

CITY OF OAKLAND
MEMORANDUM

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OFFICE OF THE CITY CLERK
OAKLAND

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2004 APR -7 AM 11:52

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name: Patricia E. Sierra, Management Assisant
Phone No.: (510) 238-2911
Address/Agency/Dept Oakland Fire Department
DATE: April 6, 2004

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: RESOLUTION CONFIRMING MAYOR AND COUNCIL APPOINTEES TO THE WILDFIRE PREVENTION ASSESSMENT DISTRICT CITIZEN ADVISORY BOARD

SCHEDULING RECOMMENDATION:

A. Committee _____
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

City Council _____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)

B. Meeting Date: **May 4, 2004**

Is there a statutory, regulatory, financial or grant deadline? **NO**

Is a staff report required/requested? **NO**

What is the fiscal impact on the City/Agency? **NONE**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

___ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)

___ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:

___ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

___ Item requires immediate action relating to federal or state legislation;

___ Item requires immediate action relating to eligibility for a grant or gift; OR

___ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.