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1 FRANK H. OGAWA PLAZA • 3RD FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor
Honorable Ronald V. Dellums
Mayor

(510) 238-3141
FAX: (510) 238-4731
TDD: (510) 238-7629

Letter of Nomination

December 18, 2007

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear Council Members:

Upon nomination of the Mayor, the following persons are hereby appointed as members of the following Board or Commission:

Citizen Police Review Board

Melody Fuller, Mayoral appointee to complete the term beginning February 16, 2007 and ending February 15, 2009, filling the position formerly held by Gregory Harris.

Tina Allen, Mayoral appointee to complete the term beginning February 16, 2007 and ending February 15, 2009 filling the seat previously held by Barbara Montgomery.

Janelle Green, Mayoral appointee to complete the term beginning February 16, 2007 and ending February 15, 2009 filling the seat previously held by Beneba Thomas.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald V. Dellums", with a long horizontal line extending to the right.

Ronald V. Dellums
Mayor

Melody L. Fuller

Professional Qualifications

Non-Profit, Government and Corporate Experience

Public Information Officer, Program Manager, Budget Analyst, Media Relations, Community Outreach, Development Board Member, Published Writer, Trainer, Coach, Consultant and Supervisor of staffs of 5-100 employees and volunteers

1994-2005 Priorities, The Community Relations Company, Founder

*Developed budgets, programs and complex strategies. Implemented, monitored and evaluated internal and external projects, policies, procedures, practices and products to support an agency's programs, mission, vision, values and goals.

*Provided innovative and efficient day-to-day leadership, supervision, research, reports and documentation for public policy, community relations, fiscal analysis, crisis management, public outreach, development, operational evaluations, communications and more.

*Created, established, secured and maintained collaborations, relationships, partnerships, funding and trust accounts with various and diverse public and private interest, board members, staff, managers and administrators through dialogue and integrity.

*Managed the design and implementation of major projects, campaigns and initiatives at the local, regional, state and other levels for public, non-profit and private organizations.

1989-1994 County of Alameda, Assistant Department Head/Director

*Served as a key policy and budget advisor to senior and junior team members.

*Provided professional and technical training, developed diversity outreach programs, Implemented numerous professional support systems.

*Provided critical, accurate and timely reports, surveys and follow-up for multiple projects, key programs, several administrators and more.

1983-1988 City of Oakland, Administrative Analyst/Program Manager

*Troubleshooter for collaborations involving multiple projects, public policy and various budgets and funding

* Fostered good will and support throughout Oakland, the Bay Area, and California through effective research, fiscal responsibility, innovative programs, department leadership, extensive contacts and collegial influence.

Relevant Professional Skills

Hands on thinker, manager, supervisor and team player. Effective public speaker, trainer and presenter. Patient negotiator, moderator, facilitator and consensus builder. Proficient, respectful and professional results oriented person. Successful grants and proposal writer.

Professional Partnerships and Collaborations:

The City of Oakland, The City of Piedmont, The Port of Oakland, The University of California at Berkeley, Mills College, The Oakland Unified School District, The Federal Bureau of Investigation, KTVU, United Parcel Service, The Dinwiddie Construction Company and numerous other corporations, media and nonprofit organizations.

Education: Bachelor of Science, Mills College

Master of Public Administration, University of Southern California



CITY ATTORNEY

FILED
OFFICE OF THE CITY CLERK
OAKLAND

07 NOV 28 PM 2:18

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION APPOINTING MELODY FULLER, TINA ALLEN, AND JANELLE GREEN AS A MEMBER OF THE CITIZEN'S POLICE REVIEW BOARD

WHEREAS, Ordinance No. 11905 C.M.S. creates the Citizen's Police Review Board, whose members are nominated by the Mayor and approved by the City Council; and

WHEREAS, Ordinance No. 11905 C.M.S. specifies that members of the Citizen's Police Review Board are to serve 2-year terms, which are to be staggered so that some appointments will expire every year, and appointments to fill a term of office are only to be for the remainder of that term; now, therefore, be it

RESOLVED, that by the nomination of the Mayor, the following individuals are hereby appointed to the term set forth below:

Melody Fuller, to complete the term beginning February 16, 2007 and ending February 15, 2009; filling the position formerly held by Gregory Harris.

Tina Allen, to complete the term beginning February 16, 2007 and ending February 15, 2009; filling the seat previously held by Barbara Montgomery.

Janelle Green, to complete the term beginning February 16, 2007 and ending February 15, 2009; filling the seat previously held by Beneba Thomas.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES- BRUNNER, KERNIGHAN, NADEL, QUAN, BROOKS, REID, CHANG, AND PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California

Janelle S. Green

Objective	To obtain a position with an organization where my strong advocacy, project management and interpersonal skills can be used to benefit diverse communities.	
Education:	Juris Doctor Temple University Beasley School of Law, Philadelphia, Pennsylvania Temple Political and Civil Rights Law Review	May 2004
	Bachelor of Arts: Cum Laude Communicative Disorders and Sciences, San José State University, San José, California	May 2001
Professional Licenses/Training	State Bar of California	June 2005
	Philadelphia Municipal Court: Mediator	November 2003
	Project Manager Kaiser Foundation Health Plan, Inc., Oakland, California	July 2006 - Present
	<ul style="list-style-type: none"> ▪ Provide expert consultation to senior leaders of Kaiser Permanente regarding how to utilize strategic Diversity initiatives to meet the business needs of their regions. ▪ Develop customized initiatives and trainings on various facets of Diversity management. ▪ Participate in the development of company policy by researching a variety of subjects, generating in depth reports and participating on internal committee ▪ Serve as a team lead in the planning and implementation of an organization wide Diversity conference attracting over 1,000 participants annually. 	
	Project Administrator Mason Tillman Associates (MTA), Oakland, California	December 2005 – July 2006
	<ul style="list-style-type: none"> ▪ Managed the production of a study on the barriers facing minorities seeking to gain entrance into the construction industry for the City of Kansas City, Missouri. ▪ Provided ongoing management of the production of the City of Dayton Second Generation Disparity Study that focused on procurement practices utilized by the City of Dayton, Ohio. ▪ Participated in the development of policies and programs for local and state agencies by performing legal research and analysis. 	
Relevant Experience:	Senate Analyst/Coordinator University of California, San Francisco (UCSF), San Francisco, California	October 2004 – December 2005
	<ul style="list-style-type: none"> ▪ Provided analytical and administrative services needed to support the operation of the Academic Senate and the Senate's role in University governance. ▪ Analyzed relevant issues and drafted reports, position papers, recommendations and resolutions for Senate review and action. ▪ Conducted project management for complex cross departmental processes and facilitated consensus-building among faculty and administration. 	
	Assistant Project Coordinator Black Alliance for Educational Options (BAEO), Philadelphia, Pennsylvania	January 2003 – September 2003
	<ul style="list-style-type: none"> ▪ Developed outreach strategy for the implementation of No Child Left Behind Act, Public Information Campaign targeting the Philadelphia School District, funded by U.S. Department of Education. ▪ Established collaborative relationships with various schools, non profits and faith communities in order to meet grant objectives. ▪ Worked with government officials and trained volunteers for community outreach. 	
	Community Activity Worker City of San José, San José, California	August 2000 – May 2001
	<ul style="list-style-type: none"> ▪ Developed and organized community groups in accordance with the City of San José's Strong Neighborhoods Initiative. ▪ Coordinated outreach and recruitment for various non-profit, faith communities, and businesses. 	
Affiliations	Big Brothers Big Sisters of the East Bay East Bay Community Foundation Delta Sigma Theta Sorority Inc.	Volunteer Special Projects Volunteer Member
Computer Skills	Microsoft Word, Access, Excel, PowerPoint, Filemaker Pro, WordPerfect	

TINA J. ALLEN

EDUCATION BACKGROUND

BA - UC Davis, International Relations, Davis, CA
Project Management Certificate – CSU, Sacramento, CA
Mineta Transportation Institute – SJSU, San Jose, CA

WORK EXPERIENCE

Department of Transportation, 111 Grand Avenue, Oakland, CA 94612-3771

Associate R/W Agent, 1987 – Present

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| <i>Planning & Man.
Coordination</i> | Responsible for coordinating and monitoring the status of STIP, SHOP Capitol and Minor projects. Conducts Project Management Team meetings. Monitors projects to ensure they are delivered on time, schedule and within budget. Acts as a liaison between Shareholders and District. Prepares spreadsheet for support and Capitol cost. Reviews Data and Project Approval reports. Certifies project for Award and Bids. Major projects: Webster Posey Tube Retrofit, Caldecott Tunnel 4 th Bore, High Street Bridge, Fifth Avenue Seismic Retrofit, and Loveridge widening |
| <i>Planning &
Management
Budgets</i> | Responsible for monitoring, allocating, and maintaining the capital expenditure budget of approximately \$32 million for each fiscal year. Acts as a liaison between the District and Headquarters Accounting to reconcile each account in the District. Approve and allocate funds to all functional units. Prepared and maintained accounting databases Major projects: Santa Clara County Traffic Authority and Benicia Bridge |
| <i>Utilities</i> | Responsible for coordinating, monitoring, directing and advising departmental staff, local public agencies and utility owners and their consultants of utility rules regulations and conflicts affecting their transportation projects. Major projects: Sonoma County Retrofit |
| <i>RAP/Housing
Studies</i> | Lead Associate, responsible for participating on functional counsels, answering complex and analytical Housing Studies questions, auditing policies and procedure for local agencies, preparing housing studies, administering R/W presentations at Public hearings and reviewing current R.A.P policies and procedures for efficiency and effectiveness. Major projects: 98th Avenue and R/W Process Workshop |
| <i>Acquisition</i> | Responsible for complex negotiation and acquisition of residential and commercial properties, as well as conducting courses on Acquisition, Negotiations, and Communications. Major projects: Cloverdale Bypass. |

Assistant R/W Agent, 1984 - 1987

- Property Management* Responsible for knowledge of historic sites, zoning and laws, inspecting contractor's work, balancing budgets, preparing Court actions, attending Public hearings; conducting Property Management presentations and conducting audits. Major project: South Pasadena.
- RAP* Responsible for conducting hearings and meeting with public officials to resolve complex relocation problems: Major project: Century Freeway

Department of Transportation, 120 Spring Street, Los Angeles, CA 90012

Jr. R/W Agent, 1983 - 1984

- Excess Land* Responsible for auctioning properties, analyzing and reviewing financial portfolios, inspecting properties for Federal and State codes, monitoring projects for certification purposes and preparing contracts.
- Demolition & Clearance* Responsible for preparing contracts, monitoring contractors work and conducting property auctions.

OTHER WORK EXPERIENCE

- Insurance Manager:* Santa Monica Savings Bank, Santa Monica, CA
- Intern/Legislative Aide:* Julian C. Dixon, Washington, D.C.
- Public Policy Analysis Intern:* Employment Development Department, Sacramento, CA

PROFESSIONAL AFFILIATIONS

International R/W Association, SF, Chairperson; Transportation 1992
Toastmaster International Area and Division Governor; 2005, 2006
Sexual Harassment Prevention & Cultural Diversity Trainer
Women's Program Co-chairperson; 1993
Native American Council Chair; 1995
Summer Engineering Institute Staff Member, Instructor; 2000, 2002
Junior Achievement Facilitator
Citizens' Police Academy Alumni Association
City of Oakland Transportation Taskforce
Service Employee International Union (SEIU), Delegate, 2003, 2005, 2007
Service Employee International Union, DLC 744 Treasurer, 2006

REFERENCES AVAILABLE UPON REQUEST