



FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2017 JUN 28 PM 3:59

## AGENDA REPORT

**TO:** Sabrina B. Landreth  
City Administrator

**FROM:** Ryan Russo  
Director, DOT

**SUBJECT:** On-Call Engineering Services  
For Paving Projects 2017

**DATE:** June 8, 2017

City Administrator  
Approval

Date:

6/28/17

### RECOMMENDATION

**Staff Recommends That The City Council Adopt A Resolution Authorizing the City Administrator, or Designee, To Award And Execute Three Professional Services Agreements For On-Call Engineering Services With BKF Engineers, WRECO, And Michael Baker International, Inc. Each In The Amount Of One Million, Five Hundred Thousand Dollars (\$1,500,000) Each.**

### EXECUTIVE SUMMARY

Approval of this resolution will authorize the City Administrator, or designee, to award and execute three professional services agreements for on-call engineering services with BKF Engineers, WRECO, and Michael Baker International, Inc. in the amount of \$1,500,000 each for a period of three years. These agreements are needed to provide on-call engineering services to the Department of Transportation in delivering paving projects expeditiously in response to the passage of Measure KK Infrastructure Bond.

### BACKGROUND/LEGISLATIVE HISTORY

Oakland Public Works has historically used a mix of on-call consultants and in-house staff to develop the designs for repaving projects. Additionally, in November 2016 voters of the City of Oakland passes Measure KK to fund infrastructure projects and affordable housing. A total of \$350 million was authorized for re-paving streets, repairing sidewalks, improving pedestrian and bicycle facilities, and calming traffic. This level of funding represents a significant increase over past funding levels and the City is expected to deliver re-paving projects at a significantly accelerated rate. The City has proposed an increase in staff to assist in the development of project designs and the City's approach is to use staff resources to the fullest extent possible. However, it is still necessary and prudent to retain on-call contracts to ensure timely development of project designs, and ultimately timely improvement of the City streets.

Item: \_\_\_\_\_  
Public Works Committee  
July 11, 2017

## **ANALYSIS**

On March 31, 2017, the Department of Transportation (DOT) issued a Request for Qualifications (RFQ) for On-Call Engineering Services for Paving Projects. Five firms submitted Statement of Qualifications (SOQ):

- BKF Engineers
- Michael Baker International, Inc.
- Sandis Civil Engineers Surveyors Planners
- Wood Rodgers, Inc.
- WRECO

All five firms exceeded the minimum 50% Local and Small Local Business Enterprise (LBE/SLBE) participation requirement and all firms are Equal Benefits Ordinance (EBO) compliant. Their compliance information has been verified by Contracting and Compliance Division (See Attachment A).

A panel of five professionals, two from outside agencies and three from the City of Oakland, evaluated the SOQs. BKF Engineers, WRECO, and Michael Baker International, Inc. are selected to be awarded with the on-call engineering services agreements.

As projects arise, the City will request on-call consultants to submit proposals for the project. The proposal will include a scope of work, schedule for completion and fee. The City will evaluate the proposals, and select a consultant for the project. The proposal of the selected consultant will be used to develop an individual task order. Individual task orders will vary in scope and fee, but in no case the total task orders will exceed the approved agreement amount. The on-call agreements are not for a specific project, no minimum amount of work is implied or guarantees, and no appropriation is made as a result of this action. On-call contracts allow the City to conduct the competitive process upfront and enables staff to be more responsive and implement projects more expeditiously.

## **FISCAL IMPACT**

Each agreement will be for an amount not to exceed \$1,500,000 each. All three agreements will total \$4,500,000. The on-call services will be used by individual paving projects and will be funded by Measure KK (Fund 5330), Measure B (Fund 2211), Measure BB (Fund 2216), and anticipated funds from the newly passed State Gas Tax SB 1. There is no requirement to spend the full amount of the agreements, and no appropriation will be made with the approval of these agreements.

## **PUBLIC OUTREACH/INTEREST**

The RFQ was advertised via East Bay Express, CIPlist.com and iSupplier on March 31, 2017 with documents available free of charge through CIPlist.com and iSupplier. Additionally, staff provided notice to labor representatives, per the terms and conditions of the current Memorandums of Understanding with Local 21, SEIU 1021 and IBEW prior to the formal issuance of the RFQ.

**COORDINATION**

This report and resolution was coordinated with OPW Contract Services, Contracts and Compliance Division, Office of City Attorney and the Controller's Bureau.

**SUSTAINABLE OPPORTUNITIES**

**Economic:** These agreements will generate business tax, sales tax, and other revenues for the City by those firms who work on the project. Local businesses will be utilized on the projects and will benefit directly.

**Environmental:** Projects completed under these agreements will improve pedestrian and bicycle safety and encourage people to use alternative modes of transportation.

**Social Equity:** Projects completed under these agreements will provide greater mobility, accessibility and safety for all modes of transportation. Newly paved roadways and ADA compliant curb ramp will be support persons with disabilities and children to access jobs, recreational facilities and other services.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff recommends that the City Council adopt a resolution authorizing the City Administrator, or Designee, to award and execute professional services agreements for on-call engineering services with BKF Engineers, WRECO and Michael Baker International, Inc. in the amount of One Million, Five Hundred Thousand Dollars (\$1,500,000) each.

For questions regarding this report, please contact Si Lau, Great Street Division, at (510) 238-6105.

Respectfully submitted,



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Ryan Russo  
Director, Oakland Department of Transportation

Reviewed by:  
Wladimir Wlassowsky, P.E., Interim Assistant  
Director, Oakland Department of Transportation

Reviewed by:  
Ade Oluwasogo, P.E., Acting Principal Civil  
Engineer,  
OakDOT, Great Streets Delivery

Prepared by:  
Si Lau, P.E., Supervising Civil Engineer  
OakDOT, Great Streets Delivery

Attachment:  
**Attachment A** – LBE/SLBE Evaluation



**INTER OFFICE MEMORANDUM**

**TO:** Jimmy Mach

**FROM:** Deborah Barnes, Director  
Contracts & Compliance

**SUBJECT: Compliance Analysis**  
RFQ on Call Engineering Services for Paving  
Projects 2017

**DATE:** May 9, 2017

The City Administrator's Office, Contracts and Compliance Unit conducted a compliance review of five (5) proposals in response to the above referenced project. Below are the results of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement. In addition, firms are reviewed for compliance with the Equal Benefits Ordinance (EBO).

Responsive to EBO and L/SLBE Policies		Proposed Participation					Earned Credits and Discounts			EBO Compliant? Y/N
Company Name SLBE/VSLBE/LPG Certified Firms	Original Bid Amount	Total LBE/ SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	
BKF Engineers	NA	100%	60%	30%	0%	100%	5 points	1.5 points	0 pts	Y
Michael Baker International, Inc.	NA	62%	62%	0%	0%	62%	3 points	1 point	0 pts	Y
Sandis Civil Engineers Surveyors Planners	NA	90%	90%	0%	0%	90%	5 points	1.5 points	0 pts	Y
Wood Rodgers, Inc.	NA	100%	100%	0%	0%	100%	5 points	1 point	0 pts	Y
WRECO	NA	100%	100%	0.00%	0%	106%	5 points	1.5 points	.5 pt.	Y

**Comments:** As noted above, all firms exceeded the minimum 50% L/SLBE participation requirement and all firms are EBO compliant.

Should you have any questions you may contact Vivian Inman at (510) 238-6261.

City Administrator's Office



CONTRACTS AND COMPLIANCE UNIT

Compliance Division

PROJECT EVALUATION FORM

RE: RFQ for On Call Engineering Services for Paving Projects 2017

CONSULTANT/CONTRACTOR:      BKF Engineers

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Discount/Preference Points:</u>	
N/A	5 points	

- 1. Did the 50% local/small local requirement apply: YES
  
- 2. Did the contractor meet the 50% requirement YES
  - a) % of LBE participation 60.00%
  - b) % of SLBE participation 30.00%
  - c) % of VSLBE participation 0.00%
  
- 3. Did the contractor receive bid discount/preference points? YES  
(If yes, list the points received) \_ 5 points

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/9/2017  
Date

Reviewing Officer: *Vincent J. ...*

Date: 5/9/2017

Approved By: *Shelley Ovensburg*

Date: 5/9/2017

## LBE/SLBE Participation BKF Engineers

Project Name: RFQ for On Call Engineering Services for Paving Projects 2017

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME	BKF Engineers	Oakland	CB	40.00%			50.00%	40.00%	O		40.00%
Environmental/Outreach	Circlepoint	Oakland	CB	10.00%			10.00%	10.00%	C		
Traffic Analysis	Kittelson & Associates	Oakland	CB	10.00%			10.00%	10.00%	H		
Landscape Architecture	PGA Design	Oakland	CB		15.00%		15.00%	15.00%	C		15.00%
Geotechnical/Engineering Pavement Engineers	Rockridge Geotechnical PEI Pavement Engineering, Inc.	Oakland Petaluma	CB UB		15.00%		15.00%	15.00%	C NL		
<b>Project Totals</b>				60.00%	30.00%	0.00%	100.00%	100.00%			
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.				LBE 25% of 50%	SLBE 25%	VSLBE	TOTAL LBE/SLBE/VSLBE 50%	TOTAL	<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise					

City Administrator's Office



CONTRACTS AND COMPLIANCE UNIT

Compliance Division

PROJECT EVALUATION FORM

RE: RFQ for On Call Engineering Services for Paving Projects 2017

CONSULTANT/CONTRACTOR: Michael Baker International, Inc.

Engineer's Estimate:

NA

Contractors' Bid Amount

NA

Over/Under

Engineer's Estimate

NA

Bid discounted amount:

N/A

Discount/Preference Points:

3 points

1. Did the 50% local/small local requirement apply: YES

2. Did the contractor meet the 50% requirement YES

a) % of LBE participation 62.00%

b) % of SLBE participation 0.00%

c) % of VSLBE participation 0.00%

3. Did the contractor receive bid discount/preference points? YES

(If yes, list the points received) 3 points

5. Additional Comments.

[Empty box for additional comments]

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/9/2017

Date

Reviewing Officer:

Vinai Kumar

Date: 5/9/2017

Approved By:

Shelley Darenburg

Date: 5/9/2017

## LBE/SLBE Participation Michael Baker International, Inc.

Project Name: RFQ for On Call Engineering Services for Paving Projects 2017

Project No.:		Engineer's Estimate				Under/Over Engineers Estimate:						
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only			
									Ethn	MBE	WBE	
PRIME	Michael Baker International, Inc.	Oakland	CB	52.00%			52.00%	52.00%	C			
Pavement Design	Nichols Consulting Engineers	Richmond	UB					31.00%	H	31.00%		
Transportation Planning	Kittelson & Associates, Inc.	Oakland	CB	10.00%			10.00%	10.00%	H	10.00%		
Geotechnical Engineering	Geocon Consultants, Inc.	Livermore	UB					7.00%	C			
<b>Project Totals</b>				62.00%	0.00%	0.00%	62.00%	100.00%		41.00%	0.00%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.										<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
<b>Legend</b>		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						

City Administrator's Office



CONTRACTS AND COMPLIANCE UNIT

Compliance Division

PROJECT EVALUATION FORM

RE: RFQ for On Call Engineering Services for Paving Projects 2017

CONSULTANT/CONTRACTOR: Sandis Civil Engineers Surveyors Planners

<u>Engineer's Estimate:</u> NA	<u>Contractors' Bid Amount</u> NA	<u>Over/Under Engineer's Estimate</u> NA
<u>Bid discounted amount:</u> N/A	<u>Discount/Preference Points:</u> 0 points	

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation 90.00%
  - b) % of SLBE participation 0.00%
  - c) % of VSLBE participation 0.00%
- 3. Did the contractor receive bid discount/preference points? YES  
(If yes, list the points received) **0 points**

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/9/2017  
Date

Reviewing Officer: *Vincent Amara*

Date: 5/9/2017

Approved By: *Shelley Darenburg*

Date: 5/9/2017

## LBE/SLBE Participation Sandis Civil Engineers Surveyors Planners

Project Name: RFQ for On Call Engineering Services for Paving Projects 2017

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE	Total		For Tracking Only			
							LBE/SLBE/VSLBE %	Total Percentages	Ethn	MBE	WBE	
PRIME Landscape Architecture Geotechnical Engineering Pavement Management	Sandis Civil Engineers Surveyors Planners	Oakland	CB	40.00%			40.00%	40.00%	C			
	Alfa Planning	Oakland	CB	20.00%			20.00%	20.00%	C			
	Ninyo & Moore	Oakland	CB	30.00%			30.00%	30.00%	H	30.00%		
	Pavement Engineering, Inc.	Concord	UB					10.00%	NL			
<b>Project Totals</b>				90.00%	0.00%	0.00%	90.00%	100.00%		30.00%	0.00%	
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.										<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
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City Administrator's Office



CONTRACTS AND COMPLIANCE UNIT

Compliance Division

PROJECT EVALUATION FORM

RE:

RFQ for On Call Engineering Services for Paving Projects 2017

**CONSULTANT/CONTRACTOR:** Wood Rodgers, Inc.

Engineer's Estimate:  
NA

Contractors' Bid Amount  
NA

Over/Under  
NA

Bid discounted amount:  
N/A

Discount/Preference Points:  
0 points

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **100.00%**
  - b) % of SLBE participation **0.00%**
  - c) % of VSLBE participation **0.00%**
- 3. Did the contractor receive bid discount/preference points? **YES**  
(If yes, list the points received) **0 points**

5. Additional Comments.

[Empty box for additional comments]

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/9/2017

Date

Reviewing Officer:

*Vivian Arma*

Date: 5/9/2017

Approved By:

*Shelley Darenburg*

Date: 5/9/2017

## LBE/SLBE Participation Wood Rodgers, Inc.

Project Name: RFQ for On Call Engineering Services for Paving Projects 2017

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME	Wood Rodgers, Inc.	Oakland	CB	100.00%			100.00%	100.00%	C		
<b>Project Totals</b>				100.00%	0.00%	0.00%	100.00%	100.00%		0.00%	0.00%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.											
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE - Very Small Local Business Enterprise Total LBE/SLBE/VSLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise						UB = Uncertified Business CB = Certified Business  MBE = Minority Business Enterprise WBE = Women Business Enterprise					
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**City Administrator's Office**  
**CONTRACTS AND COMPLIANCE UNIT**



**Compliance Division**

**PROJECT EVALUATION FORM**

RE: **RFQ for On Call Engineering Services for Paving Projects 2017**

**CONSULTANT/CONTRACTOR:** WRECO

<b><u>Engineer's Estimate:</u></b>	<b><u>Contractors' Bid Amount</u></b>	<b><u>Over/Under</u></b>
NA	NA	NA

<b><u>Bid discounted amount:</u></b>	<b><u>Discount/Preference Points:</u></b>
N/A	5 points

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
- |                             |                       |  |
|-----------------------------|-----------------------|--|
| a) % of LBE participation   | <b><u>100.00%</u></b> |  |
| b) % of SLBE participation  | <b><u>0.00%</u></b>   |  |
| c) % of VSLBE participation | <b><u>0.00%</u></b>   |  |
3. Did the contractor receive bid discount/preference points? **YES**
- (If yes, list the points received) **5 points**

5. Additional Comments.

6. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/9/2017

Date

**Reviewing Officer:**

*Vivian Juma*

**Date:** 5/9/2017

**Approved By:**

*Shelley Darenburg*

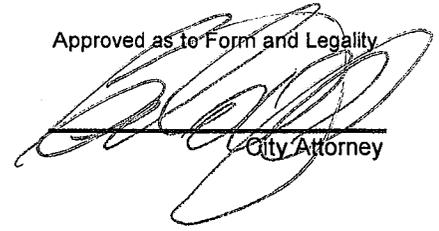
**Date:** 5/9/2017

## LBE/SLBE Participation WRECO

Project Name: RFQ for On Call Engineering Services for Paving Projects 2017

Project No.:		Engineer's Estimate					Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	*VSLBE	Total LBE/SLBE/VSLBE %	Total Percentages	For Tracking Only		
									Ethnic	MBE	WBE
PRIME	WRECO	Oakland	CB	100.00%			100.00%	100.00%	AP	100.00%	
<b>Project Totals</b>				100.00%	0.00%	0.00%	100.00%	100.00%		100.00%	0.00%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. A VSLBE's participation is double counted toward meeting the requirement.									<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
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2017 JUN 28 PM 4:00



City Attorney

# OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

Introduced by Councilmember \_\_\_\_\_

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**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR DESIGNEE, TO AWARD AND EXECUTE THREE PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL ENGINEERING SERVICES WITH BKF ENGINEERS, WRECO, AND MICHAEL BAKER INTERNATIONAL, INC. IN THE AMOUNT OF ONE MILLION, FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) EACH.**

**WHEREAS**, on-call engineering services are needed to assist the Department of Transportation in delivering paving projects expeditiously in response to the passage of Measure KK; and

**WHEREAS**, the City's current staffing levels is insufficient to deliver much needed paving projects; and

**WHEREAS**, on-call professional services provide various engineering services to support paving projects; and

**WHEREAS**, on March 31, 2017, the City issued a Request for Qualifications (RFQ) for On-Call Engineering Services for paving projects, and five firms submitted Statement Of Qualifications (SOQ); and

**WHEREAS**, all five firms exceeded the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement and all firms are Equal Benefits Ordinance (EBO) compliant; and

**WHEREAS**, three firms have been selected to be awarded with professional services agreements to provide on-call engineering services for paving projects;

**WHEREAS**, on-call engineering services will be funded by Measure KK, passed by voters on November 2016, California Senate Bill 1 Gas Tax SB 1, Measure B and Measure BB; and

**WHEREAS**, the City Council finds that the services provided pursuant to the agreements authorized hereunder are of a professional, scientific or technical nature and are temporary in nature; and

**WHEREAS**, the City Council finds that the agreements shall not result in the loss of employment or salary by any person having permanent status in the competitive services; now, therefore be it

**RESOLVED:** That the City Council adopt a resolution authorizing to award and execute professional services agreements for on-call engineering services with 1) BKF Engineers, 2) WRECO and 3) Michael Baker International, Inc. in the amount of one million, five hundred thousand dollars (\$1,500,000) each; and be it

**FURTHER RESOLVED:** That each of the agreement will be executed for a three-year period; and be it

**FURTHER RESOLVED:** That the City Administrator, or her designee, is hereby authorized to execute any subsequent amendments to or extensions of said agreement, provided that such amendments or extensions shall be approved for form and legality by the City Attorney and a copy shall be kept on file with the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY GUILLEN, KALB, KAPLAN AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California