



AGENDA REPORT

TO: Edward D. Reiskin
City Administrator

FROM: Erin Roseman
Finance Director

SUBJECT: Designation of Authorized Agents for
FEMA and CalOES

DATE: October 7, 2021

City Administrator Approval

Date: Oct 19, 2021

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Designating The City Administrator, The Assistant City Administrator, The Director Of Housing And Community Development, And The Finance Director As Authorized Agents On Behalf Of The City Of Oakland To Execute And Submit All Documents Necessary For Federal Award Funds From The Federal Emergency Management Agency And The State Of California Governor's Office Of Emergency Services.

EXECUTIVE SUMMARY

Approval of the proposed resolution will designate the City Administrator, Assistant City Administrator, Director of Housing and Community Development, and Finance Director by title as Authorized Agents to sign documents on behalf of the City of Oakland as necessary to apply for, accept, and administer funds from the Federal Emergency Management Agency (FEMA) and the California Governor's Office of Emergency Services (CalOES), under the authority of the Robert T. Stafford Emergency Assistance and Disaster Relief Act.

BACKGROUND / LEGISLATIVE HISTORY

FEMA requires the adoption of an authorizing resolution no less frequently than every three years. Resolution No. 87422 C.M.S., was adopted by City Council on November 27, 2018, a new resolution is now required to maintain the City's eligibility for FEMA and CalOES funding. This resolution must be accompanied by CalOES Form 130, which is provided as an attachment to the proposed resolution.

ANALYSIS AND POLICY ALTERNATIVES

The proposed resolution identifies the City's authorized agents for communications and transactions with FEMA and CalOES. It is required to be renewed no less frequently than every three years. The Finance Director has been added to the previous list of authorized agents based on the Finance Department's administrative responsibilities for this funding, particularly during the COVID19 global pandemic.

City Council
November 2, 2021

FISCAL IMPACT

Adoption of the proposed resolution will have no direct fiscal impact but will support the City's efforts to claim FEMA and CalOES reimbursement for costs incurred during existing and future emergencies

PUBLIC OUTREACH / INTEREST

No public outreach was deemed necessary for this proposed administrative action beyond the standard City Council agenda noticing procedures.

COORDINATION

In preparing this report the Finance Department consulted with the Fire Department's Office of Emergency Services as well as the Department of Housing and Community Development.

SUSTAINABLE OPPORTUNITIES

Economic: Adoption of the proposed resolution is expected to support the economic recovery of the City following existing and future emergencies.

Environmental: There are no environmental opportunities associated with this report.

Race & Equity: There are no race & equity opportunities associated with this report.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Designating The City Administrator, The Assistant City Administrator, The Director Of Housing And Community Development, And The Finance Director As Authorized Agents On Behalf Of The City Of Oakland To Execute And Submit All Documents Necessary For Federal Award Funds From The Federal Emergency Management Agency And The State Of California Governor's Office Of Emergency Services.

For questions regarding this report, please contact Stephen Walsh, Controller, at 510-238-4906.

Respectfully submitted,


[Erin Roseman \(Oct 19, 2021 10:38 PDT\)](#)

ERIN ROSEMAN
Finance Director

Prepared by:
Stephen Walsh, Controller

