

CITY OF OAKLAND
AGENDA REPORT

FILED
OFFICE OF THE CITY CLERK
OAKLAND
2008 MAY -1 PM 5:49

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Oakland Fire Department
DATE: May 13, 2008

RE: A Report and Resolution 1) Authorizing The City Administrator To Apply For, Accept And Appropriate A Grant From The Federal Emergency Management Agency (FEMA) For The Period May 1, 2008 To August 31, 2009 In The Amount Of One Million Thirty Thousand One Hundred Seventy-Nine Dollars (\$1,030,179) To Meet Continuing Management, Training And Equipment Needs Of The Fire Department's Urban Search And Rescue (USAR) Team, And 2) Waiving The City's Competitive Bidding Requirements And Authorizing Procurement Of Equipment From The General Services Administration Agency And Or Other Government Purchasing Schedules, 3) Authorizing The City Administrator to Award Equipment Contracts Without Return To Council, And 4) Waive The City's Central Service Overhead Costs In The Amount Of \$34,163.00

SUMMARY

The Federal Emergency Management Agency (FEMA) has been the funding source for 28 Urban Search and Rescue (USAR) teams nationwide since the program's inception in 1990. During this period, the Oakland Fire Department has sponsored one of these teams, California Task Force 4 (CATF-4). The annual grant award has gradually increased over time to the current level of \$1,030,179 for the coming 16 months. This amount will cover projected expenses for the acquisition, storage and maintenance of team equipment as well as training, personnel and administrative costs associated with the program. The grant period runs from May 1, 2008 through August 31, 2009. No matching funds are required.

FISCAL IMPACT

This Administrative Preparedness grant of \$1,030,179 is to staff, equip, train and support CATF-4 for disaster work, in accordance with FEMA grant guidelines. The full grant amount will be appropriated to the coding block: FEMA fund (2124), Special Operation – USAR Division, organization (20815), Special Operation Program (PS18) and Project to be determined; the same amount will be credited to the revenue account (46129).

The first year maintenance costs on all new equipment will primarily be covered by warranties. The on-going costs of maintaining and replacing any equipment purchased under this grant fund will either be covered by subsequent grants or the equipment will be returned to FEMA. This spending plan has been approved by FEMA.

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This funding supports an Assistant Chief of Fire Department as the Program Manager and two part-time positions, to handle the cache and equipment. The cost of the positions is \$410,163. Staff requests a waiver of \$34,163 Central Services Overhead costs. The grant will instead make payment for direct cost of services such as rental, utility, maintenance, and fiscal staff and management time.

A detailed breakdown of the FEMA approved budget is as follows:

Personnel, management and medical screening	\$410,163
Pre-existing contract for warehouse rental and cache maintenance (storage for cache)	100,000
New equipment/supplies acquisition	199,016
Travel (as required by FEMA)	131,000
Training delivery (as required by FEMA, including dog evaluations)	<u>190,000</u>
Total:	\$1,030,179

The grant is subject to the requirements of the Single Audit Act of 1996, generally accepted governmental audit standards (GAGAS) and Office of Management and Budget's (OMB) circular A-133, Audits of State, Local Governments and Nonprofit Institutions.

BACKGROUND

Since the World Trade Center disaster on September 11, 2001, Congress has taken the National USAR program and funded it to a higher level. The 28 teams have broadened their mission capabilities from the handling of natural disasters (i.e. flood, earthquakes, etc.) to include weapons of mass destruction (WMD) and terrorist incidents. In the past CATF-4 has sent overhead personnel and/or responded with rescue teams to: Northridge California for its earthquake, Oklahoma City for the Federal Building bombing, New York City for the World Trade Center Bombing, West Texas for the Challenger Shuttle disaster, New Orleans and Biloxi for Hurricane Katrina, Houston for Hurricane Rita, Miami for Hurricane Wilma, and North West Florida for Hurricane Ernesto.

KEY ISSUES AND IMPACTS

Unless Oakland's USAR team continues to equip and train as per FEMA guidelines they will not

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be a part of FEMA's national system and will lose federal government funding. As all USAR teams are first and foremost a local asset. Without the USAR Team, the City would have a limited ability to respond to WMD and/or natural disaster incidents in Oakland or other local jurisdictions.

CATF-4 has been authorized by FEMA to allocate grant money in the following manner:

Personnel (exclude overhead cost of 12.29%)	\$410,163
This money covers the projected cost of one full time program manager, and two part-time personnel as needed to manage the team and meet FEMA requirements.	
Pre-existing contract for warehouse rental and cache maintenance (storage for cache)	\$100,000
New equipment/supplies acquisition and maintenance	\$199,016
This is for the reimbursable cost of equipment and supplies as required by FEMA	
Travel (as required by FEMA)	\$131,000
Travel specifics become known less than 30 days prior to events. This amount is based on past history and expectations. Team members attend FEMA training and working groups that require travel.	
Training delivery (as required by FEMA)	\$190,000
FEMA specifies particular training that must be delivered to either the entire 210 member team, or members in specific job classifications.	

PROJECT DESCRIPTION

The purpose of the FEMA USAR Preparedness Grant is to allow each National Urban Search and Rescue Task Force the opportunity to raise its standard and condition of operational readiness as an available FEMA, State, Regional and local resource.

There is a great deal of equipment to be purchased to bring the cache up to a full compliment. The current value of the entire cache is in excess of \$4 million. The Task Force will use all means possible to purchase this equipment from local vendors. On occasion FEMA grant guidelines require that staff use their purchasing process. It is therefore recommended that the City Administrator be authorized to make these purchases when necessary using the federal competitive bid process and without returning to Council.

SUSTAINABLE OPPORTUNITIES

Economic:

CATF-4 provides opportunities to local vendors and merchants. Whenever possible, and unless otherwise directed by FEMA agreements, we spend our grant monies are spent locally.

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Environmental:

The Task Force recycles waste products and uses environmentally safe practices in the handling of the various materials used.

Social Equity:

CATF-4 is one of eight teams in California and one of 28 USAR Teams nationwide. The Oakland USAR Team will be used as a local asset in the event of a local natural disaster, accident or terrorist attack. If the team is needed in Oakland or surrounding communities, it will respond to local needs first. CATF-4 would be taken out of consideration for national deployment when needed locally.

DISABILITY AND SENIOR CITIZEN ACCESS:

With this continued funding the Task Force will be better prepared to respond to the City of Oakland's needs in a time of emergency. Many lives will be saved due to the rapid response with sophisticated equipment to detect and extricate victims, especially to those people who would have difficulty to "self rescue" in times of disaster.

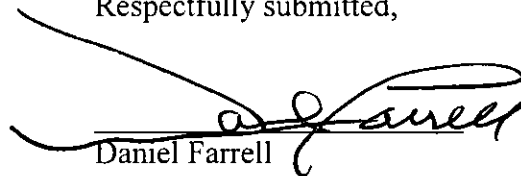
RECOMMENDATION AND RATIONALE

Staff recommends that the City Administrator be authorized to apply for, accept and appropriate a grant from the Federal Emergency Management Agency for the period May 1, 2008 to August 31, 2009 in the amount of one million thirty thousand one hundred seventy nine dollars (\$1,030,179) to meet the continued expenses of the Oakland Fire Department's Urban Search and Rescue Team as they equip and train to respond to natural disasters or weapons of mass destruction.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council approve the resolution.

Respectfully submitted,



Daniel Farrell

Fire Chief

Prepared by: Mark Hoffmann

Assistant Chief

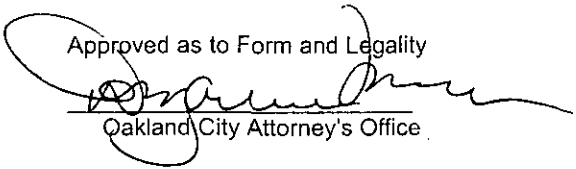
APPROVED FOR FORWARDING
TO THE PUBLIC SAFETY COMMITTEE:


Office of the City Administrator

OFFICE OF THE CITY CLERK
OAKLAND

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Approved as to Form and Legality


Oakland City Attorney's Office

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION:

- 1) AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR, ACCEPT AND APPROPRIATE A GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR THE PERIOD MAY 1, 2008 TO AUGUST 31, 2009 IN THE AMOUNT OF ONE MILLION THIRTY THOUSAND ONE HUNDRED SEVENTY-NINE DOLLARS (\$1,030,179) TO MEET CONTINUING MANAGEMENT, TRAINING AND EQUIPMENT NEEDS OF THE FIRE DEPARTMENT'S URBAN SEARCH AND RESCUE (USAR) TEAM, AND
- 2) WAIVING THE CITY'S COMPETITIVE BIDDING REQUIREMENTS AND AUTHORIZING PROCUREMENT OF EQUIPMENT FROM THE GENERAL SERVICES ADMINISTRATION AGENCY AND OR OTHER GOVERNMENT PURCHASING SCHEDULES,
- 3) AUTHORIZING THE CITY ADMINISTRATOR TO AWARD EQUIPMENT CONTRACTS WITHOUT RETURN TO COUNCIL, AND
- 4) WAIVING THE CITY'S CENTRAL SERVICE OVERHEAD COSTS IN THE AMOUNT OF \$34,163.00

WHEREAS, the Oakland Fire Department is the Sponsoring Agency for California Task Force 4 (CA TF4) Urban Search and Rescue (USAR), CA TF4 is one of 8 California and 28 national USAR teams; and

WHEREAS, the Federal Emergency Management Agency (FEMA), a component of the Department of Homeland Security (DHS), is the federal management agency, FEMA supports all 28 USAR teams with federal grants requiring the purchase of emergency equipment, products and materials for USAR teams from federal cooperative agreements or government purchasing schedules; and

WHEREAS, after the events of September 11, 2001 Congress has increased the funds to equipment and train all 28 USAR teams to respond to possible weapons of mass destruction (WMD) events as well as natural disasters; and

WHEREAS, CA TF4 is eligible to apply for an Administrative preparedness Federal; Emergency Management Agency funds in the amount of one million thirty thousand one hundred seventy nine dollars (\$1,030,179.00) for USAR weapons of mass destruction response and operational readiness preparedness and training Principles of learning and equipment, products and materials; and

WHEREAS, the terms and conditions of this FEMA grant require the City to procure equipment needed for the program from the General Services Administration Agency or other government schedules and to travel per FEMA directives on short notice; and

WHEREAS, this task force is available to the City of Oakland in the event of an attack within the City or surrounding communities; and

WHEREAS, the Central Service Overhead (CSO) cost should be waived as the program already pays for its own rental property, utility, and maintenance and the grant fund will reimburse the City its direct costs of staff time; now, therefore, be it

RESOLVED: That the Oakland City Council, hereby authorizes the City Administrator to apply for, accept and appropriate a grant from the Federal Emergency Management Agency for the period May 1, 2008 to August 31, 2009 in the amount of one million thirty thousand one hundred seventy-nine dollars (\$1,030,179) to meet the continued expenses of the Oakland Fire Department's Urban Search and Rescue Team as they equip and train to respond to natural disasters or weapons of mass destruction incidents; and be it

FURTHER RESOVLED: The full grant amount will be appropriated to the coding block: FEMA fund (2124), Special Operation – USAR Division, organization (20815), Special Operation Program (PS18) and Project to be determined; the same amount will be credited to the revenue account (46129); and be it

FURTHER RESOVLED: That, pursuant to Oakland Municipal Code Title 2, Chapter 2.04, Section 2.04.050.I.5, the City Council hereby finds that it is in the best interests of the City to waive competitive bidding requirements for the purchase of equipment purchased with Federal Emergency Management Agency grant funds for the USAR team weapons of mass destruction training and preparedness because the Federal Emergency Management Agency grant is contingent on procurement of said equipment from the General Service Administration Agency and/or other Governmental Purchasing Schedules; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator to procure grant-funded equipment, products and materials needed for the USAR team weapons of mass destruction team training and preparedness from the federal General Service Administration Agency without return to Council; and be it

FURTHER RESOLVED: That the City Council hereby waives the City's Central Overhead fees for administration of the US Department of Homeland Security FEMA fund (2124) in the amount of thirty-four thousand one hundred and sixty-three dollars (\$34,163.00) as the City will charge its direct staff costs to the FEMA grant; and be it

FURTHER RESOLVED: That all contracts issued hereunder shall be reviewed and approved by the office of the City Attorney for form and legality and a copies shall be placed in file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2008

PASSED BY THE FOLLOWING VOTE:

AYES – BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID and
PRESIDENT DE LA FUENTE

NOES –
ABSENT –
ABSTENTION –

ATTEST: _____
LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California