

**CITY OF OAKLAND**  
*Agenda Report*

OFFICE OF THE CITY CLERK  
2006 FEB 15 PM 4:16

TO: Office of the City Administrator  
ATTN: Deborah Edgerly  
FROM: Oakland Fire Department  
DATE: February 28, 2006

Subject: **A Resolution Authorizing The City Administrator To: 1) Apply For, Accept And Appropriate A Grant From The Federal Emergency Management Agency (FEMA) For The Period April 01, 2006 To July 31, 2007 In The Amount Of Five Hundred Ninety Two Thousand Nine Hundred Fifteen Dollars (\$592,915.00) To Pay For Management, Training And Equipment Expenses Incurred By The Fire Department's Urban Search And Rescue (USAR) Team, 2) Waive The City's Competitive Bidding Requirements And Authorize Procurement Of Equipment From The General Services Administration Agency, And 3) Award Equipment Contracts Without Return To Council**

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**SUMMARY**

The Federal Emergency Management Agency (FEMA) has been the funding source for 28 Urban Search and Rescue (USAR) teams nationwide since the program's inception in 1990. During this period, the Oakland Fire Department has sponsored one of these teams, California Task Force 4 (CATF-4). The annual grant award has gradually increased over time to the current level of \$592,915 for the coming 2 years. This amount will cover our projected expenses for the acquisition, storage and maintenance of team equipment as well as training, personnel and administrative costs associated with the program. The grant period runs from April 1, 2006 through July 31, 2007. No matching funds are required.

**FISCAL IMPACT**

This Administrative Preparedness grant of \$592,915 is to equip, train and support CATF-4 for disaster work, in accordance with FEMA grant guidelines. Appropriation and revenues will be allocated in the FEMA (2124), Fire – USAR organization (20815), Special Operations – Emergency Response program (PS18). No matching funds are required.

The first year maintenance costs on all new equipment will primarily be covered by warranties. The on-going costs of maintaining and replacing any equipment purchased under this grant fund will either be covered by subsequent grants or the equipment will be returned to the grantor. This spending plan has been approved by FEMA.

Item: \_\_\_\_\_  
Public Safety Committee  
February 28, 2006

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A detailed break down of the FEMA approved budget is as follows:

Personnel, management and medical screening (overtime includes 12.29% overhead)	\$355,397
Pre-existing contract for warehouse rental and cache maintenance (storage for cache)	\$ 79,407 31,000
New equipment/supplies acquisition and maintenance	82,000
Travel (as required by FEMA)	<u>45,111</u>
Training delivery (as required by FEMA)	Total: \$592,915

For security reasons, FEMA requests that we do not disclose specific details with regard to the amount and types of equipment purchased.

The grant is subject to the requirements of the Single Audit Act of 1996, generally accepted governmental audit standards (GAGAS) and Office of Management and Budget's (OMB) circular A-133, Audits of State, Local Governments and Nonprofit Institutions.

## **BACKGROUND**

Since the World Trade Center disaster on September 11, 2001, Congress has taken the National USAR program and funded it to a higher level. The 28 teams have broadened their mission capabilities from the handling of natural disasters (i.e. flood, earthquakes, etc.) to include weapons of mass destruction (WMD) and terrorist incidents. In 2005 CATF-4 responded with rescue teams to New Orleans, Louisiana and Biloxi, Mississippi for Hurricane Katrina, Houston, Texas for Hurricane Rita and with overhead personnel (additional command and control personnel) for Hurricane Wilma.

## **KEY ISSUES AND IMPACTS**

Unless Oakland's USAR team continues to equip and train as per FEMA guidelines they will not be a part of FEMA's national system and will lose federal government funding. As all USAR teams are first and foremost a local asset, we would therefore have a limited ability to respond to WMD and/or natural disaster incidents in Oakland or other local jurisdictions.

CATF-4 has been authorized by FEMA to allocate grant money in the following manner:

- \$355,397 **Personnel** (overtime includes 12.29% overhead)  
This money covers the projected cost of one full time program manager, one full time office assistant and additional part time help as needed to manage the team and meet FEMA requirements.

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- \$ 79,407      **Pre-existing contract for warehouse rental and cache maintenance**  
(storage for cache)
- \$ 31,000      **New equipment/supplies acquisition and maintenance**  
This is for the reimbursable cost of equipment and supplies as required by FEMA
- \$ 82,000      **Travel (as required by FEMA)**  
Travel specifics become known less than 90 days prior to events.  
This amount is based on past history and expectations. Team members attend FEMA training and working groups that require travel.
- \$ 45,111      **Training delivery (as required by FEMA)**  
FEMA specifies particular training that must be delivered to either the entire 210 member team or members in specific job classifications.

#### **PROJECT DESCRIPTION**

The purpose of the FEMA USAR Preparedness Grant is to allow each National Urban Search and Rescue Task Force the opportunity to raise its standard and condition of operational readiness as an available FEMA and local resource.

#### **SUSTAINABLE OPPORTUNITIES**

CATF-4 is one of eight California and 28 national USAR Teams. The Oakland USAR Team will be used as a local asset in the event of a local natural disaster, accident or terrorist attack. If the team is needed in Oakland or surrounding communities, it will respond to local needs first and be taken out of consideration for national deployment while the local need exists.

There is a great deal of equipment to be purchased to bring the cache up to a full compliment. The current value of the entire cache is in excess of \$3.5 million. The Task Force will use all means possible to purchase this equipment from local vendors. On occasion FEMA grant guidelines require that we use their purchasing process so it is also recommended that the City Administrator be authorized to make these purchases when necessary using the federal competitive bid process and without returning to Council.

#### **DISABILITY AND SENIOR CITIZEN ACCESS**

The Task Force will be better prepared to respond to the City of Oakland's needs in a time of emergency. Many lives will be saved due to the rapid response and use of sophisticated equipment to detect and extricate victims, especially those who would have

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difficulty carrying out a "self rescue" in times of disaster.

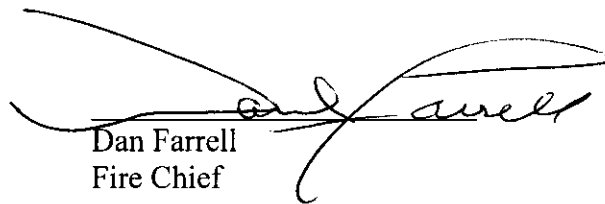
**RECOMMENDATION AND RATIONALE**

Staff recommends that the City Administrator be authorized to apply for, accept and appropriate a grant from the Federal Emergency Management Agency for the period April 1, 2006 to July 31, 2007 in the amount of \$592,915 to meet the continued expenses of the Oakland Fire Department's Urban Search and Rescue Team as they equip and train to respond to natural disasters or weapons of mass destruction.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff recommends that the City Council approve the resolution.

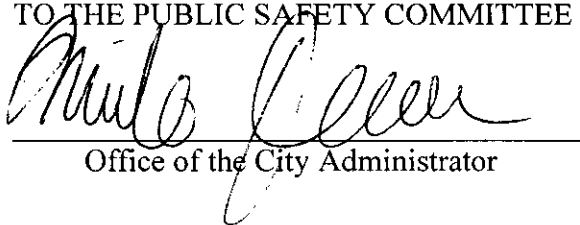
Respectfully submitted,




Dan Farrell  
Fire Chief

Prepared by: Mark Hoffmann  
Battalion Chief

APPROVED FOR FORWARDING  
TO THE PUBLIC SAFETY COMMITTEE



Office of the City Administrator

  
Office of the City Attorney  
OFFICE OF THE CITY CLERK

**OAKLAND CITY COUNCIL**

2006 FEB 15 PM 4:16

RESOLUTION No. \_\_\_\_\_ C.M.S.

**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO: 1) APPLY FOR, ACCEPT AND APPROPRIATE A GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR THE PERIOD APRIL 01, 2006 TO JULY 31, 2007 IN THE AMOUNT OF FIVE HUNDRED NINETY TWO THOUSAND NINE HUNDRED FIFTEEN DOLLARS (\$592,915.00) TO PAY FOR MANAGEMENT, TRAINING AND EQUIPMENT EXPENSES INCURRED BY THE FIRE DEPARTMENT'S URBAN SEARCH AND RESCUE (USAR) TEAM, 2) WAIVE THE CITY'S COMPETITIVE BIDDING REQUIREMENTS AND AUTHORIZE PROCUREMENT OF EQUIPMENT FROM THE GENERAL SERVICES ADMINISTRATION AGENCY, AND 3) AWARD EQUIPMENT CONTRACTS WITHOUT RETURN TO COUNCIL**

WHEREAS, the Oakland Fire Department is the Sponsoring Agency for California Task Force 4 (CA TF4) Urban Search and Rescue (USAR); and

WHEREAS, CA TF4 is one of 8 California and 28 national USAR teams; and

WHEREAS, the Federal Emergency Management Agency (FEMA), a component of the Department of Homeland Security (DHS), is the federal management agency; and

WHEREAS, FEMA supports all 28 USAR teams with federal grants; and

WHEREAS, after the events of September 11, 2001 Congress has increased the funds to equipment and train all 28 USAR teams to respond to possible weapons of mass destruction (WMD) events as well as natural disasters; and

WHEREAS, CA TF4 is eligible to apply for an Administrative preparedness grant in the amount of five hundred ninety two thousand nine hundred fifteen dollars (\$592,915.00) to pay for expenses incurred by USAR for weapons of mass destruction response and operational readiness preparedness and equipment; and

WHEREAS, the terms and conditions of this FEMA grant require the City to procure equipment needed for the program from the General Services Administration Agency; and

WHEREAS, this task force is available to the City of Oakland in the event of an attack within the City or surrounding communities; now, therefore, be it

RESOLVED: That the Oakland City Council, hereby authorizes the City Administrator to apply for, accept and appropriate a grant from the Federal Emergency Management Agency for the period March 1, 2005 to July 30, 2006 in the amount of five hundred ninety two thousand nine hundred fifteen dollars (\$592,915.00) to pay for expenses of the Oakland Fire Department's Urban Search and Rescue Team incurred to equip and train to respond to natural disasters or weapons of mass destruction incidents; and, be it

FURTHER RESOVLED: That, pursuant to Oakland Municipal Code Title 2, Chapter 2.04, Section 2.04.050.I.5, the City Council hereby finds that it is in the best interests of the City to waive competitive bidding requirements for the purchase of equipment needed for the USAR team weapons of mass destruction training and preparedness because the grant is contingent on procurement of said equipment from the General Service Administration Agency; and, be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator to procure grant-funded equipment needed for the USAR team weapons of mass destruction team training and preparedness from the federal General Service Administration Agency, and, for timeliness and security reasons, to do so without return to Council; and, be it

FURTHER RESOLVED: That the all contracts issued hereunder shall be reviewed and approved by the office of the City Attorney for form and legality and a copies shall be placed in file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 2006

PASSED BY THE FOLLOWING VOTE:

AYES – BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, KERNIGHAN,  
and PRESIDENT DE LA FUENTE

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California