified by the City .

Implementation   The addition of the PIMS required fields to the existing Citizens Complaint Document Manager in Evalis.

Target Delivery Date   This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.

Test Criteria   Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.2 – Evalis Personnel DM Modifications

<u>Sub task ID</u>	Sub Task 4.2
<u>Type</u>	Software Deliverable (DSR)
<u>Subject/Title</u>	Personnel Sick Report DM Modifications
<u>Description</u>	Specific reporting elements as outlined in the City provided "Daily Sick Report Form" document. Attachment 2 outlines the desired fields. APPENDIX A: The City PIMS JAD Specifications are also included. A RTF output will also be developed as specified by the City.
<u>Implementation</u>	The addition of the PIMS required fields to the existing Personnel Document Manager in Evalis.
<u>Target Delivery Date</u>	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
<u>Test Criteria</u>	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.3 – Case Evaluation and Report Review DM

Sub task ID	Sub Task 4.3
Type	Software Deliverable (DSR)
Subject/Title	Case Evaluation and Report Review DM
Description	Specific reporting elements as outlined in the City provided "Cases Dropped for Improper Police Procedures – Objective #24" document. Attachment 3 outlines the desired fields. APPENDIX A: The City PIMS JAD Specifications are also included. A RTF output will be developed as specified by the City. In addition, A RTF output will be produced from this DM to meet the "Cases dropped – Objective 24".
Implementation	The addition of the PIMS required fields to a newly created Document Manager.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.4 – Evalis Civil Suit DM Modifications

Sub task ID	Sub Task 4.4
Type	*Software Deliverable (DSR)*
Subject/Title	Civil Suits DM Modifications
Description	Specific reporting elements as outlined in the City provided "Civil Suits and Tort Claims – Objective #7" document. Attachment 5 outlines the desired fields. APPENDIX A: The City PIMS JAD Specifications are also included. A RTF output will also be developed as specified by the City.
Implementation	The addition of the PIMS required fields to the existing Civil Suits Document Manager in Evalis.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.5 – Criminal Arrests and Charges DM

<u>Sub task ID</u>	Sub Task 4.5
<u>Type</u>	Software Deliverable (DSR)
<u>Subject/Title</u>	Criminal Arrests and Charges DM
<u>Description</u>	Specific reporting elements as outlined in the City provided "Criminal Arrests and Charges – Objective #12" document. Attachment 6 outlines the desired fields. A RTF output will also be developed as specified by the City.
<u>Implementation</u>	The addition of the PIMS required fields to a newly created Document Manager.
<u>Target Delivery Date</u>	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
<u>Test Criteria</u>	Refer to "Testing and Acceptance" Section on page three of this document.

MDR 09/10/04

Sub Task 4.6 – Financial Claims Reporting DM

<u>Sub task ID</u>	Sub Task 4.6
<u>Type</u>	Software Deliverable (DSR)
<u>Subject/Title</u>	Financial Claims Reporting DM
<u>Description</u>	Specific reporting elements as outlined in the City provided "Financial Claims Reporting – Objective #8" document. Attachment 7 outlines the desired fields.
<u>Implementation</u>	The addition of the PIMS required fields to a newly created Document Manager.
<u>Target Delivery Date</u>	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
<u>Test Criteria</u>	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.7 – Firearms Discharge DM

<u>Sub task ID</u>	Sub Task 4.7
<u>Type</u>	Software Deliverable (DSR)
<u>Subject/Title</u>	Firearms Discharge DM
<u>Description</u>	Specific reporting elements as outlined in the City provided "Officer Involved Shooting" document. Attachment 8 outlines the desired fields. A RTF output will also be developed as specified by the City.
<u>Implementation</u>	The addition of the PIMS required fields to a newly created Document Manager.
<u>Target Delivery Date</u>	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
<u>Test Criteria</u>	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.8 – In-Custody Death DM

Sub task ID	Sub Task 4.8
Type	Software Deliverable (DSR)
Subject/Title	In-Custody Death DM
Description	Specific reporting elements as outlined in the City provided "In-Custody Death" document. Attachment 9 outlines the desired fields. A RTF output will also be developed as specified by the City.
Implementation	The addition of the PIMS required fields to a newly created Document Manager.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.9 – Canine Deployment DM Modifications

Sub task ID	Sub Task 4.9
Type	Software Deliverable (DSR)
Subject/Title	Canine Deployment DM Modifications
Description	Specific reporting elements as outlined in the City provided "Canine Deployments – Objective #3" document. Attachment 10 outlines the desired fields. APPENDIX A: The City PIMS JAD Specifications are also included. A RTF output will also be developed as specified by the City.
Implementation	The addition of the PIMS required fields to the existing Canine Deployment Document Manager.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.10 – Missed Court DM Modifications

<u>Sub task ID</u>	Sub Task 4.10
<u>Type</u>	Software Deliverable (DSR)
<u>Subject/Title</u>	Missed Court DM Modifications
<u>Description</u>	Specific reporting elements as outlined in the City provided "All Missed Court – Objective #25" document. Attachment 11 outlines the desired fields. APPENDIX A: The City PIMS JAD Specifications are also included. A RTF output will also be developed as specified by the City.
<u>Implementation</u>	*The addition of the PIMS required fields to the existing* Missed and Tardy Court Appearances Document Manager.
<u>Target Delivery Date</u>	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
<u>Test Criteria</u>	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.11 – Arrests DM

<u>Sub task ID</u>	Sub Task 4.11
<u>Type</u>	Software Deliverable (DSR)
<u>Subject/Title</u>	Arrests DM
<u>Description</u>	Specific reporting elements as outlined in the City provided "Arrests (69PC, 148 PC, 243(b)(c), 245(b)(c))" document. Attachment 12 outlines the desired fields. A RTF output will also be developed as specified by the City. The data will populate with data from the County of Alameda Booking System, an Images product. The planned interface between CABS and NetRMS/Evalis is scheduled to be included in the product integration road map.
<u>Implementation</u>	The addition of the PIMS required fields to a newly created Document Manager. The interface between the products will take place as specified in the Motorola product integration road map.
<u>Target Delivery Date</u>	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0. This delivery does not include the product integration with CABS. The integration will be done as per the planned product integration road map.
<u>Test Criteria</u>	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.12 – OC Checkouts DM Modifications

Sub task ID	Sub Task 4.12
Type	Software Deliverable (DSR)
Subject/Title	OC Checkouts DM Modifications
Description	Specific reporting elements as outlined in the City provided "OC Checkouts – Objective #2" document. Attachment 13 outlines the desired fields. APPENDIX A: The City PIMS JAD Specifications are also included. A RTF output will also be developed as specified by the City.
Implementation	The addition of the PIMS required fields to the existing OC Checkouts Document Manager.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.13 – Outside Work Permit DM

Sub task ID | Sub Task 4.13
Type | Software Deliverable (DSR)

Subject/Title | Outside Work Permits DM

Description | Specific reporting elements as outlined in the City provided "Outside Work Permits – Objective #22" document. Attachment 14 outlines the desired fields. A RTF output will also be developed as specified by the City.

Implementation | The addition of the PIMS required fields to a newly created Document Manager.

Target Delivery Date | This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.

Test Criteria | Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.14 – Tardy for Duty DM

<u>Sub task ID</u>	Sub Task 4.14
<u>Type</u>	Software Deliverable (DSR)
<u>Subject/Title</u>	Tardy for Duty DM
<u>Description</u>	Specific reporting elements as outlined in the City provided "Tardy for Duty – Objective #19" document. Attachment 16 outlines the desired fields. A RTF output will also be developed as specified by the City.
<u>Implementation</u>	The addition of the PIMS required fields to a newly created Document Manager.
<u>Target Delivery Date</u>	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
<u>Test Criteria</u>	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.15 – Use of Force DM Modifications

Sub task ID	Sub Task 4.15
Type	Software Deliverable (DSR)
Subject/Title	Use of Force DM Modifications
Description	Specific reporting elements as outlined in the City provided "Use of Force – Objective #1" document. Attachment 17 outlines the desired fields. APPENDIX A: The City PIMS JAD Specifications are also included. A RTF output will also be developed as specified by the City.
Implementation	The addition of the PIMS required fields to the existing Use of Force Document Manager.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

MDR 09/10/04

Sub Task 4.16 – Vehicle Pursuits DM Modifications

Sub task ID	*Sub Task 4.16*
Type	Software Deliverable (DSR)
Subject/Title	Vehicle Pursuits DM Modifications
Description	Specific reporting elements as outlined in the City provided "Vehicle Pursuits, Violations – Objective #5" document. Attachment 18 outlines the desired fields. APPENDIX A: The City PIMS JAD Specifications are also included. A RTF output will also be developed as specified by the City.
Implementation	The addition of the PIMS required fields to the existing Vehicle Pursuits Document Manager.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.17 – Performance Appraisal – Personnel DM Modifications

Sub task ID	Sub Task 4.17
Type	Software Deliverable (DSR)
Subject/Title	Performance Appraisal – Personnel DM Modifications
Description	Specific reporting elements as outlined in the City provided "Performance Appraisal" document. Attachment 20 outlines the desired functionality. APPENDIX A: The City PIMS JAD Specifications are also included. A RTF output will also be developed as specified by the City.
Implementation	The addition of the PIMS required fields to the existing Personnel Document Manager.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.18 – Cron Log, Officer Activity

Sub task ID	Sub Task 4.18
Type	Software Deliverable (DSR)
Subject/Title	Cron Log, Officer Activity
Description	Specific reporting elements as outlined in the City review meeting. This will be tracked in the Evaluation Supplemental Log (ESL), and in case management. A report will be developed that will include the information gathered in the Cron Log.
Implementation	The addition of the desired officer tracking will be added to the ESL DM, or to the Case Management Activity DM.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.19 – Transfer Requests/Commendations/Skills – Personnel DM Modifications

Sub task ID	Sub Task 4.19
Type	Software Deliverable (DSR)
Subject/Title	Transfer Requests/Commendations/Skills – Personnel DM Modifications
Description	Specific reporting elements as outlined in the City review meeting. Transfer requests will consist of a list where each officer can request specific units or future transfers. A print out list will include all officers' requests. Fields will be added to the personnel DM to include the tracking of specific skills, and all commendations given. APPENDIX A: the City PIMS JAD Specifications are also included.
Implementation	The addition of the desired fields will be included in the Personnel DM. With the transfer requests, each request will be added to each officer's record, but a printed out report will include all requests for all officers.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.20 – Messages DM Modifications

Sub task ID	Sub Task 4.20
Type	Software Deliverable (DSR)
Subject/Title	Messages DM Modifications
Description	This DM will be modified so that a user will not have the ability to go into the messages DM and change the due date of the task when receiving a message/task/assignment. APPENDIX A: The City PIMS JAD Specifications outline these modifications.
Implementation	The addition of the PIMS required modification to the Messages Document Manager.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.21 – Internal Investigations DM Modifications

Sub task ID	Sub Task 4.21
Type	Software Deliverable (DSR)
Subject/Title	Internal Investigations DM Modifications
Description	Add fields to capture specific reporting elements outlined in Joint Application Development meetings. Prohibiting access by unauthorized users. APPENDIX A: The City PIMS JAD Specifications outline these modifications.
Implementation	The addition of the PIMS required modification to the Messages Document Manager.
Target Delivery Date	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
Test Criteria	Refer to "Testing and Acceptance" Section on page three of this document.

Sub Task 4.22 – Global Modifications to Base EVALIS

<u>Sub task ID</u>	Sub Task 4.22
<u>Type</u>	Software Deliverable (DSR)
<u>Subject/Title</u>	Global Modifications to Base EVALIS
<u>Description</u>	Modification to Workflow; Authentication, Virtual Case Folder; Witness tab information; field label changes to meet the City specific organizations; serial number for employees. APPENDIX A: The City PIMS JAD Specifications outline these modifications.
<u>Implementation</u>	PIMS required modification throughout EVALIS.
<u>Target Delivery Date</u>	This deliverable shall be delivered no later than 12 months from the date of the sign off on task 3.0.
<u>Test Criteria</u>	Refer to "Testing and Acceptance" Section on page three of this document.

Task 5.0 – Training of Personnel

Task ID	Task 5.0
Type	Services
Subject/Title	Training of Personnel
Description	This task includes the training of specific Oakland personnel.
Implementation	MOTOROLA staff will train a set number of City personnel on the Evalis product. The training will consist of three level, which include:

- Developer Training SDK (3 Students)
- Administrator Training (10 Students)
- Train the Trainer Training (50 Students)

Target Delivery Date	To be completed within 60 days of Conditional Acceptance of Task 4.0
Test Criteria	As each class is completed, the MOTOROLA instructor and the Oakland project manager must mutually agree that the course has been satisfactory.

Task 6.0 – Delivery Close-out

Task ID	Task 6.0
Type	Services
Subject/Title	Contract Close-out
Description	In this task the parties shall review the deliverables, and the results of the implementation. This shall signify the final acceptance, and close-out of the Delivery phase. This shall also open the support phase.
Implementation	
Target Delivery Date	To be determined.
Test Criteria	This task shall signify the completion of the Delivery phase.

APPENDIX A:

City of Oakland Personnel Information Management System Joint Application Development specifications.

Goal: The goal of this project will be to modify the existing Motorola COTS EVALIS product to accommodate the City's personnel information reporting requirement needs. The Project will install, design, develop and interface the hardware and software necessary to create thePersonnel Information Management System the City needs. These modifications are to be made from the Base EVALIS product.

Global modifications to EVALIS product:

1. Workflow:
   a. Workflow will default to automatic document routing based upon administrator pre-defined configuration settings, with the ability to manually 'override' the workflow process at any stage. It is understood that once workflow is in the manual mode, it will remain in the manual mode from that point until the document is finalized.
   b. Currently the product provides a 'workflow administration' link through workflow giving administrators access to documents currently in workflow and displaying due dates/late notice. This same functionality will be placed in the "Management and Supervision-My Staff" link for supervisors to see current/late documents in the workflow process for staff members under them in the Chain of Command.
   c. The history log of workflow; will include log of "recipients/notifications". In addition, a "notified/recipient" user needs to have the ability to view the history of the document.
2. Login page will be an administrator maintained "User ID" and "Password" boxes, with the passwords maintained within the EVALIS application.
3. The Virtual Case Folder will have the ability to "Add connected case" with the same functionality of the existing Motorola NetRMS product. (displaying the connected case in the virtual case folder with direct link to that case).
4. Within the Virtual Case Folder view: will have the ability to "flag" and of the reports/DM's noting that particular document is "confidential", with an at-a-glance view enabling the user to immediately recognize which documents are "confidential".
5. Locking Case folders: Will have the ability to provide an additional security info-set allowing/not allowing the change of the password.
6. The system will log the attempts and/or successful unlocking of a locked/secured case.
7. The current single-value code table of "Complaint received by" will be modified to have Multi-value capability.
8. In the existing Officers section, the current free text field of "Rules Violation" will be modified to have a single-value code table.
9. "Badge No" will be replaced with "Serial No." throughout the application.

10. "IIS" field labels will be replaced with "IAD" throughout the application.

Investigation Report DM modifications:

1. Field to be added "Supervisor called-out?" (yes/no code table).
2. The field of "Command Officer notified" will be changed to read "Watch Commander Notified"
3. Change current "Subject" field to "Force Categories" (single-value code table populated with "Reported"; "Investigated")
4. Field to be added "Type of Force Used" (single-value code table).
5. Witness tab will have additional phone number fields added: "Work phone"; "Cellular/Pager phone"; "Email address" (free text fields).
6. Existing Subject/Owner will have additional phone number fields added: "Work phone"; "Cellular/Pager phone"; "Email address" (free text fields).
7. Witness will have field of "Type" for adding subject types (i.e. Suspect; owner; Father; Mother; Guardian, etc).
8. The field of "Faxed to" will be re-named to "Forwarded to".
9. The field of "Reporting Supervisor" will be re-named to "Reporting member".
10. The field of "Reporting Supervisor Badge No." will be re-named to "Reporting member Badge No.".
11. The field of "Reporting Supervisor Emp. No." will be re-named to "Reporting member Emp. No.".
12. The field of "Reporting Supervisor Initials" will be re-named to "Reporting member Initials".
13. The field of "Investigating Supervisor" will be re-named to "Investigator".
14. The field of "District/Section Commander will be re-named to "Bureau Commander".
15. Three (3) fields to be added in "Officer" section:
    a. "Hearing board" (yes/no code table)
    b. "Hearing date" (date formatting)
    c. "Hearing finding" (single-value code table)

Chemical Irritant Distribution DM modifications:

1. Field name change and re-ordering of fields will be required for this DM. A new DM altogether should be considered, replacing the base Chemical Irritant Distribution DM dependant on modify vs. rebuild ease. If able to re-label and reformat existing Chemical Irritant tracking DM, this should be the first option.
2. The following fields are to be in this DM and in the following order:
    a. Tracking No. (auto-generated number-same as existing CI DM)
    b. Agency (same as existing CI DM)
    c. OC ID# (alpha-numeric free text)
    d. OC Serial# (alpha-numeric free text)
    e. Type of Irritant (single-value code table)
    f. Requestor Name/ID (single-value populated from personnel DM with serial # (employee ID#))

      g. Date (date formatting

      h. Reason Replaced (single-value code table)

      i. OC Return (yes/no code table)

      j. Old OC Serial# (single-value code table)

      k. Old Code (single-value code table)

      l. Letter Required? (yes/no code table)

      m. Letter Received? (yes/no code table)

      n. Requestor's Supervisor (single-value populated from personnel DM with serial# (employee ID#))

      o. Dispensed by (single-value populated from personnel DM with serial# (employee ID#))

      p. Expiration Date (date formatting)

3. Items b; d; e; need required-field logic.
4. The Chemical Irritant tracking .asp page needs and additional 'view' type of "Finalized Chemical Irritant tracking" to view closed/finalized DM's from workflow action taken.

Canine DM modifications:

1. Field to be added "Initial Contact Type" (single-value code table populated with "On View"; and "Dispatched")
2. Delete/Hide field of "Estimated duration of bite"
3. Field to be added "Reason" (free text, 255 character)
4. Field of "Command Officer Notified" will be modified to read "Supervisor Notified".
5. Remove the "Management" section and all fields contained therein on the administrative tab.
6. Field to be added "Reviewing Supervisor" (single-value populated from personnel DM with serial# (employee ID#)).
7. Remove/hide field of "Permitted to Decontaminate" from Arrestee tab.
8. Remove/hide field of "Time After Spray Before Decontamination (min)" from Arrestee tab.
9. Remove/hide "Chemical Irritant Use" section and all 5 fields contained therein.
10. Additional tab/pane to be added entitled "Public Appearance" with the following fields:
      a. "Type of Event" (single-value code table)
      b. "Location" (free text)
      c. "Contact Person" (name formatting)
      d. "Phone No." (phone number formatting)
      e. "Notes" (free text 255 character)

Personnel DM modifications:

The Personnel DM will require significant modifications/additions.
1. A history of employee assignments, dates, Salary, Step, etc will be tracked in a grid as follows:

Personnel Assignment/Tracking History

Begin Date	Position	Assignment	Position Control #	Reason	End date	Step	Salary
01 01 05	Patrol Sergeant	District 5 - First Shift	Single-value code	Single value code table	03 01 05	SV Code table	549.500.00

    a. Begin date field (date formatting)
    b. Position (Populated from organization assignment)
    c. Assignment (Single-value code table)
    d. Position Control # (Single-value code table)
    e. Reason (Single-value code table)
    f. End date (date formatting)
    g. Step (Single-value code table)
    h. Salary (Dollar amount formatting)

2. Existing Personnel Number field will be renamed to "Serial Number"
3. Existing Call Number field will be renamed to "Employee Number"
4. Field to be added "Spouses Name" (Name formatting)
5. Field to be added "Dependants" (Ability to add multiple dependants)
6. In the existing Emergency Contact Detail, will be renamed to "Emergency/Family Contact Detail" with the following modifications therein:
    a. Existing "Relationship" field will be a Single-value code table.
    b. Field to be added "Notes" (255 character free text).
7. In the existing Performance/Commendations tab/pane, the following modifications will be made:
    a. The existing "Yearly Performance Statistics" label will be renamed to "Performance".
    b. The existing "Year" label will be renamed to "Start Date" (date formatting).
    c. The existing "Score" label will be renamed to "End Date" (date formatting).
    d. A field (column) will be added "Date Received" (date formatting)
    e. A field (column) will be added "Date of next rating" (date formatting)
    f. The existing "Type" label will be renamed to "Rating Type" (using existing single-value code table)
    g. A field (column) will be added entitled "Rating" (Single-value code table)
    h. A field (column) will be added entitled "Rated by" (populate from existing Personnel records code-table including Serial #)
    i. Field to be added "Notes" (255 character free text)
8. Existing "Address" field in Additional Information tab/pane will have the ability to track history of addresses.
9. Field to be added on the "Personnel" pane/tab: Add "Job Class Code" (Single-value code table) following the existing "Title" field.
10. On the existing "Personnel" pane/tab, the following fields will be relabeled:
    a. "Group" will be renamed to "Division".
    b. "Shift" will be renamed to "Section"
    c. New field to be added titled "Position" (single-value code table).

11. Field to be added "Rep Unit" (single-value code table). Add this field following the existing "Payroll Code" field.
12. Field to be added "Place of birth" (free text field).
13. An additional grid will be added labeled "Languages":
    a. First column added titled "Other languages spoken" (single-value code table)
    b. Second column added titled "Paid?" (yes/no code table)
14. Additional field to be added entitled "Previous Military Experience" (single-value code table in grid style for multiple entries to be allowed)
15. Modifications will be made in the existing personnel Training tab/pane as follows:
    a. The existing "Degrees Earned" field will have an additional column titled "From" (single-value code table).
16. Modifications will be needed in the "Absences" pane/tab to accommodate the "CITY Sick report" as follows:
    a. The field of "First Date" will be modified to read "Date of Injury/Illness" (date formatting).
    b. The field of "Second Date" will be modified to read "Return to Duty date" (date formatting).
    c. The field of "Next date" will be modified to read "Regular days off" (30 character free text).
    d. The existing free text field of "Nature of Injury" field will be modified to be a Single-Value code table.
17. A new Tab/Pane will be added entitled "Transfer Requests" with the following fields added:
    a. A five (5) column grid containing:
        i. First column "Assignment requested" (single-value code table).
        ii. Second column "Request Date" (date formatting).
        iii. Third column "Status" (single-value code table).
        iv. Fourth column "Date closed" (date formatting).
        v. Fifth column "Comments" (free text field)
    b. The above grid will track history and have the ability for multiple entries.

Vehicle Pursuit DM modifications:

1. On the "Administrative" tab, Pursuit Conditions section;
    a. Add a free text field entitled "Other property damage" (255 character)
2. The field of "terminated reason" will be a single-value code table (it is currently free text).
3. On the "Pursued Vehicles" tab:
    a. Add a two-column grid titled "Stop sticks and effectiveness"
    b. First column to be labeled "Intervention technique used" with a single-value code table.
    c. Second column to be labeled "Effectiveness" with a single-value code table.
    d. Allow for one entry per row, but ability to add multiple entries.
4. On the "Administrative" tab:
    a. Add a field labeled "Did supervisor visit scene?" (yes/no code table).
5. On the "Units" tab:

    a. Add a field labeled "Accident hearing board?" (Yes/no code table).

    b. Add a field labeled "AHB Finding" (single-value code table populated with the following codes: preventable; non-preventable; justified)

    c. Add a field labeled "Receive discipline?" (Yes/no code table).

    d. Add a field labeled "Discipline outcome" (single-value code table).

Internal Investigations DM modifications needed:

1. The Internal Investigations DM must prohibit access if the Virtual Case Folder (VCF) has been locked/secured with a password, unless that user enters the correct password. This includes but is not limited to:
   a. Case searches
   b. Activity Assessment
   c. My Staff
   d. Activity

2. Witness tab will be added to this DM duplicating Witness information from Use of Force report criteria above.

3. Officer section will have field added of "Other information" (free text; 250 character).

4. Field to be added "Pending" (yes/no code table)

5. Field to be added "Pending date" (date formatting)

6. Field to be added following pending information called "Comments" (free text 255 characters min).

7. The field of "Neighborhood" will be re-named to "CCRB Investigation" (yes/no code table).

8. Need field added entitled "Pitches Motion" (single-value code table populated with "supported" and "denied".

Messages DM modifications needed:

1. When a user receives a message/task/assignment, that user will not have the ability to go into the messages DM and change the due date of the task.

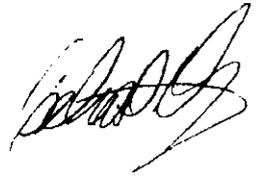## Civil Suit DM modifications needed:

1. Additional field to be added called "Legal Claim No." (free text, not required field type)

Citizen Complaint DM modifications needed:

1. Witness tab will have the field of "DOB" added. (date of birth, with date formatting).

OAKLAND CITY COUNCIL

RESOLUTION NO. **77578** C.M.S.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO: 1) EXECUTE AN AMENDED SPECIALIZED SERVICES AGREEMENT WITH MOTOROLA, INC. TO PROVIDE AN INTEGRATED POLICE AND FIRE PUBLIC SAFETY SYSTEM IN AN AMOUNT NOT TO EXCEED $8,774,750; 2) EXECUTE A FIVE (5) YEAR MAINTENANCE AND SUPPORT AGREEMENT WITH MOTOROLA FOR FY 04-05 THROUGH FY 08-09 FOR AN AMOUNT NOT TO EXCEED $5,250,000, WHICH INCLUDES SOFTWARE INSTALLATION SERVICES FOR A NOT TO EXCEED COST OF $1,550,000; 3) NEGOTIATE AND EXECUTE SEPARATE ADDITIONAL VENDOR AGREEMENTS FOR NON-RECURRING COSTS FOR PRODUCTS AND SERVICES IN AN AMOUNT NOT TO EXCEED $3,096,563 AND RECURRING COSTS FOR SERVICES FOR FY02-03 TO FY04-05 IN AN AMOUNT NOT TO EXCEED $760,401, WITHOUT RETURNING TO COUNCIL; 4) ACQUIRE CERTAIN NETWORK EQUIPMENT UNDER A LEASE BACK ARRANGEMENT IN LIEU OF PURCHASING OUTRIGHT SUCH EQUIPMENT AND, 5) TO SET ASIDE A CONTINGENCY AMOUNT OF $500,000 FOR FISCAL YEARS 02-03 THROUGH 04-05 WITHOUT RETURNING TO COUNCIL.

WHEREAS, in 1998 the City of Oakland applied for and was awarded a COPS MORE '98 grant from the United States Department of Justice to upgrade and integrate the Oakland Police Department public safety services system; and

WHEREAS, in September 1999 the City issued a request for proposals (RFP) to procure equipment and services by which it would upgrade and integrate its Police Department public safety services system; and

WHEREAS, the City selected Printrak from among the respondents to the RFP as the vendor to upgrade the Police Department public safety services system based upon the proposal Printrak submitted in response to City's RFP; and

WHEREAS, Printrak began performance pursuant to the Specialized Service Agreement it entered into with City, on July 25, 2000 [the "Original Agreement"]; and

WHEREAS, the First Phase of the Original Agreement called for the development of the Functional Specifications Design for the upgrade Printrak was to perform, and further provided that the City could terminate the Original Agreement if, upon completion of the First Phase, it did not wish to continue under that Agreement; and

WHEREAS, in March 2001, Printrak's further performance under the Original Agreement was suspended with the City believing it had terminated the Original Agreement and Printrak believing that the Original Agreement was still in effect;

WHEREAS, due to the events which have occurred in the interim since March 2001, and especially in light of the events in this nation since September 11, 2001, the City now believes it is absolutely necessary that it have a public safety services platform that is integrated and permits communication between the public safety services of its Police Department and those of its Fire Department; and

WHEREAS, the City also believes that it is absolutely necessary that its system utilize a platform that enables communication between its departments' services and those of other municipalities in the region; and

WHEREAS, the City invited all known qualified vendors to meet with the City to discuss those vendors' ability to provide products and services which could meet the City's now expanded needs for an integrated public safety services system and to provide demonstrations of their respective capabilities; and

WHEREAS, Printrak, in the interim since March 2001, has been acquired by and is now a wholly owned subsidiary of Motorola, Inc.; and

WHEREAS, Motorola, Inc., did meet with the City and did demonstrate its integrated public safety system capabilities and, in discussions with City, represented that it can, either on its own or by and through Printrak or Subcontractors, provide a public safety services system that integrates the functionality of the Police and Fire Departments, and that it can put in place a platform that can communicate with the public safety services systems of other municipalities in the region; and

WHEREAS, in consideration of the facts and circumstances attendant to the urgent need to update and fully integrate the City's public safety services capabilities, the City has determined that its interests are best served by modifying the Original Agreement and resuming performance thereunder with Motorola, Inc. on behalf of Printrak, its wholly owned subsidiary, as the contractor for the public safety services [the "Amended Agreement"]; and

WHEREAS, time is of the essence for the performance of the Amended Agreement in that the work hereunder must be completed before the Grant expires; and

WHEREAS, Motorola, Inc. has agreed to provide the Integrated Public Safety System (IPSS) including Police and Fire Computer Aided Dispatch (CAD), Law Records Management System (LRMS), Correction Management System (CMS), Premier Mobile Data and Reporting System (PMDS), Fire Records Management System (FRMS), and Premier Automated Vehicle Locator/Advanced Tactical Mapping (AVL/ATM) for the firm-fixed price of eight million, seven hundred seventy four thousand, seven hundred fifty dollars ($8,774,750); and

WHEREAS, the Amended Agreement the City has negotiated with Motorola incents Motorola to perform, and protects the City's interests in the event of either Motorola's nonperformance or if the IPSS does not perform as required; and

WHEREAS, the City of Oakland has applied for and received an extension of the COPS MORE '98 grant through September 30, 2004; and

WHEREAS, the Police Department has funding available from the COPS MORE '98 grant, in the

amount of $5,100,000 in Fund 2112; Organization Code: 103111, Project H95300 for the Amended Agreement; and

WHEREAS, the Fire Department has funding available in the amount of $4,200,000 in the FY 2001-02 Capital Improvement Program Budget for the Amended Agreement; and

WHEREAS, the OIT General Fund Baseline Budget has funding available in the amount of $1,320,000 to partially support personnel cost associated with the Amended Agreement; and

WHEREAS, additional funding requirements associated with the Amended Agreement, in the amount of $5,271,648, for Fiscal Years 2003-04 and 2004-05 will come from closing projects related to Technology and/or Public Safety; and

WHEREAS, additional funding requirements associated with the Amended Agreement, estimated at $4,080,000, for Fiscal Years 2005-06 and 2006-07, will be requested as part of the FY 2005-07 budget proposal;

WHEREAS, a contingency fund amount of five hundred thousand dollars ($500,000) is required to be identified and set aside;

WHEREAS, the City Council finds the services provided pursuant to the agreement authorized hereunder are of a professional, scientific or technical nature and are temporary in nature; and

WHEREAS, the Council finds that this agreement shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now therefore, be it

RESOLVED: That the City Council hereby authorizes the City Manager to enter into a firm fixed priced Amended Specialized Service Agreement, including its attachments, between the City of Oakland and Motorola, Inc. by and on behalf of Printrak International, Inc. to provide an Integrated Public Safety System for an amount not to exceed $8,774,750; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Manager to execute a five (5) year Maintenance and Support Agreement with Motorola, Inc. to be paid for in FY 04-05 through FY 08-09 for an amount not to exceed $5,250,000, which includes software installation services for an amount not to exceed $1,550,000; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Manager to negotiate and execute separate additional vendor agreements for non-recurring costs for products and services in an amount not to exceed $3,096,563 and recurring costs for services for FY 02-03 to FY 04-05 in an amount not to exceed $760,401; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Manager to acquire certain network equipment under a lease back arrangement in lieu of purchasing outright such equipment; and be it

FURTHER RESOLVED: That the City Council hereby approves the IPSS spending plan

("Spending Plan") as set forth on page 3 of the staff report accompanying this resolution, and authorizes the City Manager to implement the IPSS project within the parameters of the Spending Plan; and be it

FURTHER RESOLVED: That the City Manager is authorized to modify, extend or amend said agreement to protect the City's interests with effective and adequate remedies in the event of Motorola's non-performance and as may otherwise be required, provided that no additional funds will be allocated without prior approval from the City Council; and be it

FURTHER RESOLVED: That the contract shall be reviewed and approved by the City Attorney as to form and legality and a copy placed on file in the Office of the City Clerk.

DEC 1 7 2002

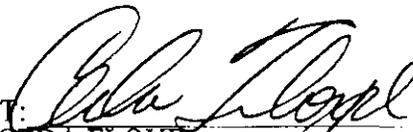IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BRUNNER, CHANG, MAYNE, NADEL, REID, SPEES, WAN and PRESIDENT DE LA —8
FUENTE

NOES- 0

ABSENT- 0

ABSTENTION- 0

ATTEST: _____
CEDA FLOYD
City Clerk and Clerk of the Council
of the City of Oakland, California