


City Attorney's Office

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION:

- 1. ACCEPTING AND APPROPRIATING SUPPLEMENTAL COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDS IN THE AMOUNT OF ONE MILLION NINE HUNDRED THIRTY-THREE THOUSAND EIGHT HUNDRED THIRTY DOLLARS (\$1,933,830) AWARDED BY THE CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT UNDER THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT TO PREVENT, PREPARE FOR AND RESPOND TO THE CORONAVIRUS (COVID-19) PANDEMIC; AND**

- 2. WAIVING THE COMPETITIVE BIDDING PROCESS AND AWARDED A PROFESSIONAL SERVICES AGREEMENT TO THE FAMILY INDEPENDENCE INITIATIVE IN AN AMOUNT NOT TO EXCEED ONE MILLION TWO HUNDRED SIXTY THOUSAND DOLLARS (\$1,260,000) TO ADMINISTER CRITICAL ECONOMIC RELIEF ASSISTANCE TO CSBG ELIGIBLE CLIENTS IMPACTED BY COVID-19.**

WHEREAS, the California Department of Community Services and Development (CSD) has awarded supplemental Community Services Block Grant (CSBG) funds in the amount of One Million Nine Hundred Thirty-Three Thousand Eight Hundred Thirty Dollars (\$1,933,830) to the City under the Coronavirus Aid, Relief and Economic Security (CARES) Act to prevent, prepare for and respond to the coronavirus (COVID-19) pandemic; and

WHEREAS, the supplemental CSBG CARES Act funds are intended to directly address the short-term and long-term health and economic impacts of COVID-19 on the Alameda County – Oakland Community Action Partnership’s (AC-OCAP) low-income clients whose household income are 200% of the federal poverty level; and

WHEREAS, AC-OCAP has identified one provider, the Family Independence Initiative (FII), that has a platform that can help administer, track and evaluate critical economic relief assistance to CSBG eligible clients impacted by COVID-19, including those who are undocumented; and

WHEREAS, pursuant to Oakland Municipal Code (OMC) Section 2.04.040.B, the City Administrator shall conduct a request for proposal ("RFP") or request for qualifications ("RFQ") process for the award of contracts that exceed fifty thousand dollars (\$50,000.00);

WHEREAS, pursuant to OMC Section 2.04.051.B, the RFP/Q process for professional services contracts may be waived by City Council upon finding by Council or its designee that it is in the best interests of the City to do so; and

WHEREAS, staff recommends that City Council find that it is in the best interest of the City to waive the RFP/Q competitive process and award a contract to the FII to help AC-OCAP administer, track, and evaluate CARES economic relief assistance to CSBG eligible program participants, as required by the City's contract with CSD; and

WHEREAS, the City Administrator has determined that the services to be provided by FII are of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive civil service; now, therefore, be it

RESOLVED: That the City hereby accepts the CSBG funds in the amount of One Million Nine Hundred Thirty-Three Thousand Eight Hundred Thirty Dollars (\$1,933,830) awarded by CSD to the City under the CARES Act; and be it

FURTHER RESOLVED: That said funds are hereby appropriated to the Department of Health and Human Services Fund (2128), Project (1005381), CARES Act CSBG (78361); and be it

FURTHER RESOLVED: That pursuant to O.M.C. Section 2.04.040.B and based on the findings set forth above and in the City Administrator's report accompanying this item, the City Council finds and determines that it is in the best interest of the City to waive the RFP/Q process and awards a professional services contracts to the Family Independence Initiative to help AC-OCAP administer, track, and evaluate CARES economic relief assistance to CSBG eligible program participants in an amount not to exceed One Million Two Hundred Sixty Thousand Dollars (\$1,260,000), as required by the City's contract with CSD; and be it

FURTHER RESOLVED: That based on information provided by the City Administrator, the City Council finds that the services to be provided by the Family Independence Initiative are of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive civil service; and be it

FURTHER RESOLVED: That the City Administrator, or his designee, is hereby authorized to conduct all negotiations, execute and submit all CSD contracts, agreements, memoranda of understanding, amendments, and other documents, including all exhibits and assurances contained therein, and any amendments thereto, and to sign subsequent required fiscal and programmatic reports, and to perform any and all responsibilities in relationship to AC-OCAP programs which may be necessary to accept and appropriate the CSBG CARES Act funds; and be it

FURTHER RESOLVED: That prior to execution, all agreements, including amended agreements, shall be reviewed and approved as to form and legality by the City Attorney, and executed copies shall be filed with the City Clerk.

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IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FORTUNATO BAS, GALLO, GIBSON MCELHANEY, KALB, REID, TAYLOR, THAO
AND PRESIDENT KAPLAN

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____

ASHA REED
Acting City Clerk and Clerk of the
Council of the City of Oakland, California