



AGENDA REPORT

TO: Council President Bas and Members of the Oakland City Council

FROM: Asha Reed
Office of the City Clerk

SUBJECT: 2024 Legislative Calendar

DATE: 10/19/2023

RECOMMENDATION

Staff Recommends the City Council Adopt the 2024 Legislative Calendar for the City Council and Council Committee Meetings, Report and Distribution Schedule.

EXECUTIVE SUMMARY

City Council Rules of Procedure (Resolution 89588 C.M.S) requires that City Council meetings are held on the first and third Tuesdays of every month. Fifth Tuesdays are utilized for Special Meetings and workshops. The City Council Rules of Procedures requires that Council Standing Committees are held on the second and fourth Tuesday of every month. Additionally, Rule 20 requires that August 1st through August 31st is the City Council's Annual Summer Recess. Given the requirements of the Rules of Procedure, the draft calendar has been generated with the corresponding meeting dates, report deadlines and agenda distribution dates.

BACKGROUND / LEGISLATIVE HISTORY

A. Spring Recess

The proposed dates for Council's Spring Recess coincides with the Oakland Unified School District's Spring Recess.

B. Summer Recess

The proposed dates for Council's Summer Recess end the legislative session following a committee week, therefore legislative matters from Council Committees may carry over into the fall, but also gives the Council the space to schedule a special meeting if needed.

C. Thanksgiving Recess

The standard practice of the City Council is to cancel all meetings during the week of Thanksgiving. The proposed dates for Council's Thanksgiving Recess would therefore be Monday, November 25th through Friday, November 29th, 2024.

D. Winter Recess

The standard practice of the City Council is to cancel all meetings during the last two weeks of the year for Winter Recess. The proposed dates for the Council's Winter Recess would be Monday, December 23rd, 2024, through Friday, January 3rd, 2025.

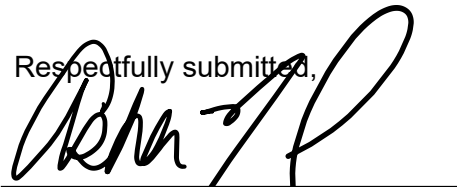
E. Cancel Council Meetings for the Week of September 2nd, 2024

We recommend the City Council cancel the meeting of September 3rd, 2024, and the Rules & Legislation Committee meeting of September 5th, 2024, as it is the week of Labor Day.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends the City Council Adopt the 2024 Legislative Calendar for the City Council and Council Committee Meeting, Report and Distribution Schedule.

Respectfully submitted,



Asha Reed
Office of the City Clerk
and Clerk of the Council