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OAKLAND

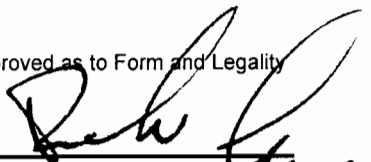
2011 NOV 18 AM 9:00

## OAKLAND CITY COUNCIL

RESOLUTION No. 83653 - C.M.S.

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Approved as to Form and Legality

  
City Attorney

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### RESOLUTION CREATING A BUILDING SERVICES IMPROVEMENT ADVISORY TASK FORCE, SETTING PROCEDURES AND CRITERIA FOR APPOINTMENT, AND PROVIDING THE TERMS AND RESPONSIBILITIES OF THE ADVISORY TASK FORCE MEMBERS

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**WHEREAS**, the City of Oakland is committed to improving the operations and services of the Building Services Division within the Community and Economic Development Agency; and

**WHEREAS**, in June 2011, the Alameda County Civil Grand Jury issued a report and a series of recommendations regarding improvement priorities for the Building Services Division; and

**WHEREAS**, in September 2011, the City of Oakland provided a final response to the Grand Jury's report agreeing with most of the recommendations and providing information on its improvement plan; and

**WHEREAS**, on September 20, 2011, the Oakland City Council issued a motion regarding priority improvement areas for the Building Services Division, including the development of an advisory task force, and directed staff to return with information, proposed recommendations and accompanying resolution; now, therefore be it

**RESOLVED**, that the City Administrator's office works with the Council President's office to convene an advisory Task Force with citizen participation that provides feedback on proposed new procedures and program design for the comprehensive report on Building Services priority improvements to Council, anticipated for Spring 2012; and be it

**FURTHER RESOLVED**, that the Task Force shall consist of twelve (12) members, with an emphasis on incorporating the following areas of experience, representation, and/or expertise: Oakland property owners knowledgeable about Building Services operations; Oakland tenants knowledgeable about Building Services operations; a

neighborhood improvement association or organization; a related professional association, such as realtors or appraisers; a related public agency, such as the Alameda County Public Health or Lead Poisoning Prevention programs, or HUD; a building inspector employed by another public agency; and the Alameda County Assessor's office; and be it

**FURTHER RESOLVED**, that each Councilmember and the Mayor shall appoint one (1) Task Force member each, for a total of nine (9) members. The remaining three (3) members are to be appointed by the City Administrator in order to ensure that the Task Force as a whole reflects a balance of perspectives and the overall breadth of experience needed; and be it

**FURTHER RESOLVED**, that all proposed Task Force members submit written statements disclosing any potential conflict of interest with providing feedback on proposed Building Services improvements, including financial interests, as part of their application to serve on the Task Force; and be it

**FURTHER RESOLVED**, that the Task Force be appointed to serve for up to six (6) months after the comprehensive report on Building Services priority improvements is heard by Council; and be it

**FURTHER RESOLVED**, that the Task Force shall conduct public meetings at City Hall and that such meetings shall be designated regular meetings which shall be held in accordance with the state and municipal open meeting laws (Brown Act and Sunshine Ordinance). The anticipated Task Force meeting schedule includes one (1) half day session for orientation of the Task Force members; two (2) half-day sessions prior to the submission of the Council report to discuss the proposed program design and new procedures and operations; and two (2) half-day sessions subsequent to the presentation of the Council report to discuss implementation issues. Preliminary meeting dates are the following: February 1, 2012, February 15, 2012, February 29, 2012, April 25, 2012, and May 2, 2012; and be it

**FURTHER RESOLVED**, that the Task Force shall naturally dissolve after holding follow-up meeting(s) subsequent to the presentation of the comprehensive Building Services report to Council, anticipated for Spring 2012; and be it

**FURTHER RESOLVED**, that Task Force members shall serve at the pleasure of their appointing authority and a vacancy on the Task Force will exist whenever a member dies, resigns, or is removed; and be it

**FURTHER RESOLVED**, that the Task Force may not create any standing committees for the purpose of delegating any of the committee duties but may form ad hoc committees as needed; and be it

**FURTHER RESOLVED**, that the City Administrator or designee shall provide the Task Force with staff assistance.

IN COUNCIL, OAKLAND, CALIFORNIA, DEC 6 2011, 20      

**PASSED BY THE FOLLOWING VOTE:**

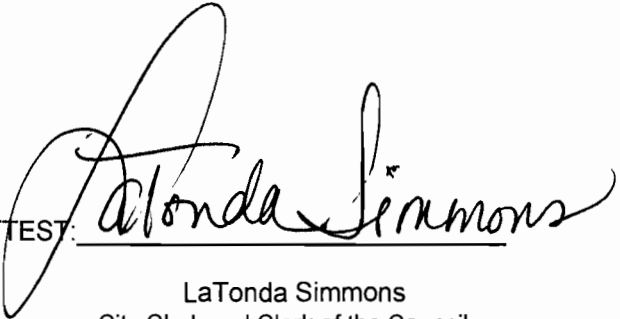
AYES - BROOKS, BRUNNER, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAF and PRESIDENT REID ~ 8

NOES - 0

ABSENT - 0

ABSTENTION - 0

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ATTEST: 

LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California