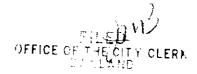
CITY OF OAKLAND MEMORANDUM



2003 DEC 22 AH 10: 28 TO: **Rules & Legislation Committee** ATTN: **Assistant to the City Manager** Name Bruce Saunders, Equipment Services Manager FROM: **Phone No.** 615-5480 Address/Agency/Dept PWA, Maintenance Services, Equipment Division December 16, 2003 DATE: SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM TITLE: Resolution authorizing a Professional Services Agreement with the International Boulevard Merchants Association for sidewalk cleaning services in an amount not to exceed \$45,000. SCHEDULING RECOMMENDATION: Committee Public Works (Please specify Committee. Committees meet 2nd & 4th Tuesdays) City Council Redevelopment Agency (Council/Agency meets on 1st, 3rd, and 5th Tuesdays) Meeting Date: _January 27, 2004 B. Is there a statutory, regulatory, financial or grant deadline? Specify: No Is a staff report required/requested? Yes What is the fiscal impact on the City/Agency? There is no fiscal impact. If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason: Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety) It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist: Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

Explain why item could not have been placed on the 10-day agenda:

Item is ceremonial.

A separate request must be completed for <u>each item</u> for scheduling. Requests must be submitted by <u>6:00 P.M.</u> of the <u>Tuesday</u> preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

Item requires immediate action relating to federal or state legislation;

Item requires immediate action relating to eligibility for a grant or gift; OR

04-0024