

CITY OF OAKLAND
MEMORANDUM

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OFFICE OF THE CITY CLERK
OAKLAND
2003 NOV 19 AM 11:39

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Larry Reid
Phone No. 238-7578
Address/Agency/Dept _____
DATE: 11-12-03

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Presentation of a Proclamation, Honoring Officer Margaret Dixon, Years of Service in Dedication to Oakland's Youth

SCHEDULING RECOMMENDATION:

A. Committee _____
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

X City Council _____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)

B. Meeting Date: December 16, 2003

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested?

What is the fiscal impact on the City/Agency?

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
 - Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

03-0327