CITY OF OAKLAND
MEMORANDUM

TO: **Rules & Legislation Committee**

ATTN: **Assistant to the City Manager**

FROM: **Name** _Dwight A. Chambers, Operations Manager_

            Phone No. _(510) 777-8365_

            Address/Agency/Dept _PWA – Maintenance Services_

DATE: _January 7, 2004_

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolution authorizing award of a Construction Contract to AJW Construction for on-call sidewalk repair at various locations throughout the City of Oakland for Fiscal Year 2003-2004 for an amount of $346,000.50 (Project No. C78060)

SCHEDULING RECOMMENDATION:

     A.   Committee _Public Works_

              (Please specify Committee. Committees meet 2nd & 4th Tuesdays)

              _____ City Council   _____ Redevelopment Agency

              (Council/Agency meets on 1st, 3rd, and 5th Tuesdays)

     B.   Meeting Date: _____ _February 10, 2004_

Is there a statutory, regulatory, financial or grant deadline? Specify: No

Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency? None. Measure B funding is available.

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

     ____ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)

     ____ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:

           ____ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

           ____ Item requires immediate action relating to federal or state legislation;

           ____ Item requires immediate action relating to eligibility for a grant or gift; OR

           ____ Item is ceremonial.

         Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

04-0062